

*Federal Motor Carrier Safety Administration (FMCSA)
Discretionary Grant Program Technical Assistance Webinar Series*

Webinar 1

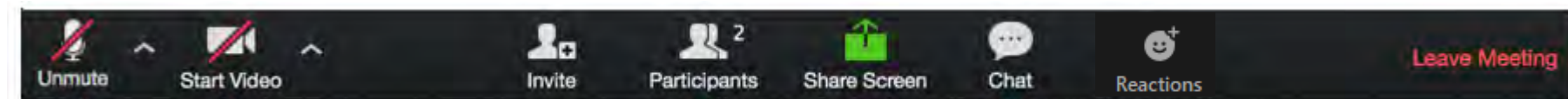
**FMCSA Discretionary Grants
How to Apply**



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Presenters

- **Thomas Martin**

- FMCSA Division Chief, Grants Management Office

- **Bettina Conroy**

- FMCSA Transportation Specialist, State Programs Division

- **Wendy Cunningham**

- FMCSA Transportation Specialist, CDL Division

Agenda

- Upcoming Webinars
- Notice of Funding Opportunity (NOFO) Document
 - FMCSA Grant Programs
 - Application and Submission Information
 - Application Review Information
- Resources

Upcoming Webinars

Grant Technical Assistance Webinar	Date	Webinar Descriptions	Registration Links
Webinar 1: FMCSA Discretionary Grants: How to Apply	Wednesday, October 12, 2022 3pm to 4:30 pm eastern	Awareness of how to apply for an FMCSA discretionary grant is an essential part of submitting a successful application. The webinar will provide an overview of registration and eligibility requirements.	https://usdot.zoomgov.com/meeting/register/vJlsce-qrD8rGGPKmRFRYhk2vOZERBWe-eM
Webinar 2: FMCSA Title VI Program Compliance Plan Requirements	Tuesday, October 18, 2022 1pm to 2:30 pm eastern	The Title VI Program Compliance Plan is a requirement for receiving FMCSA Federal financial assistance. The Plan commits the grant applicant to comply with Title VI and related nondiscrimination authorities. The webinar will guide applicants through new Plan development and annual Plan update requirements.	https://usdot.zoomgov.com/meeting/register/vJlscuqtrj0uE9dKdechoAzcv1isYmY7XC8
Webinar 3: FMCSA Discretionary Grants CDLPI & CMVOST Program Overview	Tuesday, October 25, 2022 1pm to 2:30 pm eastern	The webinar will provide an overview of Commercial Driver's License Program Implementation (CDLPI), and Commercial Motor Vehicle Operator Safety Training (CMVOST) Grant Program goals and objectives, eligibility requirements, application review process, and resources available for submitting a successful application. For specific program information go to: https://ai.fmcsa.dot.gov/Grants/default.aspx	https://usdot.zoomgov.com/meeting/register/vJltdeyprT4vGcsXJrELOISvU4O3CazWdGk
Webinar 4: FMCSA Discretionary Grants High Priority Program Overview	Tuesday, November 1, 2022 1pm to 2:30 pm eastern	The webinar will provide an overview of High Priority (HP) Grant Program goals and objectives, eligibility requirements, application review process, and resources available for submitting a successful application. For specific program information go to: https://ai.fmcsa.dot.gov/Grants/default.aspx	https://usdot.zoomgov.com/meeting/register/vJltdOCuqjsjEiqrFRxb6ElTGSwdm9gGwHA

Notice of Funding Opportunity (NOFO) Document

- **Section A: Program Description**
- Section B: Federal Award Information
- Section C: Eligibility Information
- **Section D. Application and Submission Information**
- **Section E. Application Review Information**
- Section F. Federal Award Administration Information
- Section G: Federal Awarding Agency Contacts
- Section H: Other Information
- Appendix A – Application Package Requirement Checklist
- Appendix B – Budget Narrative Guidance

Section A: FMCSA Discretionary Grant Programs

1. High Priority – Commercial Motor Vehicle Safety (HP-CMV)
2. High Priority – Innovative Technology Development (HP- ITD)
3. High Priority - Commercial Motor Vehicle Enforcement Training & Support (HP-ETS)
4. Commercial Drivers License Program Improvement (CDLPI)
5. Commercial Motor Vehicle Operator Safety Training Program (CMVOST)

Section A: High Priority (HP) Grant Program

- **Enforcement of CMV Operation and Compliance with Safety Regulations (CMV)**

- Activities included increasing public awareness and education on CMV safety, targeting unsafe driving in high-risk crash corridors, demonstrating new technologies to improve CMV safety, and other projects that help meet FMCSA's mission of improving CMV safety nationwide.
- <https://ai.fmcsa.dot.gov/Grants/HighPriority.aspx>

- **Performance and Registration Information Systems Management (PRISM)**

- FMCSA partners with State International Registration Plan (IRP) offices and Law Enforcement to improve highway safety by identifying and immobilizing commercial motor carriers that are prohibited from operating due to a Federal Out-of-Service (OOS) Order.
- <https://ai.fmcsa.dot.gov/PRISM>

- **State Safety Data Quality (SSDQ)**

- The FMCSA's safety programs use State-reported data on crashes and inspections to prioritize resources for the greatest impact on large truck and bus safety. The FMCSA SSDQ program focuses on ensuring the availability of high-quality data from FMCSA State partners.
- <https://ai.fmcsa.dot.gov/DataQuality/>

Section A: High Priority (HP) Grant Program

- **Innovative Technology Deployment (HP-ITD)**

- Financial assistance for this program is used to advance the technological capability and promote the deployment of intelligent transportation system applications for CMV operations. Funding is often used to link Federal motor carrier safety information systems with State CMV systems. Examples of projects include:
 - Projects that electronically identify a commercial vehicle, verify its size, weight, and credentials information, and review its carrier's past safety performance while the vehicle is in motion and then communicate safely to the driver to either pull in or bypass the roadside inspection station.
 - Projects that deploy electronic screening technology to detect vehicles under a Federal Out-of-Service (OOS) order.
 - Projects that improve credentialing data quality between the State and FMCSA's SAFER system.
 - And many more....
- <https://ai.fmcsa.dot.gov/Grants/ITD.aspx>

Section A: High Priority (HP) Grant Program

- **Commercial Motor Vehicle Enforcement Training and Support (CMV-ETS)**

- The objective of the CMV-ETS grant program is to train non-Federal employees who conduct CMV enforcement activities in accordance with Federal Motor Carrier Safety Regulations (FMCSR), Hazardous Materials Regulations (HMR), and the Commercial Vehicle Safety Alliance's (CVSA) Out-of-Service criteria; and to develop related training materials to increase awareness and education on CMV safety and otherwise improve CMV safety.
 - Priorities include:
 - Curriculum Development
 - Various Delivery Methods
 - Key Personnel and Instructor
- <https://ai.fmcsa.dot.gov/Grants/HighPriority.aspx>

Section A: Commercial Driver's License Division Grant Programs

- **Commercial Driver's License Program Improvement (CDLPI)**

- CDLPI is focused on the execution and improvement of the national Commercial Driver's License (CDL) program, including ensuring compliance with federal regulations governing the CDL program and achieving the mission of "One Driver – One License – One Record."
- <https://ai.fmcsa.dot.gov/Grants/CDLPI.aspx>

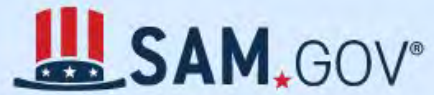
- **Commercial Motor Vehicle Operator Safety Training (CMVOST)**

- CMVOST's purpose is to increase the number of CDL holders who have received enhanced operator safety training (with a focus on assisting current or former members of the U.S. Armed Forces and their spouses transition to CMV careers).
- <https://www.fmcsa.dot.gov/grants/cmv-operator-safety-training-grant/commercial-motor-vehicle-cmv-operator-safety-training>

Section D: Application and Submission Information

- **System for Award Management (SAM)**

- The System for Award Management, or SAM, is a web-based, government-wide application that collects information related to awards and grants for all federal partners. Your organization must register with SAM for FMCSA to track your application.
- Register on the SAM website (<https://sam.gov/content/home>) and use your organization's Employer Identification Number (or EIN, a federal tax identification number).
- SAM requires annual registration renewal, even if your organization uses the same UEI from year to year.
- A **notarized letter** appointing the authorized administrator for your account is needed before SAM registration can be activated or renewed.
- Registration in SAM.gov can take **up to 15 business days**.



Official U.S. Government Website
100% Free

The Official U.S. Government System for:

Contract Opportunities

(was fbo.gov)

Contract Data

(Reports ONLY from fpds.gov)

Wage Determinations

(was wdol.gov)

Federal Hierarchy

Departments and Subtiers

Assistance Listings

(was cfda.gov)

Entity Information

Entities, Disaster Response Registry, and
Exclusions

Entity Reporting

SCR and Bio-Preferred Reporting

[Learn More](#)

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

[Get Started](#)[Renew Entity](#)[Check Registration Status](#)

Already know what you want to find?

Select Domain...



e.g. 1606N020Q02



Section D: Application and Submission Information

- Grants.gov

- Grants.gov is the government portal where your organization can find and apply for federal grant opportunities. Registering with grants.gov is the only way to apply for an FMCSA grant.
- Register on the Grants.gov website (<https://www.grants.gov>).
- Registration in Grants.gov can take **two to four weeks** and requires validation with SAM. **That means your SAM registration must be complete before registering with grants.gov.**

SEARCH: Grant Opportunities ▾ Enter Keyword...

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SEARCH GRANTS



BASIC SEARCH CRITERIA:

Keyword(s): Opportunity Number: CFDA:

SEARCH

OPPORTUNITY STATUS:

☒ Forecasted (503)☒ Posted (1,985)☐ Closed (5,268)☐ Archived (62,261)

▼ FUNDING INSTRUMENT TYPE:

☒ All Funding Instruments☐ Cooperative Agreement (888)☐ Grant (1,680)[Search Tips](#) | [Export Detailed Data](#)

Save Search »

SORT BY: ▾ Update SortDATE RANGE: All Available ▾ Update Date Range

1 - 25 OF 2488 MATCHING RESULTS:

« Previous 1 2 3 4 5 6 ... 100 Next »

Opportunity Number	Opportunity Title	Agency	Opportunity Status	Posted Date	Close Date
RFA294-2010-117	Palestinian Community Assistance Program	USAID-WES	Posted	06/08/2010	
04-563	Developing Country Collaborations in Plant Genome Research (DCC-PGR)	NSF	Posted	03/22/2004	
PRE-SOLICITATION-NOTICE-YEMEN	Community Livelihoods Project in Yemen	USAID-EGY	Posted	12/03/2009	
PRE-SOLICITATION-NOTICE-USAID-YEMEN	National Governance Project in Yemen	USAID-EGY	Posted	12/03/2009	
RFA294-2010-113	Community Infrastructure Development Program	USAID-WES	Posted	04/16/2010	
PD-09-5761	Supplemental Opportunity for SBIR/STTR Memberships in I/UCRCs	NSF	Posted	11/18/2009	

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Section D: Application and Submission Information

- **Content and form of application submissions**
 - Formatting of application package
- **Project narrative requirements**
 - Six required elements to be addressed in project plan
 - Each sections has short description
 - No more than 5 pages for each application
- **Budget narrative requirements**
 - By budget category with details to support the costs that are necessary to complete the proposed projects.

Section E: Application Review Information

- FMCSA Intake Checklist

Application Eligibility Criteria	Instructions
Deadline submission was met	Section D & E
Applicant eligibility was met (Grant Program Specific	Section A & C
SAM Registration	Section D
SF-424 Application for Federal Assistance	Section A & D
Certification Regarding Lobbying	Grants.gov
Disclosure of Lobbying activities form (SF-LLL)	Grants.gov
Key Contact forms include PI/PD and ADO contact information	Grants.gov
Current Indirect Cost Rate agreement included in the application	Section D
SF-424 lists any cost sharing or match amounts on line 18b	Section D
SF-424A, Budget Information Form	Section A & D
Budget Narrative	Section A & D
Application/Project Narrative	Section A & D
FMCSA OCR-Approved Title VI Program Compliance Plan (including FMCSA Title VI Program Assurance) for FFY 2023	Section B
Any other applicable Grants.gov document or attachment listed in Appendix A	Appendix A

Section E: Application Review Information

- SF-424 Application for Federal Assistance

Application for Federal Assistance SF-424

*** 1. Type of Submission:**
☐ Preapplication
☐ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**
☐ New
☐ Continuation
☐ Revision

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier: **5b. Federal Award Identifier:**

State Use Only:

6. Date Received by State: **7. State Application Identifier:**

8. APPLICANT INFORMATION:

*** a. Legal Name:**

*** b. Employer/Taxpayer Identification Number (EIN/TIN):** *** c. Organizational DUNS:**

d. Address:

*** Street1:**
Street2:
*** City:**
County/Parish:
*** State:**
Province:
*** Country:**
*** Zip / Postal Code:**

e. Organizational Unit:

Department Name: **Division Name:**

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: *** First Name:**
Middle Name:
*** Last Name:**
Suffix:
Title:
Organizational Affiliation:
*** Telephone Number:** **Fax Number:**
*** Email:**

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:
CFDA Title:

*** 12. Funding Opportunity Number:**
*** Title:**

13. Competition Identification Number:
Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:
*** a. Applicant:** *** b. Program/Project:**

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
*** a. Start Date:** *** b. End Date:**

18. Estimated Funding (\$):

* a. Federal	<input type="text"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**
☐ Yes ☐ No
If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)
☐ **** I AGREE.**

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: *** First Name:**
Middle Name:
*** Last Name:**
Suffix:
*** Title:**
*** Telephone Number:** **Fax Number:**
*** Email:**
*** Signature of Authorized Representative:** *** Date Signed:**

Section E: Application Review Information

- SF-424 Application for Federal Assistance

Dates must match grant opportunity period of performance

17. Proposed Project:

* a. Start Date:

* b. End Date:

Totals must correspond with 424a and Budget Narrative

18. Estimated Funding (\$):

* a. Federal

* b. Applicant

* c. State

* d. Local

* e. Other

* f. Program Income

* g. TOTAL

1) If awarded, this person must be authorized to accept the Notice of Funding Agreement (NGA) and have GrantSolutions account access.

2) If this person is no longer authorized than this information must be updated prior to the award determinations.

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☐ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Section E: Application Review Information

- **SF-424A Budget Information Form**

- Sections A & B must be filled in terms of total project. This information is detailed in the NOFO.

BUDGET INFORMATION - Non-Construction Programs							OMB Approval No. 0348-0044
SECTION A - BUDGET SUMMARY							
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget			
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)	
1.		\$	\$	\$	\$	\$ 0.00	
2.						0.00	
3.						0.00	
4.						0.00	
5. Totals		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
SECTION B - BUDGET CATEGORIES							
6. Object Class Categories		GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)	
		(1)	(2)	(3)	(4)		
a. Personnel		\$	\$	\$	\$	\$ 0.00	
b. Fringe Benefits						0.00	
c. Travel						0.00	
d. Equipment						0.00	
e. Supplies						0.00	
f. Contractual						0.00	
g. Construction						0.00	
h. Other						0.00	
i. Total Direct Charges (sum of 6a-6h)		0.00	0.00	0.00	0.00	0.00	
j. Indirect Charges						0.00	
k. TOTALS (sum of 6i and 6j)		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
7. Program Income		\$	\$	\$	\$	\$ 0.00	

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Standard Form 424A (Rev. 7-97)

Section E: Application Review Information

- **Budget Narrative**

- FMCSA highly encourages the use of the Budget Narrative Template included with the application package on Grants.gov.
- Each table represents a line item in the 424a budget.
- All cost must be itemized to allow the reviewer to determine how expenses were derived.

Personnel costs are employee salaries working directly on a grant project. Include costs for only those personnel employed by your organization. Individuals not employed by your organization will be classified as either a sub-grantee or contractor. See the contractual object class section for additional information.

Personnel Budget Narrative						
Position(s)	# of Staff	% of Time	Work Year Hours	Hourly Rate	Annual Salaries	Total Cost
Sub-Total Personnel						

Section E: Application Review Information

- Certification Regarding Lobbying

CERTIFICATION REGARDING LOBBYING	
Certification for Contracts, Grants, Loans, and Cooperative Agreements	
The undersigned certifies, to the best of his or her knowledge and belief, that:	
(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.	
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.	
(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	
Statement for Loan Guarantees and Loan Insurance	
The undersigned states, to the best of his or her knowledge and belief, that:	
If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	
* APPLICANT'S ORGANIZATION <div></div>	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: <div></div>	* First Name: <div></div> Middle Name: <div></div>
* Last Name: <div></div>	Suffix: <div></div>
* Title: <div></div>	
* SIGNATURE: <div></div>	* DATE: <div></div>

Section E: Application Review Information

- Disclosure of Lobbying activities form (SF-LLL)

DISCLOSURE OF LOBBYING ACTIVITIES		Approved by OMB 0348-0046
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 (See reverse for public burden disclosure.)		
1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____ if known: Congressional District, if known: ^{4c} _____		5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known: _____
6. Federal Department/Agency: _____		7. Federal Program Name/Description: CFDA Number, if applicable: _____
8. Federal Action Number, if known: _____		9. Award Amount, if known: \$ _____
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): _____ _____ _____		b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): _____ _____ _____
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Section E: Application Review Information

- **Key Contact forms include:**
 - **Principal Investigator /Principal Director (PI/PD)**
 - Person responsible for submitting required document in GrantSolutions.
 - **Authorized Designated Official (ADO)**
 - Person responsible for accepting/executing Notice of Grant Awards

OMB Number: 4040-0010
Expiration Date: 12/31/2022

Key Contacts Form

* Applicant Organization Name:

Enter the individual's role on the project (e.g., project manager, fiscal contact).

* Contact 1 Project Role:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

Title:

Organizational Affiliation:

* Street1:

Street2:

* City:

County:

* State:

Province:

* Country:

* Zip / Postal Code:

* Telephone Number:

Fax:

* Email:

Section E: Application Review Information

- **Indirect Cost Rate Agreement**

1. An indirect cost rate agreement is established with applicant's cognizant Federal agency.
2. If claiming indirect cost charges, the Applicants must include an active approved Indirect Cost agreement with the application submitted for funding.
3. If a grant recipient fails to provide an approved agreement during the pre-award phase, the grant recipient will have **90 days from the date of award** acceptance to provide a copy of the IDC agreement.
4. If the required documentation is not received within the allocated time frame, the grant recipient will not be reimbursed for Indirect charges for that fiscal year.
5. Any non-Federal entity that does not have a current negotiated (including provisional) rate, except for those non-Federal entities described in appendix VII of 2 CFR part 200, may elect to charge a de minimis rate of 10% of modified total indirect costs, which may be used indefinitely. No documentation is required to justify the 10% de minimis indirect cost rate. 2 CFR § 200.414(f). Conditions from 3 and 4 above apply to this option.

INDIRECT COST RATE AGREEMENT STATE AGENCY



The purpose of this Agreement is to establish indirect cost rates for use in awarding and managing Federal contracts, grants, and other assistance arrangements to which 2 CFR 200, "Uniform Guidance: Cost Principles, Audit, and Administrative Requirements for Federal Awards" applies. This agreement is issued by the U.S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) pursuant to the authority cited in Appendix VII of 2 CFR 200.

This Agreement consists of four parts: Section I - Rates and Bases; Section II - Particulars; Section III - Special Remarks; and, Section IV - Approvals.

Section I - Rate(s) and Base(s)

TYPE	Effective Period		Rate	Coverage		Applicability
	From	To		Base	Location	
<u>INDIRECT RATE</u>						
Fixed	07-01-16	06-30-17	34.48%	1/	All	All Programs
Fixed	07-01-17	06-30-18	20.46%	1/	All	All Programs
Fixed	07-01-18	06-30-19	27.25%	1/	All	All Programs
Fixed	07-01-19	06-30-20	31.54%	1/	All	All Programs
Fixed	07-01-20	06-30-21	32.40%	1/	All	All Programs
Fixed	07-01-21	06-30-22	30.43%	1/	All	All Programs

1/ Direct Salaries and Wages excluding Fringe Benefits

TREATMENT OF FRINGE BENEFITS: Fringe benefits applicable to direct salaries and wages are treated as direct costs.

TREATMENT OF PAID ABSENCES: Vacation, holiday, sick leave pay, and other paid absences are included in salaries and wages and are claimed on grants, contracts, and other agreements as part of the normal cost for salaries and wages. Separate claims for the costs of these paid absences are not made.

Section E: Application Review Information

- **Standard Title VI/Non-Discrimination Program Assurance and Plan Title VI Assessments**
 - This is a requirement which commits the grant applicant to complying with Title VI and related nondiscrimination authorities.
 - The Assurance and Plan Title VI Assessment must be received and approved prior to the application submission deadline date.
 - The applicant must have an approved FMCSA Title VI Plan in place prior to an award being executed.
 - **Webinar 2: FMCSA Title VI Program Compliance Plan Requirements**
 - Tuesday, October 18, 2022 - 1pm to 2:30 pm eastern

Section E: Application Review Information

- **Appendix A**
 - Checklist is Program Specific

APPENDIX A: Application Package Requirement Checklist

<p>Below is a non-exhaustive list of documents necessary for a responsive grant application. This list is intended to assist applicants in compiling their application. However, because the required documents may differ slightly based on the nature of the grant application, applicants should not rely solely on this checklist and must still read the entire NOFO to ensure that they have included all required documents.</p> <p>The FMCSA reserves the right to request additional documentation or information to confirm compliance with applicable laws.</p>		
Document Name	Document Description and Location Information	Submit in:
Project Narrative	Project narrative must include a: Brief Introduction; Problem Statement(s); Performance Objective; Activity Plan; Performance Measurement Plan; and Monitoring Plan. For detailed requirements review <u>Section D Narrative Requirements</u> .	Grants.gov
Budget Narrative	<p>Provide a description of the expenses by budget category which match the application's SF-424a Budget Categories columns for each project. Must include a detailed justification for the costs necessary to complete the proposed project. The level of detail should be sufficient for the reviewer to evaluate expenses are necessary, reasonable, allowable, and allocable as established by 2 C.F.R. part 200 and FMCSA MCSAP Comprehensive Policy (MCP). All line items must be rounded to the nearest whole dollar amount.</p> <p>For detailed requirements review <u>Section D Narrative Requirements</u>.</p> <p>Applicants are strongly encouraged to use the budget narrative template included in the HP-CMV application package on Grants.gov.</p>	Grants.gov
SF-424 Application for Federal Assistance	Required standard application form for all requests for Federal assistance. Form requests contact information for: 1) Lead Principal Investigator or Program Director (program/project manager) [enter in Box 8f]; and 2) Authorized Representative (AR) Official (authorized signer) [enter in AR section following Box 21]. Available in the Grants.gov application package.	Grants.gov

Section E: Application Review Information

- **Risk Assessment**

Prior to award, each selected applicant will be subject to a risk assessment, as required by 2 CFR § 200.206. Depending on the level and severity of FMCSA's risk assessment findings, FMCSA may determine that the applicant is not qualified to receive the award.

- The risk assessment is conducted in several parts:
 - A debarment and suspension review
 - An evaluation of the applicant's Single Audit in accordance with OMB Uniform Guidance Audit Requirements 2 CFR Part 200 Subpart F

Section E: Application Review Information

- **Eligibility Criteria**

- Intake Process

- **Merit Evaluation Criteria**

- Technical Merit
 - Budget/Cost Analysis Criteria
 - Program-Specific Criteria
 - Past Performance Criteria
 - Other Review Information

- **Review and Selection Process**

- Recommendation of the initial selection provided to the FMCSA Administrator for review and approval.

Section E: Application Review Information

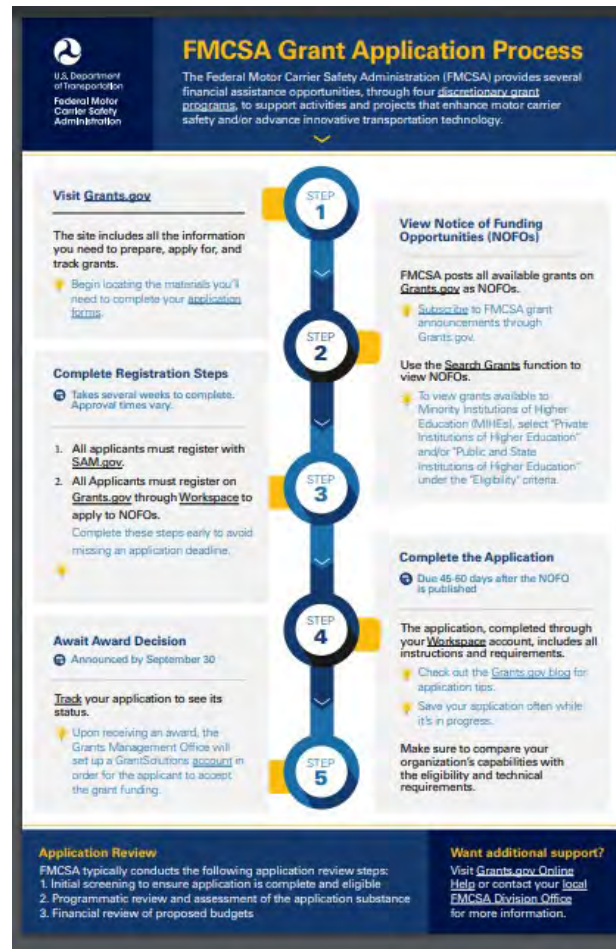
- **Final Review Ratings**

- The FMCSA prioritizes applications using the ratings shown below based on the applicability of the merit criteria and other preferences to the application.
 - Highly Responsive
 - Responsive
 - Not Responsive

Upcoming Webinars

Grant Technical Assistance Webinar	Date	Webinar Descriptions	Registration Links
Webinar 1: FMCSA Discretionary Grants: How to Apply	Wednesday, October 12, 2022 3pm to 4:30 pm eastern	Awareness of how to apply for an FMCSA discretionary grant is an essential part of submitting a successful application. The webinar will provide an overview of registration and eligibility requirements.	https://usdot.zoomgov.com/meeting/register/vJlsce-qrD8rGGPKmRFRYhk2vOZERBWe-eM
Webinar 2: FMCSA Title VI Program Compliance Plan Requirements	Tuesday, October 18, 2022 1pm to 2:30 pm eastern	The Title VI Program Compliance Plan is a requirement for receiving FMCSA Federal financial assistance. The Plan commits the grant applicant to comply with Title VI and related nondiscrimination authorities. The webinar will guide applicants through new Plan development and annual Plan update requirements.	https://usdot.zoomgov.com/meeting/register/vJlscuqtrj0uE9dKdechoAzcv1isYmY7XC8
Webinar 3: FMCSA Discretionary Grants CDLPI & CMVOST Program Overview	Tuesday, October 25, 2022 1pm to 2:30 pm eastern	The webinar will provide an overview of Commercial Driver's License Program Implementation (CDLPI), and Commercial Motor Vehicle Operator Safety Training (CMVOST) Grant Program goals and objectives, eligibility requirements, application review process, and resources available for submitting a successful application. For specific program information go to: https://ai.fmcsa.dot.gov/Grants/default.aspx	https://usdot.zoomgov.com/meeting/register/vJltdeyprT4vGcsXJrELOISvU4O3CazWdGk
Webinar 4: FMCSA Discretionary Grants High Priority Program Overview	Tuesday, November 1, 2022 1pm to 2:30 pm eastern	The webinar will provide an overview of High Priority (HP) Grant Program goals and objectives, eligibility requirements, application review process, and resources available for submitting a successful application. For specific program information go to: https://ai.fmcsa.dot.gov/Grants/default.aspx	https://usdot.zoomgov.com/meeting/register/vJltdOCuqjsjEiqrFRxb6ElTGSwdm9gGwHA

Resource: FMCSA Grant Application Process



<https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA-Grant-Application-Process-Infographic.pdf>

Resource: How to Apply

FMCSA GRANTS

BEFORE YOU APPLY

U.S. Department of Transportation
Federal Motor Carrier Safety Administration



FMCSA offers grants to different types of organizations working on commercial motor vehicle safety activities.

Have you reviewed FMCSA's grant opportunities (<https://ai.fmcsa.dot.gov/Grants/Default.aspx>) and determined that your organization is a good candidate? There are several steps to take before applying. It is recommended that you begin this process at least six to eight weeks before the grant application deadline.

1 Obtain a Unique Identifier

To receive federal grants, your organization must obtain a unique identifier. In April 2022, the government will transition from using the nine-character Data Universal Numbering System (DUNS) Number as its unique identifier system to the 12-character alphanumeric Unique Entity Identifier (UEI) system.



If you'll be applying for a grant before April 4, 2022:

- Register on the Dun & Bradstreet website (<https://fedgov.dnb.com/webform/index.jsp>) or call 1-888-705-5711.
- Your DUNS number will be processed and assigned in one to two business days after registration.

If you'll be applying for a grant after April 4, 2022, or if your organization has already been assigned a DUNS Number:

- Move on to Step 2; your UEI will be assigned when you register with the System for Award Management.

2 Register in the System for Award Management

The System for Award Management, or SAM, is a web-based, government-wide application that collects information related to awards and grants for all federal partners. Your organization must register with SAM for FMCSA to track your application.

- Register on the SAM website (<https://sam.gov/content/home>) and use your organization's Employer Identification Number (or EIN, a federal tax identification number).
- SAM requires annual registration renewal, even if your organization uses the same DUNS Number or UEI from year to year.
- A **notarized letter** appointing the authorized administrator for your account is needed before SAM registration can be activated or renewed.



- Registration in SAM.gov can take up to 15 business days.

For more tips on SAM.gov registration, including designating points of contact for your organization, view our training video (https://ai.fmcsa.dot.gov/downloadFile.axd/Phase2_v2.zip/story.html#html) and select Registration Systems: Applying for a Grant from the left navigation bar.

3 Register in grants.gov

Grants.gov is the government portal where your organization can find and apply for federal grant opportunities. Registering with grants.gov is the only way to apply for an FMCSA grant.

- Register on the grants.gov website (<https://www.grants.gov>).



- Registration in grants.gov can take two to four weeks and requires validation with SAM. That means your SAM registration must be complete before registering with grants.gov.

For more tips on grants.gov registration, including designating points of contact for your organization, view our training video (https://ai.fmcsa.dot.gov/downloadFile.axd/Phase2_v2.zip/story.html#html) and select Registration Systems: Applying for a Grant from the left navigation bar.

Once you've completed the pre-application process, you're ready to begin assembling your application package. For more resources, including best practices for writing an application, instructions on how to apply, and post-award tips, view all our training videos at <https://ai.fmcsa.dot.gov/Grants/Default.aspx>.

FMCSA-ADO-22-018 September 2022

https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA_Grants_Outreach_Before_You_Apply.pdf

Resource: FMCSA Discretionary Grant Programs


U.S. Department of Transportation
Federal Motor Carrier Safety Administration

FMCSA

GRANT OPPORTUNITIES



The U.S. Department of Transportation's Federal Motor Carrier Safety Administration (FMCSA) is dedicated to improving the safety of commercial motor vehicles and reducing crashes, injuries, and fatalities involving large trucks and buses on the nation's roads.

Each year, FMCSA awards grants to support safety projects and initiatives associated with this mission. Many different types of organizations and government agencies are invited to apply. The below chart outlines FMCSA's grant programs and their eligible applicants.



GRANT PROGRAM:
Motor Carrier Safety Assistance Program (MCSAP)

FMCSA's largest grant program, MCSAP aims to create consistent, uniform, and effective commercial motor vehicle (CMV) safety programs to reduce CMV-involved crashes, fatalities, and injuries.

COMPETITIVE GRANT?*

No; Grant funding is allocated to States and territories based on a formula established by statute and codified in Title 49 of the Code of Federal Regulations (CFR), Part 350.

ELIGIBLE APPLICANTS:

- Lead State or territory agencies (as designated by the governor) responsible for administering their State or territory's Commercial Vehicle Safety Plan



GRANT PROGRAM:
High Priority - Safety Enforcement Training

High Priority Safety Enforcement Training provides funding to non-profit entities with the expertise to train non-federal personnel who engage in CMV safety enforcement activities.

COMPETITIVE GRANT?*

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

ELIGIBLE APPLICANTS:

- Non-profit entities



GRANT PROGRAM:
High Priority - Innovative Technology Deployment (HP-ITD)

HP-ITD provides funding for the development, deployment, and maintenance of intelligent transportation system technology to support CMV operations.

COMPETITIVE GRANT?*

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

ELIGIBLE APPLICANTS:

- State government agencies, including territories and the District of Columbia

See reverse for additional grant opportunities →

*Competitive or discretionary grants are a type of federal grant that is awarded at an agency's (in this case, FMCSA's) discretion, based on the merit review criteria that is outlined in the Notice of Funding Opportunity (NOFO), a document that describes the funding priorities and application logistics of each grant program; non-competitive, formula or mandatory grants are a type of federal grant that is awarded to designated entities using an approved formula consisting of CMV statistics.

For more information on these grants, including details on how to apply and the types of grant projects covered, visit <https://ai.fmcsa.dot.gov/Grants>. To view FMCSA grants that are currently accepting applications, visit grants.gov and search "FMCSA".

FMCSA-ADO-22-017


U.S. Department of Transportation
Federal Motor Carrier Safety Administration

FMCSA

GRANT OPPORTUNITIES



GRANT PROGRAM:
High Priority - Commercial Motor Vehicle Safety (HP-CMV)

HPCMV funds activities and projects that improve CMV safety, including increasing public awareness, conducting safety data improvement projects, and developing new technologies.

COMPETITIVE GRANT?*

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

ELIGIBLE APPLICANTS:

- State government agencies, including territories and the District of Columbia
- Local governments, including local law enforcement agencies
- Federally recognized Native American tribal governments
- Institutions of higher education
- Non-profit organizations with 501(c)(3) status
- Lead State or territory agencies seeking to enhance the activities funded by a MCSAP grant (see more detail about MCSAP on the reverse)



GRANT PROGRAM:
Commercial Driver's License Program Implementation (CDLPI)

CDLPI is focused on the execution and improvement of the national Commercial Driver's License (CDL) program, including ensuring compliance with federal regulations governing the CDL program and achieving the mission of "One Driver - One License - One Record."

COMPETITIVE GRANT?*

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

ELIGIBLE APPLICANTS:

- State Driver Licensing Agencies
- Other State agencies working to implement the CDL program
- Public, State, and private institutions of higher education
- Non-profit organizations with 501(c)(3) status
- For-profit organizations
- Federally recognized Native American tribal organizations
- Local governmental agencies



GRANT PROGRAM:
Commercial Motor Vehicle Operator Safety Training (CMVOST)

CMVOST's purpose is to increase the number of CDL holders who have received enhanced operator safety training (with a focus on assisting current or former members of the U.S. Armed Forces and their spouses transition to CMV careers).

COMPETITIVE GRANT?*

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

ELIGIBLE APPLICANTS:

- Educational institutions with accreditation recognized by the U.S. Department of Education
- Non-accredited institutions that are approved by the U.S. Department of Labor as eligible training providers and that accept Workforce Innovation and Opportunity Act (WIOA) grants
- Non-accredited institutions must be recognized by State Administrative Agencies and the U.S. Department of Veteran's Affairs (VA) to accept VA benefits

*Competitive or discretionary grants are a type of federal grant that is awarded at an agency's (in this case, FMCSA's) discretion, based on the merit review criteria that is outlined in the Notice of Funding Opportunity (NOFO), a document that describes the funding priorities and application logistics of each grant program; non-competitive, formula or mandatory grants are a type of federal grant that is awarded to designated entities using an approved formula consisting of CMV statistics.

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FMCSA-ADO-22-017

September 2022

https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA_Grants_Outreach_Grant_Opportunities.pdf

Resource: Analysis & Information Online (A&I)

The screenshot shows the FMCSA Grants page on the Analysis & Information Online (A&I) website. The browser address bar shows the URL <https://ai.fmcsa.dot.gov/Grants/default.aspx>. The page header includes the United States Department of Transportation logo and the FMCSA Federal Motor Carrier Safety Administration logo. A search bar and a LOGIN button are present. The main navigation menu includes links for SMS, Data Quality, Crash Statistics, Enforcement Programs, Registration Statistics, Grants (highlighted), and A&I Resources. Below the navigation menu, there are sub-links for Grants, MCSAP, HP, CDLPI, and Tools. The main content area features a large image of a red truck on a road and a section titled "FMCSA GRANTS" with a description: "The Federal Motor Carrier Safety Administration (FMCSA) partners with stakeholders to accomplish the shared goal of keeping our Nation's roadways safe. The Agency maintains strong relationships with its partners through substantial grant opportunities." To the right of this section is a list of grant programs with right-pointing arrows:

- MCSAP Grant**
Motor Carrier Safety Assistance Program Grant
- HP Grant**
High Priority Grant
- CDLPI Grant**
Commercial Driver's License Program Implementation Grant
- CMVOST Grant**
Commercial Motor Vehicle Operator Safety Training Grant

At the top right of the main content area, there is a button labeled "FMCSA & State Users Log In".

Contact Information

- **Grants Management Office (GMO) Help Desk**
Telephone: (202) 366-0621
- **High Priority (HP) Grant Program**
 - Bettina.Conroy@dot.gov
- **Commercial Driver's License Program Improvement (CDLPI) Grant Program**
 - Wendy.Cunningham@dot.gov
- **Commercial Motor Vehicle Operator Safety Training (CMVOST)**
 - Francisco.Soto@dot.gov



THANK YOU!