**Eligibility Requirements for**

**Small Business In-House or For-Hire Driver Training Programs**

Section XXX.XX. The requirements of this section apply to Small Business or For Hire Training Providers that train, or expect to train, three or less entry-level drivers per year. Such providers must, at a minimum, meet the requirements of this section and offer a curriculum that meets all FMCSA curriculum standards for CMV drivers set forth in § XXX.XX. Training providers shall attest and, upon request, supply documentary evidence to verify, that they meet the following requirements. Such evidence may take the form of documents described after each item in the ~~checklist~~ eligibility requirements below, or comparable documentation.

**COURSE ADMINISTRATION**

* All Trainees\*\* must meet minimum DOT, state/provincial, federal and/or local law and regulations related to drug screens, age, physical condition, licensing, and driving record. ( [49 CFR, Part 383 & 391](http://www.fmcsa.dot.gov/regulations/title49/part/391) ) *[Accepted.]*

*Required documentation: An attestation that the trainee(s) meet the requirements for CMV applicants.*

# INSTRUCTIONAL PERSONNEL

* + **Trainers** must have a valid CDL and at least [one] year of experience driving with the appropriate (or higher) class and with all endorsements necessary to operate the CMVs for which training is to be provided. On-road trainers must maintain a driving record that meets applicable state/provincial requirements, school policy, and Federal Motor Carrier Safety Regulations.

*Suggested documentation: Reliable documentary evidence indicating driving and/or training experience of trainers (with personal information redacted); copies of CDL and/or applicable endorsements held by on-road trainers.*

# TRAINING VEHICLES

* Vehicles must be in safe mechanical condition and those that are used for on road training comply with applicable federal/state/provincial safety requirements. ( [49 CFR, Part 396](http://www.fmcsa.dot.gov/regulations/title49/part/396) )
* Training vehicles must class (A, B, or C) and type (bus/truck) as those that the individual will be operating for their CDL skills test. *[Accepted.]*

*Suggested Documentation: : DOT inspection reports for training vehicles in service at the time of the filing of the application and/or other documentation demonstrating that training vehicles meet the requirements set forth above.*

# INSTRUCTION & CURRICULUM

**Curriculum Content**

* Instruction must cover the FMCSA Curriculum Standards for CMV Drivers.

*Required DocumentationProvide reliable evidence of training material that the training provider utilizes or demonstrate that training provider complies with above requirement.* **Instructional Time** (***see “FMCSA Curriculum Standards for CMV Drivers”*** )

**Student/Instructor/Vehicle Supervision**

* During driving on public roads, there must be at least one instructor in any vehicle driven by a student who is not a CDL holder. *[Accepted.]*

*Required Documentation: Provide attestation that training provider complies with above requirement.*

### **Roadway Instruction Conditions** (Includes streets, roads, highways, etc.)

* Driving must be practiced under roadway and traffic conditions as outlined in the *FMCSA Curriculum Standards for CMV Drivers*. *[Accepted.]*

*Required Documentation: Provide attestation that roadway instruction conditions comply.*

### **Assessment**

* Knowledge assessment must assess proficiency of a sample of knowledge objectives for each unit of instruction per *FMCSA Curriculum Standards for CMV Drivers*.
* Range/skill practice attestment must assess student proficiency in (a) fundamental vehicle control skills and (b) routine driving procedures for the appropriate vehicle per *FMCSA Curriculum Standards for CMV Drivers*.
* Roadassessment must use routes that permit a broad range of observations and must be conducted in traffic per *FMCSA Curriculum Standards for CMV Drivers*.
* Road assessment must be administered in a vehicle of the same class (A, B, or C) and type (bus/truck) that the individual will be operating for their CDL skills test. *[Accepted.]*

*Required DocumentationProvide reliable evidence that training provider provides assessment in compliance with the standard (above)*

### **Course Completion**

Student must successfully complete a course of instruction that meets the FMCSA Curriculum Standards for CMV Drivers including appropriate subject matter tests and road skill tests before course completion. *[Accepted.]*

*Required Documentation: Provide attestation that training provider complies with all of the above requirements.*

\*\* Trainer refers to an individual