Instructions for Electronic "Re-application after Revocation"

USDOT Number Application (MCS-150/MCS-150B) forms are available at the following website(s):

- MCS-150 for transporters of general freight and passenger motor carriers: <u>http://www.fmcsa.dot.gov/registration/form-mcs-150-and-instructions-motor-carrier-identification-report</u>
- MCS-150B for transporters of hazardous materials: <u>http://www.fmcsa.dot.gov/registration/form-mcs-150b-and-instructions-combined-motor-carrier-identification-report-and</u>

Electronic Submission Instructions:

To efficiently electronically submit a USDOT Number (MCS-150) re-application form, the motor carrier must be prepared with the following items:

- A successfully-submitted ACCEPTABLE Corrective Action Plan, and subsequent FMCSA Correspondence authenticating the success of the submission
- The motor carrier's USDOT Identification Number
- The motor carrier's USDOT FMCSA Personal Identification Number (PIN)
 - This number is located on the upper right hand side (below the carrier's USDOT ID number) of the motor carrier's New Entrant letter typically entitled, "Action Required: Call....to complete the registration process." (Otherwise, it may be found on a previously requested PIN request reply notice.)
 - Information on how to receive a PIN by mail or electronically can be found at <u>http://www.fmcsa.dot.gov/registration/req</u> <u>uest-pin-number</u>
- The motor carrier's Federal Tax ID number (EIN-Employer ID Number) or alternate identifier (e.g. Sole Proprietor's Social Security Number-SSN)
- Exact and official name of Company Official Authorized to Complete Forms (as reported on motor carrier's MCS-150)
- Exact and official Title of Company Official Authorized to Complete Forms (as reported on motor carrier's MCS-150
- The motor carrier's credit card account information, solely used for verification purposes (the FMCSA will never attempt to collect a USDOT Number fee)

Use the following steps to successfully submit your MCS-150 for reapplication after revocation:

- Go to: <u>https://li-</u> <u>public.fmcsa.dot.gov/LIVIEW/PKG_REGISTRATION.prc</u> <u>option</u>
- Look under the category: "I need to update my Operating Authority (MC/FF/MX number) registration information by"
- Select the option: "I was registered with the FMCSA and now want to restart my business by: a. Reapplying for a USDOT number after revocation"
- Select "Continue"
- Select "File Electronically"
 - Fill out the following fields:
 - Identify Company:
 - USDOT Number
 - PIN
 - US Federal ID (EIN/SSN)
 - Company Official
 - Name of Company Official
 - Authorized to Complete Forms
 - Title of Company Official
 - Authorized to Complete Forms
- Select "Continue"
- Verify and confirm the resulting information screen
- Enter your verifying credit card information, then select "Continue"
- Toggle through the MCS-150 application, making all applicable changes and updates and click "Submit"