**Eligibility Requirement for**

**Commercial Driver Training Programs**

**(as per 3rd Meeting Discussion)**

Section XXX.XX. The requirements of this section apply to CMV entry-level driver training programs that train, or expect to train, more than three entry-level drivers per year. Such providers must, at a minimum, meet the requirements of this section and offer a curriculum that meets all FMCSA curriculum standards for CMV drivers set forth in § XXX.XX.

**COURSE ADMINISTRATION**

* All applicants must meet minimum DOT, state/provincial, federal and/or local law and regulations related to drug screens, age, physical condition, licensing, and driving record. ( [49 CFR, Part 391](http://www.fmcsa.dot.gov/regulations/title49/part/391) ) *[Accepted.]*

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that training provider complies with above requirement.*

# INSTRUCTIONAL PERSONNEL

* Instructors must meet the educational and experience guidelines set forth by FMCSA Instructor Qualification Requirements,including:
	+ On-road trainers must be experienced drivers. On-road trainers must maintain a driving record that meets applicable state/provincial requirements, school policy, and Federal Motor Carrier Safety Regulations.
		- *Experienced driver* means a CMV driver with experience driving with a CDL of the appropriate (or higher) class and with all endorsements necessary to operate the CMVs for which training is to be provided and who:
			* (1) has driven at least [XXX] hours; or
			* (2) has at least [1 year or 2 years] of experience driving; or
			* (3) has at least [X = implementation period minus 1] years of experience as an on-road CMV trainer; and
			* (4) meets all applicable State training requirements for CMV trainers.
		- On-road trainers must have completed training in the on-road portion of the curriculum in which they are instructing.
	+ Trainers must have a state/provincial teaching license or permit, if required.
	+ Any theory/classroom trainers who are not CDL holders must have audited or instructed that portion of the driver-training course that he/she intends to instruct. *[Accepted.]*

*Training provider ask:*

* *Please document the experience and qualifications of your instructional personnel. [Objective criteria for evaluating experience and qualifications welcome.]*

# TRAINING VEHICLES

* Vehicles must be in safe mechanical condition and those that are used for on road training comply with applicable federal/state/provincial safety requirements. ( [49 CFR, Part 396](http://www.fmcsa.dot.gov/regulations/title49/part/396) )
* Training vehicles must be in the same class (A, B, or C) and type (bus/truck) as those that the individual will be operating for their CDL skills test. *[Accepted.]*

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that your vehicles comply with these requirements.*

# INSTRUCTION & CURRICULUM

**Curriculum Content**

* Instruction must cover the FMCSA Curriculum Standards for CMV Drivers.
* Training materials must be provided to each trainee.
* The course outline must clearly identify units of instruction including their general content and sequence of presentation. Instructors must use lesson plans adequate to implement *FMCSA Curriculum Standards for CMV Drivers* in each session. *[Accepted.]*

*Training provider ask:*

* *Demonstrate your plan to convey the material to the students (online, classroom, etc.). Describe the training materials that are provided to students and the method of distribution.*
* *Provide copies of sample lesson plans.*

 **Instructional Time** (***see “FMCSA Curriculum Standards for CMV Drivers”*** )

* Does each student receive the required amount of core curriculum theory?
* Are the required driving range/skill practice area, and on road skills being completed?

[Facilitator’s Note: “The CAA Work Group did not attempt to resolve the issue of whether minimum number(s) of BTW and/or theory hours should be specified as part of the core curriculum standard. This aspect of the certification checklist will depend on how that issue is resolved.”]

**Student/Instructor/Vehicle Supervision**

* During the range/skill practice portion of the curriculum, there must be an instructor present and on site to demonstrate skills and correct deficiencies of individual students.
* During driving on public roads, there must be at least one instructor in any vehicle driven by a student who is not a CDL holder. *[Accepted.]*

*Training provider ask: Provide documentation that indicates how many instructors are working with how many students during each portion of the curriculum (theory/classroom, range/skill practice, on-road/behind-the-wheel).*

**Learning Environment**

* The learning facilities must comply with all applicable federal, state, and local statutes and regulations. *[One opposing vote (Jim Edwards).]*

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that facilities comply.*

### **Range/Skill Practice Area Conditions**

* The range/skill practice area must be free of obstructions and the surface must enable the driver to maneuver safely and free from interference from or involving other vehicles and hazards.
* There must be adequate sight lines available to the instructor and trainees. *[Accepted.]*

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that range/skill practice areas comply with the above requirements.*

### **Roadway Instruction Conditions** (Includes streets, roads, highways, etc.)

* Driving must be practiced under roadway and traffic conditions as outlined in the *FMCSA Curriculum Standards for CMV Drivers*. *[Accepted.]*

*Training provider ask: [Provide attestation (if self-certified)/demonstrate (if third party certified)] that roadway instruction conditions comply.*

### **Tests**

* Written tests must assess proficiency of a sample of knowledge objectives for each unit of instruction per *FMCSA Curriculum Standards for CMV Drivers*.
* Range/skill practice area tests must assess student proficiency in (a) fundamental vehicle control skills and (b) routine driving procedures for the appropriate vehicle per *FMCSA Curriculum Standards for CMV Drivers*.
* Road tests must use routes that permit a broad range of observations and must be conducted in traffic per *FMCSA Curriculum Standards for CMV Drivers*.
* Road tests must be administered in a vehicle of the same class (A, B, or C) and type (bus/truck) that the individual will be operating for their CDL skills test. *[Accepted.]*

*Training provider ask:*

* *Provide plans that demonstrate compliance with each of the aforementioned requirements.*

### **Course Completion**

* Student must successfully complete a course of instruction that meets the FMCSA Curriculum Standards for CMV Drivers including appropriate subject matter tests and road skill tests before course completion. *[Accepted.]*

\* Training Provider refers to a training organization

\*\* Trainer refers to an individual