NATIONAL REGISTRY SYSTEM LOGIN

Effective immediately, all medical examiners listed on the National Registry of Certified Medical Examiners (National Registry) must create an account with login.gov to access their National Registry account. The use of login.gov is required to meet new National Institute of Standards of Technology requirements for secure validation and verification. By using login.gov, you will get an extra layer of security to help protect your National Registry account against security breaches and users will be able to utilize their login.gov account to sign into multiple government agency accounts.

Once you create a login.gov account, our system will link it to your National Registry account. Therefore, the information in your National Registry account will remain available. After your login.gov account has been linked to your National Registry account, you must use your login.gov email address, password, and security code each time you sign into the National Registry.

If you do not already have a login.gov account, you must follow the steps below to create a login.gov account to access to your National Registry account:

1. Go to https://nationalregistry.fmcsa.dot.gov/ and select **Sign in**

2. On the National Registry login page, select **Transfer or Create Account**

3. Select the Account Type
   a. **Medical Examiner** - requires National Registry number, professional license number and State
   b. **Medical Examiner Administrative Assistant** - requires National Registry number (*functionality will be available at a later date*)
   c. **Third Party** - requires National Registry number (*functionality will be available at a later date*)

4. When you select submit in step 3 above, a message will be displayed on the screen that says: "Details on how to proceed have been sent to the email address on file, if it exists. Click Here to go to National Registry Home Page."

5. You will receive one of two emails:
   a. Your account was migrated successfully
      i. Your email address has been migrated to use login.gov. Please select the button below to go to login.gov. When on the site, select the **Create Account** link to register your account.

b. Your account was NOT migrated successfully
   i. Your email address was duplicated in our system. In order for you to register with login.gov, you will need to update your profile with a new unique email address. Please select the button below to update your profile with a new email address.

6. To create a login.gov account:
   a. Select "**Create Account"** link
   b. Enter email address and select "**Submit"**
   c. Message on screen states that an email was sent so you can confirm your email address
   d. Go into your email, open email from login.gov and select "**Confirm"** your email address
   e. Message on screen asks you to create a password and select "**Continue"**
   f. Message on screen asks you to provide a phone number where you will be sent a verification code by either text message or phone call based on your selection
   g. Once you receive the one-time code, enter on the screen that says "Enter Your Security Code" **Important Note:** If you will always be using the same computer to access your account, select the box that states "remember for 30 days" so you don't have to get a new security code each time you log in
   h. Message on screen tells you to store your personal key. A personal key is provided for you to save or print etc. This code will be necessary if there is ever a need to recover your account so please save the key
   i. Message on screen asks you to enter your personal key. Enter your personal key and select "**Continue"**
   j. Screen displays your account information
   k. National Registry login screen is displayed, enter your email address and password to access your National Registry account
   l. Review your National Registry account to make sure all your information is accurate
   m. Each time you want to access your National Registry account, select **Sign In** and enter your **email** and **password**

If you already have a login.gov account, you must follow the steps below to gain access to your National Registry account:

1. Go to (https://nationalregistry.fmcsa.dot.gov/) and select **Sign in** and then select **Log in** on the next page.
2. You will be directed to (https: secure.login.gov); select **Sign in** and enter your login.gov email address and password.
3. Message on screen asks you to provide a phone number where you will be sent a verification code by either text message or phone call based on your selection

4. Once you receive the one-time code, enter on the screen that says "Enter Your Security Code" **Important Note:** If you will always be using the same computer to access your account, select the box that states "remember for 30 days" so you don't have to get a new security code each time you log in.

While this process is currently only available to certified medical examiners, it will be made available to medical examiner administrative assistants and third party administrators in the future.

If you have any questions about this process or need assistance, contact the FMCSA Help Desk at fmctechsup@dot.gov or 617.494.3003.

Thank you for helping to make our highways safe for all.

Sincerely,
Charles A. Horan, III
Director, Office of Carrier, Driver and Vehicle Safety Standards