



Unified Registration System (URS)

Online Application Process Demonstration for First Time Applicants



Agenda

- Unified Registration System (URS) Overview and Phased Implementation Schedule
- Introduction to the URS Online Application Process
 - Completing the application for new registration
 - New property, HM, Passenger (PAX) carrier related questions
 - Submitting payment for the application
 - Returning to complete an incomplete application
- Resources



What is the Unified Registration System?

- A new online registration system that will streamline and simplify the Federal Motor Carrier Safety Administration's (FMCSA) registration process:
 - Combining multiple registration processes
 - Consolidating information technology systems
 - Consolidating multiple forms into a single registration process
- A clearinghouse and depository of information on all entities regulated by the Agency



Who is required to comply with this rule?

- All entities regulated by the Agency:
 - Motor Carriers
 - Property
 - Passenger (PAX)
 - Hazardous Materials (HM)
 - Household Goods (HHG)
 - Intermodal Equipment Providers (IEPs)
 - Hazardous Materials Safety Permit Applicants/Holders (HMSPs)
 - Brokers
 - Freight Forwarders (FF)
 - Cargo Tank Facilities (CTF)





URS Timeline for Phased Implementation

December 12, 2015

- Electronic filing only using MCSA-1 online application process for new applicants (excluding Non-North American and Mexican Long Haul carriers)

September 30, 2016

- All entities must update their name, form of business or address within 30 days of change
- Insurance filing required for new exempt for-hire and private HM, before registration granted
- BOC-3 form required for new private and exempt for-hire carriers, before registration granted
- All new applicants are subject to a registration fee, for each registration requested
- All entities will be required to use the electronic process to request any new registration

December 31, 2016

- Existing private and exempt for-hire carriers required to have BOC-3 on file, to avoid enforcement
- Existing exempt for-hire and private HM carriers required to have evidence of financial responsibility of file, to avoid enforcement.



Introduction to the URS Online Application Process

- The URS Application provides the following functionality:
 - Interview style format
 - Displays new questions based on the Applicant's responses (e.g., brokers won't get vehicle or HM related questions)
 - Document uploading with the application
 - Summary of the questions and answers
 - Updating previously completed application sections
 - Ability to save an incomplete application, providing 30 calendar days to return and complete the incomplete application
 - Ability to print the application at any point



URS Online Registration Process Flow

Who are you?

- Applicant contact info (company official or authorized rep)
- Business name, type, location
- Ownership and control, officers

What is your operation?

- Property, PAX, HM, IEP, FF, CTF, Broker, HHG
- For hire, private, unit of gov't
- Number of vehicles, drivers

Completing the registration

- Certifications, oaths
- Affiliations
- Payment for registration(s), notifications
- Insurance, BOC-3 filings

Accessing URS: www.fmcsa.dot.gov/urs



The screenshot shows the FMCSA URS website. The header includes the United States Department of Transportation logo and navigation links: About DOT, Our Activities, Areas of Focus. The main navigation bar has links for About Us, Regulations, Registration, Safety, and News. A search bar is located on the right. The left sidebar contains a 'Home > Registration' breadcrumb and a list of links: Registration, Getting Started, Get Authority to Operate (MC Number), USDOT Numbers, Update Registration, Insurance Requirements, Request PDF, and Other Services. The main content area is titled 'New Registration Applicants' and contains text about the new Unified Registration Application starting on December 12, 2015. It also mentions that only initial registration by new applicants will use the URS online application until September 30, 2016. A large orange button reads 'TO GET STARTED CLICK HERE'. Below this is a section for 'Already Registered with FMCSA' with text about updating information. At the bottom, there are links for 'Update USDOT Number Registration/Biannual Updates', 'Update operating Authority Name or Address', and 'Going out of business/Closing DOT/MC Numbers'. The right sidebar features the URS logo, the tagline 'Simplifying USDOT Registration', a 'Related Links' section with links to FAQs, Final Rule, MCIS Data Request, Process Agents, Insurance Requirements, Submit Questions, and Contact Us. It also has a 'Related Documents' section with a link to the URS Fact Sheet. The 'FMCSA Information Line' section provides the address (1200 New Jersey Avenue SE, Washington, DC 20590), phone number (800-832-5660), and social media links (Facebook, Twitter, Google+, YouTube).

United States Department of Transportation

About DOT | Our Activities | Areas of Focus

FMCSA
Federal Motor Carrier Safety Administration

About Us | Regulations | Registration | Safety | News

Home > Registration

Registration

- Getting Started
- Get Authority to Operate (MC Number)
- USDOT Numbers
- Update Registration
- Insurance Requirements
- Request PDF
- Other Services

New Registration Applicants

On December 12, 2015 all new registration applicants will use the new Unified Registration Application.

Only the initial registration by new applicants will be done using the URS online registration application. Further changes do not go into effect until September 30, 2016, including USDOT numbers being the sole identifier for all entities and a new fee structure.

TO GET STARTED CLICK HERE

Already Registered with FMCSA

Existing registrants can update their information using all of the existing options – online and paper form – until September 30, 2016. See the chart below and check this site often for updates for existing users.

[Update USDOT Number Registration/Biannual Updates](#)

[Update operating Authority Name or Address](#)

[Going out of business/Closing DOT/MC Numbers](#)

URS

UNIFIED REGISTRATION SYSTEM

Simplifying USDOT Registration

Related Links

- URS FAQs
- URS Final Rule
- MCIS Data Request/Carrier Safety Profile Page
- List of Process Agents By State
- Insurance Requirements
- Submit Questions
- Contact Us

Related Documents

- URS Fact Sheet

FMCSA Information Line

1200 New Jersey Avenue SE
Washington, DC 20590
United States

Phone:
800-832-5660

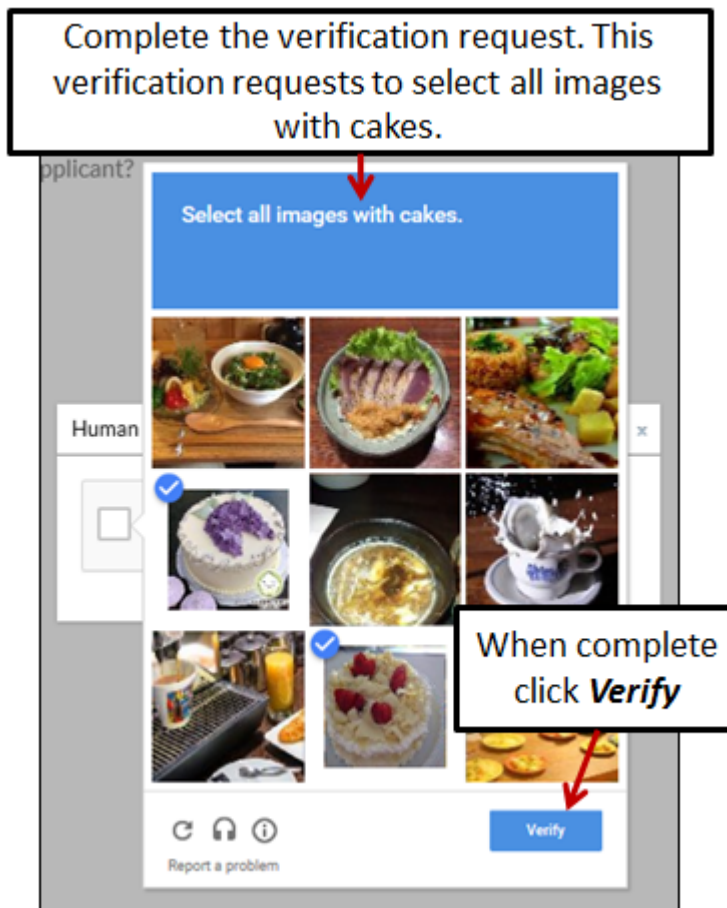
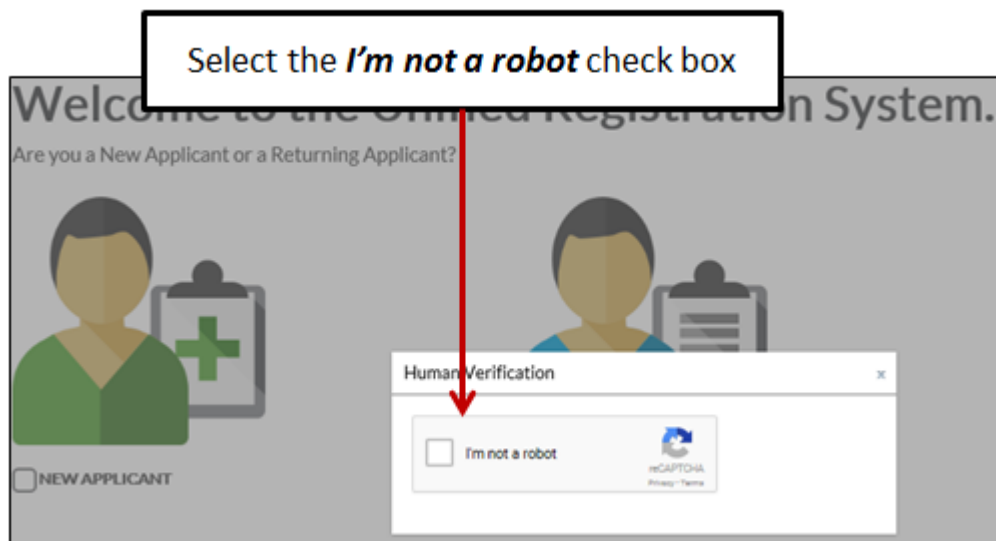
Share

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Accessing the URS Online Application Process (Cont.)

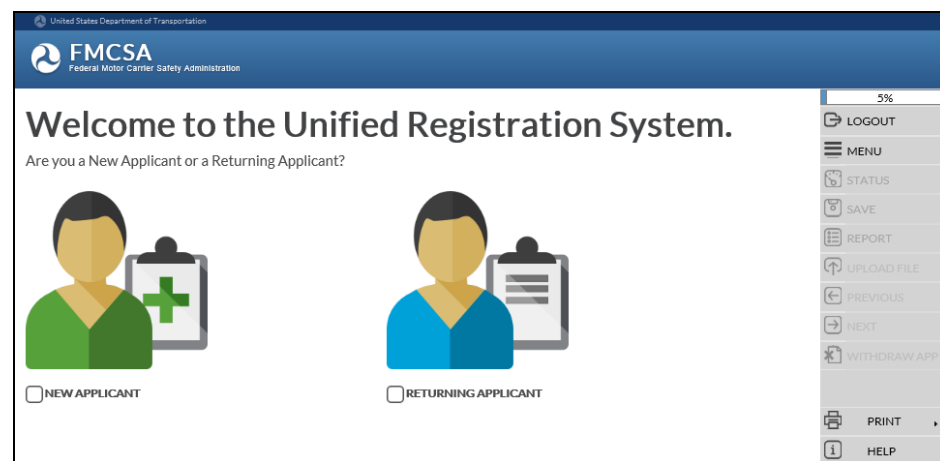
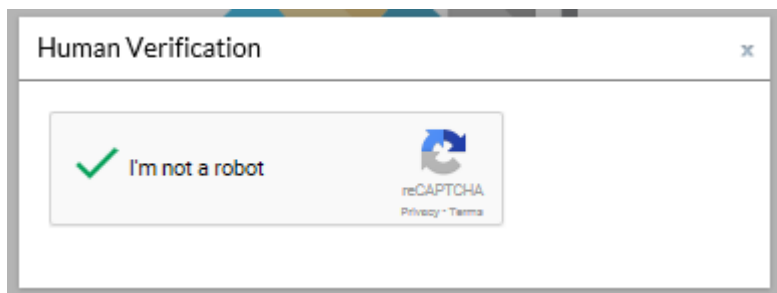
- Before accessing the application the Applicant will need to provide **Human Verification**
- Select the check box ***I'm not a robot***
- Complete the verification request





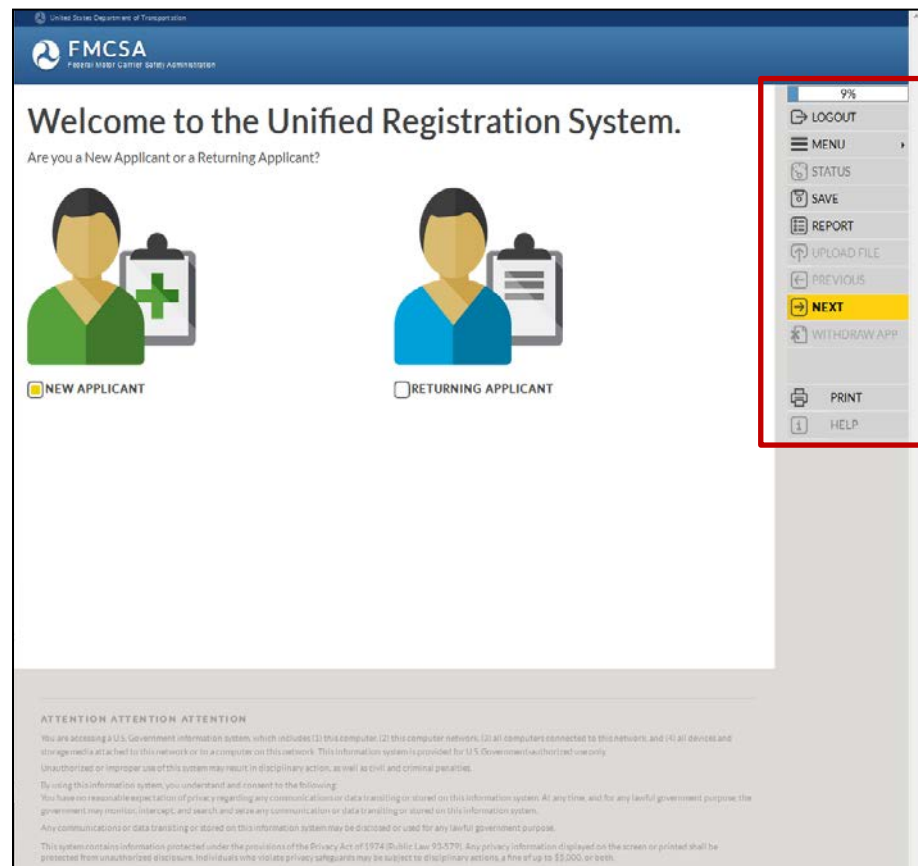
Accessing the URS Online Application Process (Cont.)

- The system will display a green check mark confirming the human verification
- The system will display the URS Welcome Page



Welcome Page

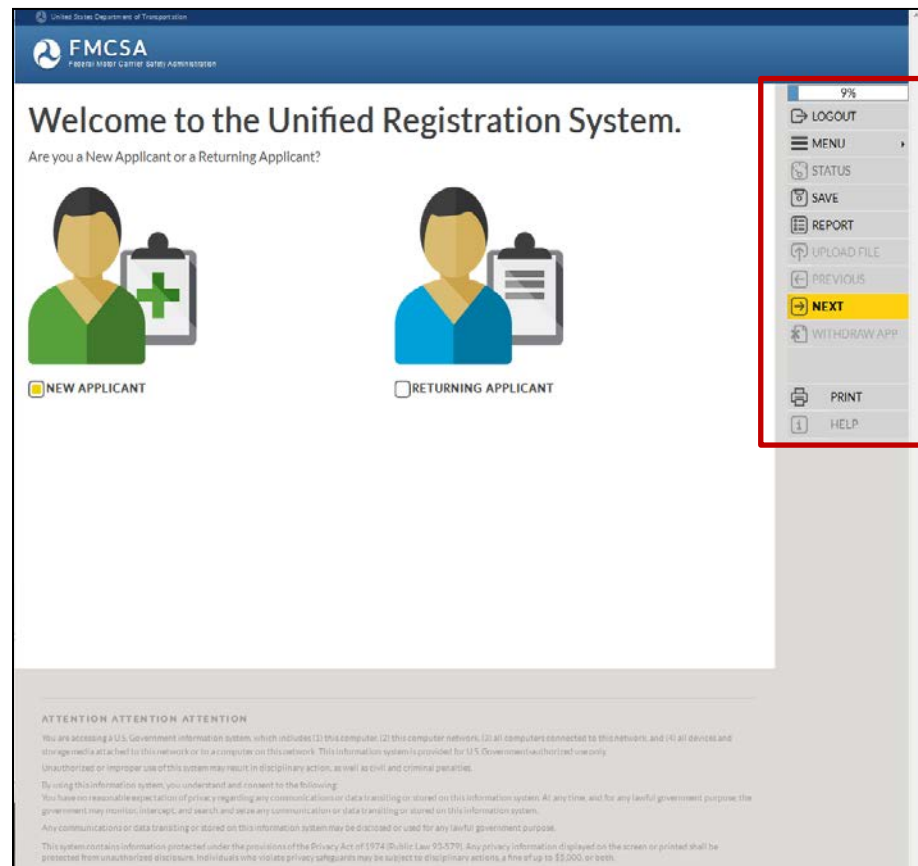
- Applicants applying for New Registration select the **New Applicant** check box under the green avatar.
- When all the information on a page has been provided, the **Next** option in the Navigation Menu will display yellow.
- Click **Next** in the Navigation Menu to move to the next page.



The screenshot shows the FMCSA Unified Registration System Welcome Page. The page has a blue header with the FMCSA logo and the text "Federal Motor Carrier Safety Administration". Below the header, the main heading is "Welcome to the Unified Registration System." followed by the question "Are you a New Applicant or a Returning Applicant?". There are two avatars: a green one on the left labeled "NEW APPLICANT" with a green plus sign on a clipboard, and a blue one on the right labeled "RETURNING APPLICANT" with a blue minus sign on a clipboard. A navigation menu is on the right side, enclosed in a red box. It includes a progress bar at 9%, and buttons for LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP. At the bottom, there is a section titled "ATTENTION ATTENTION ATTENTION" with a disclaimer about the use of the system and a privacy notice.

Navigation Menu

- The **Navigation Menu** on the right side of the page will display throughout the entire URS Online Application Process and provides the following functionality:
 - Percent Complete Bar: A gauge to measure the amount of the application that has been completed
 - Logout: Select **Logout** to logout of the URS Online Application Process





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FMCSA
Federal Motor Carrier Safety Administration

Welcome to the Unified Registration System.

Are you a New Applicant or a Returning Applicant?

 **NEW APPLICANT**

 **RETURNING APPLICANT**

Navigation Menu

- 9%
- LOGOUT
- MENU
- STATUS
- SAVE
- REPORT
- UPLOAD FILE
- PREVIOUS
- NEXT**
- WITHDRAW APP
- PRINT
- HELP

ATTENTION ATTENTION ATTENTION

You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government use only. Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.

By using this information system, you understand and consent to the following:
You have no reasonable expectation of privacy regarding any communications or data transmitted or stored on this information system. The government may monitor, intercept, and search and seize any communication or data transmitted or stored on this information system.
Any communications or data transmitted or stored on this information system may be disclosed or used for any lawful government purpose.


This system contains information protected under the provisions of the Privacy Act of 1974 (Public Law 93-579). Any privacy information displayed on the screen or printed shall be protected from unauthorized disclosure. Individuals who violate privacy safeguards may be subject to disciplinary actions, a fine of up to \$5,000 or both.

Required Information



The screenshot shows the URS Wizard Introduction page. The header includes the United States Department of Transportation logo and the FMCSA logo. The main heading is "URS Wizard Introduction". Below it is the section "Required Information". The text states: "Here are a few things and documents you will need to available in order to complete your application". A bulleted list follows: "• Employer Identification Number (EIN) or Social Security Number (SSN)", "• Dun and Bradstreet Number", "• Process Agent Information", and "• Company Officers with Titles". At the bottom, it says "Please Click [Next](#) to proceed." On the right side, there is a vertical menu with a progress bar at 13%. The menu items are: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP.

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URS Wizard Introduction

Required Information

Here are a few things and documents you will need to available in order to complete your application

- Employer Identification Number (EIN) or Social Security Number (SSN)
- Dun and Bradstreet Number
- Process Agent Information
- Company Officers with Titles

Please Click [Next](#) to proceed.

13%

LOGOUT

MENU

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WITHDRAW APP

PRINT

HELP

Financial Responsibility Notice

United States Department of Transportation

 **FMCSA**
Federal Motor Carrier Safety Administration

13%

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WITHDRAW APP

PRINT

HELP

URS Wizard Introduction


Financial Responsibility Notice

All applicants required to file evidence of financial responsibility, under 49 CFR Parts 365, 387 and 390 must do so before registration and an active USDOT Number will be issued. The applicant must ensure that evidence of financial responsibility is electronically filed with FMCSA.

Please Click [Next](#) to proceed.

Designation of Process Agent Notice

United States Department of Transportation

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13%

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HELP

URS Wizard Introduction


Designation of Process Agent Notice

All applicants required to file a designation of process agent under Subtitle B, Title 49 Code of Federal Regulations, must do so before registration and an active USDOT number will be issued.

Please Click [Next](#) to proceed.

Issuance of Active USDOT Number Notice

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13%

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[MENU](#)

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[SAVE](#)

[REPORT](#)

[UPLOAD FILE](#)

[PREVIOUS](#)

[NEXT](#)


[WITHDRAW APP](#)

[PRINT](#)

[HELP](#)

Certifications and Oaths Signature Notice

United States Department of Transportation

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HELP

Information Collection Notice

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URS Wizard Introduction

Information Collection Notice

The collection of this information is authorized under the provisions of 49 CFR parts 350-399.

Public reporting for this collection of information is estimated to be 1 hour, 20 minutes per application, including the time for reviewing the instructions and completing and reviewing the data inserted on the form electronically. All responses to this collection of information are mandatory, and will be provided in confidence to the extent allowed by law. Notwithstanding any other provision of law, no person is required to respond to nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The valid OMB Control Number for this information collection is 2126-0051. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Motor Carrier Safety Administration, MC-IRRA, U.S. Department of Transportation, Washington, D.C. 20590.

Please Click [Next](#) to proceed.

13%

→ LOGOUT

≡ MENU

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💾 SAVE

📄 REPORT

📁 UPLOAD FILE

← PREVIOUS

→ **NEXT**


✖ WITHDRAW APP

🖨 PRINT

❓ HELP

Application Security

United States Department of Transportation

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Application Contact

FMCSA would like to collect contact information for the person(s) completing, or assisting with the completion of the application. This person may be an employee, officer, or other authorized person at the Applicant's place of business or someone hired as a consultant or agent to act on behalf of the Applicant in the application proceeding. This person should be authorized and have the necessary information to answer questions about this application, should questions arise.

Please Click [Next](#) to proceed.

18%

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→ **NEXT**


✖ WITHDRAW APP

🖨️ PRINT

📖 HELP

Application Security (Cont.)

United States Department of Transportation

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Application Security

Please note, all accounts have 30 days from the start of the application process to complete their URS Application.
If the application is not completed and submitted within 30 days of creation, it will be discarded.


Applicant ID


User1702


Create Password


Confirm Password


9%


 LOGOUT


 MENU


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Application Security (Cont.)

United States Department of Transportation

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Application Security

Please note, all accounts have 30 days from the start of the application process to complete their URS Application.
If the application is not completed and submitted within 30 days of creation, it will be discarded.

Applicant ID

User1702

Create Password

● ● ● ● ● ● ● ● ● ● ● ●

The password must be at least 12 characters long and contain at least one number, one lowercase letter, one upper case letter, and one special character (* & ! @ \$ + - = , #).

Confirm Password

● ● ● ● ● ● ● ● ● ● ● ●

9%

- LOGOUT
- MENU
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Application Security (Cont.)

Security Question #1

What was my high school mascot?

What city was I born in?

What was my high school mascot?

What is my least favorite vegetable?

What is my mother's maiden name?

What is my maternal grandmother's name?

What is the make of my first car?

What is my pet's name?

What is my mother's maiden name?

Security Answer #2

Security Question #3

What is my pet's name?

Security Answer #3



URS Online Registration Process Flow

Who are you?

- Applicant contact info (company official or authorized rep)
- Business name, type, location
- Ownership and control, officers

What is your operation?


- Property, PAX, HM, IEP, FF, CTF, Broker, HHG
- For hire, private, unit of gov't
- Number of vehicles, drivers

Completing the registration

- Certifications, oaths
- Affiliations
- Payment for registration(s), notifications
- Insurance, BOC-3 filings

Application Contact

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Application Contact

FMCSA would like to collect contact information for the person(s) completing, or assisting with the completion of the application. This person may be an employee, officer, or other authorized person at the Applicant's place of business or someone hired as a consultant or agent to act on behalf of the Applicant in the application proceeding. This person should be authorized and have the necessary information to answer questions about this application, should questions arise.

Please Click [Next](#) to proceed.

18%

→ LOGOUT

≡ MENU

🕒 STATUS

💾 SAVE

📋 REPORT

📁 UPLOAD FILE

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✖ WITHDRAW APP

🖨 PRINT

ℹ HELP

Application Contact (Cont.)

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Applicant Contact

Application Contact Type

Company Contact

Application Contact First Name

John

Application Contact Middle Name

James

Application Contact Last Name

Doe

Application Contact Suffix

Sr.

Application Contact Title

President

18%

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Select the drop down arrow to view the Application Contact Types and select a **Application Contact Type** from the list

Enter the **Application Contacts** information:

- **First Name**
- **Middle Name**
- **Last Name**
- **Suffix**
- **Title**

Use the drop down arrow to view the list of Suffixes and select a **Suffix** from the list (if applicable):
 Jr., Sr., 2nd, 3rd, II, III, IV, V, VI



Application Contact (Cont.)

Application Contact Street Address Line 1			
123 Avenue Lane			
Application Contact Street Address Line 2			
Suite ABC			
Application Contact City			
BEVERLY HILLS			
Application Contact State/Province			
CALIFORNIA			
Application Contact Postal Code			
90210			
Application Contact Telephone Number			
Country Code	Area Code	Phone Num	Ext
United States	718	1237896	85
Application Contact Fax Number			
Country Code	Area Code	Phone Num	
NA - No Phone Number	NA	NA	



Application Contact (Cont.)

- Enter the Application Contact's Email and Contact Method information

Enter the **Application Contact Email Address**

Re-enter/confirm the Email Address

Select the drop down arrow to view the **Application Contact Preferred Contact Method** list and select a method from the list:

- Email
- US Mail
- Both

Click the **More** button to add additional Company Contacts

Application Contact Email Address

jane.smith@abcindustries.com

Confirm Email Address

jane.smith@abcindustries.com

Application Contact Preferred Contact Method

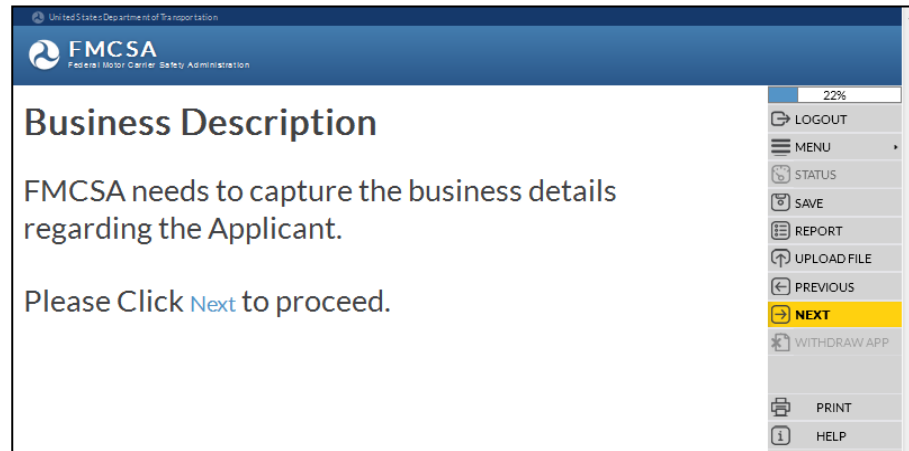
US Mail

More

Business Description

- FMCSA needs to capture the business details regarding the Applicant:

- Dun & Bradstreet Number
- Legal and Doing Business As Name
- Principal Place of Business Addresses
- Telephone, Fax, Cell Numbers
- EIN or SSN
- If applicable, Canadian NCS Number
- If applicable, Mexico RFC Number




The screenshot shows the FMCSA Business Description form. The header includes the United States Department of Transportation logo and the FMCSA logo. The form title is "Business Description". The main text reads: "FMCSA needs to capture the business details regarding the Applicant." Below this, it says "Please Click [Next](#) to proceed." On the right side, there is a vertical menu with the following options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP. A progress bar at the top right shows 22% completion.

- Unit of Government
- Form of Business
- Ownership and Control
- Company Contact Names, Titles and Addresses

Business Description (cont.)

United States Department of Transportation

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Federal Motor Carrier Safety Administration

Business Description

22%

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Does the Entity have a Dun and Bradstreet Number?

☒ Yes

☐ No

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Business Description

22%

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PRINT

HELP

Enter the Dun and Bradstreet Number

8527899 85

Legal Business Name

ABC Industries, Inc



Business Description (Cont.)

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Federal Motor Carrier Safety Administration

Business Description

Doing Business As Name (if different from Legal Business Name)

ABC Industries

More

22%


- LOGOUT
- MENU
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- REPORT
- UPLOAD FILE

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Business Description

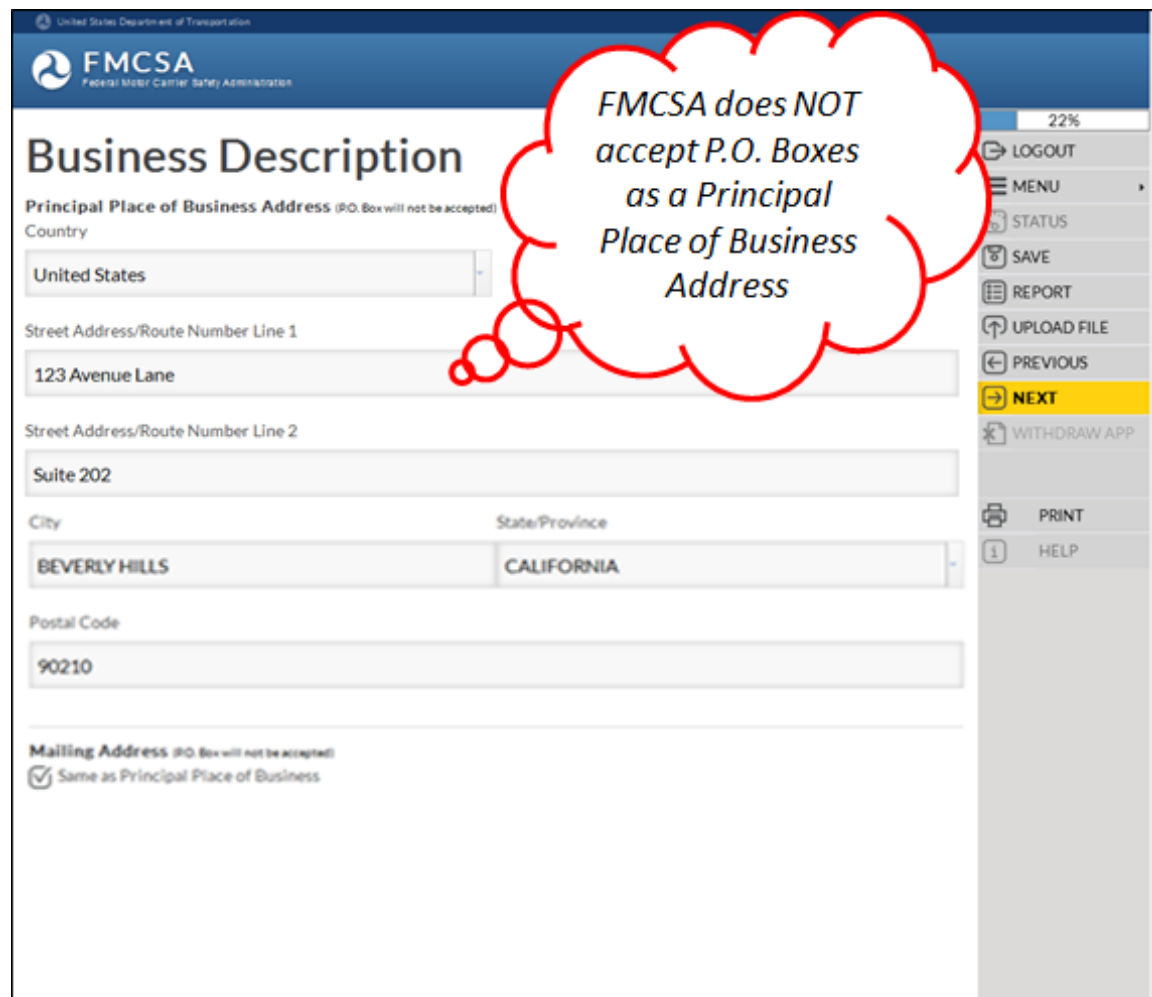
Is the Applicant's Principal Place of Business Address the same as the Application Contact's Address?

 ☒ Yes ☐ No

22%

- LOGOUT
- MENU
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- REPORT
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- WITHDRAW APP
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- HELP

Business Description (cont.)



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Business Description

Principal Place of Business Address (P.O. Box will not be accepted)

Country
United States

Street Address/Route Number Line 1
123 Avenue Lane

Street Address/Route Number Line 2
Suite 202

City
BEVERLY HILLS

State/Province
CALIFORNIA

Postal Code
90210

Mailing Address (P.O. Box will not be accepted)
☒ Same as Principal Place of Business

22%

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HELP

FMCSA does NOT accept P.O. Boxes as a Principal Place of Business Address



Business Description (Cont.)

Principal Place of Business Telephone Number

Country Code

Area Code

Phone Num

Ext

United States

718

8529632

N/A

Principal Place of Business Fax Number

Country Code

Area Code

Phone Num

United States

718

8529632

Principal Place of Business Cell Number

Country Code

Area Code

Phone Num

NA - No Phone Number

NA

NA



Business Description (Cont.)

- Provide the Employer Identification Number (EIN) or the Social Security Number (SSN).
- **Note:** *Sole proprietor owner/operators who do not have an EIN are encouraged to obtain an EIN rather than using an SSN to register for a USDOT Number.*

The screenshot shows the FMCSA Business Description registration page. At the top, there is a header with the United States Department of Transportation logo and the FMCSA logo. Below the header, the page title is "Business Description". The main content area contains a note: "Employer Identification Number (EIN) or Social Security Number (SSN) Note: Sole proprietor owner/operators who do not have an EIN may submit their Social Security Number (SSN) instead of the EIN but are encouraged to obtain an EIN rather than using an SSN to register for a USDOT Number." Below this note, there are two radio buttons: "EIN" (selected) and "SSN". To the left of these buttons is a graphic showing two overlapping document icons, one labeled "EIN" and one labeled "SSN". Below the radio buttons, there is a text input field labeled "Employer Identification Number (EIN) or Social Security Number (SSN)" containing the value "875631496". On the right side of the form, there is a vertical sidebar with a progress bar at the top showing "22%". Below the progress bar, there are several buttons: "LOGOUT", "MENU", "STATUS", "SAVE", "REPORT", "UPLOAD FILE", "PREVIOUS", "NEXT" (highlighted in yellow), "WITHDRAW APP", "PRINT", and "HELP".



Business Description (cont.)

- If the Entity is domiciled in Canada, enter the Applicant Canadian National Security Code (NSC) Number(s).

The screenshot displays the FMCSA Business Description form. The header includes the United States Department of Transportation logo and the FMCSA logo. The main heading is "Business Description". Below this, the instruction reads: "If the Entity is domiciled in Canada, enter the Applicant Canadian National Security Code (NSC) Number(s)". There are three empty text input fields for this information. A "More" button is located below the input fields. On the right side of the form, there is a sidebar with a progress bar showing 22% completion. The sidebar contains the following buttons: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP.



Business Description (cont.)

- If the Entity is domiciled in Mexico, enter the Mexico Registro Federal de Contribuyentes (RFC) Number(s) (Federal Taxpayer Registration).

The screenshot displays the FMCSA Business Description form. The header includes the United States Department of Transportation logo and the FMCSA logo. The main heading is "Business Description". Below this, the instruction reads: "If the Entity is domiciled in Mexico, enter the Mexico Registro Federal de Contribuyentes (RFC) Number(s) (Federal Taxpayer Registration)". There are three empty text input fields for the RFC number. A "More" button is located below the input fields. On the right side, there is a vertical sidebar with a progress bar at 22%. The sidebar contains the following options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP.



Business Description (cont.)

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Business Description

Is the Applicant a Unit of Government?

☒ Yes

☐ No

Select the category for the Unit of Government from one of the following:

22%

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WITHDRAW APP

PRINT

HELP



Business Description (Cont.)

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Business Description

Form of Business (Select the business form that applies)

☐ Sole Proprietor

☐ Partnership

☐ Limited Liability Company

☒ Corporation (State of Incorporation)

DELAWARE

☐ Unit of State or Local Government

☐ Limited Liability Partnership

☐ Trusts

☐ Other form of business

22%

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WITHDRAW APP

PRINT

Business Description (Cont.)

United States Department of Transportation

 **FMCSA**
Federal Motor Carrier Safety Administration

Business Description

Ownership and Control

☒ Owned/controlled by citizen of United States

☐ Owned/controlled by citizen of Canada

☐ Owned/controlled by citizen of Mexico

☐ Owned/controlled by citizen of other foreign country

22%

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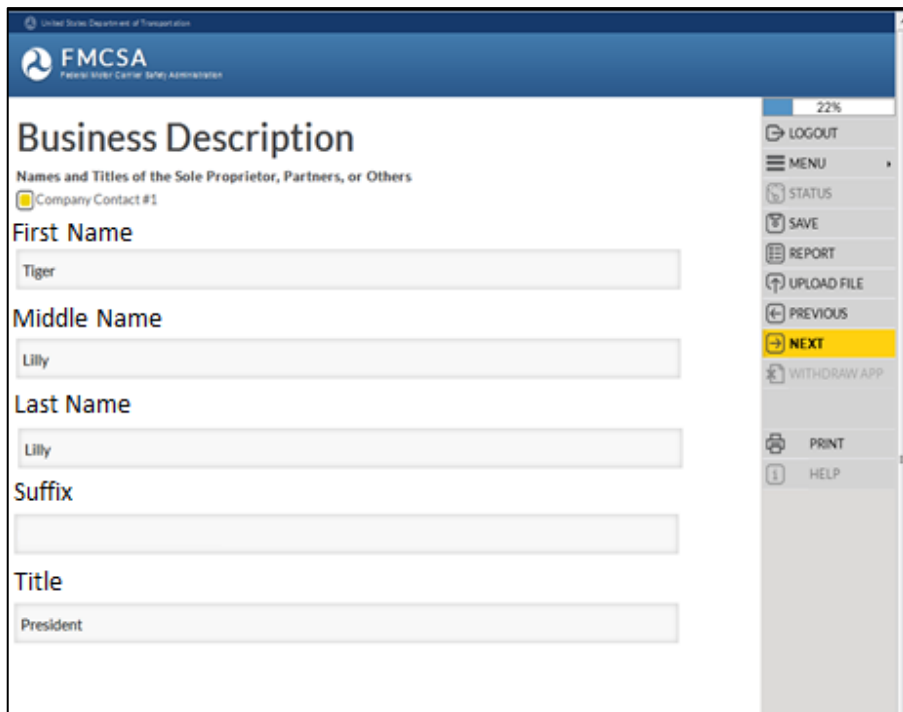
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Business Description (cont.)

- FMCSA needs to capture contact information for the Sole Proprietors, Partners or Others



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Business Description

Names and Titles of the Sole Proprietor, Partners, or Others

Company Contact #1

First Name
Tiger

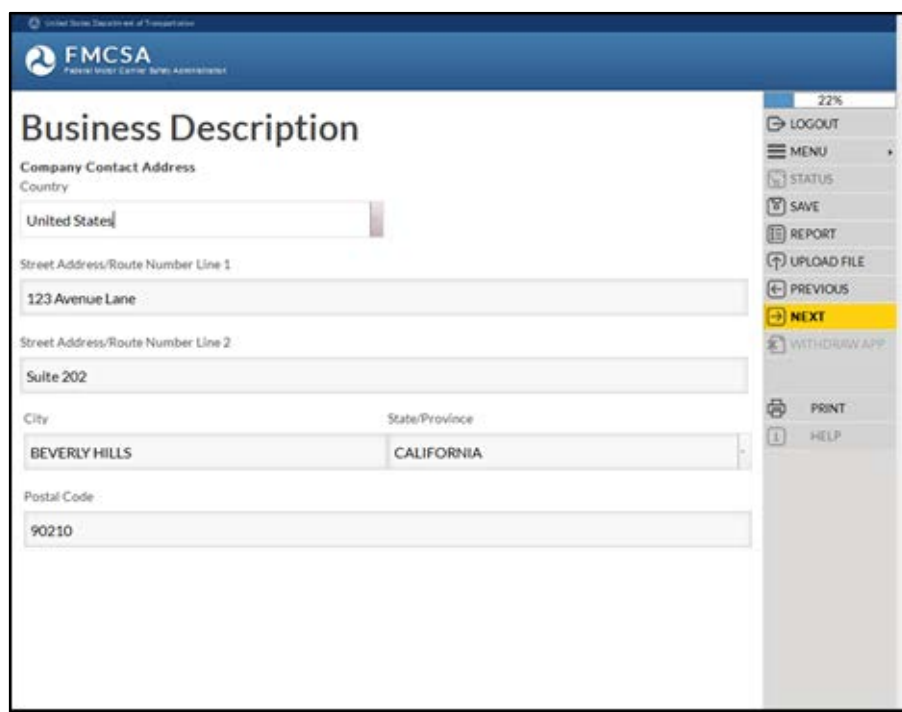
Middle Name
Lilly

Last Name
Lilly

Suffix

Title
President

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Business Description

Company Contact Address

Country
United States

Street Address/Route Number Line 1
123 Avenue Lane

Street Address/Route Number Line 2
Suite 202


City
BEVERLY HILLS


State/Province
CALIFORNIA

Postal Code
90210

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Business Description (Cont.)

 United States Department of Transportation


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 Federal Motor Carrier Safety Administration

Business Description

Q: [Legal Business Name](#)

A: ABC Industries, Inc

Q: [Doing Business As Name \(if different from Legal Business Name\)](#)

A: ABC Industries

Q: [Is the Company's Principal Place of Business Address the same as the Application Contact's Address?](#)

A: Yes


Q: [Principal Place of Business Address](#)


A: Country : United States
 Street Address/Route Number Line 1 : 123 Avenue Lane
 Street Address/Route Number Line 2 : Suite 202
 Street Address/Route Number Line 3 : N/A
 Street Address/Route Number Line 4 : N/A
 City : BEVERLY HILLS
 State/Province : CALIFORNIA
 Postal Code : 90210


Q: [Mailing Address](#)


A: Country : United States
 Street Address/Route Number Line 1 : 123 Avenue Lane
 Street Address/Route Number Line 2 : Suite 202
 Street Address/Route Number Line 3 : N/A
 Street Address/Route Number Line 4 : N/A
 City : BEVERLY HILLS
 State/Province : CALIFORNIA
 Postal Code : 90210


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
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
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URS Online Registration Process Flow

Who are you?

- Applicant contact info (company official or authorized rep)
- Business name, type, location
- Ownership and control, officers

What is your operation?

- Property, PAX, HM, IEP, FF, CTF, Broker, HHG
- For hire, private, unit of gov't
- Number of vehicles, drivers

Completing the registration

- Certifications, oaths
- Affiliations
- Payment for registration(s), notifications
- Insurance, BOC-3 filings

Operation Classification



Operation Classification

- FMCSA needs to capture details regarding the Applicant's planned operation:
 - Intermodal Equipment Provider
 - Transporting Property
 - Broker Services (Property, HHG)
 - Type of Cargo or Property Transporting
 - Transporting passengers
 - Freight Forwarder Services
 - Cargo Tank Facility
 - Driveaway or Towaway
 - Classification of Cargo

Some of the questions in the following section may or may not display in the URS Online Application Process.

The questions display based on the answers selected or entered by the Applicant.

The screenshot displays the FMCSA URS Online Application Process interface. At the top, the United States Department of Transportation logo and FMCSA Federal Motor Carrier Safety Administration are visible. The main heading is "Operation Classification". Below this, the text states: "FMCSA needs to capture details regarding the Applicant's planned operation." and "Please Click [Next](#) to proceed." On the right side, there is a vertical menu with the following options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP. A progress bar at the top right indicates 27% completion.



Operation Classification (Cont.)

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Operation Classification

27%

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Will the Applicant operate as an Intermodal Equipment Provider?

☐ Yes

☒ No



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Operation Classification

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Will the Applicant transport Property?

☒ Yes

☐ No





FMCSA

Federal Motor Carrier Safety Administration

Operation Classification (Cont.)

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Operation Classification

Will the Applicant receive compensation for the business of transporting the property belonging to others?

☐ Yes ☒ No

ACME INC. J&J L.L.C.

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United States Department of Transportation

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Operation Classification

What type of Property will the Applicant transport? (Select all that apply)

☐ Hazardous Materials ☒ Household Goods ☐ Exempt Commodities ☒ Other Non-Hazardous Freight

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Operation Classification (Cont.)

United States Department of Transportation

 **FMCSA**
Federal Motor Carrier Safety Administration

Operation Classification

Will the Applicant transport their own property?



☒ Yes

☐ No

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Operation Classification (Cont.)

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Operation Classification

What type of Property will the Applicant transport? (Select all that apply)



☐ Hazardous Materials



☒ Non-Hazardous Materials


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Federal Motor Carrier Safety Administration

Operation Classification

Will the Applicant transport Non-Hazardous Materials across state lines, otherwise Interstate Commerce?



☒ Yes

☐ No

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FMCSA

Federal Motor Carrier Safety Administration

Operation Classification (Cont.)

United States Department of Transportation

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Federal Motor Carrier Safety Administration

Operation Classification

Will the Applicant transport any Passengers?

☐ Yes

☒ No

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☐ Yes

☒ No

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Federal Motor Carrier Safety Administration

Operation Classification

Will the Applicant provide Broker services?

☐ Yes

☒ No

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☐ Yes

☒ No

Operation Classification (Cont.)

United States Department of Transportation


FMCSA
Federal Motor Carrier Safety Administration

Operation Classification

Will the Applicant provide Freight Forwarder services?

☐ Yes

☒ No



United States Department of Transportation


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Operation Classification

Will the Entity operate a Cargo Tank Facility?

☐ Yes

☒ No



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FMCSA

Federal Motor Carrier Safety Administration

Operation Classification (Cont.)

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Operation Classification

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Will the Applicant operate as a Driveaway?

☐ Yes

☒ No



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Federal Motor Carrier Safety Administration

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Will the Applicant operate as a Towaway?

☐ Yes


☒ No









Operation Classification (Cont.)

United States Department of Transportation


 **FMCSA**
Federal Motor Carrier Safety Administration


Operation Classification

Please select all classifications of cargo that the Applicant will transport or handle

			
<input checked="" type="checkbox"/> General Freight	<input checked="" type="checkbox"/> Household Goods	<input type="checkbox"/> Metal: Sheets, Coils, Rolls	<input type="checkbox"/> Motor Vehicles


Operation Classification (Cont.)



 United States Department of Transportation



FMCSA
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Operation Classification Summary


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
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Q: Will the Entity operate as an Intermodal Equipment Provider?

A: No

Q: Will the Entity transport Property?

A: Yes

Q: Will the Entity receive compensation for the business of transporting the property belonging to others?

A: Yes

Q: What type of Property will the Entity transport?

A: Other Non-Hazardous Freight, Household Goods

Q: Will the Entity transport Non-Hazardous Materials across state lines, otherwise Interstate Commerce?

A: Yes

Q: Will the Entity transport their own property?

A: Yes

Q: What type of Property will the Entity transport?

A: Non-Hazardous Materials



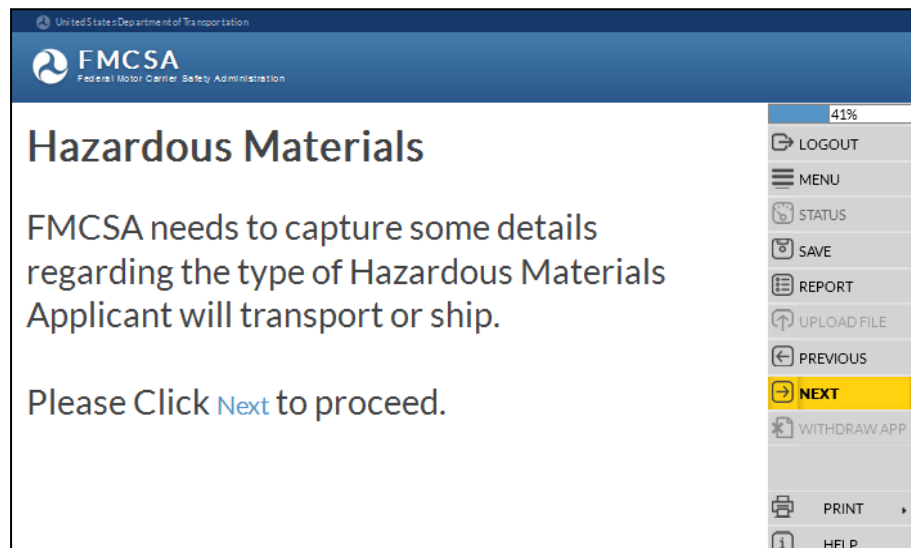
Operation Classification: Hazardous Materials

Hazardous Materials

- FMCSA needs to capture some details regarding the type of Hazardous Materials (HM) Applicant will transport or ship:
 - Type of HM the Applicant transports and/or ships
 - Need a Hazardous Materials Safety Permit (HMSP)
 - Number of accidents, as defined in 49 CFR 390.5
 - Satisfactory security program
 - Complete a Certification

Some of the questions in the following section may or may not display in the URS Online Application Process.


The questions display based on the answers selected or entered by the Applicant.



The screenshot shows the FMCSA Hazardous Materials application interface. The header includes the United States Department of Transportation logo and the FMCSA logo. The main content area displays the title "Hazardous Materials" and the text "FMCSA needs to capture some details regarding the type of Hazardous Materials Applicant will transport or ship." Below this, it says "Please Click [Next](#) to proceed." The right sidebar contains a progress bar at 41% and a list of navigation options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP.

Hazardous Materials (Cont.)

- Identify each type of HM the Applicant transports and/or ships by selecting ***Carried*** and/or ***Shipped***
- Specify if the HM are transported and/or shipped in bulk and/or non-bulk quantities by selecting ***Bulk*** and/or ***Non-Bulk***

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 Federal Motor Carrier Safety Administration

Hazardous Materials

Please complete the appropriate selection for each type of hazardous materials (HM) the applicant transports and/or ships. Additionally, please specify if the hazardous materials are transported or shipped in bulk or non-bulk quantities.

	Carried	Shipped	Bulk	Non-Bulk
Div 1.1 Explosives (with mass explosion hazard)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Div 1.2 Explosives (with protection hazard)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Div 1.3 Explosives (with predominately fire hazard)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Div 1.4 Explosives (with no significant blast hazard)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Div 1.5 Very insensitive explosive blasting agents	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Div 1.6 Extremely insensitive detonating substance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Div 2.1 Flammable Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Div 2.1 Liquefied Petroleum Gas (LPG)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Div 2.1 Methane Gas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Div 2.2 Non-flammable compressed gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Div 2.2 (Anhydrous Ammonia)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Div 2.3 A (Poison gas which is Poison Inhalation Hazard (PIH) Zone A)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Div 2.3 B (Poison gas which is PIH Zone B)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Div 2.3 C (Poison gas which is PIH Zone C)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Hazardous Materials (Cont.)

United States Department of Transportation

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Federal Motor Carrier Safety Administration

Hazardous Materials

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LOGOUT

Does the Applicant need a Hazardous Materials Safety Permit (HMSP)?

☒ Yes

☐ No

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Hazardous Materials

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Hazardous Materials

Please specify which of the following Hazardous Material(s) the Applicant will transport?

☐ Highway Route Controlled Quantities (HRCQ) of radioactive materials


☐ More than 25 kg (kilograms) (55 pounds) of a Division 1.1, 1.2, or 1.3 material or a quantity of Division 1.5 material that requires placarding.

For materials that meet the definition of "material poisonous by inhalation" (TIH) as defined in 49 CFR 171.8: More than 1 liter (L)(1.08 quarts) per package of a material meeting the definition of a Hazard Zone A TIH material, a material meeting the definition of a Hazard Zone B TIH material in a bulk package (capacity greater than 450 liters [119 gallons]), or a material meeting the definition of a Hazard Zone C or D TIH material in a bulk packaging that has a capacity greater than 13,248 L (3,500 gallons).

☒ Shipments of compressed or refrigerated liquid methane or liquefied natural gas with a methane content of at least 85% in a bulk packaging that has a capacity greater than 13,248 L (3,500 gallons).

Hazardous Materials (Cont.)

United States Department of Transportation

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Hazardous Materials

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How many accidents, as defined in 49 CFR 390.5, has the Applicant had in the past 12 months?



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Hazardous Materials

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Does the Applicant certify it has a satisfactory security program in place as required in 49 CFR Part 385, Subpart E?

☐

Yes

No

Hazardous Materials (Cont.)

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Hazardous Materials

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Is the Applicant required by any state(s) to have a permit for any of the type of Hazardous Materials (HM) selected to be transported and/or shipped?

☒ Yes
☐ No

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Question Displays only if required by any state to have a permit

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Hazardous Materials

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Please select the State(s) for which you have a permit.

<input type="checkbox"/> Alabama	<input type="checkbox"/> Alaska	<input type="checkbox"/> Arizona	<input type="checkbox"/> Arkansas
<input type="checkbox"/> California	<input type="checkbox"/> Colorado	<input type="checkbox"/> Connecticut	<input checked="" type="checkbox"/> Delaware
<input checked="" type="checkbox"/> District Of Columbia	<input type="checkbox"/> Florida	<input type="checkbox"/> Georgia	<input type="checkbox"/> Hawaii
<input type="checkbox"/> Idaho	<input type="checkbox"/> Illinois	<input type="checkbox"/> Indiana	<input type="checkbox"/> Iowa
<input type="checkbox"/> Kansas	<input type="checkbox"/> Kentucky	<input type="checkbox"/> Louisiana	<input type="checkbox"/> Maine
<input checked="" type="checkbox"/> Maryland	<input type="checkbox"/> Massachusetts	<input type="checkbox"/> Michigan	<input type="checkbox"/> Minnesota

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Hazardous Materials (Cont.)

- Certify the following:
 - Familiar with the Federal Hazardous Materials Regulations
 - The information entered on this report is, to the best of my knowledge and belief, true, correct, and complete

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Hazardous Materials

I,

First Name
John

Middle Name
James

Last Name
Doe

Suffix
Jr.

I, certify that I am familiar with the Federal Hazardous Materials Regulations. Under penalties of perjury, I declare that the information entered on this report is, to the best of my knowledge and belief, true, correct, and complete.

E-Signature (Application Password)
.....

Title
VicePresident

Date
11/13/2015

41%

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Hazardous Materials (Cont.)


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Hazardous Materials Summary

The following are instructions to complete the Hazardous Materials category:

For 'Yes/No' Response, please answer the question by clicking 'Yes' or 'No'.

Save your answer and proceed to the next question or page by pressing the 'Next' button.

Q: Please complete the appropriate selection for each type of hazardous materials (HM) the Entity transports and/or ships. Additionally, please specify if the hazardous materials are transported or shipped in bulk or non-bulk quantities.

A:	Carried	Shipped	Hazardous Material (HM)	Bulk	Non-Bulk
Yes	Yes		Div 1.1 Explosives	Yes	No
Yes	Yes		Div 1.2 Explosives	Yes	No
Yes	Yes		Div 1.3 Explosives	Yes	No
Yes	Yes		Div 1.4 Explosives	No	Yes
Yes	No		Div 1.5 Very insensitive explosive blasting agents	Yes	No
Yes	No		Div 2.1 Flammable Gas (LPG)	No	Yes
No	Yes		Div 2.1 Liquefied Petroleum Gas	Yes	No
No	Yes		Div 2.1 Methane Gas	Yes	No
Yes	No		Div 2.2 Non-flammable compressed gas	Yes	No
Yes	No		Div 2.2 (Anydrous Ammonia)	No	Yes
No	Yes		Div 2.3 A (Poison gas which is Poison Inhalation Hazard PIH)	Yes	No
No	Yes		Div 2.3 B (Poison gas which is PIH Zone B)	No	Yes
No	Yes		Div 2.3 C (Poison gas which is PIH Zone C)	Yes	No
No	Yes		Div 2.3 D (Poison gas which is PIH Zone D)	Yes	No
No	Yes		Hazardous Substances (RQ) (Meets definition in 49 CFR 171.8 of a reportable quantity of a hazardous substance)	No	Yes
Yes	No		Hazardous Waste Meets definition in 49 CFR 171.8 of a hazardous waste	Yes	No
No	Yes		ORM Meets definition in 49 CFR 171.8 of Other Regulated Material	Yes	No

Q: Does the Applicant need a Hazardous Materials Safety Permit (HMSP)?

A: Yes

Q: Please specify which of the following Hazardous Material(s) the Applicant will transport?

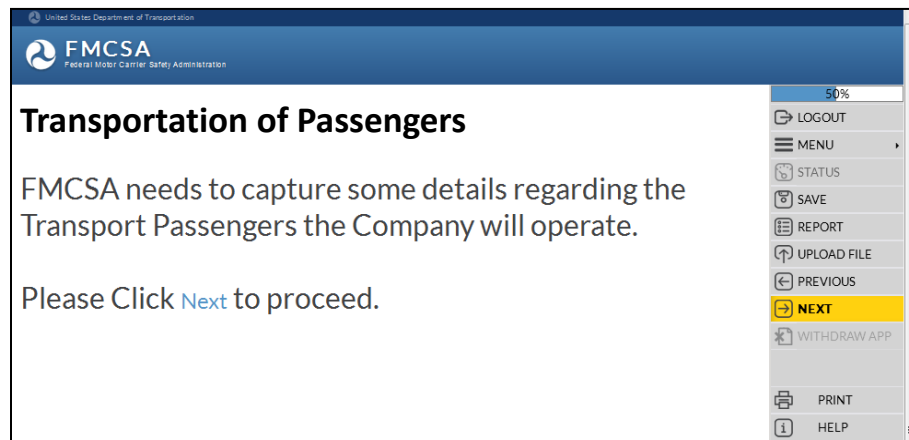
A: For materials that meet the definition of "material poisonous by inhalation" (TIH) as defined in 49 CFR 171.8: More than 1 liter (L) (1.06 quarts) per package of a material meeting the definition of a Hazard Zone A TIH material, a material meeting the definition of a Hazard Zone B TIH material in a bulk package (capacity greater than 450 liters [119 gallons]), or a material meeting the definition of a Hazard Zone C or D TIH material in a bulk packaging that has a capacity greater than 13,248 L (3,500 gallons).

Operation Classification: Transportation of Passengers

Transportation of Passengers

- FMCSA needs to capture details regarding the Transportation of Passengers the Entity will operate:

- Receive any federal transportation grant funds
- Public recipient or private recipient of governmental financial assistance:
 - Upload supporting documentation



The screenshot shows the FMCSA (Federal Motor Carrier Safety Administration) web interface for the "Transportation of Passengers" registration. The header includes the FMCSA logo and the text "United States Department of Transportation". The main heading is "Transportation of Passengers". Below this, the text reads: "FMCSA needs to capture some details regarding the Transport Passengers the Company will operate." and "Please Click [Next](#) to proceed." On the right side, there is a vertical menu with the following options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP. At the top right of the menu, there is a progress indicator showing "50%".

- Public recipient applicants requesting authority to operate over regular routes:
 - Upload supporting documentation



FMCSA

Federal Motor Carrier Safety Administration

Transport Passengers (Cont.)

- Does the Applicant receive any federal transportation grant funds that will subsidize their transportation provided under this registration?

Select 'Yes' only if the Applicant WILL receive federal transportation grant funds

- Is the Applicant a public recipient or private recipient of governmental financial assistance?

Question displays only for Applicant who WILL receive a federal transportation grant(s)



Transportation of Passengers (Cont.)

Displays only for an Applicant who is a Public Recipient of Charter or Special Transportation

The screenshot shows the FMCSA web application interface for the 'Transport Passengers' form. The header includes the United States Department of Transportation and FMCSA logos. The form title 'Transport Passengers' is displayed. The main content area contains instructions for public recipient applicants. A progress bar at the top right shows 27% completion. A sidebar on the right contains navigation links: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP.

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Transport Passengers

27%

All public recipient applicants for charter or special transportation must submit evidence to demonstrate either:

- (1) No motor carrier of passengers (other than a motor carrier of passengers that is a public recipient of governmental assistance) is providing, or is willing and able to provide, the transportation to be authorized by the certificate; or**
- (2) The transportation to be authorized by the certificate is to be provided entirely in the area in which the public recipient provides regularly scheduled mass transportation services.**

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Transportation of Passengers (Cont.)

- The transportation to be authorized by the certificate is to be provided in the area in which the Public Recipient provides regularly scheduled mass transportation services
- Click ***Upload File*** in the Navigation Menu to upload the requested documentation to be submitted with the application

Displays only for an Applicant who is a Public Recipient

United States Department of Transportation

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Federal Motor Carrier Safety Administration

Transport Passengers

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All public recipient applicants for charter or special transportation must submit evidence to demonstrate either:

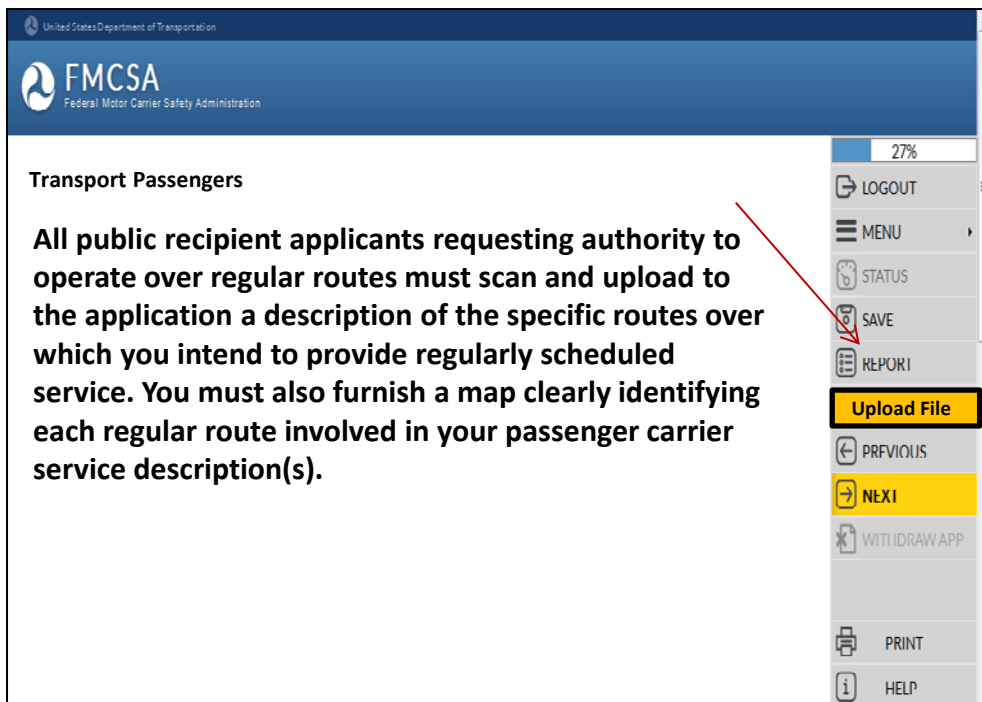
(1) No motor carrier of passengers (other than a motor carrier of passengers that is a public recipient of governmental assistance) is providing, or is willing and able to provide, the transportation to be authorized by the certificate; or

(2) The transportation to be authorized by the certificate is to be provided entirely in the area in which the public recipient provides regularly scheduled mass transportation services.

Transportation of Passengers (Cont.)

- All **Public Recipient** Applicants requesting authority to operate over **Regular Routes**:
 - Must scan and upload to the application a description of the specific routes over which you intend to provide regularly scheduled service
 - You must also furnish a map clearly identifying each regular route involved in your passenger carrier service description(s)

Displays only for an Applicant who is a Public Recipient



United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Transport Passengers

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All public recipient applicants requesting authority to operate over regular routes must scan and upload to the application a description of the specific routes over which you intend to provide regularly scheduled service. You must also furnish a map clearly identifying each regular route involved in your passenger carrier service description(s).



Transportation of Passengers (Cont.)

- Certify the following:
 - Fit, willing, and able to comply with all pertinent statutory and regulatory requirements including the U.S. Department of Transportation's Americans with Disabilities Act regulations for over-the-road bus companies located at 49 CFR Part 37, Subpart H, if applicable

The screenshot shows the FMCSA Transport Passengers certification form. The header includes the FMCSA logo and the text "Federal Motor Carrier Safety Administration". The main heading is "Transport Passengers". Below this, a certification statement reads: "I, Jane Smith, President, certify that I am fit, willing, and able to comply with all pertinent statutory and regulatory requirements including the U.S. Department of Transportation's Americans with Disabilities Act regulations for over-the-road bus companies located at 49 CFR Part 37, Subpart H, if applicable." The form contains several input fields: "First Name" (Jane), "Middle Name" (Mary), "Last Name" (Smith), "Suffix" (empty), "Title" (President), "E-Signature" (represented by a series of asterisks), and "Date" (10/15/2015). On the right side, there is a vertical menu with options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP.



Transportation of Passengers (Cont.)

- Review the Transport Passengers Summary to ensure the answers provided are correct
- To change an answer, click the question text

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Operation Classification Summary

The following are instructions to complete the Operation Classifications category:
For 'Yes/No' Response, please answer the question by clicking 'Yes' or 'No'.
Save your answer and proceed to the next question or page by pressing the 'Next' button.

Q: Will the Applicant operate as an Intermodal Equipment Provider?
A: No

Q: Will the Applicant transport Property?
A: No

Q: Will the Applicant transport any Passengers?
A: Yes

Q: Will the Applicant receive compensation for the business of transporting Passengers?
A: Yes

Q: What type of passenger transportation will the Applicant provide?
A: Regular Route, Charter & Special Operations

Q: Will the Applicant receive a grant from the Federal Transit Administration (FTA)?
A: Yes

Q: Will the Applicant receive one of the following three Federal Transit Administration (FTA) Grants: 5307, 5310 or 5311?
A: Yes

27%

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WITHDRAW APP
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Cargo Tank Facility

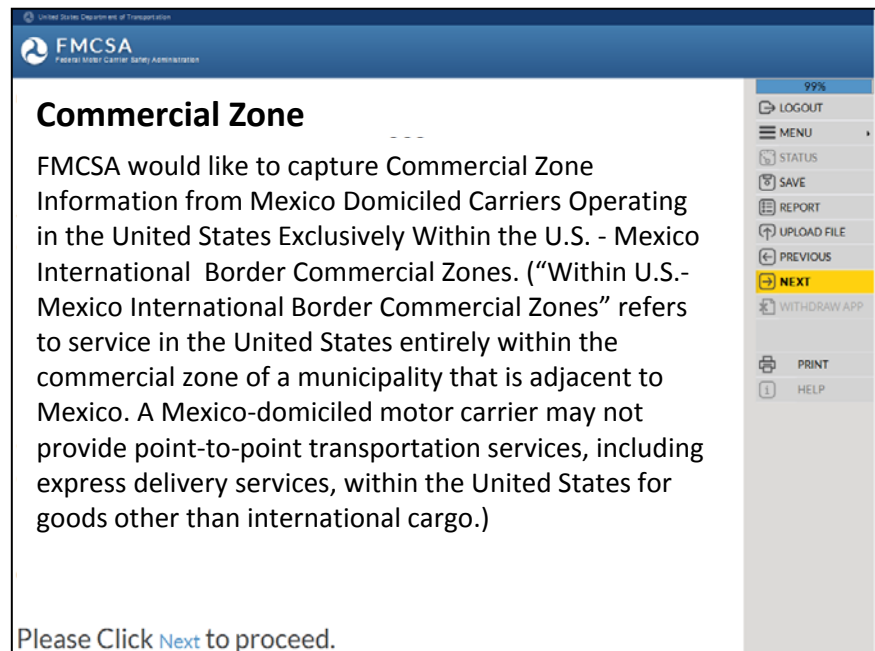
- FMCSA needs to capture details regarding the Cargo Tank Facility (CTF) the Applicant will operate:
 - Number of CTFs being registered
 - Address information
 - Cargo Tank Number: Functions, Exemptions, Special Permits, Vehicles
 - Testing and inspection equipment

The screenshot shows the FMCSA web interface for the 'Cargo Tank Facility' registration. The header includes the FMCSA logo and the text 'Federal Motor Carrier Safety Administration'. The main heading is 'Cargo Tank Facility'. Below it, a message states: 'FMCSA needs to capture some details regarding the Cargo Tank Facilities the Applicant will operate.' A prompt says 'Please Click [Next](#) to proceed.' On the right side, there is a vertical menu with the following options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP. A progress bar at the top right indicates 45% completion.

- Agent for service of process
- Person responsible for compliance
- Person conducts certification, inspection, or testing functions
- Certifications/validation of meeting requirements

Mexican Commercial Zone

- FMCSA would like to capture Commercial Zone information from Mexico Domiciled Entities operating in the U.S. Exclusively Within the U.S. - Mexico International Border Commercial Zones:
 - Applicant maintain an office in the United States, provide the address, telephone number and fax number



The screenshot displays the FMCSA Unified Registration System (URS) interface. At the top, the header includes the United States Department of Transportation logo and the FMCSA Federal Motor Carrier Safety Administration name. The main content area is titled 'Commercial Zone' and contains a paragraph explaining that FMCSA wants to capture information from Mexico-domiciled carriers operating exclusively within U.S.-Mexico International Border Commercial Zones. It defines these zones as areas adjacent to Mexico where a Mexico-domiciled motor carrier cannot provide point-to-point transportation services, including express delivery, within the United States for goods other than international cargo. A progress bar on the right indicates 99% completion. Below the main text, a prompt says 'Please Click Next to proceed.' The right sidebar contains a menu with options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), and WITHDRAW APP. At the bottom of the sidebar are PRINT and HELP options.

- Operating under insurance issued by an insurance or surety company in amounts meeting FMCSA financial responsibility requirements

Vehicles



Vehicles


- FMCSA needs to capture details regarding the Motor Vehicles being planned to operate:
 - Number of non-CMV's
 - Type of CMV's
 - Number of CMV's operating in Canada or Mexico
 - Number of CMV's that will operate in Canada or Mexico
 - Number of CMV's that will operate in Interstate commerce
 - Number of CMV's that will operate in Intrastate commerce


Some of the questions in the following section may or may not display in the URS Online Application Process.

The questions display based on the answers selected or entered by the Applicant.

The screenshot shows the FMCSA URS Online Application Process interface. The header includes the United States Department of Transportation logo and the FMCSA logo. The main content area is titled "Vehicles" and contains the text: "FMCSA needs to capture some details regarding the Motor Vehicles you plan to operate." Below this, it says "Please Click [Next](#) to proceed." On the right side, there is a vertical menu with the following options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP. A progress bar at the top right indicates 32% completion.

Vehicles (Cont.)

 United States Department of Transportation

 **FMCSA**
Federal Motor Carrier Safety Administration

Vehicle

Please provide the number of non-CMV's the Applicant plans to operate.

Non-CMV Property

32%

→

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 HELP

Vehicles (cont.)

- For each CMV identified, provide how many are:
 - Owned
 - Term Leased
 - Trip Leased
 - Towaway/Driveaway
 - Serviced
- Enter or use the up or down arrows to select a number of vehicles

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Vehicles

What type of Commercial motor vehicle(s) will the Applicant operate?(Select all that apply)

	Owned	Term Leased	Trip Leased	Tow/Driveaway	Serviced
Straight Truck(s)	3	5	2	0	
Truck Tractor(s)	8	5	5	0	
Trailer(s)	10	3	0	0	
IEP Trailer Chassis Only	0	0	0	0	0

32%

LOGOUT

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WITHDRAW APP

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HELP





Vehicles (Cont.)

United States Department of Transportation


FMCSA
 Federal Motor Carrier Safety Administration

Vehicle

32%


 LOGOUT
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Please provide the number of Commercial Motor Vehicles the Applicant will operate in Canada or Mexico.

Canada












Mexico

United States Department of Transportation


FMCSA
 Federal Motor Carrier Safety Administration

Vehicle


32%

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Please provide the number of Commercial Motor Vehicles the Applicant will operate solely in Interstate Commerce.

Vehicles (Cont.)

United States Department of Transportation

 **FMCSA**
Federal Motor Carrier Safety Administration

Vehicle

Please provide the number of Commercial Motor Vehicles the Applicant will operate solely in Intrastate Commerce.

32%

→ LOGOUT

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💾 SAVE

📄 REPORT

📁 UPLOAD FILE

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✖ WITHDRAW APP

🖨️ PRINT

ℹ️ HELP

Vehicles (Cont.)


 United States Department of Transportation


FMCSA
 Federal Motor Carrier Safety Administration

Vehicle Summary

The following are instructions to complete the Vehicles category:

Provide an answer for the type of commercial motor vehicles the applicant will operate by selecting the vehicles from a drop down list.

Provide to the nearest 10,000 increments the estimates number of miles. Zero is an acceptable answer.

Only numbers (0-9) are allowed for numerical answers.

In order to save your answer and proceed, press the 'Next' button

Q: Non-CMV Property

A: 2

Q: What type of motor vehicle(s) will the Company operate with a Gross Vehicle Weight Rating, Gross Combination Weight Rating, Gross Vehicle Weight or Gross Combination Weight greater than or equal to 10,001 pounds?

A:	Owned	Term Leased	Trip Leased	Tow / Driveway	Serviced
Straight Truck(s)	3	5	2	0	
Truck Tractor(s)	8	5	5	0	
Trailer(s)	10	3	0	0	
IEP Trailer Chassis Only	0	0	0	0	0

Q: Please provide the number of vehicles that the Entity will operate in Canada or Mexico with a Gross Vehicle Weight Rating, Gross Combination Weight Rating, Gross Vehicle Weight or Gross Combination Weight greater than or equal to 10,001 pounds.

A: Canada: 0
Mexico: 0

Q: Please provide the number of Commercial Motor Vehicles the Applicant will operate solely in Interstate Commerce.

A: 10

Q: Please provide the number of Commercial Motor Vehicles the Applicant will operate solely in Intrastate Commerce.

A: 20

32%

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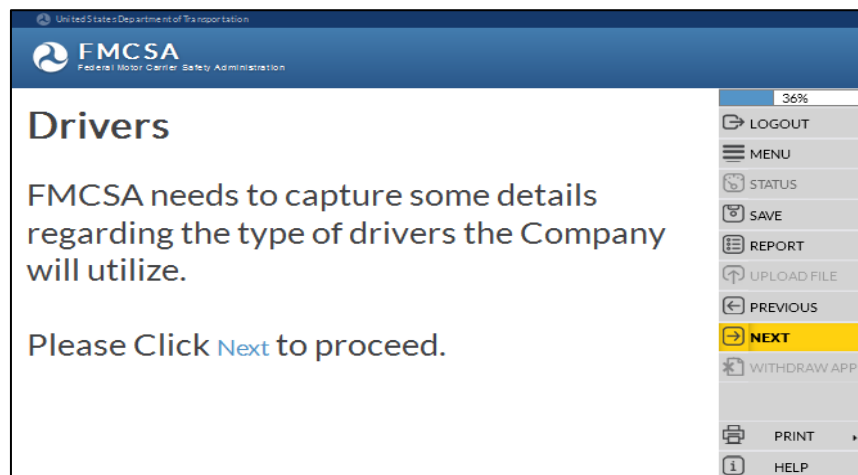
Drivers

Drivers

- FMCSA needs to capture details regarding the type of drivers the Applicant will utilize:
 - Number of drivers operating as Interstate
 - Number of drivers operating solely as Intrastate
 - Number of drivers with a CDL, Licencia Federal de Conductor (LFC), or a valid Canadian License Class 1, 2, 3, or 4 (or Class A, B, C, or D if licensed in Ontario)

Some of the questions in the following section may or may not display in the URS Online Application Process.

The questions display based on the answers selected or entered by the Applicant.



The screenshot shows the FMCSA URS Online Application Process interface. The header includes the United States Department of Transportation logo and the FMCSA logo. The main heading is 'Drivers'. Below it, the text reads: 'FMCSA needs to capture some details regarding the type of drivers the Company will utilize.' and 'Please Click [Next](#) to proceed.' On the right side, there is a vertical menu with the following options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP. A progress bar at the top right indicates 36% completion.

- Number of drivers operating in Canada or Mexico



Drivers (Cont.)

- What are the number of drivers who will operate as ***Interstate***?
 - Within a 100 Air-Mile Radius
 - Beyond a 100 Air-Mile Radius
- What are the number of drivers who will operate solely as ***Intrastate***?
 - Within a 100 Air-Mile Radius
 - Beyond a 100 Air-Mile Radius

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Drivers 36%

What are the number of drivers who will operate as Interstate?

Within a 100 Air-Mile Radius

10

Beyond a 100 Air-Mile Radius

10

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Federal Motor Carrier Safety Administration

What are the number of drivers who will operate solely as Intrastate?

Within a 100 Air-Mile Radius

9


Beyond a 100 Air-Mile Radius

7

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Drivers (Cont.)

United States Department of Transportation

 **FMCSA**
Federal Motor Carrier Safety Administration

Drivers

What are the number of drivers who will operate in Canada or Mexico?

Canada

Mexico

36%

LOGOUT

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WITHDRAW APP

PRINT

HELP

Drivers (Cont.)


 United States Department of Transportation


FMCSA
 Federal Motor Carrier Safety Administration

Driver Summary

Q: What are the number of drivers who will operate as Interstate?

A: Within a 100 Air-Mile Radius : 1
Beyond a 100 Air-Mile Radius : 1

Q: What are the number of drivers who will operate solely as Intrastate?

A: Within a 100 Air-Mile Radius : 1
Beyond a 100 Air-Mile Radius : 0

Q: What are number of drivers with a Commercial Driver's License (CDL)?

A: 3

Q: What are the number of drivers who will operate in Canada or Mexico?

A: Canada : 0
Mexico : 0

36%

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HELP



URS Online Registration Process Flow

Who are you?

- Applicant contact info (company official or authorized rep)
- Business name, type, location
- Ownership and control, officers

What is your operation?

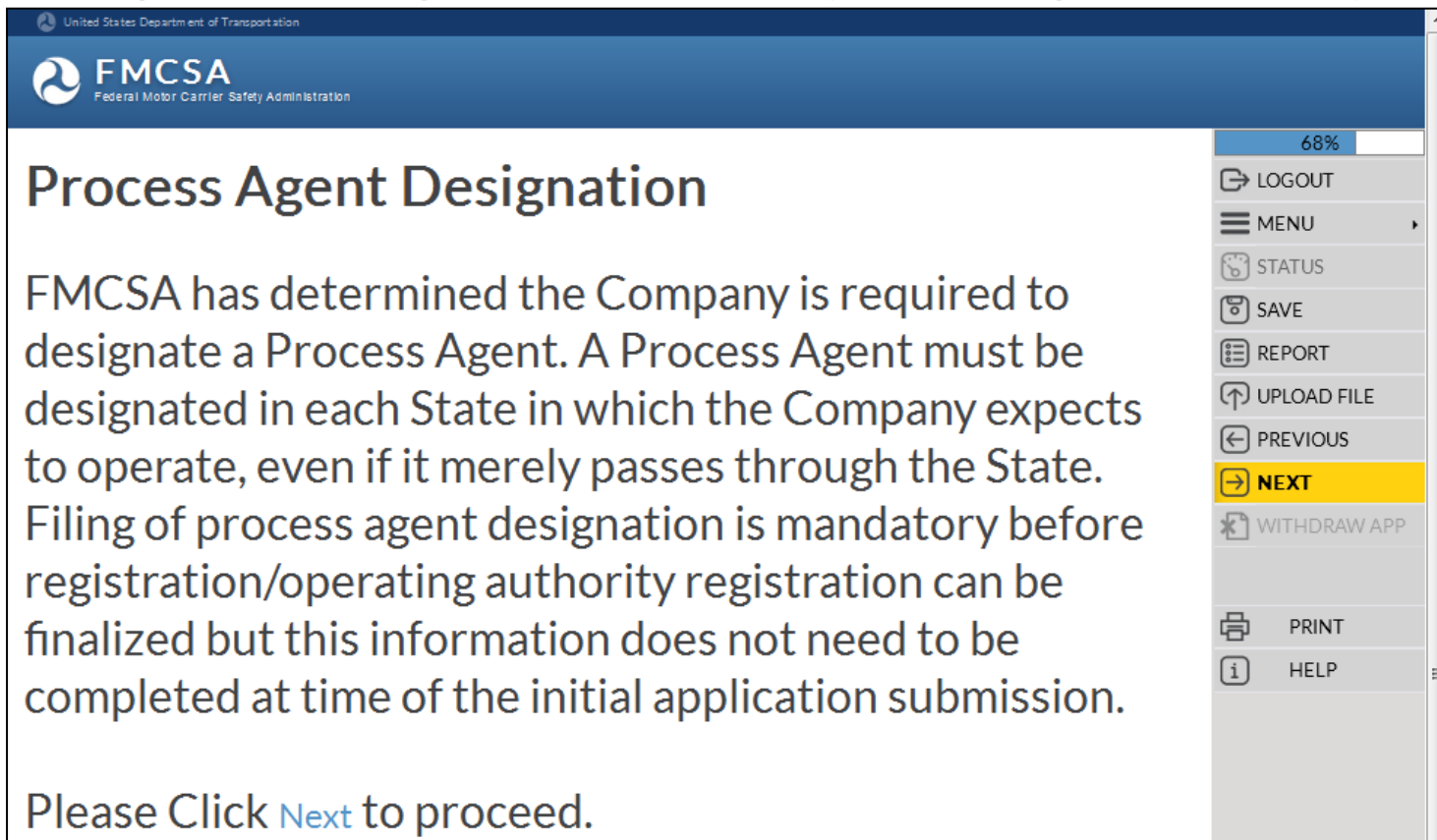
- Property, PAX, HM, IEP, FF, CTF, Broker, HHG
- For hire, private, unit of gov't
- Number of vehicles, drivers

Completing the registration

- Certifications, oaths
- Affiliations
- Payment for registration(s), notifications
- Insurance, BOC-3 filings

Additional Filing Requirements

Process Agent Designation (for operating authority only)



The screenshot shows a web application interface for the FMCSA. At the top, there is a blue header with the FMCSA logo and the text "Federal Motor Carrier Safety Administration". Below the header, the main content area is titled "Process Agent Designation". The text in this area states: "FMCSA has determined the Company is required to designate a Process Agent. A Process Agent must be designated in each State in which the Company expects to operate, even if it merely passes through the State. Filing of process agent designation is mandatory before registration/operating authority registration can be finalized but this information does not need to be completed at time of the initial application submission." Below this text, it says "Please Click [Next](#) to proceed." On the right side of the form, there is a vertical sidebar with a progress bar at the top showing "68%". Below the progress bar, there is a list of navigation links: "LOGOUT", "MENU", "STATUS", "SAVE", "REPORT", "UPLOAD FILE", "PREVIOUS", "NEXT" (highlighted in yellow), and "WITHDRAW APP". At the bottom of the sidebar, there are links for "PRINT" and "HELP".

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Process Agent Designation

FMCSA has determined the Company is required to designate a Process Agent. A Process Agent must be designated in each State in which the Company expects to operate, even if it merely passes through the State. Filing of process agent designation is mandatory before registration/operating authority registration can be finalized but this information does not need to be completed at time of the initial application submission.

Please Click [Next](#) to proceed.

68%

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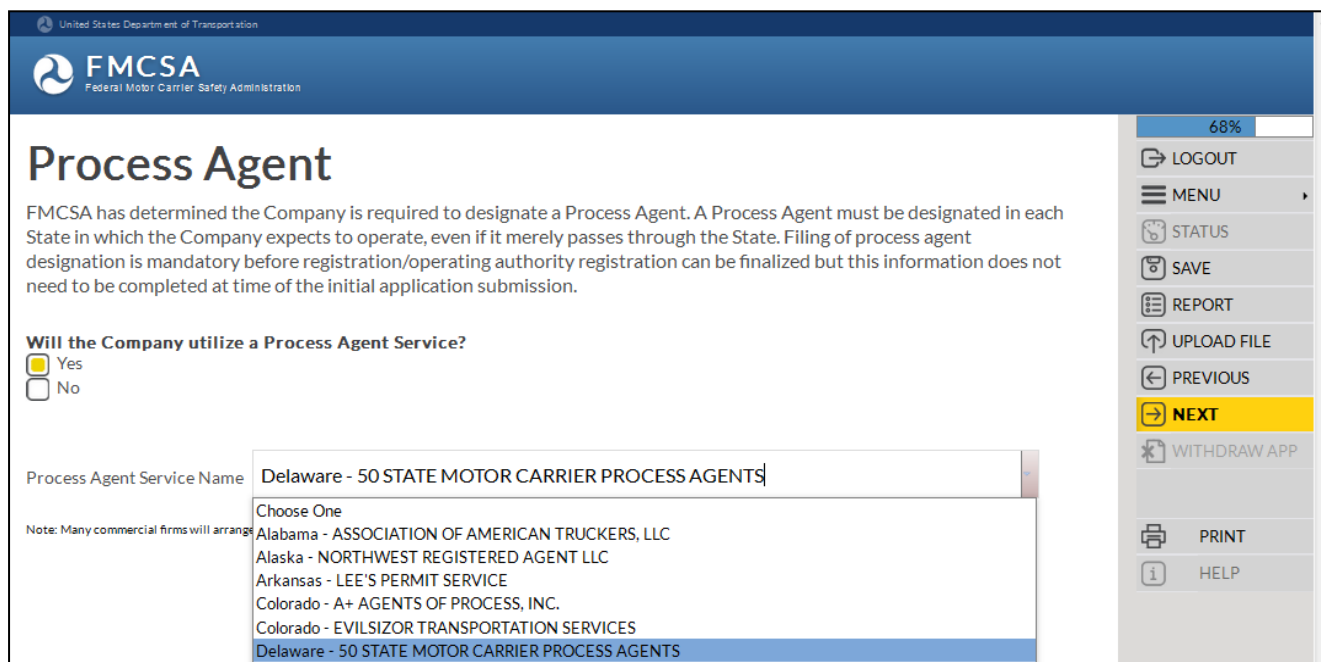
PRINT

HELP

The Applicant must ensure the evidence of process agent designation is filed with FMCSA before operating authority registration can be granted

Process Agent Designation (Cont.)

- If the Applicant will use a Process Agent Service select **Yes**. Select the drop down arrow to view the Process Agent Service Names list and select a **Process Agent Name** from the list.
- If the Applicant will NOT use a Process Agent Service, select **No**.



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Process Agent

FMCSA has determined the Company is required to designate a Process Agent. A Process Agent must be designated in each State in which the Company expects to operate, even if it merely passes through the State. Filing of process agent designation is mandatory before registration/operating authority registration can be finalized but this information does not need to be completed at time of the initial application submission.

Will the Company utilize a Process Agent Service?

☒ Yes
☐ No

Process Agent Service Name: Delaware - 50 STATE MOTOR CARRIER PROCESS AGENTS

Note: Many commercial firms will arrange

Choose One

- Alabama - ASSOCIATION OF AMERICAN TRUCKERS, LLC
- Alaska - NORTHWEST REGISTERED AGENT LLC
- Arkansas - LEE'S PERMIT SERVICE
- Colorado - A+ AGENTS OF PROCESS, INC.
- Colorado - EVILSIZOR TRANSPORTATION SERVICES
- Delaware - 50 STATE MOTOR CARRIER PROCESS AGENTS

68%

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 HELP

Process Agent Designation (Cont.)

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Process Agent Designation

You have selected Delaware - 50 STATE MOTOR CARRIER PROCESS AGENTS as your Process Agent. The selection of a Process Agent on this application does not complete the process agent designation. Please contact Delaware - 50 STATE MOTOR CARRIER PROCESS AGENTS to electronically file the Process Agent Designation document with FMCSA on your behalf. It is your responsibility to ensure the process agent service electronically files the Process Agent Designation documentation within 90 days from the date of this application.

68%

- LOGOUT
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- PREVIOUS
- NEXT**
- WITHDRAW APP
- PRINT
- HELP

2711 Centerville Road, Suite 400
 Wilmington, DE 19808
 Phone: (800) 927-9800
 Fax: (302) 636-5454
 Email: mvrep@cscin.com
 Website: www.cscglobal.com

Please print and retain for your records.

United States Department of Transportation

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Federal Motor Carrier Safety Administration

Process Agent Summary

Q: Will the Entity utilize a Process Agent Service?

A: Yes

Q: Process Agent Service Name

A: Delaware - 50 STATE MOTOR CARRIER PROCESS AGENTS

68%

- LOGOUT
- MENU
- STATUS
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- PREVIOUS
- NEXT**
- WITHDRAW APP



Financial Responsibility

- Based on the Operation Classification information provided in the application, FMCSA will determine the Entity's financial responsibility minimum.

United States Department of Transportation

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Federal Motor Carrier Safety Administration

Financial Responsibility

FMCSA has determined the Insurance Type Surety Bond or Trust Fund and the Company will operate Property Broker General Freight. The Company's financial responsibility minimum is \$75,000.00.

Please Click [Next](#) to proceed.

72%

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HELP



Affiliation with Others

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Affiliation Other

FMCSA needs to capture some details regarding the Applicant's relationship with any FMCSA-regulated entities.

Please Click [Next](#) to proceed.

77%

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 HELP

Affiliation with Others (cont.)

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Affiliation Other

Does the Entity currently have, or has had within the last 3 years of the date of filing this application, relationships involving common stock, common ownership, common management, common control or familial relationships or any other person or applicant for registration?

☐ Yes

☒ No

77%

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United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Affiliation Other

Provide the name of the Applicant USDOT Number, MC/FF/MX number, and the Applicant's latest Safety Rating recorded on record with FMCSA. Additionally indicate whether the listed Companies are currently disqualified from operating commercial motor vehicles anywhere in the United States pursuant to section 219 of the Motor Carrier Safety Improvement Act of 1999 (MCSIA) (Public Law 106-159, 113 Stat. 1748 (Dec. 9, 1999)).

USDOT Number

77%

LOGOUT

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WITHDRAW APP

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HELP

Affiliation with Others (Cont.)

United States Department of Transportation

 **FMCSA**
Federal Motor Carrier Safety Administration

Affiliation Other Summary

Q: Does the Entity currently have, or has had within the last 3 years of the date of filing this application, relationships involving common stock, common ownership, common management, common control or familial relationships or any other person or applicant for registration?

A: No

77%

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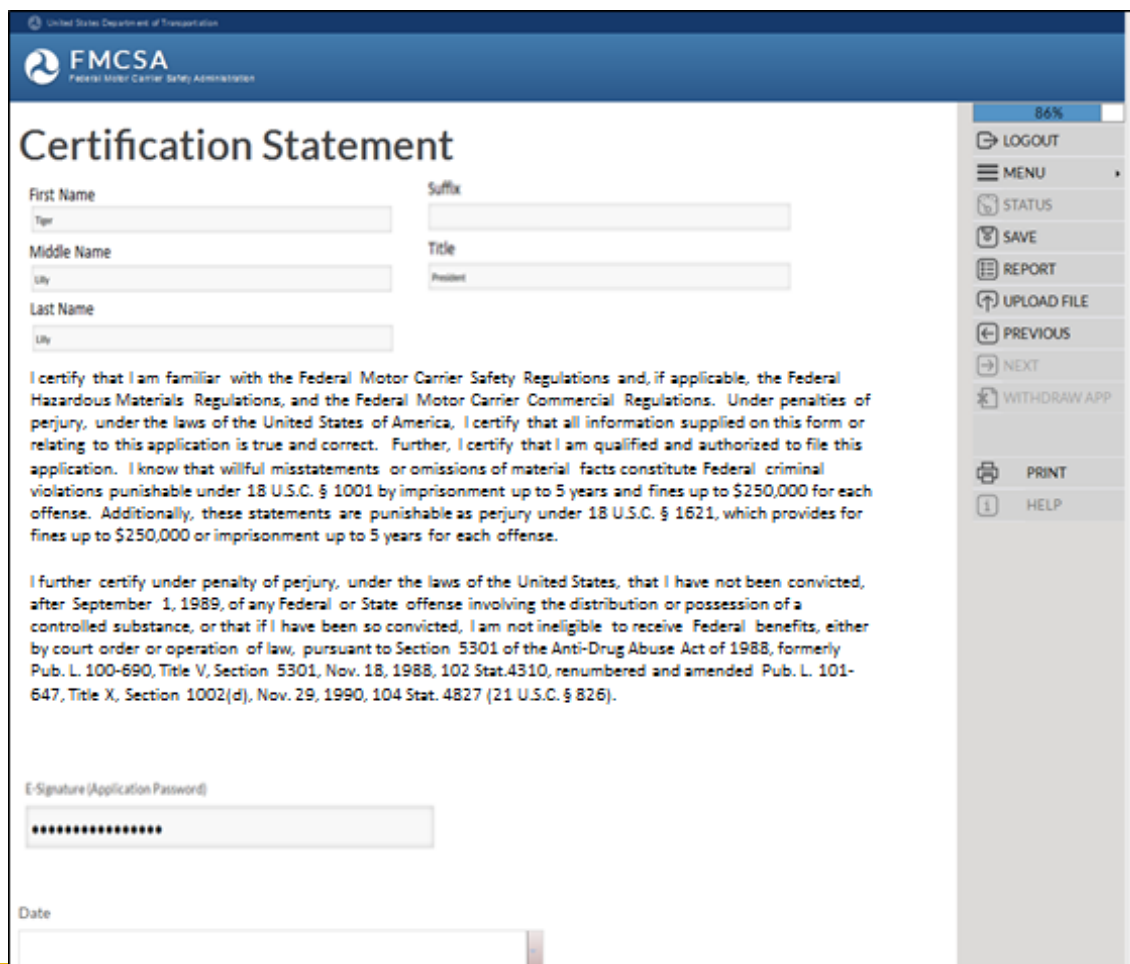
Certification Statement

- This certification applies to the responses provided to the application by the Applicant to certify to the truthfulness of statements in the application under penalty of perjury.

The screenshot shows the FMCSA Certification Statement screen. The header includes the United States Department of Transportation logo and the FMCSA logo. The main content area displays the title "Certification Statement" and a paragraph: "This certification applies to the responses provided to this application by the applicant. You must certify to the truthfulness of statements in this application under penalty of perjury." Below this, it says "Please Click [Next](#) to proceed." On the right side, there is a sidebar with a progress bar at 86%. The sidebar contains the following buttons: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP.

Certification Statement (Cont.)

- Enter the following information:
 - First Name
 - Middle Name
 - Last Name
 - Suffix
 - Title
 - E-signature (Application Password)
 - Date (will display the current date)



United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Certification Statement

86%

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HELP

First Name
Tiger

Middle Name
Uly

Last Name
Uly

Suffix

Title
President

I certify that I am familiar with the Federal Motor Carrier Safety Regulations and, if applicable, the Federal Hazardous Materials Regulations, and the Federal Motor Carrier Commercial Regulations. Under penalties of perjury, under the laws of the United States of America, I certify that all information supplied on this form or relating to this application is true and correct. Further, I certify that I am qualified and authorized to file this application. I know that willful misstatements or omissions of material facts constitute Federal criminal violations punishable under 18 U.S.C. § 1001 by imprisonment up to 5 years and fines up to \$250,000 for each offense. Additionally, these statements are punishable as perjury under 18 U.S.C. § 1621, which provides for fines up to \$250,000 or imprisonment up to 5 years for each offense.

I further certify under penalty of perjury, under the laws of the United States, that I have not been convicted, after September 1, 1989, of any Federal or State offense involving the distribution or possession of a controlled substance, or that if I have been so convicted, I am not ineligible to receive Federal benefits, either by court order or operation of law, pursuant to Section 5301 of the Anti-Drug Abuse Act of 1988, formerly Pub. L. 100-690, Title V, Section 5301, Nov. 18, 1988, 102 Stat. 4310, renumbered and amended Pub. L. 101-647, Title X, Section 1002(d), Nov. 29, 1990, 104 Stat. 4827 (21 U.S.C. § 826).

E-Signature (Application Password)

Date



Compliance Certifications

- Signing the certifications, the Certifying Official is on notice the representations made are subject to verification through inspections in the U.S. and through the request for examination of records and document
- Failure to support the representations in this application could form the basis of a proceeding to assess civil penalties and/or lead to the revocation of the registration granted

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Compliance Certifications

By signing these certifications, the certifying official is on notice that the representations made herein are subject to verification through inspections in the United States and through the request for examination of records and documents. Failure to support the representations contained in this application could form the basis of a proceeding to assess civil penalties and/or lead to the revocation of the registration granted.

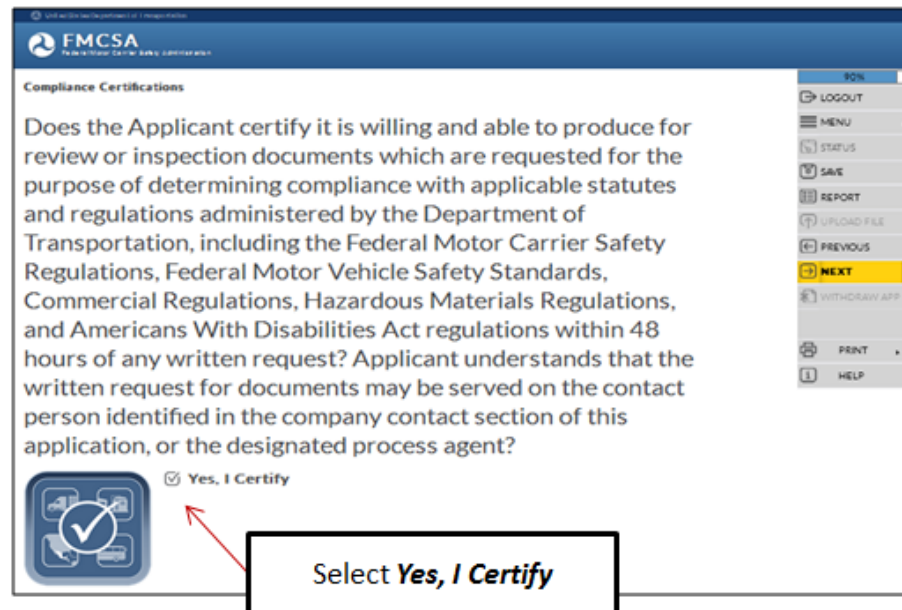
Please Click [Next](#) to proceed.

90%

- LOGOUT
- MENU
- STATUS
- SAVE
- REPORT
- UPLOAD FILE
- PREVIOUS
- NEXT**
- WITHDRAW APP
- PRINT
- HELP

Compliance Certifications (Cont.)

- Provide operations and comply with statutory and regulatory requirements and regulations
- Produce documents for review or inspection upon request





Compliance Certifications (Cont.)

- Entity NOT disqualified from operating CMV in the U.S.
- Process Agent Designation

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Compliance Certifications

Does the Applicant certify it is not currently disqualified from operating commercial motor vehicles in the United States?

☒ Yes, I Certify

Select **Yes, I Certify**

90%

LOGOUT

MENU

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NEXT

WITHDRAW APP

PRINT

HELP

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Compliance Certifications

Does the Applicant certify it understands that the agent(s) for service of process designation will be deemed the applicant's official representative(s) in the United States for receipt of filings and notices in administrative proceedings under 49 U.S.C. § 13303, and for receipt of filings and notices issued in connection with the enforcement of any Federal statutes or regulations?

☒ Yes, I Certify

Select **Yes, I Certify**

90%

LOGOUT

MENU

STATUS

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UPLOAD FILE

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WITHDRAW APP

PRINT

HELP



Compliance Certifications (Cont.)

- Entity NOT prohibited from filing for registration

United States Department of Transportation

 **FMCSA**
Federal Motor Carrier Safety Administration

Compliance Certifications

Does the Applicant certify that the carrier is not prohibited from filing this application because its FMCSA registration is currently under suspension, or was revoked less than 30 days before filing the application?

☒ Yes, I Certify



Select **Yes, I Certify**

90%

LOGOUT

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PRINT

HELP

Compliance Certifications (Cont.)

- Corrected registration revocation deficiencies
- Paid all taxes



United States Department of Transportation

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Federal Motor Carrier Safety Administration

Compliance Certifications

If the Applicant's registration is currently revoked, does the Applicant certify the deficiencies cited in the revocation proceeding have been corrected?

☒ Yes, I Certify



Select **Yes, I Certify**

90%

LOGOUT

MENU

STATUS

SAVE

REPORT

UPLOAD FILE

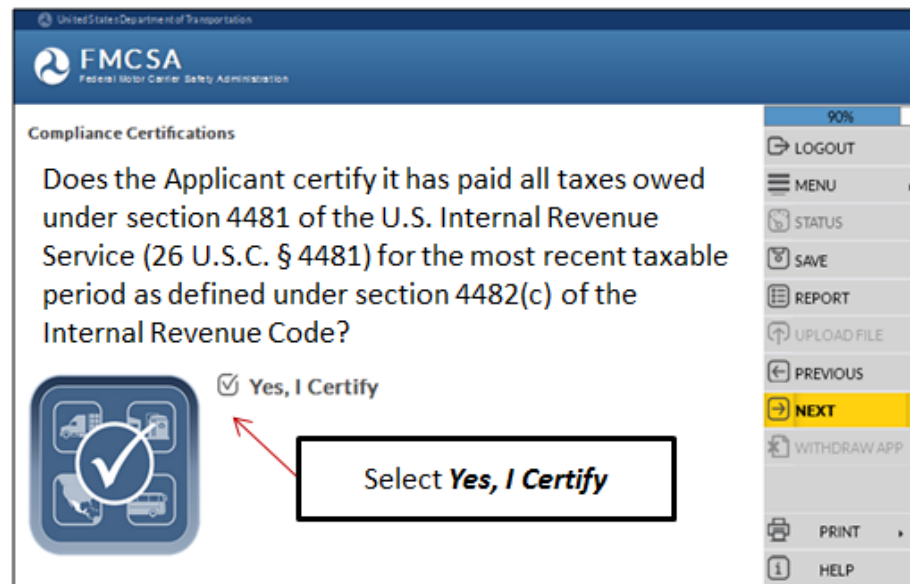
PREVIOUS

NEXT

WITHDRAW APP

PRINT

HELP




United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Compliance Certifications

Does the Applicant certify it has paid all taxes owed under section 4481 of the U.S. Internal Revenue Service (26 U.S.C. § 4481) for the most recent taxable period as defined under section 4482(c) of the Internal Revenue Code?

☒ Yes, I Certify



Select **Yes, I Certify**

90%

LOGOUT

MENU

STATUS

SAVE

REPORT

UPLOAD FILE

PREVIOUS

NEXT

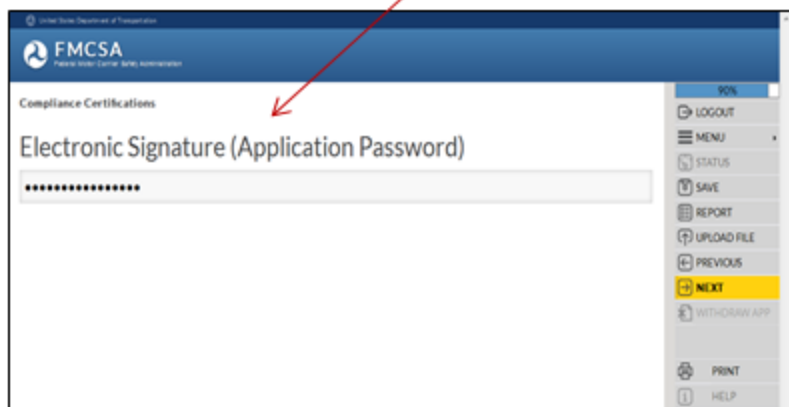
WITHDRAW APP

PRINT

HELP

Compliance Certifications (Cont.)

Enter the **Application Password** to **Electronically Sign**



Compliance Certifications

Electronic Signature (Application Password)

90%

- LOGOUT
- MENU
- STATUS
- SAVE
- REPORT
- UPLOAD FILE
- PREVIOUS
- NEXT**
- WITHDRAW APP
- PRINT
- HELP

Review the **Compliance Certifications Summary** for accuracy

To change an answer to a question, click the question text to return to the question to change the answer

Compliance Certifications Summary

The following are instructions to complete the Compliance Certifications category:

For 'Yes, I certify' response, click 'Yes'.

Does the Applicant certify it is willing and able to provide the proposed operations or service and to comply with all pertinent statutory and regulatory requirements and regulations issued or administered by the U.S. Department of Transportation, including operational regulations, safety fitness requirements, motor vehicle safety standards and minimum financial responsibility and designation of process agent requirements?

A: Yes, I Certify

Does the Applicant certify it is willing and able to produce for review or inspection documents which are requested for the purpose of determining compliance with applicable statutes and regulations administered by the Department of Transportation, including the Federal Motor Carrier Safety Regulations, Federal Motor Vehicle Safety Standards, Commercial Regulations, Hazardous Materials Regulations, and Americans With Disabilities Act regulations within 48 hours of any written request? Applicant understands that the written request for documents may be served on the contact person identified in the company contact section of this application, or the designated process agent?

A: Yes, I Certify

Does the Applicant certify it is not currently disqualified from operating commercial motor vehicles in the United States?

A: Yes, I Certify

Does the Applicant certify it understands that the agent(s) for service of process designation will be deemed the applicant's official representative(s) in the United States for receipt of filings and notices in administrative proceedings under 49 U.S.C. § 13303, and for receipt of filings and notices issued in connection with the enforcement of any Federal statutes or regulations?

A: Yes, I Certify

Does the Applicant certify that the carrier is not prohibited from filing this application because its FMCSA registration is currently under suspension, or was revoked less than 30 days before filing the application?

A: Yes, I Certify

Does the Applicant certify it is willing and able to have all vehicles operated in the United States inspected at least every 90 days by a certified inspector and have decals affixed attesting to satisfactory compliance with applicable inspection criteria. This requirement will end after applicant has held permanent registration from FMCSA for three consecutive years?

A: Yes, I Certify


90%

- LOGOUT
- MENU
- STATUS
- SAVE
- REPORT
- UPLOAD FILE
- PREVIOUS
- NEXT**
- WITHDRAW APP
- PRINT
- HELP



Applicant's Oath

United States Department of Transportation

 **FMCSA**
Federal Motor Carrier Safety Administration

Applicants Oath

FMCSA requires the owner or the authorized signer or an individual with power of attorney to act on behalf of the applicant (proof of the power of attorney must be uploaded and submitted with the application) to sign the Applicant's Oath certifying that all information supplied in this application or relating to this application is true and correct.

Please Click [Next](#) to proceed.

95%

LOGOUT

MENU

STATUS

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UPLOAD FILE

PREVIOUS

NEXT

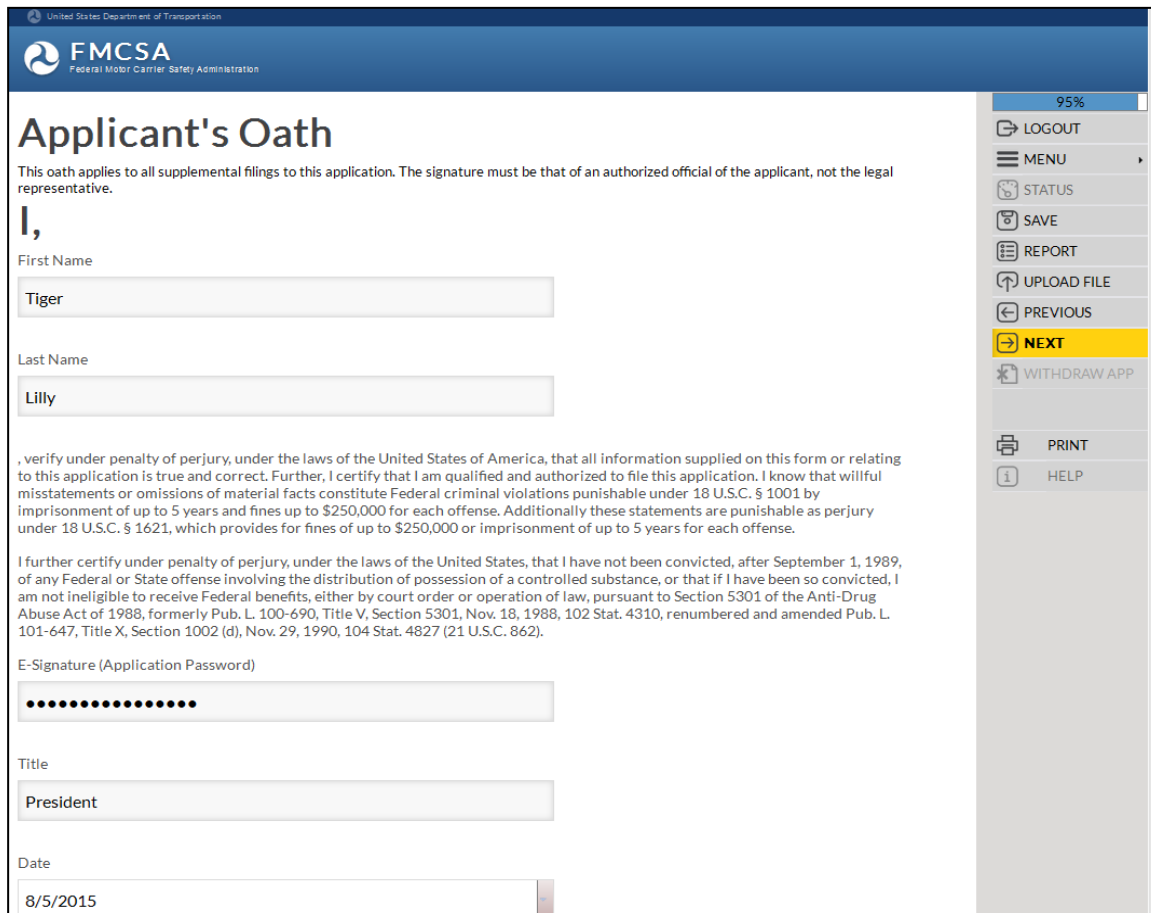
WITHDRAW APP

PRINT

HELP

Applicant's Oath (Cont.)

- Oath applies to all supplemental filings to this application.
- Signature must be that of an Authorized Official of the Applicant, not the Legal Representative.



United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Applicant's Oath

This oath applies to all supplemental filings to this application. The signature must be that of an authorized official of the applicant, not the legal representative.

I,

First Name
Tiger

Last Name
Lilly

, verify under penalty of perjury, under the laws of the United States of America, that all information supplied on this form or relating to this application is true and correct. Further, I certify that I am qualified and authorized to file this application. I know that willful misstatements or omissions of material facts constitute Federal criminal violations punishable under 18 U.S.C. § 1001 by imprisonment of up to 5 years and fines up to \$250,000 for each offense. Additionally these statements are punishable as perjury under 18 U.S.C. § 1621, which provides for fines of up to \$250,000 or imprisonment of up to 5 years for each offense.

I further certify under penalty of perjury, under the laws of the United States, that I have not been convicted, after September 1, 1989, of any Federal or State offense involving the distribution of possession of a controlled substance, or that if I have been so convicted, I am not ineligible to receive Federal benefits, either by court order or operation of law, pursuant to Section 5301 of the Anti-Drug Abuse Act of 1988, formerly Pub. L. 100-690, Title V, Section 5301, Nov. 18, 1988, 102 Stat. 4310, renumbered and amended Pub. L. 101-647, Title X, Section 1002 (d), Nov. 29, 1990, 104 Stat. 4827 (21 U.S.C. 862).

E-Signature (Application Password)
.....

Title
President

Date
8/5/2015

95%

LOGOUT

MENU

STATUS

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UPLOAD FILE

PREVIOUS

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WITHDRAW APP

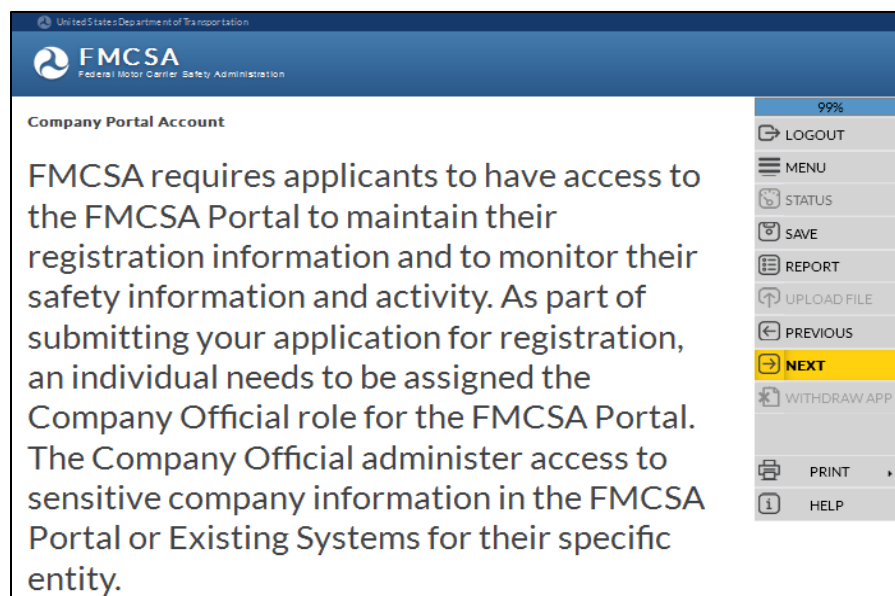
PRINT

HELP

URS Company Official Portal Account

- Applicants are required to have FMCSA Portal access to maintain their registration information and to monitor their safety information and activity
- An individual needs to be assigned the Company Official role for the FMCSA Portal

For detailed information on this application section, reference the training module: “URS Company Official Portal Account”

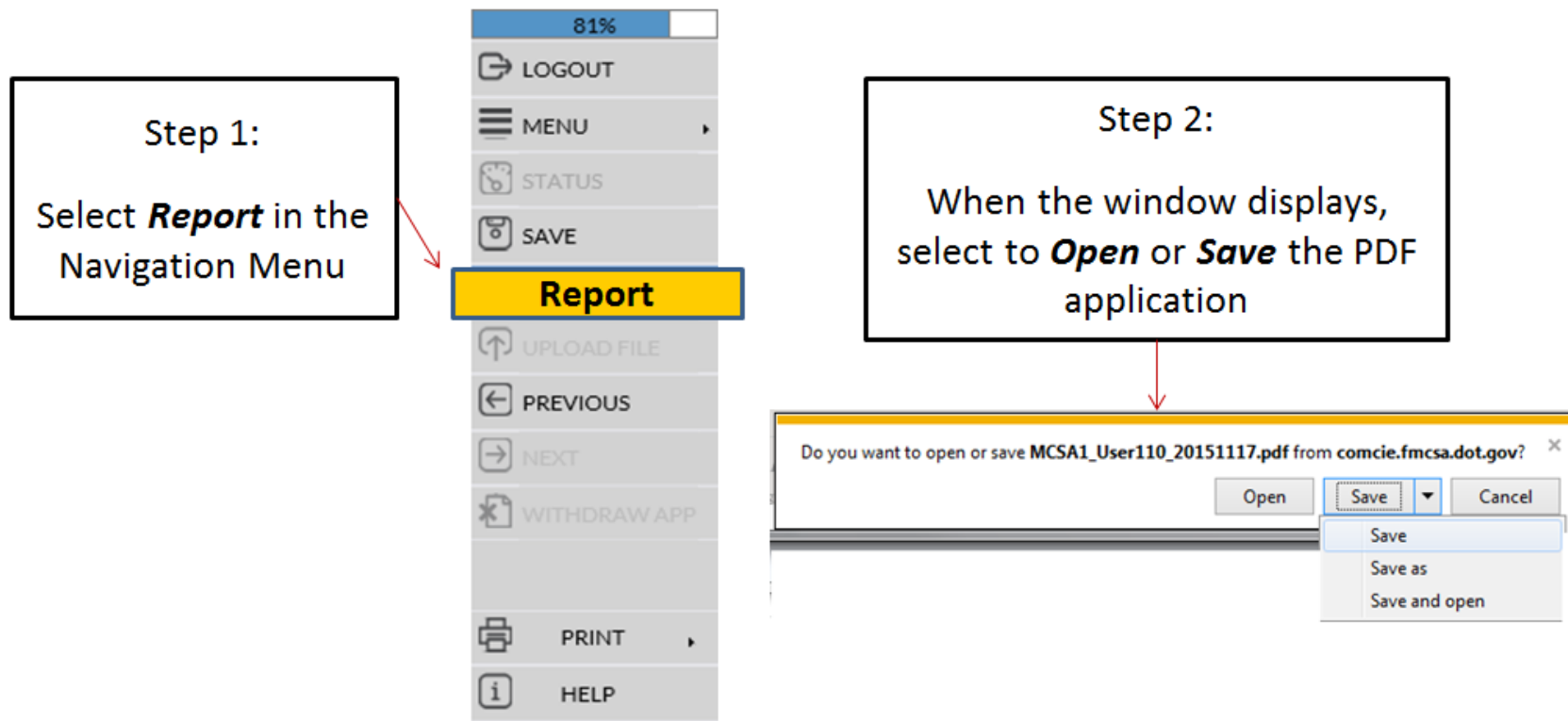


The screenshot displays the FMCSA (Federal Motor Carrier Safety Administration) website interface. At the top, the header includes the United States Department of Transportation logo and the FMCSA logo. The main content area is titled "Company Portal Account" and contains a paragraph explaining that FMCSA requires applicants to have access to the portal to maintain registration information and monitor safety information. It states that as part of submitting an application for registration, an individual needs to be assigned the Company Official role. The text further mentions that the Company Official administers access to sensitive company information in the FMCSA Portal or Existing Systems for their specific entity. On the right side of the page, there is a vertical menu with several options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP. A progress indicator at the top right of the menu shows "99%".



Creating a PDF File of the Application for Viewing, Printing and Saving

- The system can generate the application in PDF format for easy viewing, printing and saving the application to your preferred location





Creating a PDF File of the Application for Viewing, Printing and Saving (Cont.)

If you selected to **Open** the application, it will display in PDF format

MCSA1_User110_20151117.pdf - Adobe Acrobat Reader DC

File Edit View Window Help

Home Tools Document

UNITED STATES DEPARTMENT OF TRANSPORTATION
Federal Motor Carrier Safety Administration

Date Filed: _____

This document reflects the answers provided to the URS Application Summary, FORM MCSA-1 on DATE OF APPLICATION SUBMISSION

REASONS TO FILE

☒ NEW REGISTRATION (first time registering)

BUSINESS DESCRIPTION

1. LEGAL BUSINESS NAME
MX Industries

2. DOING BUSINESS AS NAME (if different from Legal Business Name)

3. PRINCIPAL ADDRESS (PRINCIPAL PLACE OF BUSINESS) (A P.O. Box will not be accepted)

852 Mexico Place Mexico City SL 78230 Mexico City
STREET ADDRESS/ROUTE NUMBER CITY STATE/PROVINCE ZIP CODE+ COLON+ (Mexico Only) FOREIGN COUNTRY

4. MAILING ADDRESS (This may be a P.O. Box Number) ☐ SAME AS PRINCIPAL ADDRESS

852 Mexico Place Mexico City SL 78230 Mexico City
STREET ADDRESS/ROUTE NUMBER CITY STATE/PROVINCE ZIP CODE+ COLON+ (Mexico Only) FOREIGN COUNTRY

5. COUNTRY OF DOMICILE OF PRINCIPAL PLACE OF BUSINESS

☐ United States ☐ Canada ☒ Mexico ☐ Other Country

8574521
Canadian NSC Number (National Safety Code) Mexico RFC Number (Federal Taxpayer Registry)

6. PRINCIPLE BUSINESS TELEPHONE NUMBER MX-(200)85245210

7. PRINCIPLE FAX TELEPHONE NUMBER (optional)

8. PRINCIPLE BUSINESS CELL PHONE NUMBER (optional)

10. IRS TAX ID NUMBER Enter the Employer Identification Number (EIN) assigned to the applicant by the Internal Revenue Service (See instructions)

11. DUN & BRADSTREET NUMBER (if applicable)

70.9%

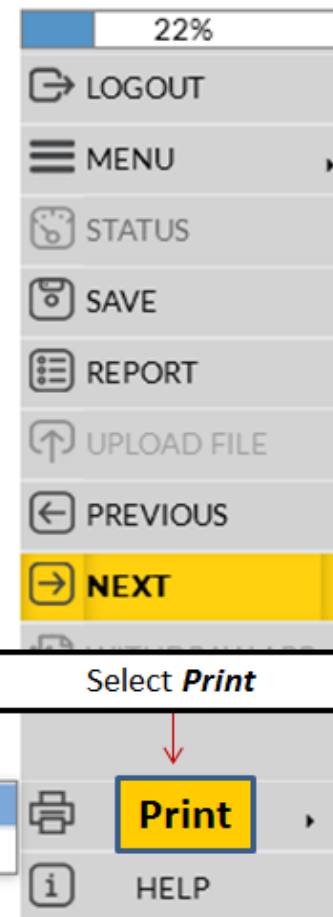


Printing the Application

- The appli
in the app
- In the Na
to print th
summarie
applicatic

Select to print the
Current Page or all the application
section **Summaries**

Print current page
Print ALL Summary - HTML





Printing the Application (Cont.)

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Summary Print View

11/17/2015 12:32 AM

Print Page

- [Business Description Summary](#)
- [Operation Classification Summary](#)
- [Vehicles Summary](#)
- [Drivers Summary](#)
- [Hazardous Materials Summary](#)
- [Cargo Tank Facility Summary](#)
- [Transport Passengers Summary](#)
- [Household Goods Summary](#)
- [Commercial Zone Summary](#)
- [Process Agent Designation Summary](#)
- [Financial Responsibility Summary](#)
- [Affiliation with Other Summary](#)
- [Safety Certifications Summary](#)
- [Compliance Certifications Summary](#)
- [Applicant's Oath Summary](#)
- [Company Official Portal Account Summary](#)
- [Payment Information Summary](#)

Selected to **Print ALL Summary**

This is a complete list of the application section summaries.

The summaries applicable to your application will display and all will be printed

Select **Print Page** to print all the section summaries in your application




Payment Information

- Operation Classification(s) determines the Applicant's required application fee dollar amount
- The Applicant must ensure the evidence of process agent designation is filed with FMCSA before new registration can be granted
- The Applicant must ensure the evidence of financial responsibility is filed with FMCSA before new registration can be granted

The screenshot shows the FMCSA Payment Info screen. The header includes the United States Department of Transportation logo and the FMCSA Federal Motor Carrier Safety Administration logo. The main content area is titled "Payment Info" and contains the text: "FMCSA has determined the Applicant will operate as For Hire Property Carrier Household Goods (HHG) . To proceed with submitting the Applicant's application an application fee of \$300 is required." Below this text is a prompt: "Please Click [Next](#) to proceed." On the right side, there is a vertical menu with the following options: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP. A progress bar at the top right of the menu indicates 100% completion.

Payment Information (Cont.)



FMCSA
 Federal Motor Carrier Safety Administration


Payment Info


- FMCSA does not refund filing fees.
- Your filing fees must be payable to the Federal Motor Carrier Safety Administration, by Electronic Funding Transfer, or by an approved credit card.
- Electronic Funding Transfers must be from an account in a bank in the United States.
- Fees are required for each type of registration requested. For example, if applicant wishes to be registered as both a motor carrier and a broker, applicant may file a single application and make a single payment of \$600.
- FTA grantees do not pay a fee to file an application for registration.
- FMCSA will not process an applicant's application until the payment has been deducted from his/her banking or credit card account.
- Creation of a FMCSA application does not guarantee access to the FMCSA Portal Account.


Please Click [Next](#) to proceed.


100%


 LOGOUT


 MENU


 STATUS


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 REPORT


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 PREVIOUS

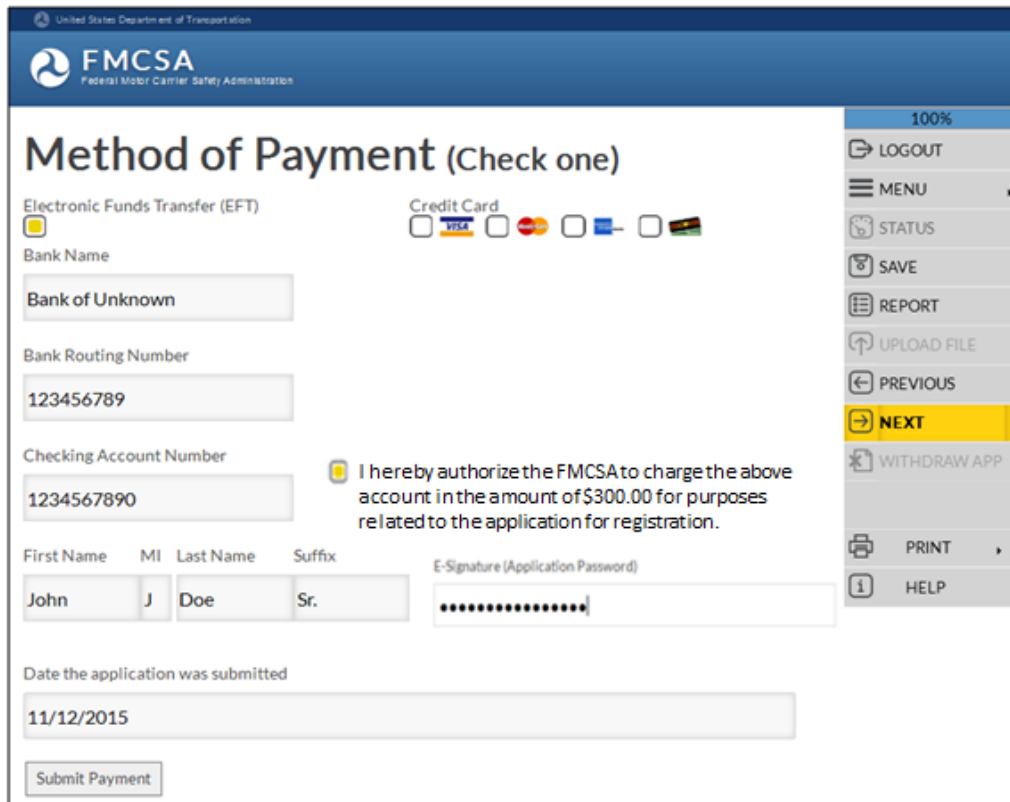
 **NEXT**

 WITHDRAW APP

 PRINT

 HELP





Payment Information – Electronic Funds Transfer (EFT)



United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Method of Payment (Check one)

Electronic Funds Transfer (EFT) ☒ Credit Card ☐    

Bank Name
Bank of Unknown

Bank Routing Number
123456789

Checking Account Number
1234567890

☒ I hereby authorize the FMCSA to charge the above account in the amount of \$300.00 for purposes related to the application for registration.

First Name MI Last Name Suffix E-Signature (Application Password)
John J Doe Sr.

Date the application was submitted
11/12/2015

100%
LOGOUT
MENU
STATUS
SAVE
REPORT
UPLOAD FILE
PREVIOUS
NEXT
WITHDRAW APP
PRINT
HELP

Steps to pay by EFT

Step 1: Select the EFT box

Step 2: Enter the **Bank Name**, **Bank Routing Number** and **Checking Account Number**

Step 3: Select the box to authorize the FMCSA to charge the account

Step 4: Enter your **First**, **MI**, **Last Name** and **Suffix**

Step 5: Enter **Application Password** to E-sign

Step 6: The **Date the application was submitted** will default to the current Date

Step 7: Click **Submit Payment**

Payment Information – Credit Card

Steps to Pay by Credit Card

Step 1: Select the credit card you will use

Step 2: Enter the **Credit Card Number**, **Expiration Month**, **Expiration Year** and **Security Code** from the back of the card

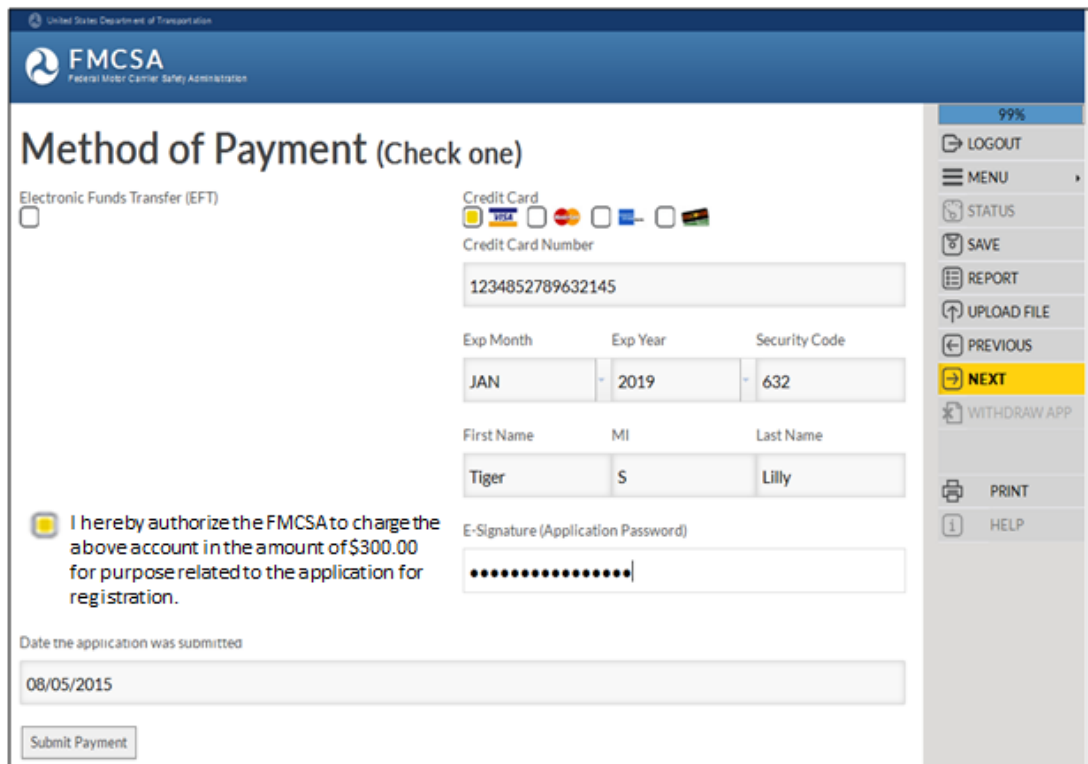
Step 3: Enter your **First**, **MI** and **Last Name**

Step 4: Select the box to authorize the FMCSA to charge the account

Step 5: Enter the **Application Password** to E-sign

Step 6: The **Date the application was submitted** will default to the current date

Step 7: Click **Submit Payment**




United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Method of Payment (Check one)

Electronic Funds Transfer (EFT) ☐

Credit Card ☒ 

Credit Card Number
1234852789632145

Exp Month Exp Year Security Code
JAN - 2019 - 632

First Name MI Last Name
Tiger S Lilly

☒ I hereby authorize the FMCSA to charge the above account in the amount of \$300.00 for purpose related to the application for registration.

E-Signature (Application Password)
.....

Date the application was submitted
08/05/2015

99%

LOGOUT

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STATUS

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PREVIOUS

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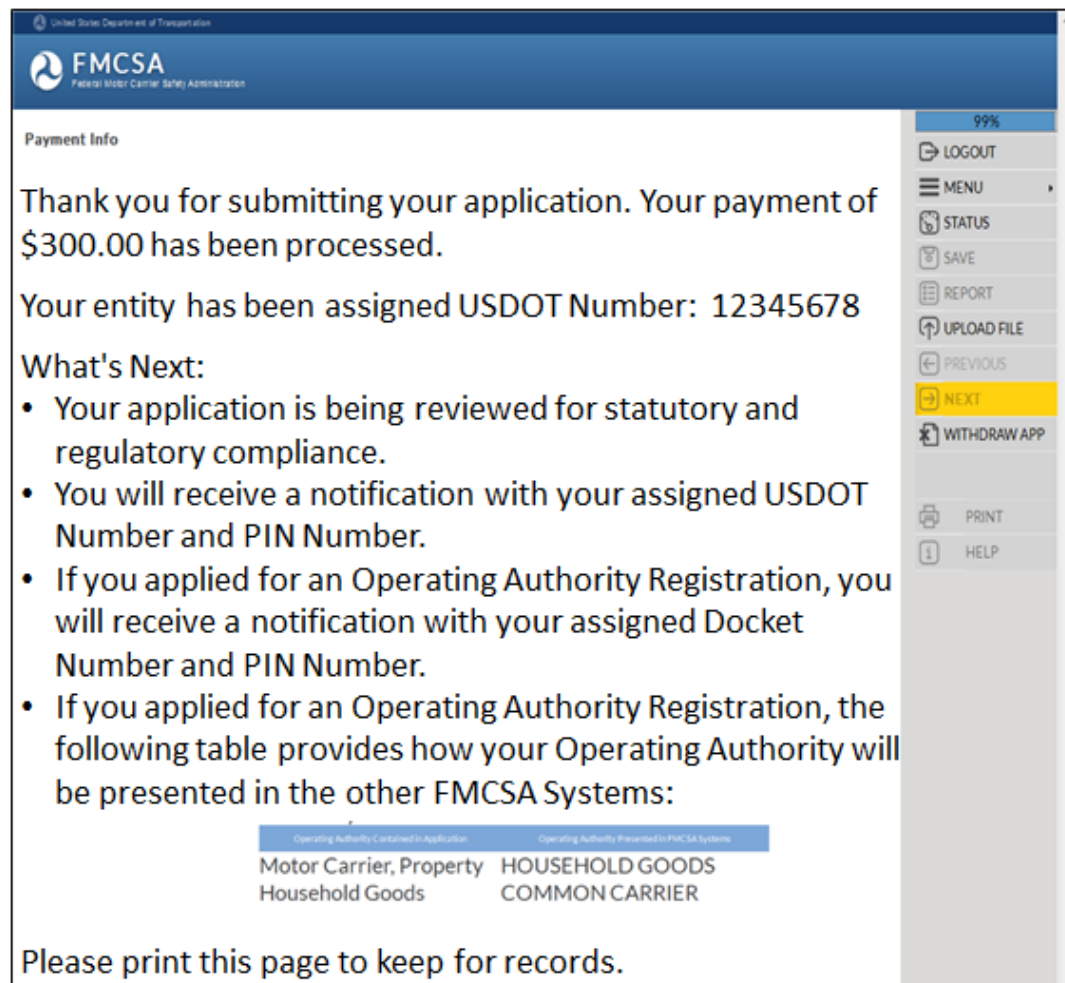
WITHDRAW APP

PRINT

HELP

Payment Information (Cont.)

- A ***Thank You*** message will display acknowledging the payment was processed successfully and provides the next steps in the application process



United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Payment Info

Thank you for submitting your application. Your payment of \$300.00 has been processed.

Your entity has been assigned USDOT Number: 12345678

What's Next:

- Your application is being reviewed for statutory and regulatory compliance.
- You will receive a notification with your assigned USDOT Number and PIN Number.
- If you applied for an Operating Authority Registration, you will receive a notification with your assigned Docket Number and PIN Number.
- If you applied for an Operating Authority Registration, the following table provides how your Operating Authority will be presented in the other FMCSA Systems:

Operating Authority Contained in Application	Operating Authority Presented in FMCSA Systems
Motor Carrier, Property Household Goods	HOUSEHOLD GOODS COMMON CARRIER

Please print this page to keep for records.

99%

LOGOUT

MENU

STATUS

SAVE

REPORT

UPLOAD FILE

PREVIOUS

NEXT

WITHDRAW APP

PRINT

HELP

Returning to Complete an Incomplete Application

- An Applicant may return to an incomplete application that was saved within 30 calendar days of the application start date.
- To complete an application select the ***Returning Applicant*** checkbox.



The screenshot shows the FMCSA Unified Registration System login page. At the top, it says "United States Department of Transportation" and "FMCSA Federal Motor Carrier Safety Administration". The main heading is "Welcome to the Unified Registration System." followed by the question "Are you a New Applicant or a Returning Applicant?". There are two options: "NEW APPLICANT" with a green icon of a person and a clipboard with a plus sign, and "RETURNING APPLICANT" with a blue icon of a person and a clipboard with a document. On the right side, there is a sidebar menu with a progress bar at 5%. The menu items are: LOGOUT, MENU, STATUS, SAVE, REPORT, UPLOAD FILE, PREVIOUS, NEXT (highlighted in yellow), WITHDRAW APP, PRINT, and HELP.



Returning to Complete an Incomplete Application (Cont.)

- If you have forgotten the **Applicant ID** select the **Click Here** link to recover the Applicant ID.
- If you have forgotten the **Password** select the **Click Here** link to recover the Password.

United States Department of Transportation

FMCSA
Federal Motor Carrier Safety Administration

Application Security

Enter applicant ID and password.

Please note, all accounts have 30 days from the start of the application process to complete their URS Application.
If the application is not completed and submitted within 30 days of creation, it will be discarded.

Applicant ID

User1535

[Forgot your Applicant ID? Click Here](#)

Password

.....

[Forgot your Password? Click Here](#)

9%

LOGOUT

MENU

STATUS

SAVE

REPORT

UPLOAD FILE

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NEXT

WITHDRAW APP

PRINT

HELP



Resources

- For more information on URS requirements, or to complete a biennial update, carriers can visit www.fmcsa.dot.gov/urs.
- Carriers can find more FMCSA registration and licensing FAQs and submit their questions online at www.fmcsa.dot.gov/ask.
- Carriers can view their information online using the FMCSA Portal at: <https://portal.fmcsa.dot.gov/login>
- FMCSA Contact Center
 - 800-832-5660
 - Hours of Operation:
M–F 8:00am–8:00pm ET

The screenshot shows the login interface for the FMCSA Portal. It has a light blue background. At the top, the text 'Login to Access the FMCSA Portal' is underlined. Below this, there are two input fields: 'User ID:' and 'Password:'. To the right of each label is a white rectangular input box. Below the password field is a blue button with the word 'Login' in white. At the bottom of the form, there are three links: 'Forgot your Password?', 'Forgot your User ID?', and 'Unlock your Account?'. Below these links, there are two lines of text: 'To register for a portal account, please click [here](#).' and 'To access portal training, please click [here](#).'



URS Summary

- December 12, 2015:
 - Electronic filing only using MCSA-1 online application process for new applicants*
 - Existing entities will use current processes
- September 30, 2016:
 - URS is fully operational
 - USDOT Number is sole identifier, Docket (MC, FF, MX) numbers will no longer be issued
 - Electronic applications only—paper forms no longer accepted
 - Registration will cost \$300 per registration requested on an application, including a separate fee for safety registration
- December 31, 2016
 - Insurance filings for Existing Private HAZMAT and Exempt-For Hire Carriers must be on file
 - Service of process agent filings for Existing Private and Exempt-For Hire Carriers (BOC-3) must be on file

*Excluding Non-North American and Mexican Long Haul carriers



Contact Information

- Jeff Loftus, URS Team Lead and Chief, Technology Division
jeff.loftus@dot.gov / 202-385-2363
- Jon Dierberger, Division Administrator Tennessee
jon.dierberger@dot.gov / 615-781-5782
- Andrew Eno, Division Administrator Oregon
andrew.eno@dot.gov / 503-399-5775
- Jon McCormick, Division Administrator North Carolina
jon.mccormick@dot.gov / 919-256-9672
- Ken Riddle, Director, Office of Registration and Safety Information
kenneth.riddle@dot.gov / 202-366-9616
- Max Strathman, Division Administrator Kansas
max.strathman@dot.gov / 785-228-9238 Ext 228

