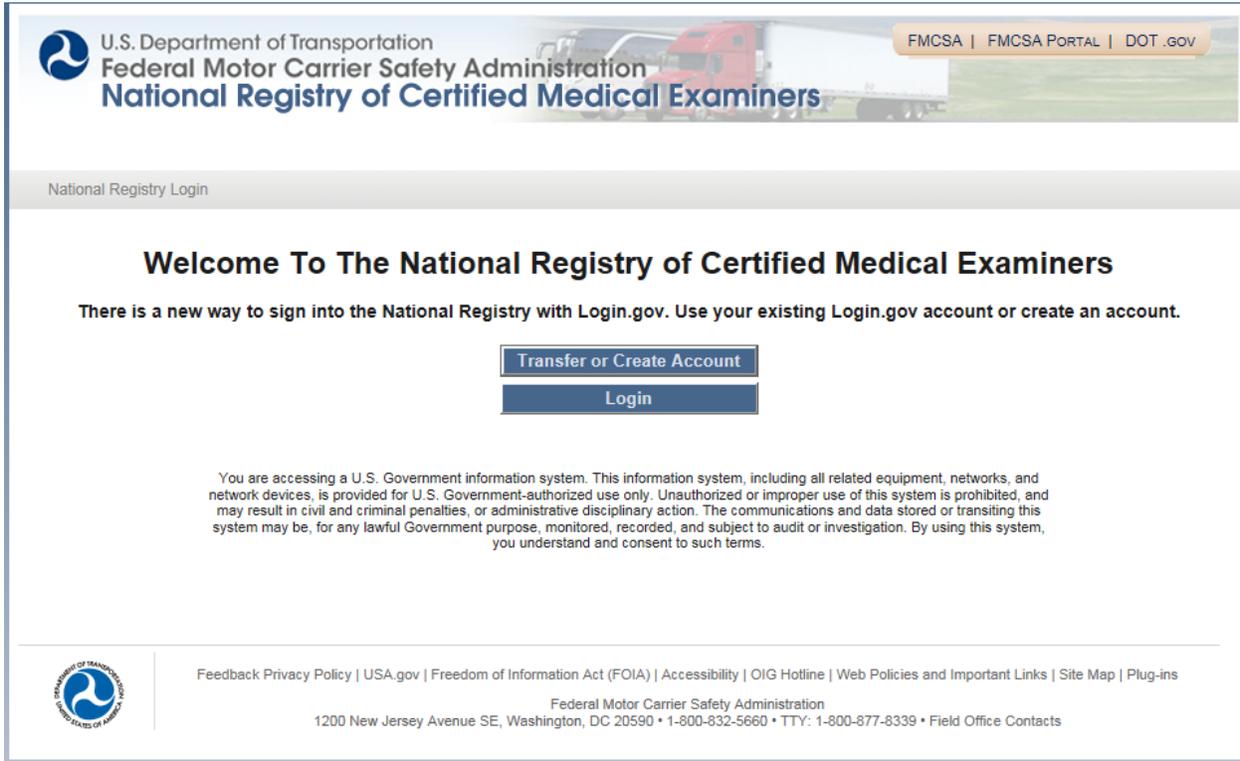


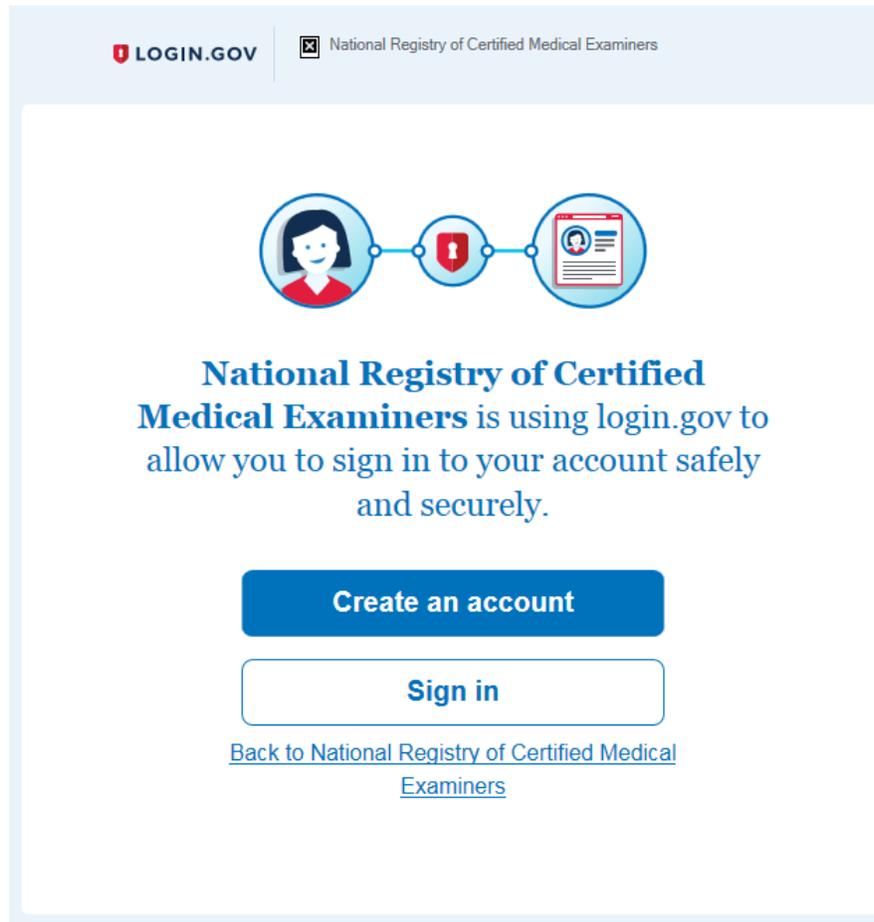
Medical Examiners Administrative Assistant Procedures

First screen the MEAA sees after choosing the MEAA function in the National Registry. If the user has an existing login.gov account, choose the Login button on the screen below:



The screenshot shows the login page for the National Registry of Certified Medical Examiners. At the top, there is a header with the U.S. Department of Transportation logo, the text "U.S. Department of Transportation Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners", and navigation links for "FMCSA", "FMCSA PORTAL", and "DOT .GOV". Below the header is a "National Registry Login" section. The main heading is "Welcome To The National Registry of Certified Medical Examiners". Below this, a message states: "There is a new way to sign into the National Registry with Login.gov. Use your existing Login.gov account or create an account." Two buttons are provided: "Transfer or Create Account" and "Login". A disclaimer follows: "You are accessing a U.S. Government information system. This information system, including all related equipment, networks, and network devices, is provided for U.S. Government-authorized use only. Unauthorized or improper use of this system is prohibited, and may result in civil and criminal penalties, or administrative disciplinary action. The communications and data stored or transiting this system may be, for any lawful Government purpose, monitored, recorded, and subject to audit or investigation. By using this system, you understand and consent to such terms." At the bottom, there is a footer with the DOT logo, a list of links (Feedback Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-ins), and contact information for the Federal Motor Carrier Safety Administration: "1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • Field Office Contacts".

After the user chooses the login button from the home page above this screen is provided:



LOGIN.GOV | National Registry of Certified Medical Examiners



National Registry of Certified Medical Examiners is using login.gov to allow you to sign in to your account safely and securely.

[Create an account](#)

[Sign in](#)

[Back to National Registry of Certified Medical Examiners](#)

Medical Examiners Administrative Assistant Procedures

After choosing the login button from the screen above, the user should sign in with the email address and password they used when they created their Login.gov account:

The screenshot shows the Login.gov sign-in interface. At the top left is the LOGIN.GOV logo, and at the top right is the text "National Registry of Certified Medical Examiners" with a small icon. The main heading is "Sign in to continue to National Registry of Certified Medical Examiners". Below this is a form with two input fields: "Email address" and "Password". To the right of the password field is a "Show password" button with a checkbox. Below the form is a blue "Next" button. At the bottom, there are three links: "Security Practices and Privacy Act Statement", "Back to National Regis...", "Forgot your password?", and "Create account".

LOGIN.GOV National Registry of Certified Medical Examiners

Sign in to continue to National Registry of Certified Medical Examiners

Email address

Password Show password

Next

[Security Practices and Privacy Act Statement](#)

[Back to National Regis...](#) | [Forgot your password?](#) | [Create account](#)

Medical Examiners Administrative Assistant Procedures

If the user while creating his/her Login.gov account chose to access using a security code sent to their phone, they will receive the following screen:

The screenshot shows a web interface for the National Registry of Certified Medical Examiners. At the top left is the LOGIN.GOV logo, and at the top right is the text "National Registry of Certified Medical Examiners". The main heading is "Enter your security code". Below this, a message states: "We sent a security code to ***-***-2457. This code will expire in 10 minutes." There is a text input field labeled "One-time security code" with a vertical cursor. To the right of the input field is a blue "Submit" button. Below the input field is a button labeled "Get another code". Underneath that is a checkbox labeled "Remember this browser for 30 days". At the bottom, there is a section titled "Don't have access to your phone right now?" with a link "Choose another security option". At the very bottom, there is a "Cancel" link.

LOGIN.GOV National Registry of Certified Medical Examiners

Enter your security code

We sent a security code to ***-***-2457. This code will expire in 10 minutes.

One-time security code

Submit

[Get another code](#)

Remember this browser for 30 days

Don't have access to your phone right now?
[Choose another security option](#)

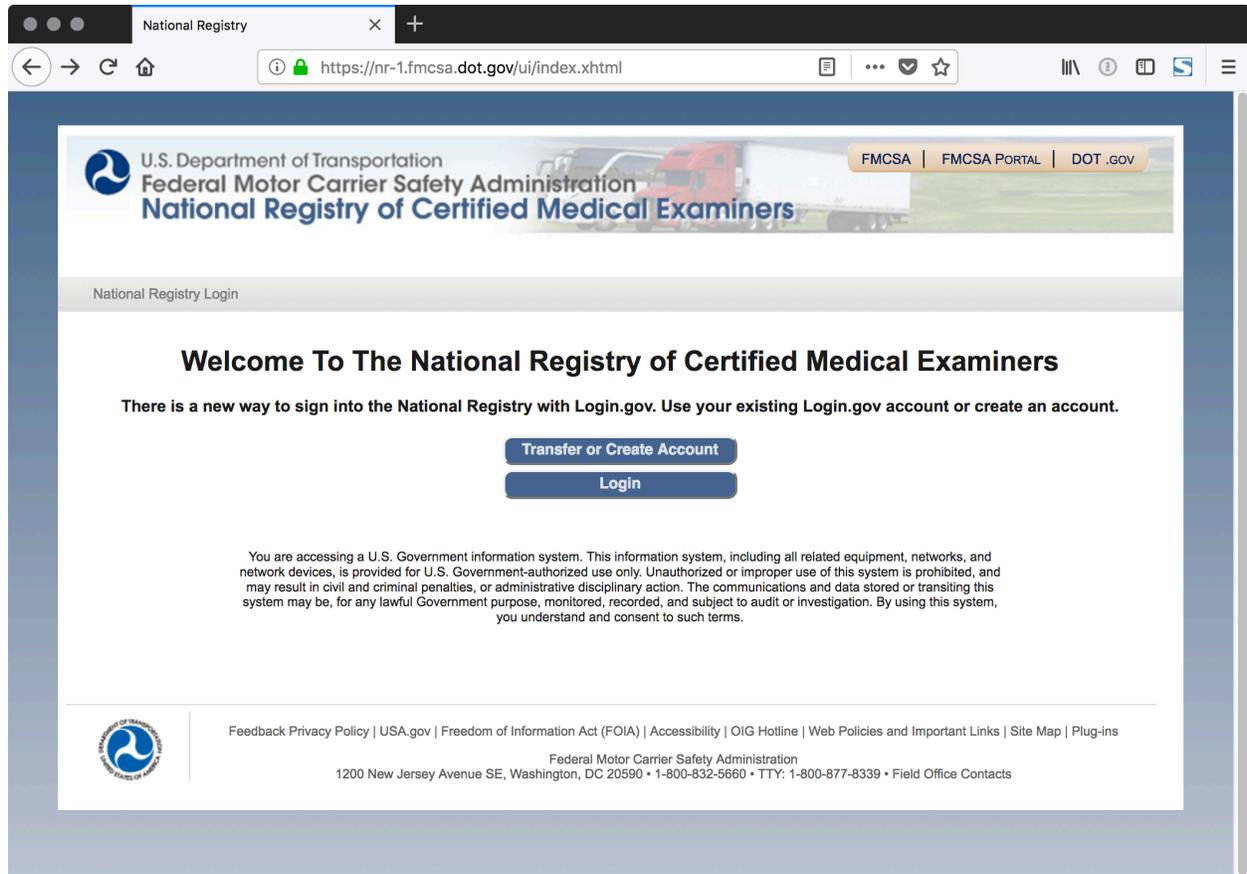
[Cancel](#)

Creating or Transferring an existing account

Medical Examiners Administrative Assistant Procedures

If the user doesn't have a Login.gov account or has not Transferred an existing account, the next set of Login.gov screens provide the user the ability to create/transfer an account:

Select Transfer or Create Account

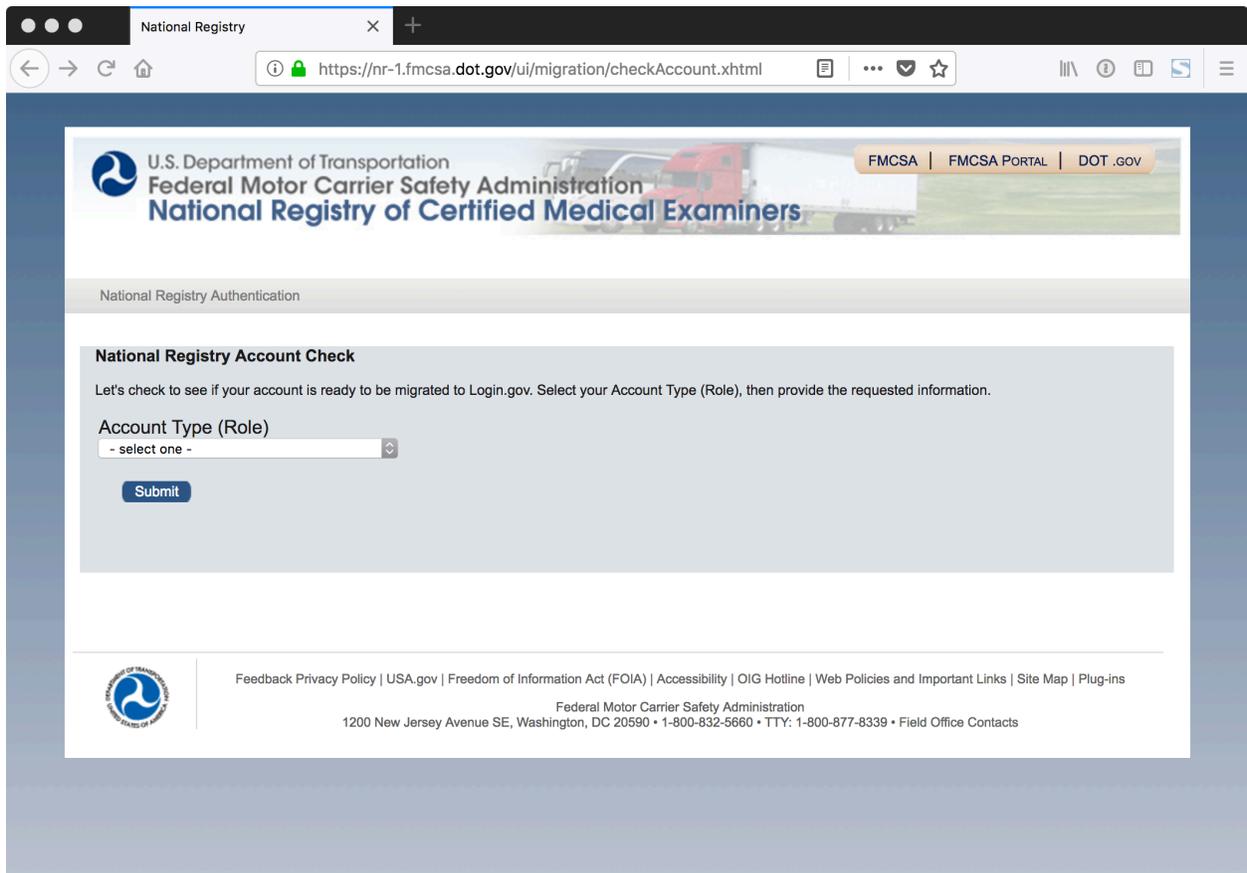


The screenshot shows a web browser window with the URL <https://nr-1.fmcsa.dot.gov/ui/index.xhtml>. The page header includes the U.S. Department of Transportation logo, the text "Federal Motor Carrier Safety Administration", and "National Registry of Certified Medical Examiners". Navigation links for "FMCSA", "FMCSA PORTAL", and "DOT .GOV" are visible. Below the header, the page is titled "National Registry Login" and features a large heading: "Welcome To The National Registry of Certified Medical Examiners". A sub-heading reads: "There is a new way to sign into the National Registry with Login.gov. Use your existing Login.gov account or create an account." Two prominent buttons are displayed: "Transfer or Create Account" and "Login". A disclaimer paragraph follows, stating: "You are accessing a U.S. Government information system. This information system, including all related equipment, networks, and network devices, is provided for U.S. Government-authorized use only. Unauthorized or improper use of this system is prohibited, and may result in civil and criminal penalties, or administrative disciplinary action. The communications and data stored or transiting this system may be, for any lawful Government purpose, monitored, recorded, and subject to audit or investigation. By using this system, you understand and consent to such terms." The footer contains the DOT logo, a list of links (Feedback Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-ins), and contact information for the Federal Motor Carrier Safety Administration: "1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • Field Office Contacts".

Medical Examiners Administrative Assistant Procedures

Next step is to select the Account Type (Role):

Select your Role in the dropdown, one of three choices

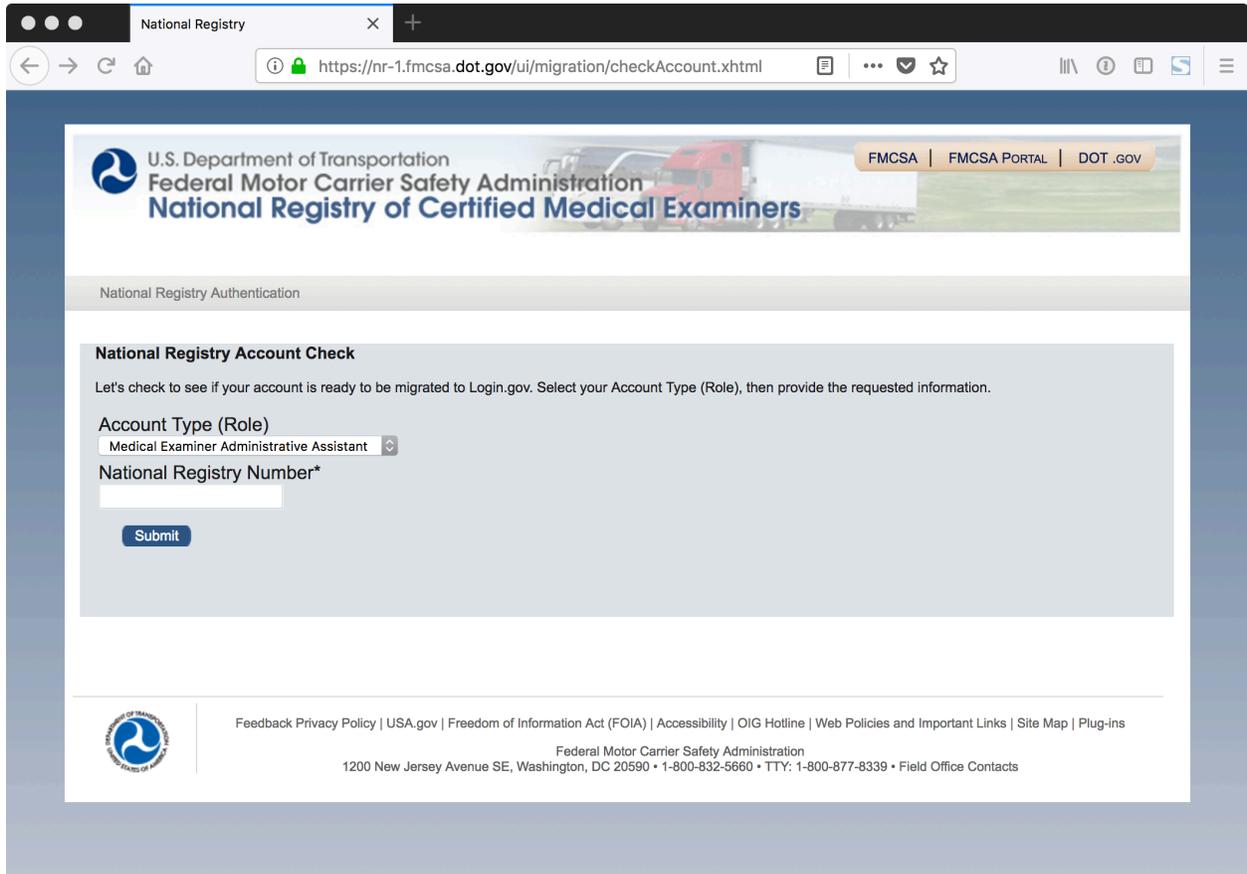


The screenshot shows a web browser window with the URL <https://nr-1.fmcsa.dot.gov/ui/migration/checkAccount.xhtml>. The page header includes the U.S. Department of Transportation logo and the text "Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners". Navigation links for "FMCSA", "FMCSA PORTAL", and "DOT.gov" are visible. The main content area is titled "National Registry Authentication" and contains a section for "National Registry Account Check". Below this section, there is a message: "Let's check to see if your account is ready to be migrated to Login.gov. Select your Account Type (Role), then provide the requested information." The "Account Type (Role)" field is a dropdown menu currently showing "- select one -". A "Submit" button is located below the dropdown. The footer of the page includes the FMCSA logo and contact information: "Feedback Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-ins Federal Motor Carrier Safety Administration 1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • Field Office Contacts".

Medical Examiners Administrative Assistant Procedures

Account Type (Role) selection was Medical Examiner Administrative Assistant:

Enter MEAA Cert # in the National Registry Number field and hit Submit



The screenshot shows a web browser window with the URL <https://nr-1.fmcsa.dot.gov/ui/migration/checkAccount.xhtml>. The page header includes the U.S. Department of Transportation logo, the text "Federal Motor Carrier Safety Administration", and "National Registry of Certified Medical Examiners". Navigation links for "FMCSA", "FMCSA PORTAL", and "DOT.GOV" are visible in the top right.

The main content area is titled "National Registry Authentication" and contains a section for "National Registry Account Check". Below this title, a message reads: "Let's check to see if your account is ready to be migrated to Login.gov. Select your Account Type (Role), then provide the requested information."

The form includes the following fields:

- Account Type (Role)**: A dropdown menu with "Medical Examiner Administrative Assistant" selected.
- National Registry Number***: An empty text input field.

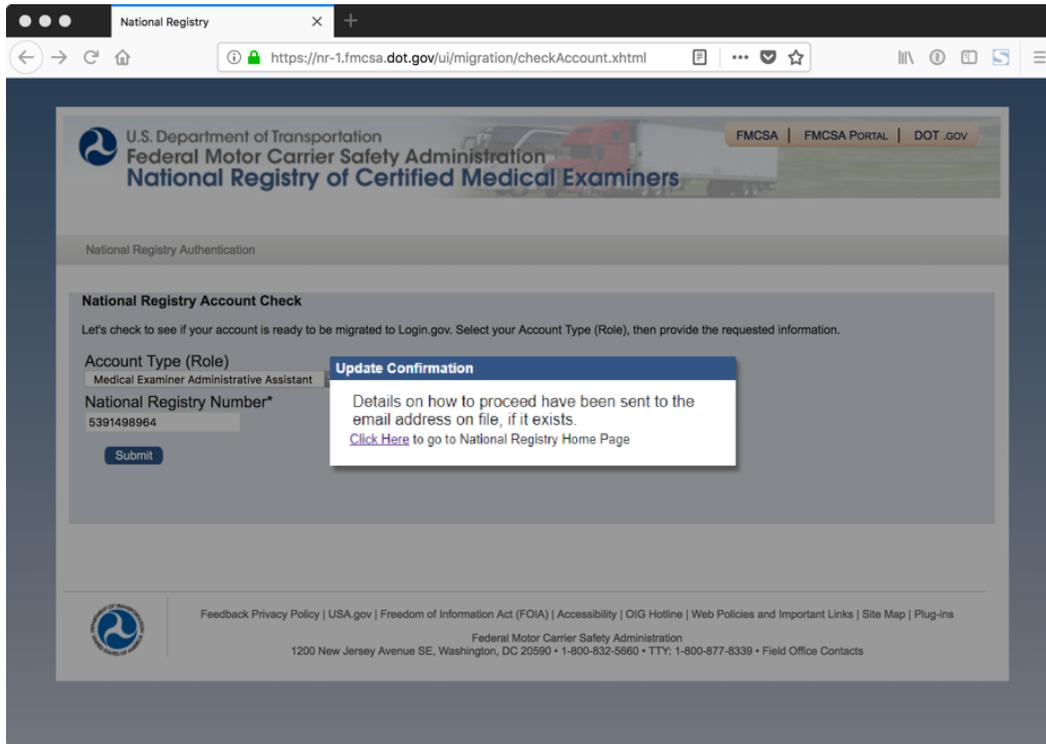
A blue "Submit" button is located below the input fields.

The footer of the page contains the FMCSA logo, a list of links (Feedback, Privacy Policy, USA.gov, Freedom of Information Act (FOIA), Accessibility, OIG Hotline, Web Policies and Important Links, Site Map, Plug-ins), and contact information for the Federal Motor Carrier Safety Administration: "1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • Field Office Contacts".

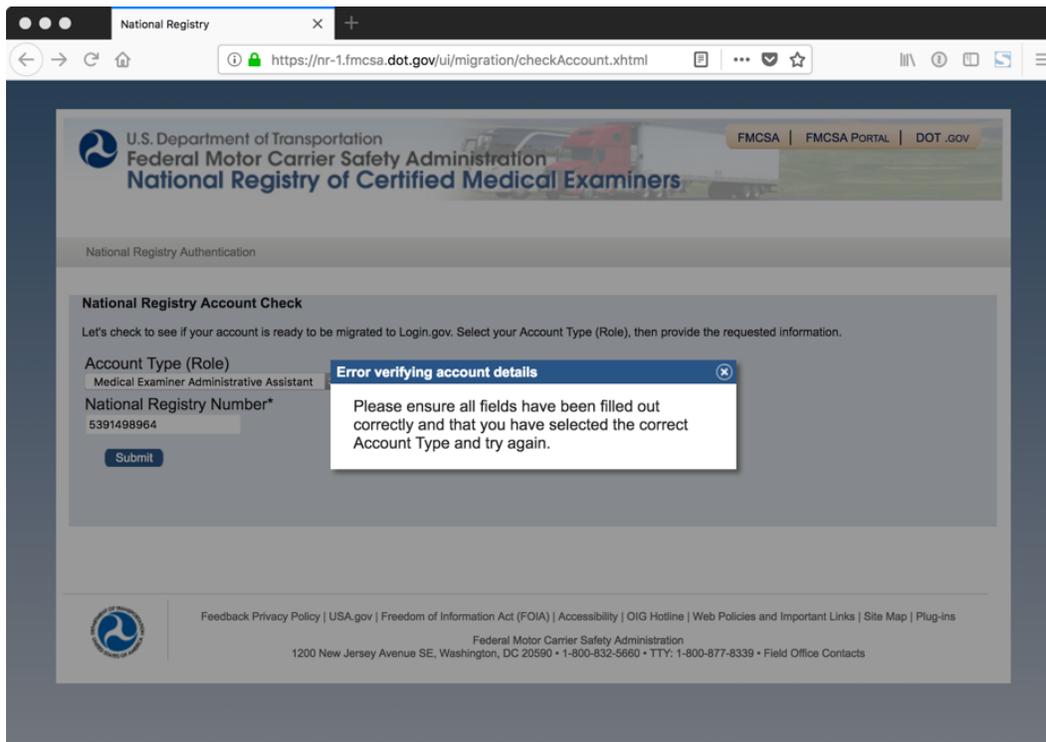
Medical Examiners Administrative Assistant Procedures

You will see one of these two screens:

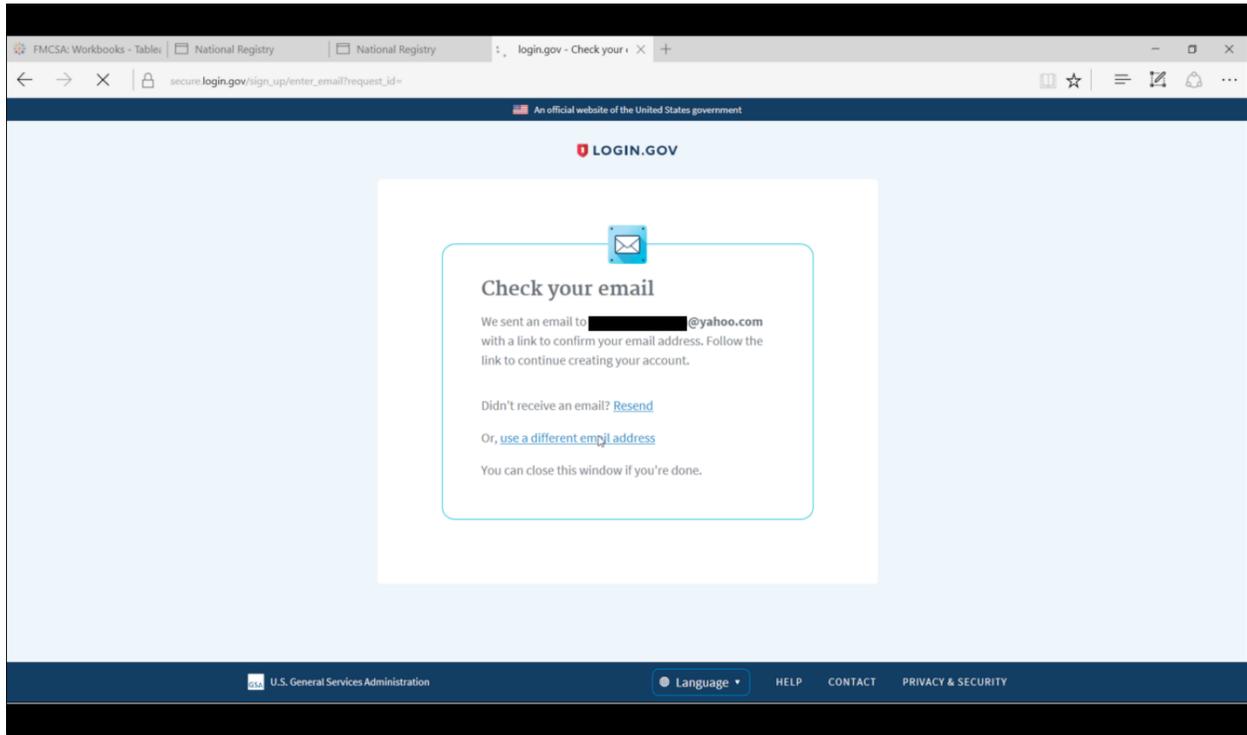
Success:



Try again:



Medical Examiners Administrative Assistant Procedures





Confirm your email

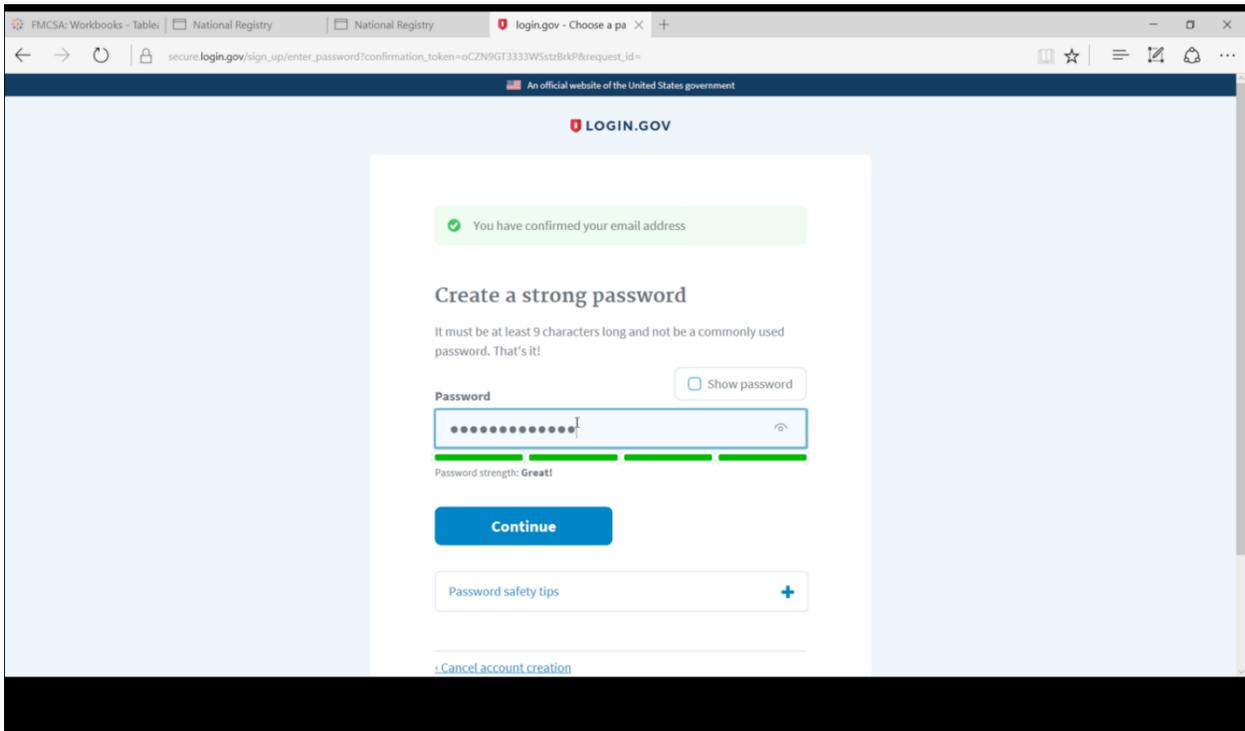
Thanks for creating an account. Please click the link below or copy and paste the entire link into your browser.

[Confirm your email address](#)

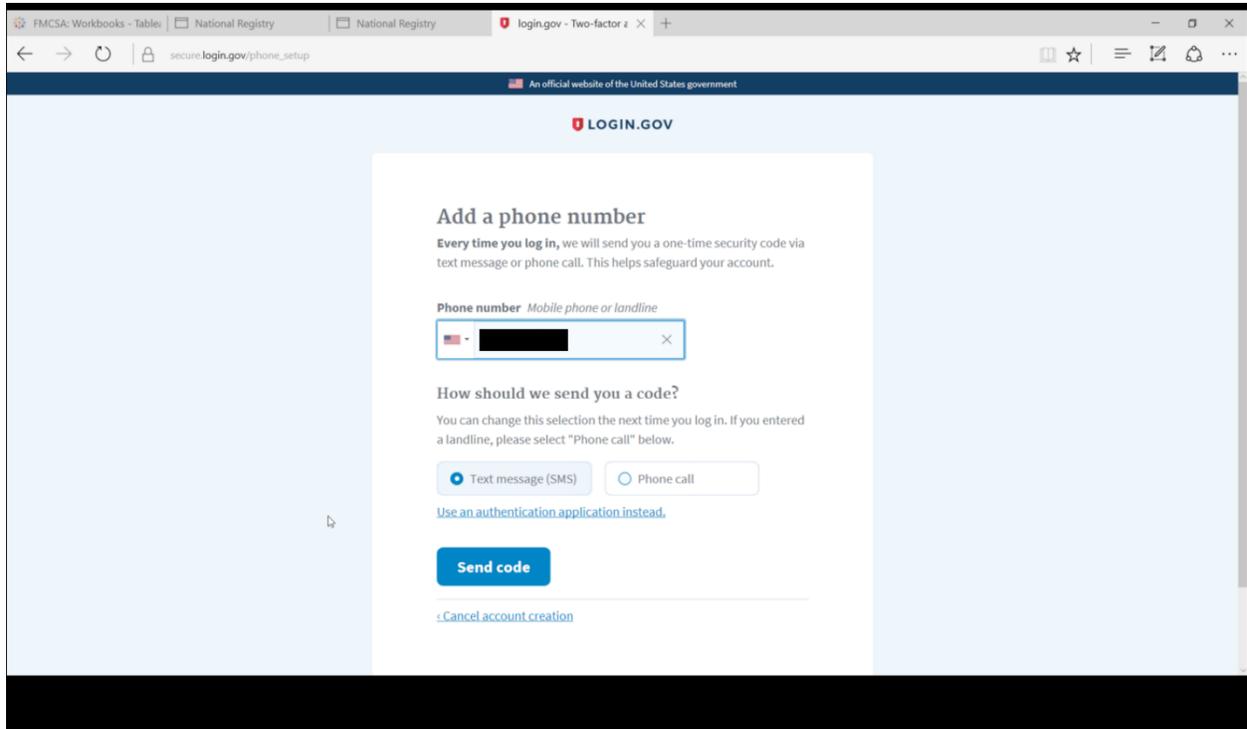
This link will expire in 24 hours.

Please do not reply to this message.

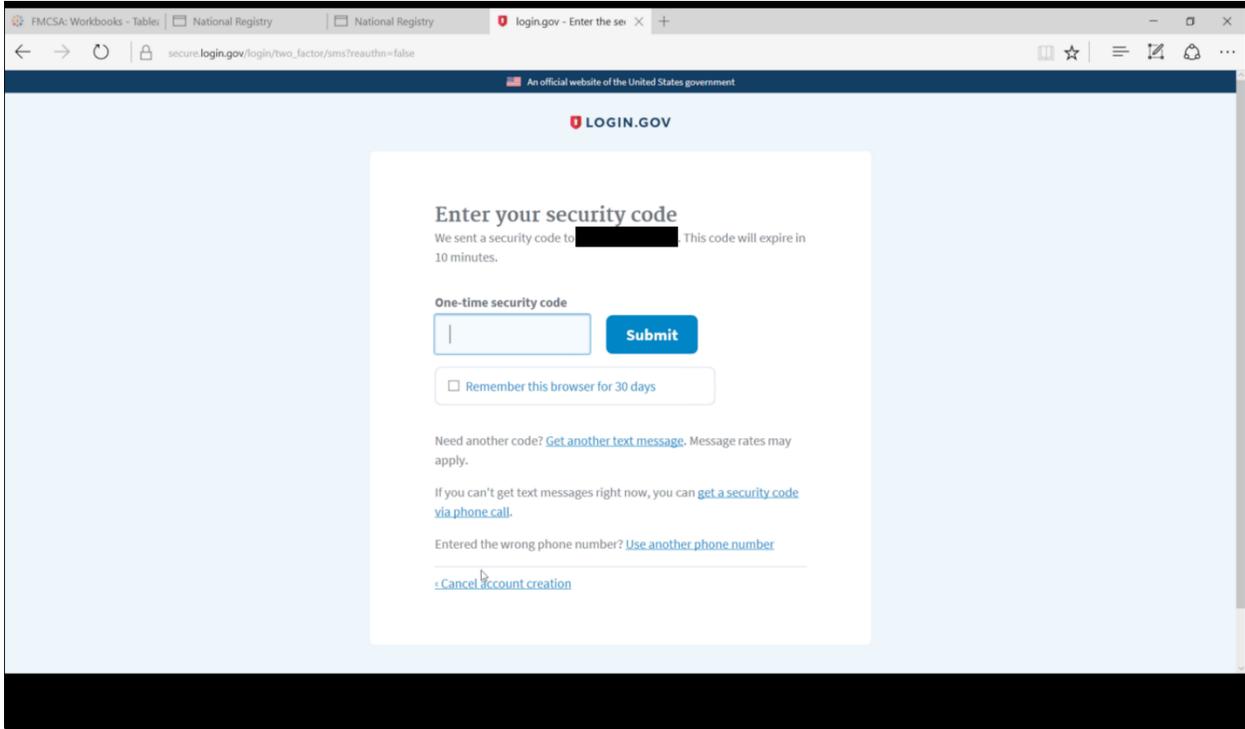
Medical Examiners Administrative Assistant Procedures



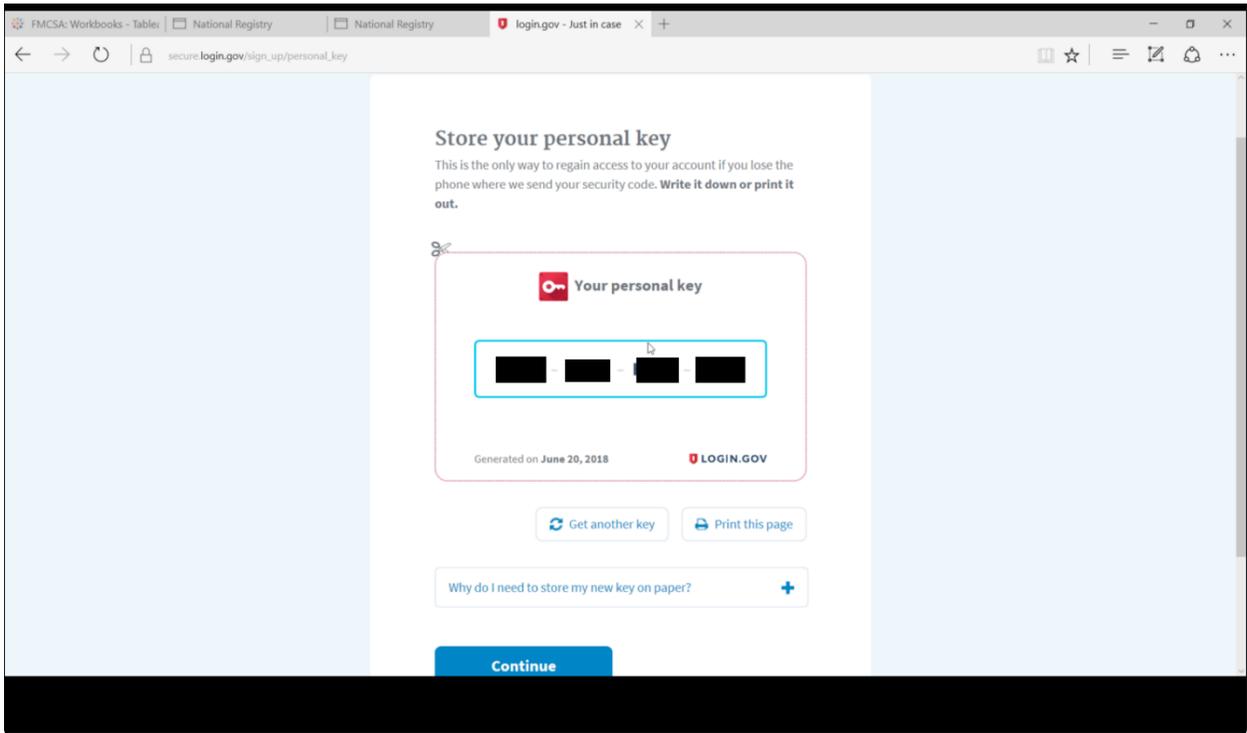
Medical Examiners Administrative Assistant Procedures



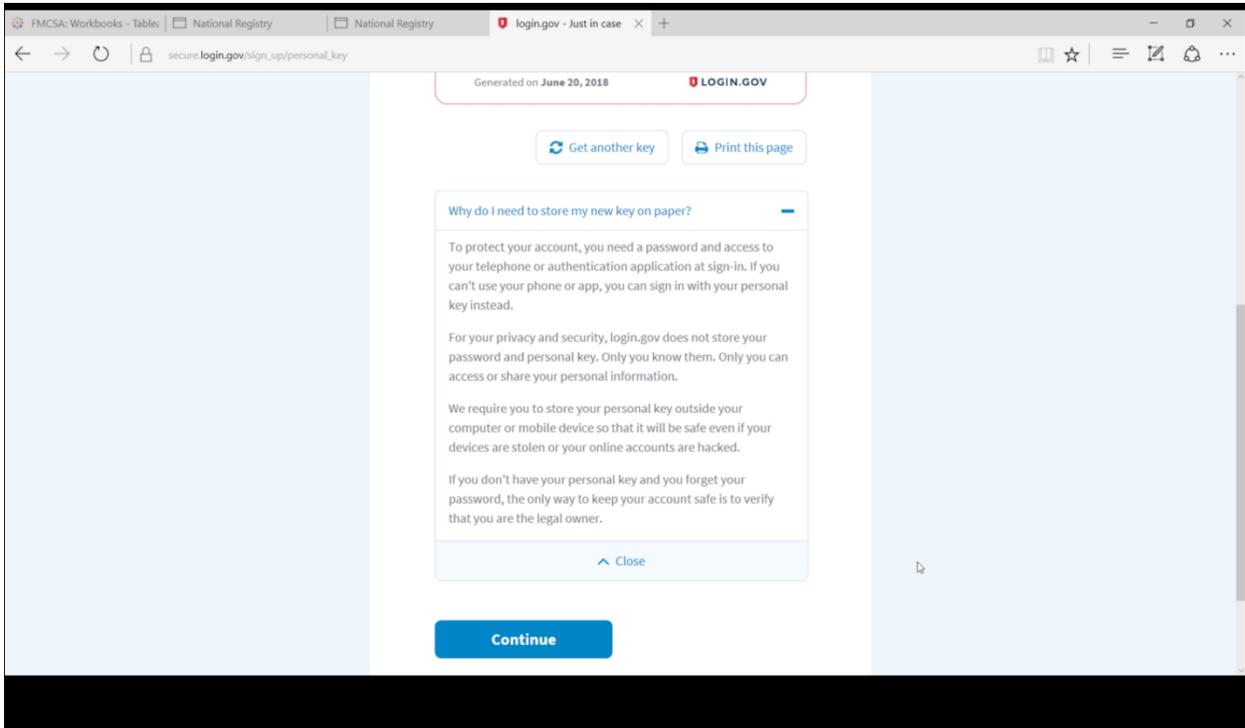
Medical Examiners Administrative Assistant Procedures



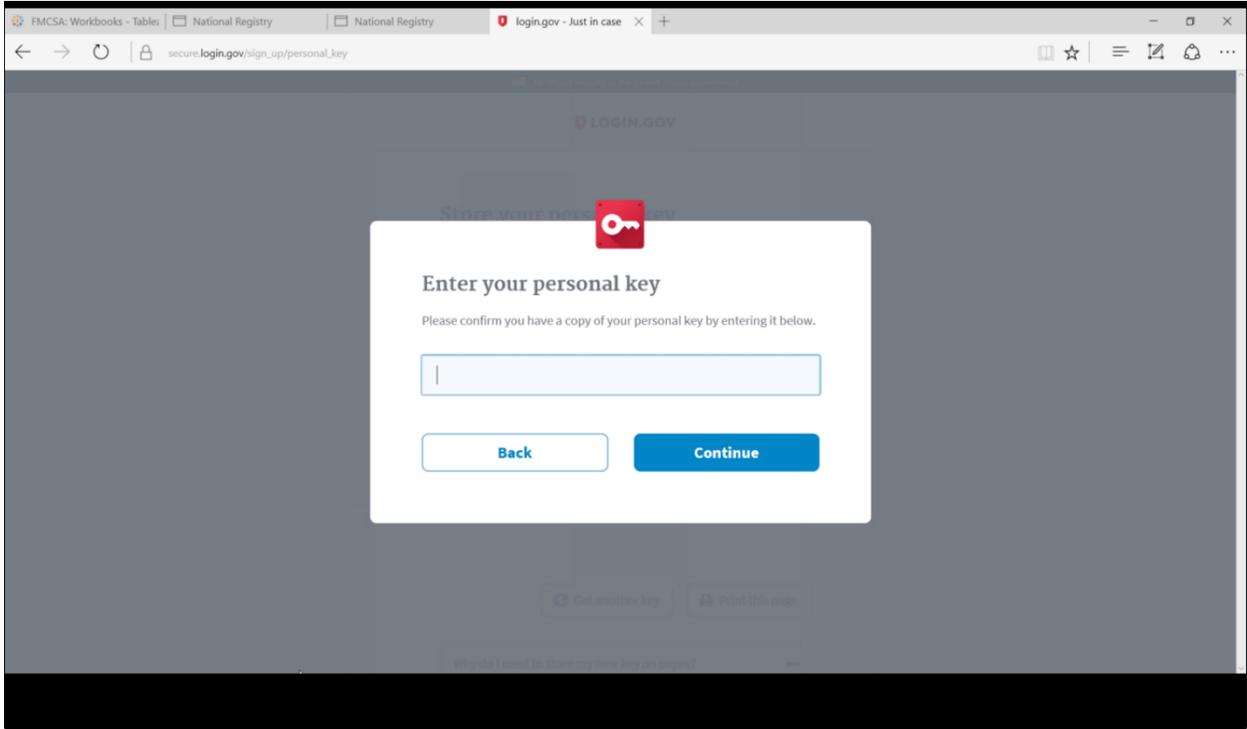
Medical Examiners Administrative Assistant Procedures



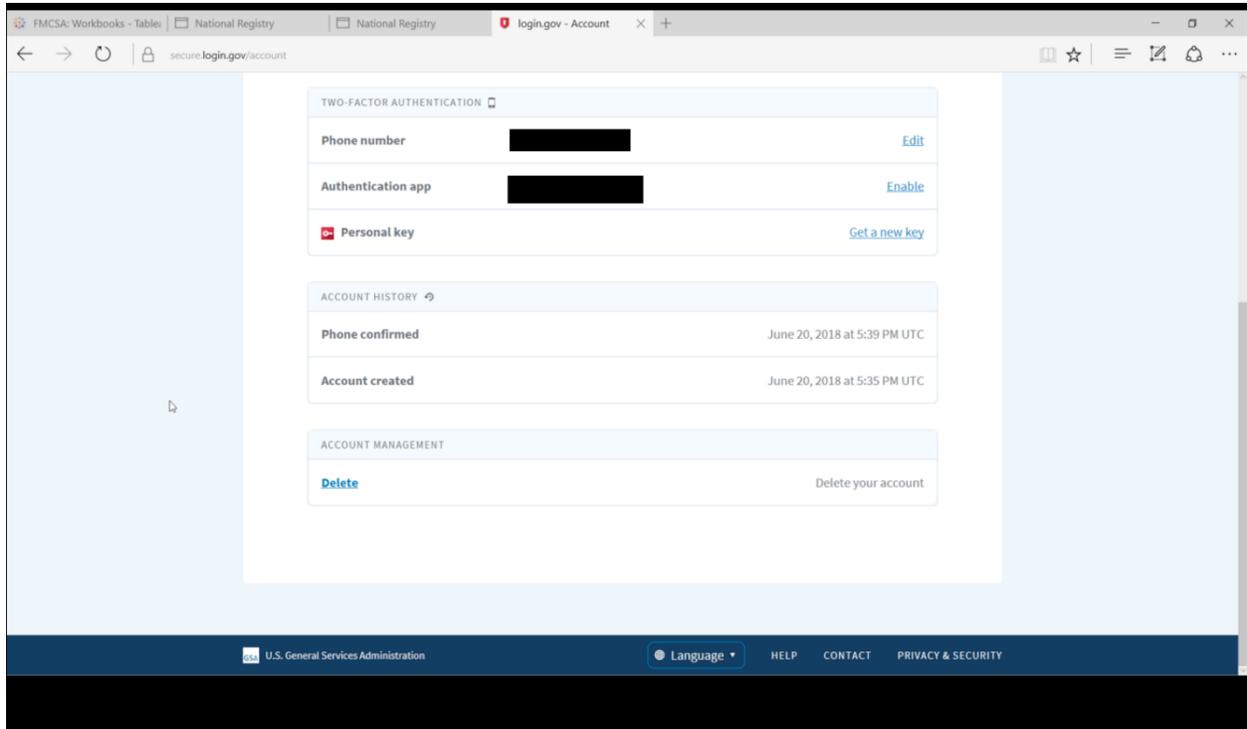
Medical Examiners Administrative Assistant Procedures



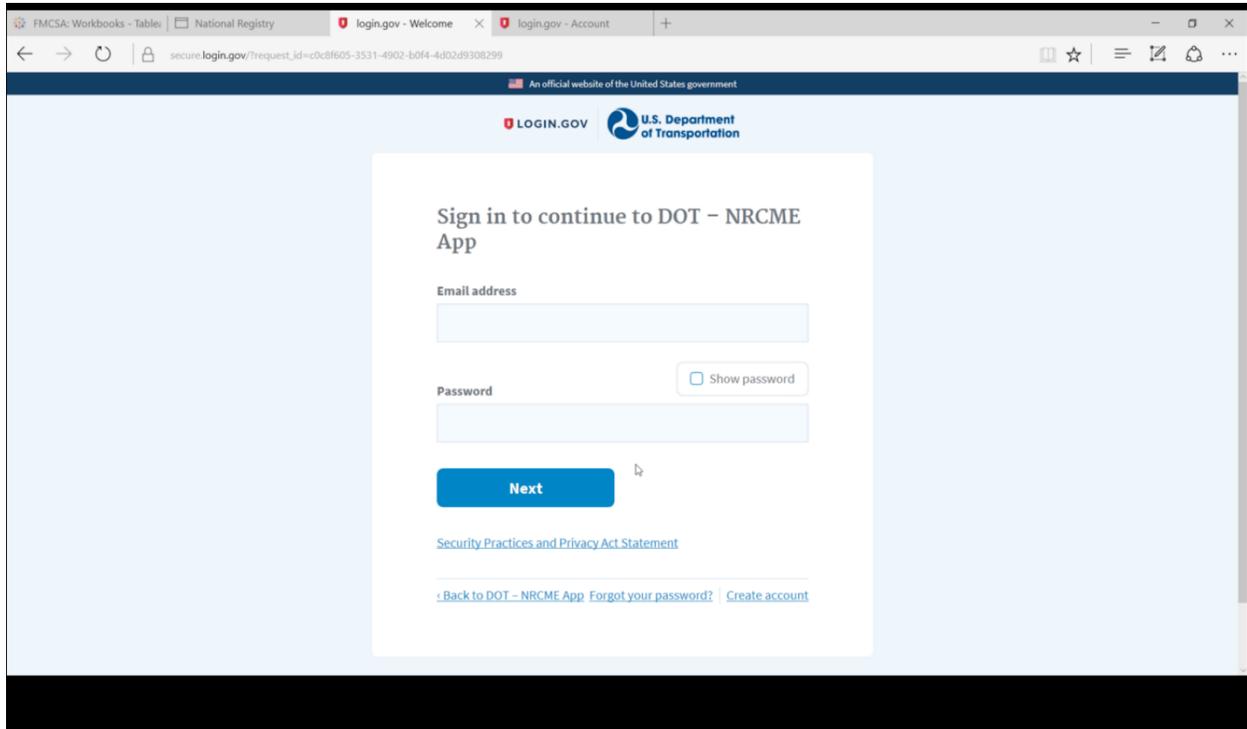
Medical Examiners Administrative Assistant Procedures



Medical Examiners Administrative Assistant Procedures



Medical Examiners Administrative Assistant Procedures



National Registry
as a
Medical Examiner Administrative Assistant

Medical Examiners Administrative Assistant Procedures

Once the user successfully logs in user sees their National Registry home page:

The screenshot shows the homepage of the National Registry of Certified Medical Examiners. At the top, there is a header with the U.S. Department of Transportation logo, the text "U.S. Department of Transportation Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners", and navigation links for "FMCSA", "FMCSA PORTAL", and "DOT .GOV". Below the header is a navigation bar with four tabs: "MY MEDICAL EXAMINERS", "MY PROFILE", "RESOURCE CENTER", and "LOGOUT". The main content area starts with "National Registry Welcome" and displays the user's name "Dawnreae Hammond" and "National Registry # 2172939223". A welcome message reads: "Welcome to the National Registry of Certified Medical Examiners! You are an ME Administrative Assistant user and can submit and view exams on behalf of your associated ME(s)." The footer contains the Department of Transportation logo, a list of links including "Feedback Privacy Policy", "USA.gov", "Freedom of Information Act (FOIA)", "Accessibility", "OIG Hotline", "Web Policies and Important Links", "Site Map", and "Plug-ins", and contact information for the Federal Motor Carrier Safety Administration: "1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • Field Office Contacts".

From the home page, the MEAA hovers over the My Medical Examiners tab and sees the list of all certified MEs that this MEAA has accepted to be associated with and act on behalf of:

Medical Examiners Administrative Assistant Procedures

U.S. Department of Transportation
Federal Motor Carrier Safety Administration
National Registry of Certified Medical Examiners

FMCSA | FMCSA PORTAL | DOT .gov

MY MEDICAL EXAMINERS | MY PROFILE | RESOURCE CENTER | LOGOUT

Tr [REDACTED], Registry # 8 [REDACTED] 4	
D [REDACTED]r, Registry # [REDACTED] 85	
R [REDACTED]n, Registry # [REDACTED] 51	Dawnrenae Hammond National Registry # 2172939223
Ro [REDACTED]b, Registry # [REDACTED] 29	
J [REDACTED]h, Registry # [REDACTED] 7	Welcome to the National Registry of Certified Medical Examiners!
Ch [REDACTED]y, Registry # [REDACTED] 37	are an ME Administrative Assistant user and can submit and view exams on behalf of your associated ME(s).
F [REDACTED]za, Registry # 1 [REDACTED] 40	
L [REDACTED]as, Registry # [REDACTED] 227	
S [REDACTED]n, Registry # [REDACTED] 97	
J [REDACTED]er, Regis [REDACTED] 42	USA.gov Freedom of Information Act (FOIA) Accessibility OIG Hotline Web Policies and Important Links Site Map Plug-ins
C [REDACTED]n, Regis [REDACTED] 26	National Registry Privacy Act
C [REDACTED]it, Registry # [REDACTED] 06	Federal Motor Carrier Safety Administration New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • Field Office Contacts

The user should choose from the left hand side of the screen, the ME they want to act on behalf of. Once they open the accordion they see the functions they are allowed to perform in the NR on

Medical Examiners Administrative Assistant Procedures

behalf of that ME:

U.S. Department of Transportation
Federal Motor Carrier Safety Administration
National Registry of Certified Medical Examiners

FMCSA | FMCSA PORTAL | DOT.gov

MY MEDICAL EXAMINERS | MY PROFILE | RESOURCE CENTER | LOGOUT

My Medical Examiners > Select Medical Examiner Functions

My Medical Examiners User: Dawnrenae Hammond, MEAA ID # 2172939223

Tr [Redacted] >
Da [Redacted] >
Ru [Redacted] >
Ro [Redacted] >
Ja [Redacted] >
Ch [Redacted] >
Fe [Redacted] >
Li [Redacted] >
Sc [Redacted] >
Jo [Redacted] >
Da [Redacted] >

You are viewing the profile of the Medical Examiner shown on the left. You have been provided authorization to submit, search and report No CMV driver Exams. You also have the ability to update the above medical examiner's contact and employer information (future update). Select an option under CMV Drivers to the left to continue.

CMV Drivers
Submit CMV Driver Exam Results
Reported on:
MER Form
MER Form, MCSA-5875
View Submitted Exams
Report 'No Exams to Submit'

De [Redacted] >
Jo [Redacted] >

Feedback Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-Ins
National Registry Privacy Act

Federal Motor Carrier Safety Administration
1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • Field Office Contacts

Depending on the choice the user makes from the left hand side of the screen, the correct screen appears. In this example below, the MEAA has chosen the ME and is submitting CMV Driver Exams on the MER Form:

Medical Examiners Administrative Assistant Procedures



FMCSA | FMCSA PORTAL | DOT .GOV

MY MEDICAL EXAMINERS
MY PROFILE
RESOURCE CENTER
LOGOUT

My Medical Examiners > Danielle Dickman, Registry # 7412305926 > Submit CMV Driver Exam Results

T [redacted] >

D [redacted] >

R [redacted] >

R [redacted] >

J [redacted] >

C [redacted] >

F [redacted] >

L [redacted] >

S [redacted] >

J [redacted] >

D [redacted] >

CMV Drivers

Submit CMV Driver Exam Results

Reported on:

MER Form

MER Form, MCSA-5875

[View Submitted Exams](#)

[Report 'No Exams to Submit'](#)

 **My Medical Examiners**

User: Dawnrenee Hammond, MEAA ID # 2172939223

Submit CMV Driver Exam Results

Enter your Medical Examiner's CMV Driver Exam Results on the form below.

Danielle Dickman

National Registry # 7412305926

CMV Driver Name and Address

Last Name*

First Name*

Middle Name

Suffix

Driver's License Information

State*

License Number*

Date of Birth*

CDL*

Intrastate Only

Yes No

Yes No

Examination Information

Examination Date*

Examination Result*

Restrictions and Variances

Wearing corrective lenses

Driving within an except intracity zone (49 CFR 391.62)

Wearing hearing aid

Accompanied by a Skilled Performance Evaluation Certificate (SPE)

Accompanied by waiver/exemption

Qualified by operation of 49 CFR 391.64

Explain if "other"

*Required Field

Assigned FMCSA Form Number: MCSA-5850, Expiration Date July 31, 2015

Public Burden Statement:

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2126-0008. Public reporting for this collection of information is estimated to be approximately 3 minutes per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. All responses to this collection of information are mandatory. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Motor Carrier Safety Administration, MC-RRA, 1200 New Jersey Avenue, SE, Washington, D.C. 20590.

You are required to submit driver medical examination data every month. Complete this form for each driver medical examination concluded.

Medical Examiners Administrative Assistant Procedures

When the user chooses MER Form, MCSA-5875, the screen below is presented and allows the MEAA to submit CMV Driver Exams on behalf of that ME.

The screenshot shows the 'National Registry of Certified Medical Examiners' web portal. The user is logged in as Dawnrena Hammond (MEAA ID # 2172939223). The page title is 'My Medical Examiners > Danielle Dickman, Registry # 7412305928 > Submit CMV Driver Exam Results'. The main content area is titled 'My Medical Examiners' and displays 'Danielle Dickman, National Registry # 7412305928'. Below this, there is a section for 'Submit CMV Driver Exam Results reported on MER Form, MCSA-5875'. The form includes a date of examination field and a section for 'CMV Driver Information' with fields for Last Name, First Name, Middle Initial, Street Address, City, State/Province, Zip Code, and Country. There is also a section for 'CMV Driver's License Information' with fields for License Number, Issuing State/Province, Date of Birth, and CLP/CDL Applicant/Holder. The 'Examination Information' section includes radio buttons for 'Federal Regulations' and 'State Variance', and a section for 'Examination Result' with radio buttons for 'Medically Qualified', 'Medically Unqualified', 'Determination Pending', and 'Incomplete Examination'. There is also a section for 'Restriction and Variances' with checkboxes for 'Wearing corrective lenses', 'Wearing hearing aid', 'Accompanied by a Skilled Performance Evaluation (SPE) Certificate', 'Accompanied by waiver/exemption', 'Driving within an exempt intracity zone (49 CFR 391.62)', 'Qualified by operation of 49 CFR 391.64', and 'Grandfathered from State requirements'. The form ends with 'Submit' and 'Reset' buttons.

U.S. Department of Transportation
Federal Motor Carrier Safety Administration
National Registry of Certified Medical Examiners

FMCSA | FMCSA PORTAL | DOT.GOV

MY MEDICAL EXAMINERS | MY PROFILE | RESOURCE CENTER | LOGOUT

My Medical Examiners > Danielle Dickman, Registry # 7412305928 > Submit CMV Driver Exam Results

User: Dawnrena Hammond, MEAA ID # 2172939223

Submit CMV Driver Exam Results reported on MER Form, MCSA-5875

Danielle Dickman
National Registry # 7412305928

Only use this form for driver exams performed after December 21, 2015
Date of Examination* (use mm/dd/yyyy format):

CMV Driver Information (use Legal Name as listed on Government-Issued Identification)

Last Name* | First Name* | Middle Initial
Street Address*
City* | State/Province* | Zip Code* | Country
E-mail Address

CMV Driver's License Information

License Number* | Issuing State/Province* | Date of Birth* | CLP/CDL Applicant/Holder*
(use mm/dd/yyyy format) | Yes | No

Examination Information

Examination performed in accordance with* : Federal Regulations State Variance

Federal Regulations : Select Federal Regulations for examinations performed in accordance with the Federal Motor Carrier Safety Regulations (49 CFR 391.41-391.42)
State Variance : Select State Variance for examinations performed in accordance with the Federal Motor Carrier Safety Regulations (49 CFR 391.41-391.42), with any applicable State variances.

Examination Result* : Medically Qualified Medically Unqualified Determination Pending Incomplete Examination

Restriction and Variances :

Wearing corrective lenses Driving within an exempt intracity zone (49 CFR 391.62)
 Wearing hearing aid Qualified by operation of 49 CFR 391.64
 Accompanied by a Skilled Performance Evaluation (SPE) Certificate Grandfathered from State requirements
 Accompanied by waiver/exemption
Explain if "other"

*Required Field

Submit Reset

Medical Examiners Administrative Assistant Procedures

When the user chooses View Submitted Exams from the left hand side of the screen, the screen below is presented.

U.S. Department of Transportation
Federal Motor Carrier Safety Administration
National Registry of Certified Medical Examiners

FMCSA | FMCSA PORTAL | DOT.GOV

MY MEDICAL EXAMINERS | MY PROFILE | RESOURCE CENTER | LOGOUT

My Medical Examiners > Danielle Dickman, Registry # 7412305926 > View Submitted Exams

My Medical Examiners User: Dawnrenee Hammond, MEAA ID # 2172939223

View Submitted Exams
List of all CMV Driver Exams submitted to FMCSA under the Medical Examiner Listed below.

Danielle Dickman
National Registry # 7412305926 [Print Complete Driver List](#)

Filter Search by Last Name and/or by a specific date:

Last Name: Start Date Range: End Date Range:
Use mm/dd/yyyy Use mm/dd/yyyy [Search](#) [Clear](#)

Driver Name	Exam Date	Exam Results	Certificate Exp.	CDL	Submitted	Certificate
1 Adrian Amador	05-19-2015	Medically Qualified	05-19-2017	Yes	05-19-2015	
2 Dora Amador	02-19-2016	Medically Qualified	02-19-2018	Yes	02-19-2016	
3 Celia Amador	02-26-2015	Medically Qualified	02-26-2017	Yes	02-27-2015	
4 Paula Amador	05-06-2015	Medically Qualified	05-06-2018	Yes	05-06-2015	
5 HAROLD AMADOR	03-25-2015	Medically Qualified	03-25-2017	Yes	03-25-2015	
6 Mark Amador	03-27-2015	Medically Qualified	03-27-2017	Yes	03-27-2015	
7 Jeremi Amador	03-16-2015	Medically Qualified	03-16-2017	Yes	03-27-2015	
8 Chris Amador	05-19-2015	Temporarily Disqualified		Yes	05-23-2015	Not Qualified
9 Kelli Amador	02-19-2016	Medically Qualified	02-19-2018	Yes	02-19-2016	
10 Kelli Amador	02-19-2016	Medically Qualified	02-19-2018	Yes	02-19-2016	
11 Paula Amador	02-19-2016	Medically Qualified	02-19-2018	Yes	02-19-2016	
12 Doreen Amador	02-24-2015	Medically Qualified	02-24-2017	Yes	02-24-2015	
13 Patricia Amador	03-26-2015	Temporarily Disqualified		No	03-26-2015	Not Qualified
14 Jordan Amador	03-09-2015	Medically Qualified	03-09-2017	No	03-09-2015	
15 Derek Amador	05-16-2015	Medically Qualified	05-16-2017	No	05-16-2015	
16 LARRY AMADOR	02-26-2015	Medically Qualified	05-26-2015	No	02-26-2015	
17 Richard Amador	04-24-2015	Temporarily Disqualified		Yes	04-30-2015	Not Qualified
18 David Amador	09-17-2015	Medically Qualified	09-17-2018	Yes	09-17-2015	
19 Doris Amador	03-21-2016	Medically Qualified	03-21-2018	No	03-21-2016	
20 Eileen Amador	09-16-2015	Medically Qualified	09-16-2017	No	09-17-2015	
21 Teresa Amador	03-06-2015	Medically Qualified	03-06-2017	Yes	03-06-2015	
22 Sally Amador	05-04-2015	Medically Qualified	05-04-2017	No	05-08-2015	
23 Joseph Amador	03-06-2015	Medically Qualified	03-06-2017	No	03-06-2015	
24 Jim Amador	03-09-2015	Medically Qualified	03-09-2018	Yes	03-09-2015	
25 Alexandra Amador	02-19-2015	Medically Qualified	02-19-2017	Yes	02-19-2015	

[Previous](#) [Next](#)

NOTE: The Federal Motor Carrier Safety Administration/FMCSA is not displaying an OMB Control Number on the Medical Examiner's Certificate because it belongs to the medical examiners' profession. This Medical Examiner's Certificate is approved by the Office of Management and Budget (OMB) under FMCSA's OMB Control Number 2126-0008, "Medical Qualification Requirements," information collection request (ICR).

FMCSA Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-ins
National Registry Privacy Act

Federal Motor Carrier Safety Administration
1205 New Jersey Avenue SE, Washington, DC 20590 - 1-800-832-6660 - TTY: 1-800-877-8339 - Field Office Contacts

Medical Examiners Administrative Assistant Procedures

When an ME invites an MEAA to be associated with his/her account, the MEAA can find the invitation(s) by hovering over the My Profile tab and choosing the ME Association Requests link:

U.S. Department of Transportation
Federal Motor Carrier Safety Administration
National Registry of Certified Medical Examiners

FMCSA | FMCSA PORTAL | DOT .gov

MY MEDICAL EXAMINERS | **MY PROFILE** | RESOURCE CENTER | LOGOUT

My Medical Examiners > Danielle... ME Association Requests |ort 'No Exams to Submit'

My Medical Examiners User: Dawnrenae Hammond, MEAA ID # 2172939223

Reports 'No Exams to Submit'
Certified Medical Examiners are required to transmit results of CMV Driver Medical Examinations to the National Registry regularly.

When the MEAA chooses the ME Association Requests link, below is the screen presented that allows them to Accept or Decline the invitation. If the MEAA accepts the invitation, the ME receives an email indicating the MEAA has accepted and they can now act on their behalf. If the MEAA declines the request, the ME receives an email indicating the MEAA has declined the request and the MEAA is not associated with the ME:

U.S. Department of Transportation
Federal Motor Carrier Safety Administration
National Registry of Certified Medical Examiners

FMCSA | FMCSA PORTAL | DOT .gov

MY MEDICAL EXAMINERS | MY PROFILE | RESOURCE CENTER | LOGOUT

On this page, you can view all pending requests by Medical Examiners to add you as an Administrative Assistant. You can choose to Accept or Decline the request(s) below. If you accept, you will be authorized to transmit CMV driver exam results on behalf of the Medical Examiner, and the Medical Examiner will now appear in your "My Medical Examiners" menu.

Dawnrenae Hammond, Medical Examiner Administrative Assistant (MEAA)
MEAA ID # 2172939223 **Status: Registered**

Pending Medical Examiner Association Request

Je [REDACTED]
Registry # 7950001267
MD
Concentra
9330 South University Suit 100
Highlands Ranch, CO 80126
Accept Decline

Ke [REDACTED]
Registry # 5404885038
MD
Concentra
500 E 84th Ave #B14
Thornton, CO 80229
Accept Decline

Ja [REDACTED]
Registry # 8874380767
DO
Concentra, INC
7401 Church Ranch BLVD
Westminster, CO 80021
Accept Decline

Medical Examiners Administrative Assistant Procedures

Below are examples of the messages the MEAAs receive depending on their accepting or declining the ME's invitation to be associated.

The screenshot shows the user interface of the National Registry of Certified Medical Examiners. At the top, there is a header with the U.S. Department of Transportation logo and the text "Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners". Navigation tabs include "MY MEDICAL EXAMINERS", "MY PROFILE", "RESOURCE CENTER", and "LOGOUT". A status indicator shows "Status: Registered". The main content area displays a "Pending Medical Examiner Association Request" for Jenifer L. Hammond, MD, with contact information and "Accept" and "Decline" buttons. A blue notification box titled "Accepted Request" is overlaid on the screen, containing the text: "You successfully accepted the request. Click OK to return home and refresh your Medical Examiners." and an "OK" button.

The screenshot shows the user interface of the National Registry of Certified Medical Examiners. At the top, there is a header with the U.S. Department of Transportation logo and the text "Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners". Navigation tabs include "MY MEDICAL EXAMINERS", "MY PROFILE", "RESOURCE CENTER", and "LOGOUT". A status indicator shows "Status: Registered". The main content area displays a "Pending Medical Examiner Association Request" for Keith G Cook, MD, with contact information and "Accept" and "Decline" buttons. A blue notification box titled "Declined Request" is overlaid on the screen, containing the text: "You successfully declined the request. Click OK to return home and refresh your Medical Examiners." and an "OK" button.

Medical Examiners Administrative Assistant Procedures

The MEAA has the opportunity to access the Resource Center on the National Registry by clicking the Resource Center tab.

The screenshot shows the top navigation bar of the National Registry of Certified Medical Examiners website. The header includes the U.S. Department of Transportation logo, the text "U.S. Department of Transportation Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners", and links for "FMCSA", "FMCSA PORTAL", and "DOT .GOV". Below the header is a dark blue navigation menu with four tabs: "MY MEDICAL EXAMINERS", "MY PROFILE", "RESOURCE CENTER" (which is highlighted with an orange circle), and "LOGOUT".

Below the navigation menu, the page displays "National Registry Welcome". The user's name, "Dawnreae Hammond", is shown next to a profile icon, with the "National Registry # 2172939223" to the right. A welcome message reads: "Welcome to the National Registry of Certified Medical Examiners! You are an ME Administrative Assistant user and can submit and view exams on behalf of your associated ME(s)."

At the bottom of the page, there is a footer section with the U.S. Department of Transportation logo on the left and a list of links: "Feedback Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-ins National Registry Privacy Act". Below the links, the address and contact information are provided: "Federal Motor Carrier Safety Administration 1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • Field Office Contacts".

Medical Examiners Administrative Assistant Procedures

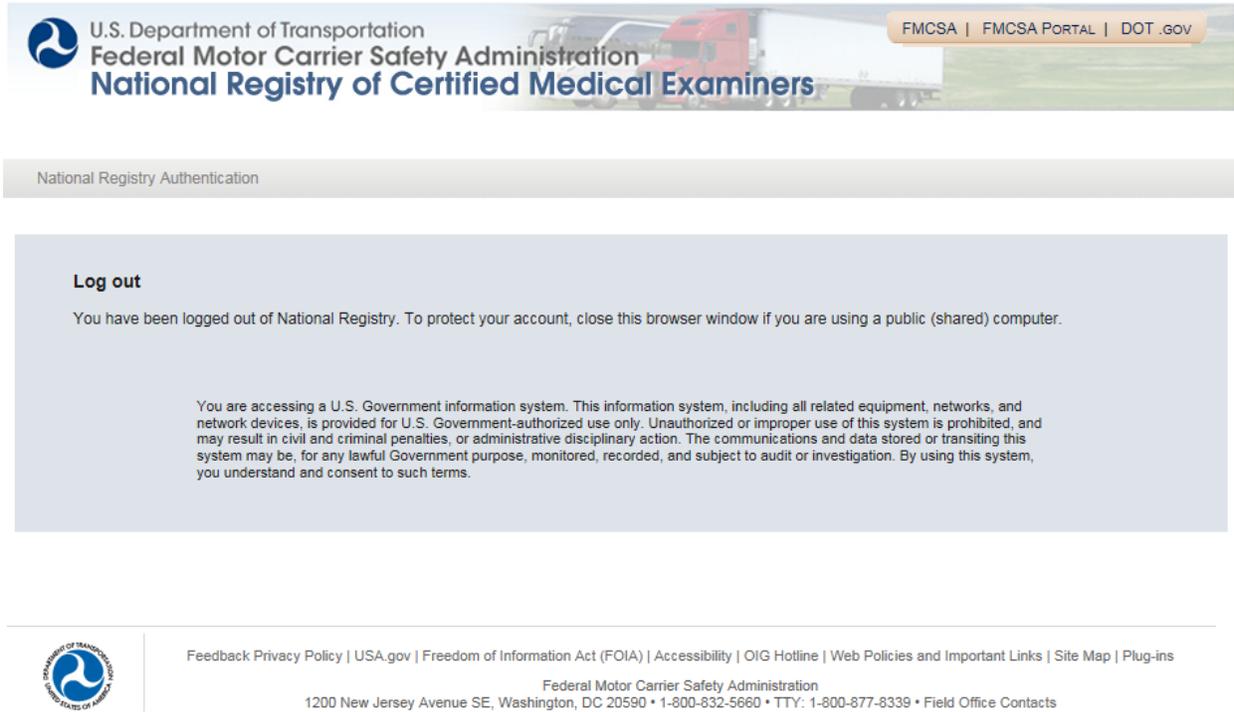
When the MEAA chooses the Resource Center link, the screen below is presented that allows the MEAA to access the information stored in the Resource Center on the National Registry:

The screenshot shows the 'Resource Center' page of the National Registry of Certified Medical Examiners. The page header includes the U.S. Department of Transportation logo and the text 'Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners'. Navigation links for 'MY MEDICAL EXAMINERS', 'MY PROFILE', 'RESOURCE CENTER', and 'LOGOUT' are visible. The breadcrumb trail reads 'Home > Resource Center'. The main content area is titled 'Resource Center' and lists various resources under several categories:

- Important FMCSA Bulletins**
 - Recent Email Notifications
- Medical Examiner's Certification Integration**
 - Timeline of Final Rule Provisions
 - Final Rule
 - Correction Notice
 - Federal Register Notice Use of Driver Examination Forms
- New Driver Examination Forms**
 - Medical Examination Report (MER) Form, MCSA-5875
 - Medical Examiner's Certificate (MEC) Form, MCSA-5876
 - Sample Medical Examination Report (MER) Form, MCSA-5875 with documentation
 - Sample CMV Driver Medical Examination Results Form, MCSA-5850 with documentation
 - Sample Medical Examiner's Certificate (MEC) Form, MCSA-5876 with documentation
- Medical Examiners**
 - Medical Examiners Fact Sheet
 - Medical Examiners Brochure
 - Medical Examiner Handbook
 - Complete Guide to Medical Examiner Certification
- Data Export**
- Training Organizations**
 - Information Manual for Training Organizations
 - Core Curriculum
- Testing Organizations**
 - Administrative Manual for Testing Organizations
- Drivers & Carriers**
 - CMV Drivers Fact Sheet
 - CMV Drivers Brochure
- FAQs**
 - FAQs New Driver Examination Forms
 - National Registry FAQs
- Meetings and Conferences**
 - Meetings and Conferences
- Presentations and Webinars**
 - Testing Organization Presentations**
 - Testing Organization Meeting
 - Test Organization Process Overview
 - Test Organization Site Assessment
 - Notice of Test Providers Public Meeting
 - Privacy in the Federal Government
 - Archived Webinars**
 - Administrator's Podcast**
- Medical Review Board and Medical Reports**
- Rules and Regulations**
- Glossary**

Medical Examiners Administrative Assistant Procedures

When the MEAA is ready to log out of the National Registry, they do so by clicking the Logout tab and then they receive the screen below:



The screenshot shows the top navigation bar of the National Registry of Certified Medical Examiners website. It includes the U.S. Department of Transportation logo, the text 'U.S. Department of Transportation Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners', and navigation links for 'FMCSA', 'FMCSA PORTAL', and 'DOT .gov'. Below the navigation bar is a grey bar with the text 'National Registry Authentication'. The main content area is a light blue box with the heading 'Log out' and the text: 'You have been logged out of National Registry. To protect your account, close this browser window if you are using a public (shared) computer.' Below this is a disclaimer: 'You are accessing a U.S. Government information system. This information system, including all related equipment, networks, and network devices, is provided for U.S. Government-authorized use only. Unauthorized or improper use of this system is prohibited, and may result in civil and criminal penalties, or administrative disciplinary action. The communications and data stored or transiting this system may be, for any lawful Government purpose, monitored, recorded, and subject to audit or investigation. By using this system, you understand and consent to such terms.' At the bottom of the page is a footer with the Department of Transportation logo, a list of links (Feedback Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-ins), and contact information for the Federal Motor Carrier Safety Administration: '1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • Field Office Contacts'.

Medical Examiners Administrative Assistant Procedures

To register as a new Medical Examiner Administrative Assistant:

The screenshot shows a web browser window with the URL <https://nr-beta.fmcsa.dot...> and a tab titled "Administrative Assistant Re...". The browser's address bar shows the URL, and the page title is "Administrative Assistant Registration". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The browser's toolbar shows several icons, including a home button, a star, and a gear. The browser's status bar shows several tabs: "Case Management System...", "NCCDB - National Consu...", "Home DOT Intranet (2)", "Home DOT Intranet", and "Web Slice Gallery".

The main content area of the browser displays the U.S. Department of Transportation Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners logo and navigation links for "FMCSA", "FMCSA PORTAL", and "DOT .GOV". Below the logo is a banner image of a red semi-truck. The page title is "Administrative Assistant Registration".

The registration form is titled "Administrative Assistant Registration" and includes the following sections:

- Administrative Assistant Registration**
 - To support certified medical examiners in managing their Registry account, they may authorize administrative assistants to access the National Registry system and perform certain activities on their behalf.
 - To begin this enrollment process, the medical examiner's support staff must enroll on the National Registry system and create their own accounts as administrative assistants.
- Contact Information**
 - Salutation:
 - First Name*:
 - Initial:
 - Last Name*:
 - Suffix:
- Primary Practice Address**
 - Business Name*:
 - Business Address 1*:
 - Business Address 2:
 - City*:
 - State*:
 - Zip Code*:
 - Business Phone*:
 - Extension:
- reCAPTCHA**
 - I'm not a robot
 - reCAPTCHA Privacy - Terms
- *Required Fields**
- Next** button
- Progress: 1 | 2 | 3 | 4

Medical Examiners Administrative Assistant Procedures

The screenshot shows a web browser window with the URL <https://nr-beta.fmcsa.dot...>. The browser's address bar and menu bar are visible at the top. The page content includes the U.S. Department of Transportation logo and the text "Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners". A navigation bar contains links for "FMCSA", "FMCSA PORTAL", and "DOT .gov". The main heading is "Administrative Assistant Registration".

Administrative Assistant Registration

To support certified medical examiners in managing their Registry account, they may authorize administrative assistants to access the National Registry system and perform certain activities on their behalf.

To begin this enrollment process, the medical examiner's support staff must enroll on the National Registry system and create their own accounts as administrative assistants.

Account Settings

Enter your primary email address below. Please read and follow the information about Login.gov below carefully to ensure you will be able to sign in to your new account.

Login.gov Information

In order to sign in to National Registry, you will need a Login.gov account. If you already have a Login.gov account, use the email address of that account below to create your National Registry profile. If you do not have a Login.gov account, you must create one using the **same** email address that you choose on this screen. A link to create or sign in to Login.gov will be sent to this email address upon successful completion of this registration process.

Primary E-mail Address*

Re-Enter Primary E-mail Address*

*Required Fields

[Back](#) [Next](#)

Progress: 1 | **2** | 3 | 4

Feedback Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-ins
National Registry Privacy Act

Medical Examiners Administrative Assistant Procedures

The screenshot shows a web browser window with the URL <https://nr-beta.fmcsa.dot...> and a tab titled "Administrative Assistant Re...". The browser's address bar shows the URL, and the menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The browser's toolbar includes icons for "Case Management System...", "NCCDB - National Consu...", "Home DOT Intranet (2)", "Home DOT Intranet", and "Web Slice Gallery".

The main content area features the U.S. Department of Transportation Federal Motor Carrier Safety Administration logo and the text "National Registry of Certified Medical Examiners". Below this, the page is titled "Administrative Assistant Registration".

Administrative Assistant Registration

To support certified medical examiners in managing their Registry account, they may authorize administrative assistants to access the National Registry system and perform certain activities on their behalf.

To begin this enrollment process, the medical examiner's support staff must enroll on the National Registry system and create their own accounts as administrative assistants.

National Registry Terms of Use

I affirm that all information provided is true.*

I accept and agree to the National Registry Terms of Use and Privacy Policy.*

I agree to accept any written communication from FMCSA relating to my participation on the National Registry by electronic mail at the email address(es) I provide to FMCSA. Such electronic communication shall be complete upon its transmission by FMCSA.*

Accept

*Required Fields

[Back](#) [Review](#)

Progress: 1 | 2 | 3 | 4

Feedback Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-ins
National Registry Privacy Act

Federal Motor Carrier Safety Administration
1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-532-5660 • TTY: 1-800-877-8339 • Field Office Contacts

Medical Examiners Administrative Assistant Procedures

The screenshot shows a web browser window displaying the 'Administrative Assistant Registration' page on the FMCSA National Registry of Certified Medical Examiners website. The browser's address bar shows the URL 'https://nr-beta.fmcsa.dot...'. The page header includes the U.S. Department of Transportation logo and the text 'Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners'. The main content area is titled 'Administrative Assistant Registration' and contains the following sections:

- Administrative Assistant Registration**
 - To support certified medical examiners in managing their Registry account, they may authorize administrative assistants to access the National Registry system and perform certain activities on their behalf.
 - To begin this enrollment process, the medical examiner's support staff must enroll on the National Registry system and create their own accounts as administrative assistants.
- Contact Information**

Salutation	First Name*	Initial	Last Name*	Suffix
Mr.	aaaaa		bbbb	
- Primary Practice Address**

Business Name*	Business Address 1*	Business Address 2	City*	State*	Zip Code*
aaa	123		bbb	IA	96210

Business Phone*
617-555-5555

Extension
- Account Settings**

Email Address*
marianneberry@yahoo.com
- FMCSA IT Rules of Behavior** Accepted
- National Registry Terms of Use** Accepted

Buttons: [Edit](#) [Submit](#)

Footer: Feedback Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-ins
Federal Motor Carrier Safety Administration
1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • Field Office Contacts

Medical Examiners Administrative Assistant Procedures

The screenshot shows a web browser window with the address bar displaying <https://nr-beta.fmcsa.dot...>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The address bar also shows several open tabs: Case Management System..., NCCDB - National Consu..., Home DOT Intranet (2), Home DOT Intranet, and Web Slice Gallery.

The main content area of the browser displays the FMCSA National Registry of Certified Medical Examiners website. The header includes the U.S. Department of Transportation logo, the text "Federal Motor Carrier Safety Administration National Registry of Certified Medical Examiners", and navigation links for FMCSA, FMCSA PORTAL, and DOT.GOV. Below the header, the page title is "Administrative Assistant Registration".

The main content area features a section titled "Administrative Assistant Registration" with a person icon. The text reads: "To support certified medical examiners in managing their Registry account, they may authorize administrative assistants to access the National Registry system and perform certain activities on their behalf. To begin this enrollment process, the medical examiner's support staff must enroll on the National Registry system and create their own accounts as administrative assistants."

Below this text, a success message is displayed: "Success! You have registered as a Medical Examiner Administrative Assistant. Your MEAA ID# is 3148270893. You will receive an email confirming your registration along with instructions on how to access your account on the National Registry using Login.gov. [Click here to return home](#)"

The footer of the page contains the FMCSA logo, a list of links (Feedback Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | OIG Hotline | Web Policies and Important Links | Site Map | Plug-Ins National Registry Privacy Act), and contact information for the Federal Motor Carrier Safety Administration: "1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-6660 • TTY: 1-800-877-8339 • Field Office Contacts".