



Navigating Your Company Account in Motus



Your registrant company account is a centralized home base for managing your business information, registrations, filings, and users. Its mobile-friendly design lets you conveniently update information, file biennial updates, and track pending applications on the go in a single system.

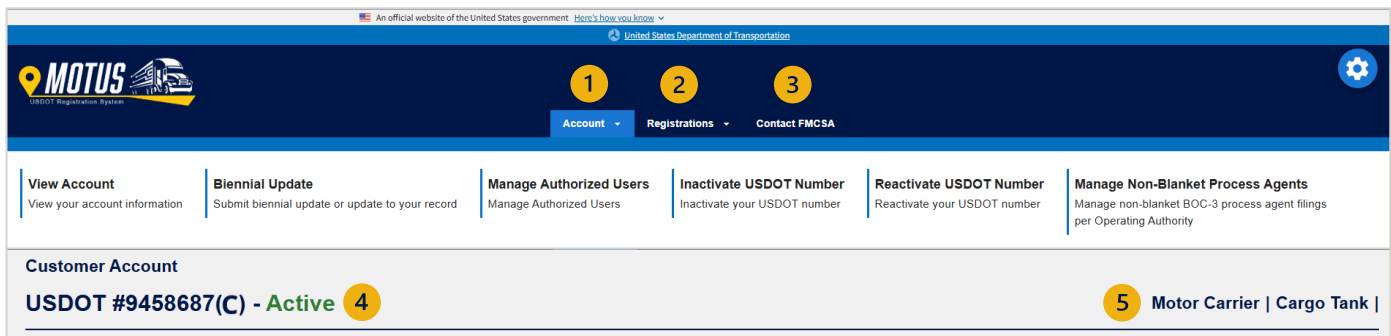
Top Navigation Menu

The top menu bar allows you to access core functions from anywhere on the site:

- 1 **Account:** Quick access to view or change registration information already on file, manage users, and update statuses.
- 2 **Registrations:** Add a new type of registration to your USDOT Number.
- 3 **Contact FMCSA:** Reach out to us via chat, email, or phone for questions or extra assistance.

Account Header

- 4 Your account page prominently displays your USDOT Number and your current status (e.g., Active).
- ★ New entities registering for the first time will also see a letter suffix attached to their USDOT Number (such as “C” for Property Carrier or “B” for Broker) to help quickly identify the types of granted registrations. If a company has multiple operating authorities, Motus will display multiple suffixes after the USDOT Number.
- 5 Your registered entity type(s) are listed to the right of your USDOT Number.



NEED HELP?

If you require assistance at any point, click [Contact FMCSA](#) at the top of the page to reach an agent via chat, email, or phone between 8:00 AM and 8:00 PM Eastern Time.



Accordion Sections

The registrant company account page in Motus is built with an accordion style, allowing you to easily open or close specific tabs to get to where you need to go on a computer, smartphone, or tablet. **You'll only see sections that are applicable to your business.**

The screenshot shows the MOTUS USDOT Registration System interface. At the top, there's a navigation bar with 'Account', 'Registrations', and 'Contact FMCSA'. Below that, the user's account information is displayed: 'USDOT #9458687(C) - Active' and 'Motor Carrier | Cargo Tank |'. The main content area features an accordion menu with the following sections: 'BUSINESS INFORMATION' (with an 'Update' button), 'BIENNIAL UPDATE INFORMATION' (with a 'Start' button), 'OPERATION DETAILS' (with an 'Update' button), 'OPERATING AUTHORITY REGISTRATION(S)', 'CARGO TANK FACILITY REGISTRATION(S)', 'HAZARDOUS MATERIAL SAFETY PERMIT' (with a 'Renew' button), and 'APPLICATIONS'. A callout box points to the accordion sections with the text: 'Click each tab to view information in a section.'

- 1 Business Information:** Stores your legal business name, company addresses, and public business phone number. Private information, such as your company EIN and user profile details, is also securely stored here. Click the **Update** button to make changes.
- 2 Biennial Update Information:** Interstate motor carriers, intrastate carriers with a Hazardous Materials Safety Permit, and Intermodal Equipment Providers will see this section to file required updates. Click the **Start** button to complete an update.
- 3 Operation Details:** Displays your company operations type, New Entrant Program entry/exit dates, cargo classifications, HM details, and the number of vehicles and drivers you operate. Click the **Update** button to modify.
- 4 Operating Authority Registration(s):** View your authority type, docket number(s), and current status. If an application is pending, you can see the specific reason why (such as waiting for insurance or process agent filings). Granted authorities will display insurance and process agent details. You can use the Actions/Options function in this section to withdraw or inactivate your operating authority.
- 5 Cargo Tank Facility Registration(s):** Details facility locations, functions, and stamp expiration information. Facilities can also upload their stamp and certification documents directly to the system.
- 6 Hazardous Material Safety Permit:** Displays permit status, effective dates, and the types of HM you carry. It also provides a connection with the USDOT Pipeline and Hazardous Materials Safety Administration's registration portal.
- 7 Applications:** View the real-time status of pending items, such as new registrations or legal name changes. You can also withdraw or remove pending applications from this section.