**Subcommittee on EOBR Implementation**

**Meeting Schedule and Agenda**

Technical Workgroup, Monday and Tuesday, October 24-25, 2011

Full Subcommittee, Wednesday and Thursday, October 26-27, 2011

**NOTE: An updated agenda will be posted on the MCSAC website (mcsac.fmcsa.dot.gov) on Tuesday for the Wednesday – Thursday Subcommittee Meeting.**

Sheraton Crystal City Hotel

1800 Jefferson Davis Highway, Arlington, VA 22202

703-486-1111

[www.sheraton.com/crystalcity](http://www.sheraton.com/crystalcity)

**All meetings will be held in the Crystal V & VI Rooms**

**Attire: Business Casual for all sessions**

Monday, October 24, 2011, 8:00 AM – 5:00 PM

**8:00 – 8:30 AM** Continental Breakfast

**8:30 – 8:45 AM** Call to Order/Introductions

R. C. Powell, EOBR Subcommittee Chairman, MCSAC

Larry Minor, Designated Federal Official (FMCSA)

**8:45 – 9:15 AM Presentation: Proposal for an Achievable, Cost Effective Security Concept for EOBRs**

Mr. Charles Hardinge, Continental Corporation

 Allentown, PA

**9:15 – 10:00 AM *Presentation: EOBR Security Requirements***

Mr. Andrew Orndorff, Chief Information Security Officer

Office of the Secretary, U. S. Department of Transportation

Mr. Bunmi Ogunlade, Information System Security Officer, FMCSA

Ms. Elizabeth Varghese, Alternate Information System Security Officer/Privacy, FMCSA

**10:00 – 10:15 AM** Break

**10:15 AM – 12:00 PM** Security Discussion (Data Protection, Encryption, Access Control, and Confirmation of Successful File Transactions)

Alan Potter, Facilitator

**12:00 – 1:30 PM** Lunch (on your own)

**1:30 – 2:30 PM** Peer-to-Peer Discussion (USB, Barcoding, and Alternative Electronic Solutions)

**2:30 – 2:45 PM** Break

**2:45 – 4:30 PM** Development of Recommendations to the Subcommittee on Security and Peer-to-Peer Solutions

**4:30 – 5:00 PM** Public Comment Period

Tuesday, October 25, 2011, 8:00 AM – 5:00 PM

**8:00 – 8:30 AM** Continental Breakfast

**8:30 – 8:45 AM** Recap of Monday’s discussion and decisions made

R. C. Powell, Subcommittee Chairman
Alan Potter, Facilitator

**8:45 – 10:00 AM** Telematics Discussion (Web Services, Credentialing, Interface to Transmit files, Portability of Electronic Data, Streamlining Driver Data, and System Response)

**10:00 – 10:15 AM** Break

**10:15 AM – 12:00 PM** Continuation of Telematics Discussion/Development of Recommendations to EOBR MCSAC Subcommittee

Alan Potter, Facilitator

**12:00 – 1:30 PM** Lunch (on your own)

**1:30 – 3:00 PM** Discussion on File Data (Authentication, Certification of Files, Digital Signatures, Ownership of Data, and Uniformity of Display Requirements)

Alan Potter, Facilitator

**3:00 – 3:15 PM** Break

**3:15 – 4:30 PM** Prepare Technical Report for the MCSAC EOBR Subcommittee

 Alan Potter, Facilitator

**4:30 – 5:00 PM** Public Comment Period

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