***ELDTAC Draft 4-17-15***

**Eligibility Requirements**

**for**

**Small Driver Training Programs**

This Checklist is a yardstick for individuals and small training providers in determining compliance with this regulation.

[Small Training Providers ] may use the following Checklist to evaluate that their training meets FMCSA Curriculum Standards for CMV Drivers guidelines and standards. **Training must meet all of the standards to be approved for FMCSA certification**. This Checklist is a brief review of the standards by which CMV driver training compliance is determined. It is not intended to provide compliance with the evaluation standards. For the full standards and guidelines, (see ***“FMCSA Curriculum Standards for CMV Drivers”*** ).

**COURSE ADMINISTRATION**

* All Trainees\*\* must meet minimum DOT, state/provincial, federal and/or local law and regulations related to drug screens, age, physical condition, licensing, and driving record. ( [49 CFR, Part 391](http://www.fmcsa.dot.gov/regulations/title49/part/391) ) *[Accepted.]*

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that training provider complies with above requirement.*

# INSTRUCTIONAL PERSONNEL

* + **Trainers** must have a valid CDL and at least [one] year of experience driving with the appropriate (or higher) class and with all endorsements necessary to operate the CMVs for which training is to be provided. On-road trainers must maintain a driving record that meets applicable state/provincial requirements, school policy, and Federal Motor Carrier Safety Regulations.

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that training provider complies with above requirement.*

# TRAINING VEHICLES

* Vehicles must be in safe mechanical condition and those that are used for on road training comply with applicable federal/state/provincial safety requirements. ( [49 CFR, Part 396](http://www.fmcsa.dot.gov/regulations/title49/part/396) )
* Training vehicles must class (A, B, or C) and type (bus/truck) as those that the individual will be operating for their CDL skills test. *[Accepted.]*

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that your vehicles comply with these requirements.*

# INSTRUCTION & CURRICULUM

**Curriculum Content**

* Instruction must cover the FMCSA Curriculum Standards for CMV Drivers.

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that training provider complies with above requirement.*

**Instructional Time** (***see “FMCSA Curriculum Standards for CMV Drivers”*** )

**Student/Instructor/Vehicle Supervision**

* During driving on public roads, there must be at least one instructor in any vehicle driven by a student who is not a CDL holder. *[Accepted.]*

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that training provider complies with above requirement.*

### **Roadway Instruction Conditions** (Includes streets, roads, highways, etc.)

* Driving must be practiced under roadway and traffic conditions as outlined in the *FMCSA Curriculum Standards for CMV Drivers*. *[Accepted.]*

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that roadway instruction conditions comply.*

### **Assessment**

* Knowledge assessment must assess proficiency of a sample of knowledge objectives for each unit of instruction per *FMCSA Curriculum Standards for CMV Drivers*.
* Range/skill practice attestment must assess student proficiency in (a) fundamental vehicle control skills and (b) routine driving procedures for the appropriate vehicle per *FMCSA Curriculum Standards for CMV Drivers*.
* Road assessment must use routes that permit a broad range of observations and must be conducted in traffic per *FMCSA Curriculum Standards for CMV Drivers*.
* Road assessment must be administered in a vehicle of the same class (A, B, or C) and type (bus/truck) that the individual will be operating for their CDL skills test. *[Accepted.]*

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that training provider complies with above requirement.*

### **Course Completion**

* Student must successfully complete a course of instruction that meets the FMCSA Curriculum Standards for CMV Drivers including appropriate subject matter tests and road skill tests before course completion. *[Accepted.]*

\*\* Trainer refers to an individual