

How to Register as a Supporting Company in Motus

Supporting companies include blanket companies (BOC-3 filers), financial responsibility filers (such as insurance/surety companies and other financial institutions), and transportation service providers (entities that assist motor carriers, freight forwarders, brokers, or other registrants with FMCSA registration). This job aid provides step-by-step instructions to help companies successfully register for a filer account in Motus.

Access Motus

Sign in to Login.gov

Follow these steps to access Motus.

- Navigate to <https://motus.dot.gov/>. Edge, Safari, Chrome, or Firefox can be used to access Motus.
- In the **Regulated Entities & Supporting Companies** box, click **Sign In Login.gov** to initiate the process. Login.gov is used to securely sign in to Motus.
 - ▶ Before you can access Motus, you must have a Login.gov account. Motus accounts are issued at the company level. The first user from your company to register establishes the company account and automatically becomes the main account holder. The main account holder can invite users to join the company account and manages their roles and access levels to ensure that each user has the appropriate permissions. Sub-account holders must wait to receive an invitation email from the main account holder before registering in Motus. Each individual user must have their own Login.gov account to access Motus.
- If you have an existing Login.gov account enter the **email address** and **password** associated with your account.
 - ▶ If you do not have an account, select **Create an Account** and follow the prompts. This is a one-time step.
- Click **Submit**.



New User Application

User Profile Information

Follow these steps to complete the user profile information section. This information will be used to confirm your identity.

- **First Name ***: Enter your **first name**.
- **Last Name ***: Enter your **last name**.
- **Country ***: Use the dropdown to select your **country**.
- **Address 1 ***: Enter the first line of your **address**; this will be used for correspondence purposes.
- **Address 2**: If applicable, enter the second line of your address.
- **City ***: Enter your **city**.
- **State/Province ***: Use the dropdown to select your **state/province**.
- **Postal Code ***: Enter your **postal code**.
- **Cell Phone Number ***: Enter your **cell phone number**, including the area code.
- **Email Address**: This field is prepopulated with the email associated with your Login.gov account and is not editable.
- Click **Submit**.

Note: System required fields are marked with a red asterisk (*). If a required field is left blank, the system will highlight it and prevent you from proceeding until it is completed.

Identity Verification

Follow these steps to complete your identity verification. For more information about identity verification navigate to <https://www.fmcsa.dot.gov/registration/identity-verification>.

- **Scan the QR Code on your Screen:** Use your mobile device's camera to scan the QR code displayed on your screen.
- **Follow the On-Screen Instructions:** Follow the prompts on your mobile device to securely verify your identity.
- **Confirm Verification:** Once your identity is verified on your mobile device, you may continue with your registration in Motus.
- Click **Next** to continue. If your identity is not verified, follow the instructions to get assistance.

Note: For assistance with identity verification, call the FMCSA Contact Center at 1-800-832-5660 or email/chat with an agent at Ask-FMCSA via <https://www.fmcsa.dot.gov/registration/ask-fmcsa>.

Workflow Selection

Follow the step below to select the registration type.

- Click **Register as a Supporting Company** in the supporting company box.

Supporting Company Registration Type

Complete the supporting company registration type section. An application must be completed within 30 days, or it will be closed.

- To proceed with the registration, select the option that matches your situation:
 - ▶ If you are a business or legal entity, click **Next** in the **I am registering as a company** option. Then proceed with the instructions starting on page four in the job aid to continue [registering as a company](#).
 - ▶ If you are an individual offering transportation services, click **Next** in the **I am registering as an Individual Transportation Service Provider** option. Click **Continue** in the confirmation box, then proceed with the instructions on the following page to learn about your [company account](#).

I am registering as a company

Select this option to continue registering as a business with multiple users in your organization. Later you will have the option to register as one or more Supporting Company type(s):

Insurance company or Financial Institution (Insurance Filings)

Blanket Company (BOC-3 Filing)

Transportation Service Provider

Next

I am registering as an Individual Transportation Service Provider

Select this option if you are an individual (not a business) who provides services to assist Motor Carriers, Cargo Tank Facilities, Brokers, or Freight Forwarders with FMCSA registration updates and/or applications.

Next

Individual Transportation Service Provider

You will automatically be directed to a confirmation page that displays your filer number and capabilities. Click **View Account** to access your account.

This screenshot shows the confirmation page for an individual transportation service provider. The page header includes the MOTUS logo and navigation links for 'Continue Registration' and 'Contact FMCSA'. A sidebar on the left lists 'Add Individual Transportation Service Provider', 'New Individual TSP', and 'Filer Number Assignment'. The main content area displays the user's name, 'Individual TSP: Burrows, Donald', and their 'Filer Number - 6714446'. It confirms that the registration request has been filed with FMCSA and provides instructions on how to access the account. Below this, it lists 'Requested Capabilities' as 'Transportation Service Provider - (Approved)' and states that the capability has been activated. A 'View Account' button is highlighted with a red box in the bottom right corner.

Company Account

At the top of the page, you will see the **Account** tab.

Account

Note: The system automates the individual service provider registration process, therefore, your account is active upon completion of the registration.

The account tab displays your **Business Information, Capabilities, and Applications**. This is the screen you will first see when you access Motus in the future.

Capabilities

To view your capability's status history, click **View History** from the **Options** dropdown.

Applications

Click to view any messages [] from FMCSA regarding your application. The system automates the registration process; therefore, your application is **Approved**.

This screenshot shows the 'Supporting Company Account' page. The header includes the MOTUS logo and an 'Account' tab highlighted with a red box. The page is divided into three main sections: 'Business Information', 'Capabilities', and 'Applications'. The 'Business Information' section displays details for 'Individual TSP: Burrows, Donald', including the filer number 6714446, business email address, business address, legal business name, business telephone, and mailing address. The 'Capabilities' section shows a table with one row for 'Transportation Service Provider' with a status of 'Active' and an 'Options' dropdown menu highlighted with a red box. The 'Applications' section shows a table with one row for 'Add Individual Transportation Service Provider' with a status of 'Approved' and a date of application of 12/4/2025. The 'Requested Capabilities' column shows 'Transportation Service Provider' with an 'Approved' status and a small icon. The bottom right of the page shows 'Rows per page: 5' and '1-1 of 1'.

Note: [Learn about the side panel and how to sign out of Motus.](#) Otherwise, you have completed your individual transportation service provider registration.

Registering as a Supporting Company

Business Information

Follow these steps to complete the business information section.

Business Information

- **Legal Business Name ***: Enter the **legal business name** of your business entity.

Note: Filer accounts are issued at the company level. The legal business name will appear as the policyholder on all insurance filings and as the company name on BOC-3 filings. If you want a different name to appear in these instances, you must complete a separate registration for each name. This means you must create an individual Motus account for each legal business name you intend to use.

- **Country ***: Select the **country** where your principal place of business is located from the dropdown menu. Please note: Insurance companies based in Mexico are not eligible to request a filer account.
- **Business Telephone Number ***: Enter your **business telephone number**, including area code.
- **Business Cell Number**: If applicable, enter your **business cell number**, including area code.
- **Business Email**: If applicable, enter your **business email address**.

Business Address

- **Address 1 ***: Enter the first line of your **physical address**. Please note that this cannot be a P.O. Box.
- **City ***: Enter the name of your **city**.
- **State/Province ***: Select your **state** or **province** from the dropdown menu.
- **Postal Code ***: Enter your **postal code**.
- **Select address from the menu (USPS Address Validation) *** The system will verify your business address against the USPS address database and if found it will present you with an address that is accurate, correctly formatted, and deliverable.

Select address from the menu (USPS Address Validation) *

- ▶ If your address is verified through USPS, select the **formatted address** from the dropdown menu, then a checkmark will appear, and you can continue with the registration process.
- ▶ If your address is not verified through USPS, select **No USPS Match - FMCSA Verification Required** from the dropdown menu, then a warning icon will appear, and you will be required to upload supporting evidence.
 - Either **drag and drop** the file into the upload box or **click** in the upload box to select a file. Once the document is uploaded successfully, the file name will appear below. Repeat this process to add additional documents. To remove an uploaded file, click the **X** next to the file name.

Mailing Address

- **Is the mailing address the same as the business address? *** Select **Yes** or **No**.
 - ▶ If you select Yes, the system will auto populate the mailing address using the business address you entered.
 - ▶ If you select No, please type the mailing address in the applicable fields.
- Click **Next** to continue.

Select Supporting Company Type(s)

Follow these steps to select the supporting company types you are applying for.

- Select the type(s) of registration you need.

Insurance Company /Financial Institution

Blanket Designation of Process Agents (BOC-3 Filer)

Transportation Service Provider

- Click **Next** to continue.

Note: Depending on the registration type you select, different instructions will apply. Please choose the appropriate link below to access step-by-step guidance for the specific supporting company registration.

[Insurance Company /Financial Institution](#)

[Blanket Designation of Process Agents \(BOC-3 Filer\)](#)

[Transportation Service Provider](#)

Insurance/Financial Institution Business Information

Insurance/Financial Institution Details

Follow these steps to select the insurance/financial institution type.

- Select all that apply.

Insured Bank of the Federal Deposit Insurance Act

Commercial Bank or Trust Company

Agency or Branch of a Foreign Bank in the United States

Insured Depository Institution of the Federal Deposit Insurance Act (12 USC 1813(c)(2))

Thrift Institution (Savings Bank, Building and Loan Association, Credit Union, Industrial Bank, or Other)

Insurance Company

Surety Bond Provider

Person Subject to Supervision by any State or Federal Bank Supervisory Authority

- Click **Next** to continue.

Insurance/Financial Institution Business Information

Note: Based on the insurance/financial institution type selected in the previous step, you will be prompted to provide required business information. If you selected multiple types, the prompts for each type will be presented for completion.

Insured Bank of the Federal Deposit Insurance Act	<ul style="list-style-type: none"> FDIC Certificate Number (0-9 only) *: Enter the FDIC certificate number.
Commercial Bank or Trust Company	<ul style="list-style-type: none"> Jurisdiction *: Select the state from the dropdown menu. State License Number *: Enter the state license number.
Agency or Branch of a Foreign Bank in the United States	<ul style="list-style-type: none"> Jurisdiction *: Select the state from the dropdown menu. Will you provide an FDIC, or State License Number? *: Select FDIC or state license number. FDIC Certificate Number (0-9 only) or State License Number *: Enter the FDIC certificate number or state license number.
Insured Depository Institution of the Federal Deposit Insurance Act (12 USC 1813(c)(2))	<ul style="list-style-type: none"> FDIC Certificate Number (0-9 only) *: Enter the FDIC certificate number.
Thrift Institution	<ul style="list-style-type: none"> NCUA Charter Number *: Enter the NCUA charter number.
Insurance Company	<ul style="list-style-type: none"> NAIC Number (0-9 only) *: Enter the NAIC number. Jurisdiction *: Select the state from the dropdown menu. State/Province License Number *: Enter the state/province license number.
Surety Bond Provider For surety bond information, navigate to https://fiscal.treasury.gov/surety-bonds/ .	<ul style="list-style-type: none"> NAIC Number (0-9 only) *: Enter the NAIC number. Are you registered with the Department of Treasury? Select Yes or No.
Person Subject to Supervision by any State or Federal Bank Supervisory Authority	<ul style="list-style-type: none"> Jurisdiction *: Select the state from the dropdown menu. State License Number *: Enter the state license number.

Note: As of January 16, 2026, if a loan or finance company wishes to continue providing BMC-85 trust funds, it can take steps to become a type of entity listed above. Navigate to <https://www.fmcsa.dot.gov/registration/broker-and-freight-forwarder-rule-notification-educational-and-compliance-guide> for more information.

Existing Filers

Claiming an existing L&I filer account will automatically approve your role and bypass FMCSA review, though FMCSA may audit the record at any point and request further information. If your existing L&I filer account is not yet registered with the FMCSA Portal, please navigate to <https://www.fmcsa.dot.gov/registration/fmcsa-portal-registration-insurance-and-boc-3-filers-user-guide> for guidance.

Claiming an Existing L&I Filer Account

FMCSA Portal Account Required

- To claim an existing L&I filer account, you must have an FMCSA Portal account and be the main account holder.
- A verification code will be sent to the main filer's email address associated with the existing Login.gov account.

Linking Existing Filings

- Once claimed, all existing financial responsibility filings will be linked to your Motus account.
- These filings will display the Business Name listed in the Business Profile section of your Motus registration.

Filer Accounts

- If you have an existing L&I Branch Account, each L&I filer account number needs a separate Motus account.
- For assistance, contact FMCSA by navigating to <https://motus.dot.gov/contact-fmcsa>.

- **Do you currently file financial responsibility with FMCSA through the FMCSA Portal/L&I website? *** Select **Yes** or **No**.
 - ▶ If you select **Yes**, enter your **L&I Filers Account Number and Branch ID *** in the corresponding fields. Provide a Branch ID only if one has been issued to you by L&I, otherwise leave the field as is. Enter your L&I account number without the leading or trailing zeros. *Example: 00543 should be entered as 543.* Click **Send Verification Code**. When you receive the verification code, enter it in the verification code sent pop-up box and click **Submit**.

L&I Filers Account Number and Branch ID

L&I Filers Account Number	—	0	<i>Only provide a Branch ID if you have been provided one from L&I.</i>	Send Verification Code
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- ▶ If you select **No**, continue with the registration process.

Supporting Evidence

Note: To demonstrate compliance with FMCSA financial responsibility regulations, please upload a copy of your company's certificate or license issued by the appropriate state or federal regulatory authority. This documentation verifies your institution's eligibility to act as a financial responsibility filer with the FMCSA. Failure to provide adequate supporting documentation may result in processing delays.

At least one file must be uploaded to proceed.

- Either **drag and drop** the file into the upload box or **click** in the upload box to choose a file. Once the document is uploaded successfully, the file name will appear below.
 - ▶ Repeat this process to add additional documents.
 - ▶ To remove an uploaded file, click the **X** next to the file name.
- Click **Next** to continue.

Billing Contact Information

Follow these steps to complete the billing contact information section.

Note: There is a \$10 service fee per accepted certificate of insurance, surety bond, and other instrument submitted in lieu of a broker surety bond. The company will receive a monthly billing statement.

- Billing Contact First Name *: Enter the billing contact first name.
- Billing Contact Last Name *: Enter the billing contact last name.
- Billing Contact Email *: Enter the billing contact's email.
- Billing Contact Phone Number *: Enter the billing contact's phone number, including the area code.
- Company Name for Billing Purposes *: Enter the company name.
- Is the billing address the same as the business address? * Select Yes or No.
 - ▶ If you select **Yes**, continue with the registration process.
 - ▶ If you select **No**, enter the **billing address**.
- Employer Identification Number (EIN) (0-9 only) *: Enter the EIN without dashes or spaces.
- Click **Next** to continue.

Confirmation Page

The confirmation page displays your filer number and capabilities.

Note: If you are an existing L&I filer, your capabilities will become active immediately upon completing registration. If not, your capabilities will remain pending until FMCSA reviews your application. Once approved, you will receive a confirmation email, and your capabilities will be active.

Click **View Account** to access your account.

The screenshot shows the MOTUS USDOT Registration System interface. At the top, it says "An official website of the United States government" and "United States Department of Transportation". The MOTUS logo is on the left. A sidebar on the left lists "Add Supporting Company" with sub-items: "Business Information", "Supporting Company", and "Filer Number Assignment", each with a checkmark. The main content area is titled "Sentry Insurance" and "Filer Number - 5219688". It states: "Your registration request has been filed with FMCSA and you have been assigned Filer Number 5219688. You may access your account by clicking on the 'View Account' button below." Under "Requested Capabilities", it lists: "Insurance Company/Financial Institution", "Insured Bank of the Federal Deposit - (Pending)", "Insurance Company - (Pending)", and "Surety Bond Provider - (Pending)". A note says: "Your Insurance Company/Financial Institution capability will remain Pending until the following step has been completed:" followed by a numbered step: "1 FMCSA Review of the application within 2 business days". The step description says: "FMCSA will reach out if additional information is required to approve your request. If you have any questions regarding your pending account please reach out to the FMCSA contact center at 1-800-832-5660 or e-mail/chat with an agent at: AskFMCSA." At the bottom right, there is a blue button labeled "View Account" which is highlighted with a red rectangle.

Company Account

At the top of the page, you will see two tabs: **Account** and **Manage Users**.

Account

The account tab displays your **Business Information, Capabilities, Applications,** and **Insurance Company Claimed Filer Numbers.**

Capabilities

To view your specific insurance/financial institution information, click either the **Insurance** or the **Click here for additional details** hyperlink. The insurance/financial institution information page, displays your billing information, supporting documents, and filer types.

To view the status history of your capability, select **View History** from the **Options** dropdown.

Applications

If your registration is pending or returned, you have the option to close your supporting company application. Once closed, your application will no longer be processed or editable. To close your application, select **Close** from the **Options** dropdown. In the confirmation box click **Close** to confirm. Please note that this action is permanent.

Supporting Company Account

Business Information

Filer Number	5219688	Legal Business Name	Sentry Insurance
Business Email Address		Business Telephone	+1 (715) 254-3897
Business Address	1800 SOUTH POINT DRIVE STEVENS POINT, WI 54481	Mailing Address	1800 South Point Drive Stevens Point, WI 54481

Capabilities

Capability	Status	Actions
Insurance Company/Financial Institution	Click here for additional details	Options

Applications

Type	Status	Date of Application	Requested Capabilities	Insurance Company	Surety Bond Provider	Actions
Add Supporting Company	Pending	12/5/2025	Insured Bank of the Federal ...	Pending	Pending	Options

Insurance Company Claimed Filer Numbers

1. To claim an existing L&I filer account, you need an existing FMCSA Portal account. A verification code will be sent to the registered email associated with your Login.gov account.
 2. By claiming an L&I filer account, all existing financial responsibility filings will be linked to your Motus account, and all existing filings will reflect the Business Name listed in the Business Profile section of your Motus registration.
 3. If you have an existing L&I Branch Account, each existing L&I filer account number needs a separate Motus account. Please contact [FMCSA](#) if you have any questions.

L&I Filers Account Number: 0 Branch ID: 0 Only provide a Branch ID if you have been provided one from L&I. Send Verification Code

Insurance Company Claimed Filer Numbers

Claiming an Existing L&I Filer Account

FMCSA Portal Account Required

- To claim an existing L&I filer account, you must have an FMCSA Portal account and be the main account holder.
- A verification code will be sent to the main filer's email address associated with the existing Login.gov account.

Linking Existing Filings

- Once claimed, all existing financial responsibility filings will be linked to your Motus account.
- These filings will display the Business Name listed in the Business Profile section of your Motus registration.

Filer Accounts


- If you have an existing L&I Branch Account, each L&I filer account number needs a separate Motus account.
- For assistance, contact FMCSA by navigating to <https://motus.dot.gov/contact-fmcsa>.

You may claim your L&I Filer Account Number and Branch ID by entering them in the corresponding fields.

- Provide a Branch ID only if one has been issued to you by L&I, otherwise leave the field as is. Enter your L&I account number without the leading or trailing zeros. *Example: 00543 should be entered as 543.*
- Click **Send Verification Code**.
- When you receive the verification code, enter it in the verification code sent pop-up box and click **Submit**.

Applications

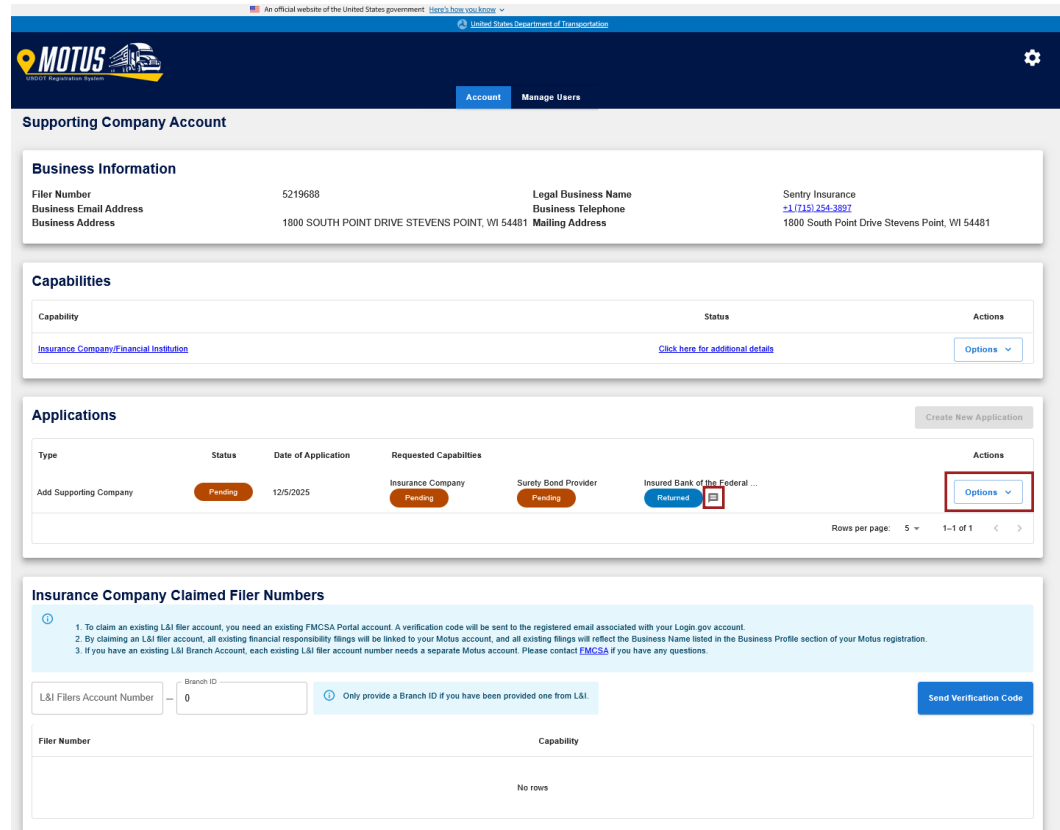
If FMCSA's review identifies discrepancies or issues with your submission, your application will be returned for correction. You will receive an email describing the required changes and the capability status will be updated to **Returned** in Motus.

To view the reason for return and any related messages, click the **Message** icon [].

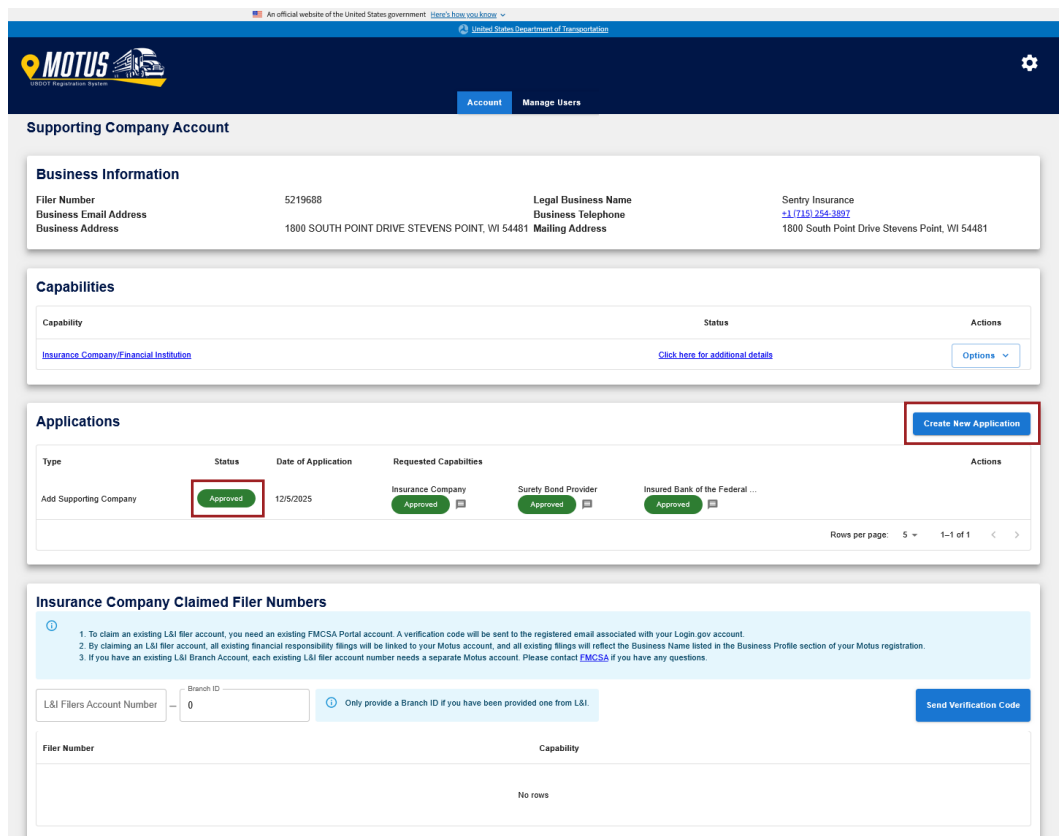
To make changes to your application, open the **Options** dropdown menu and select **Edit** to modify your application details. After making the necessary changes, resubmit your application for further review. The capability status will revert to **Pending**. Please resubmit within 30 days; otherwise, your application will be closed.

Once your capability, or capabilities, are approved by FMCSA, the status will appear as **Active**, and the status of your application will appear as **Approved**.

As the account owner, you may add a capability. In the applications section, click **Create New Application** to initiate the process. Note: This option becomes available only after all currently requested capabilities have been approved by FMCSA.



This screenshot shows the 'Supporting Company Account' page in the MOTUS system. The 'Business Information' section lists the filer number 5219688, legal business name 'Sentry Insurance', and business address '1800 SOUTH POINT DRIVE STEVENS POINT, WI 54481'. The 'Capabilities' section shows a single capability 'Insurance Company/Financial Institution' with a status of 'Returned'. The 'Applications' table shows one application for 'Add Supporting Company' with a status of 'Returned'. The 'Options' dropdown menu for this application is highlighted with a red box. The 'Insurance Company Claimed Filer Numbers' section includes a form for L&I Filer Account Number and Branch ID, with a 'Send Verification Code' button.



This screenshot shows the 'Supporting Company Account' page in the MOTUS system after the application has been approved. The 'Business Information' section remains the same. The 'Capabilities' section shows the 'Insurance Company/Financial Institution' capability with a status of 'Active'. The 'Applications' table shows the 'Add Supporting Company' application with a status of 'Approved'. The 'Create New Application' button in the top right corner of the Applications section is highlighted with a red box. The 'Insurance Company Claimed Filer Numbers' section is identical to the previous screenshot.

Manage Users

A main account holder can submit and manage filings, and can invite additional users, either other main account holders or sub-account holders, to join the company account. They are also responsible for managing user roles and access levels to ensure each user has the appropriate permissions. A sub-account holder can submit and manage filings but cannot manage user access.

Note: Sub-account holders accessing Motus for the first time who already have a Login.gov account will be prompted to verify their identity and will then be directed to the main account holder's company account page. Sub-account holders without a Login.gov account must create one, then access Motus to complete identity verification. Sub-account holders must wait to register until they receive an invitation email from the main account holder.

Follow these steps to add or manage users.

- Select the **Manage Users** tab.
- Click **Add Users**. In the pop-up box, enter the user's **email address**.
- Click the **Insurance Company checkbox** and then select the user type: **Insurance Main Account** or **Insurance Sub-Account**. The add button will be inactive until either the insurance main account or insurance sub-account radio button is selected.
- Click **Add**. Repeat these steps to add additional users.
- To change a user's role or remove access, select **Edit** from the **Options** dropdown and uncheck roles as needed.

Note: [Learn about the side panel and how to sign out of Motus](#). Otherwise, you have completed your insurance company/financial institution registration.

Blanket Designation of Process Agents (BOC-3 Filer)

Blanket Designation of Process Agents Information

Follow these steps to complete the blanket designation of process agents information section.

Existing Filers

Note: Claiming a filer account requires a review by FMCSA. If your existing L&I filer account is not yet registered with the FMCSA Portal, navigate to <https://www.fmcsa.dot.gov/registration/fmcsa-portal-registration-insurance-and-boc-3-filers-user-guide> for guidance.

Claiming an Existing L&I Filer Account

FMCSA Portal Account Required

- To claim an existing L&I filer account, you must have an FMCSA Portal account and be the main account holder.
- A verification code will be sent to the main filer's email address associated with the existing Login.gov account.

Linking Existing Filings

- Once claimed, all existing financial responsibility filings will be linked to your Motus account.
- These filings will display the Business Name listed in the Business Profile section of your Motus registration.

Filer Accounts

- If you have an existing L&I filer account, each L&I filer account number needs a separate Motus account.
- For assistance, contact FMCSA by navigating to <https://motus.dot.gov/contact-fmcsa>.
- **Do you currently file BOC-3 forms with FMCSA through the FMCSA Portal/L&I as a Blanket company? *** Select **Yes** or **No**.
 - ▶ If you select **Yes**, enter your **L&I Filers Account Number *** in the field. Enter your L&I account number without the leading or trailing zeros. *Example: 00543 should be entered as 543.* Click **Send Verification Code**. When you receive the verification code, enter it in the verification code sent pop-up box and click **Submit**.

L&I Filers Account Number

Send Verification Code

- ▶ If you select **No**, continue with the registration process.

Supporting Evidence

Note: Please upload a copy of the required supporting documentation to verify your eligibility as a blanket company for FMCSA. Acceptable documents may include articles of incorporation, articles of organization, etc. Failure to provide evidence may result in processing delays. Submission of such documents does not guarantee FMCSA has reviewed, concurred, nor accepted such document(s).

At least one file must be uploaded to proceed.

- Either **drag and drop** the file into the upload box or **click** in the upload box to choose a file. Once the document is uploaded successfully, the file name will appear below.
 - ▶ Repeat this process to add additional documents.
 - ▶ To remove an uploaded file, click the **X** next to the file name.
- Click **Next** to continue.

Designation of Process Agents Details

You must designate process agents for all 48 contiguous States and the District of Columbia. Alaska and Hawaii are optional but required if you have customers operating in those states.

Process Agents

Follow these steps to manage process agents.

- Click **Add** to open an entry page.
- Complete the following process agent information fields:
 - ▶ **First Name ***: Enter the **first name** of the process agent.
 - ▶ **Last Name ***: Enter the **last name** of the process agent.
 - ▶ **Country**: This field is prepopulated and is not editable.
 - ▶ **Address 1 ***: Enter the first line of the process agent's **address**. A P.O. Box is not accepted.
 - ▶ **Address 2**: If applicable, enter the second line of the process agent's **address**.
 - ▶ **City ***: Enter the process agent's **city**.
 - ▶ **State ***: Select the process agent's **state** from the dropdown menu.
 - ▶ **Postal Code ***: Enter the process agent's **postal code**.
 - ▶ **Select address from the menu (USPS Address Validation) *** The system will verify your business address against the USPS address database and if found it will present you with an address that is accurate, correctly formatted, and deliverable.

Select address from the menu (USPS Address Validation) *

- If your address is verified through USPS, select the formatted **address** from the dropdown menu, then a checkmark will appear, and you can continue with the registration process.
- If your address is not verified through USPS, select **No USPS Match - FMCSA Verification Required** from the dropdown menu, then a warning icon will appear, and you will be required to upload supporting evidence.
 - Either **drag and drop** the file into the upload box or **click** in the upload box to select a file. Once the document is uploaded successfully, the file name will appear below. Repeat this process to add additional documents. To remove an uploaded file, click the **X** next to the file name.
- ▶ **Email Address**: Enter the process agent's **email address**.
- ▶ **Phone Number**: Enter the process agent's **cell phone number**, including the area code.
- ▶ Click **Next** to save the process agent.
- Repeat this process to add all required process agents.
- If needed, select **Edit**, to update information or select **Delete** to remove a process agent.
- Once all the process agents are added and verified, click **Next** to continue.

Certification Statement

Follow these steps to complete the certification statement.

- Click the **checkbox** to acknowledge that you agree to the statement presented.
- Click **Next** to continue.

Confirmation Page

The confirmation page displays your filer number and capabilities.

Note: If you are an existing L&I filer, your capabilities will be active upon completion of registration. If not, your capabilities will remain pending until FMCSA reviews your application. Once approved, you will receive a confirmation email, and your capabilities will be active.

Click **View Account** to view your account information.

The screenshot shows the MOTUS Confirmation Page for FCCR Inc. The page header includes the MOTUS logo and navigation links for 'Continue Registration' and 'Contact FMCSA'. A sidebar on the left lists 'Add Supporting Company' with sub-items: 'Business Information', 'Supporting Company', and 'Filer Number Assignment'. The main content area displays the company name 'FCCR Inc.', Filer Number '5629746', and a message stating that the registration request has been filed with FMCSA. Below this, the 'Requested Capabilities' section shows 'Blanket Company - (Pending)' with a note that the capability will remain pending until a step is completed. A numbered list item '1' indicates an 'FMCSA Review of the application within 2 business days'. At the bottom right, a 'View Account' button is highlighted with a red box.

Company Account

At the top of the page, you will see three tabs: **Account**, **Manage Users**, and **Manage Process Agents**.

Account

The account tab displays your **Business Information**, **Capabilities**, **Applications**, and **Blanket Company Claimed Filer Numbers**. This is the screen you will see when you access Motus in the future.

Capabilities

To view the status history of your capability, use the **Options** dropdown to click **View History**.

Applications

If your registration is pending or returned, you have the option to close your supporting company application. Once closed, your application will no longer be processed or editable. To close your application, select **Close** from the **Options** dropdown. In the confirmation box click **Close** to confirm. Please note that this action is permanent.

The screenshot shows the MOTUS Company Account page. The header includes the MOTUS logo and navigation tabs: 'Account', 'Manage Users', and 'Manage Process Agents'. The 'Account' tab is selected. The page is divided into several sections: 'Business Information' (showing Filer Number 5629746, Business Email Address info@fccc.com, Business Address 507 E 45TH ST GARDEN CITY, ID 83714-4861, Legal Business Name FCCR Inc., Business Telephone +1 (208) 254-3897, and Mailing Address 507 E 45TH ST GARDEN CITY, ID 83714-4861), 'Capabilities' (showing a table with one row for 'Blanket Company' with status 'Pending' and an 'Options' dropdown highlighted with a red box), 'Applications' (showing a table with one row for 'Add Supporting Company' with status 'Pending' and an 'Options' dropdown highlighted with a red box), and 'Blanket Company Claimed Filer Numbers' (showing instructions and a 'Send Verification Code' button highlighted with a red box). At the bottom, there is a section for 'L&I Filers Account Number' with a text input field and a 'Send Verification Code' button highlighted with a red box.

Blanket Company Claimed Filer Numbers

Claiming an Existing L&I Filer Account

FMCSA Portal Account Required

- To claim an existing L&I filer account, you must have an FMCSA Portal account and be the main account holder.
- A verification code will be sent to the main filer's email address associated with the existing Login.gov account.

Linking Existing Filings

- Once claimed, all existing financial responsibility filings will be linked to your Motus account.
- These filings will display the Business Name listed in the Business Profile section of your Motus registration.

Filer Accounts

- If you have an existing L&I filer account, each L&I filer account number needs a separate Motus account.
- For assistance, contact FMCSA by navigating to <https://motus.dot.gov/contact-fmcsa>.

Follow these steps to claim your L&I Filer Account Number.

- Enter your **L&I Filer Account Number** in the field. Enter your L&I account number without the leading or trailing zeros. *Example: 00543 should be entered as 543.*
- Click **Send Verification Code**.
- When you receive the verification code, enter it in the verification code sent pop-up box and click **Submit**.

Applications

If FMCSA's review identifies discrepancies or issues with your submission, your application will be returned for correction. You will receive an email describing the required changes and the capability status will be updated to **Returned** in Motus.

To view the reason for return and any related messages, click the **Message** icon [📧].

To make changes to your application, open the **Options** dropdown menu and select **Edit** to modify your application details. After making the necessary changes, resubmit your application for further review. The capability status will revert to **Pending**. Please resubmit within 30 days; otherwise, the application will be closed.

An official website of the United States government [here's how you know](#)

United States Department of Transportation

MOTUS
USDOT Registration System

Account Manage Users Manage Process Agents

Supporting Company Account

Business Information

Filer Number	5629746	Legal Business Name	FCCR Inc.
Business Email Address	info@fccr.com	Business Telephone	+1 (208) 254-3897
Business Address	507 E 45TH ST GARDEN CITY, ID 83714-4861	Mailing Address	507 E 45TH ST GARDEN CITY, ID 83714-4861

Capabilities

Capability	Status	Actions
Blanket Company	Pending	Options

Applications

Create New Application

Type	Status	Date of Application	Requested Capabilities	Actions
Add Supporting Company	Returned	12/5/2025	Blanket Company Returned	Options

Rows per page: 5 1-1 of 1

Blanket Company Claimed Filer Numbers

- To claim an existing L&I filer account, you need an existing FMCSA Portal account. A verification code will be sent to the registered email associated with your Login.gov account.
- By claiming an L&I filer account, all existing filings will be linked to your Motus account, and all existing filings will reflect the Business Name listed in the Business Profile section of your Motus registration.
- Please contact [FMCSA](#) if you have any questions.

L&I Filers Account Number Send Verification Code

Filer Number	Capability
No rows	

Once your capability is approved by FMCSA, the status will appear as **Active**, and the status of your application will appear as **Approved**.

As the account owner, you may add a capability. In the applications section, click **Create New Application** to initiate the process. Note: This option becomes available only after all currently requested capabilities have been approved by FMCSA.

Supporting Company Account

Business Information

File Number	5629746	Legal Business Name	FCCR Inc.
Business Email Address	info@fcsr.com	Business Telephone	+1 (208) 254-3897
Business Address	507 E 45TH ST GARDEN CITY, ID 83714-4861		
		Mailing Address	507 E 45TH ST GARDEN CITY, ID 83714-4861

Capabilities

Capability	Status	Actions
Blanket Company	Active	Options

Applications

Type	Status	Date of Application	Requested Capabilities	Actions
Add Supporting Company	Approved	12/5/2025	Blanket Company Approved	

Blanket Company Claimed Filer Numbers

1. To claim an existing L&I filer account, you need an existing FMCSA Portal account. A verification code will be sent to the registered email associated with your Login.gov account.
2. By claiming an L&I filer account, all existing filings will be linked to your Motus account, and all existing filings will reflect the Business Name listed in the Business Profile section of your Motus registration.
3. Please contact FMCSA if you have any questions.

L&I Filers Account Number Send Verification Code

Filer Number	Capability
No rows	

Manage Users

A main account holder can submit and manage filings, and can invite additional users, either other main account holders or sub-account holders, to join the company account. They are also responsible for managing user roles and access levels to ensure that each user has the appropriate permissions. A sub-account holder can submit and manage filings but cannot manage user access.

Note: Sub-account holders accessing Motus for the first time who already have a Login.gov account will be prompted to verify their identity and will then be directed to the main account holder's customer account page. Sub-account holders without a Login.gov account must create one, then access Motus to complete identity verification. Sub-account holders must wait to register until they receive an invitation email from the main account holder.

Follow these steps to add or manage users.

- Select the **Manage Users** tab.
- Click **Add Users**. In the pop-up box, enter the user's **email address**.
- Click the **Blanket Company checkbox** and then select the user type: **Blanket Company Main Account** or **Blanket Company Sub-Account**. The add button will be inactive until either the blanket company main account or blanket company sub-account radio button is selected.
- Click **Add**. Repeat these steps to add additional users.
- To change a user's role or remove access, select **Edit** from the **Options** dropdown and uncheck roles as needed.

Manage Process Agents

Follow these steps to manage process agents. You still need to update your information in your L&I filer account at this time.

Note: You cannot add or update a process agent unless your blanket company is active.

- Select the **Manage Process Agents** tab. The process agents will appear in a list.
- As a reminder, Alaska and Hawaii are optional but required if you have customers operating in those states. To add a process agent for Alaska select **Add Alaska Process Agent**. Select **Add Hawaii Process Agent** to add a process agent for Hawaii. Enter the following process agent information fields:
 - ▶ **First Name ***: Enter the **first name** of the process agent.
 - ▶ **Last Name ***: Enter the **last name** of the process agent.
 - ▶ **Country**: This field is prepopulated and is not editable.
 - ▶ **Address 1 ***: Enter the first line of the process agent's **address**. A P.O. Box is not accepted.
 - ▶ **Address 2**: If applicable, enter the second line of the process agent's **address**.
 - ▶ **City ***: Enter the process agent's **city**.
 - ▶ **State ***: This field is not editable.
 - ▶ **Postal Code ***: Enter the process agent's **postal code**.
 - ▶ **Select address from the menu (USPS Address Validation) *** The system will verify your business address against the USPS address database and if found it will present you with an address that is accurate, correctly formatted, and deliverable.

Select address from the menu (USPS Address Validation) *

- If your address is verified through USPS, select the formatted **address** from the dropdown menu, then a checkmark will appear, and you can continue with the registration process.
- If your address is not verified through USPS, select **No USPS Match - FMCSA Verification Required** from the dropdown menu, then a warning icon will appear, and you will be required to upload supporting evidence.
 - Either **drag and drop** the file into the upload box or **click** in the upload box to select a file. Once the document is uploaded successfully, the file name will appear below. Repeat this process to add additional documents. To remove an uploaded file, click the **X** next to the file name.
- ▶ **Email Address**: Enter the process agent's **email address**.
- ▶ **Phone Number**: Enter the process agent's **cell phone number**, including the area code.
- ▶ Click **Submit** to save the process agent.
- To edit an existing process agent, open the **Options** dropdown menu and select **Edit**. Make any edits and select **Submit** to save the updates. If no changes are needed, select **Cancel** to close the window.

Note: [Learn about the side panel and how to sign out of Motus](#). Otherwise, you have completed your blanket designation of process agents (BOC-3 Filer) registration.

Transportation Service Provider

Transportation Service Provider Details

Follow these steps to complete the transportation service provider details section.

- I confirm that I am a Transportation Service Provider. Click the radio button to confirm.
- Click **Next**.

Confirmation Page

The confirmation page displays your filer number and capabilities. Click **View Account** to view your business information.

Express Transportation
Filer Number - 8018397

Your registration request has been filed with FMCSA and you have been assigned Filer Number 8018397. You may access your account by clicking on the "View Account" button below.

Requested Capabilities
Transportation Service Provider - (Approved)

Your Transportation Service Provider capability has been Activated. If you have any questions, please reach out to the FMCSA contact center at 1-800-832-5660 or e-mail/chat with an agent at: [AskFMCSA](#).

[View Account](#)

Company Account

At the top of the page, you will see two tabs: **Account** and **Manage Users**.

Account


The account tab displays your **Business Information**, **Capabilities**, and **Applications**. This is the screen you will see when you access Motus in the future.

Note: The system automates the service provider registration process, therefore your account is active upon completion of the registration.

Capabilities

To view your capability's status history, click **View History** from the **Options** dropdown.

Applications

Click the **Message** icon [] to view any messages from FMCSA regarding your application.

The system automates the registration process; therefore, your application is **Approved**.

As the account owner, you may add a capability. In the applications section, click **Create New Application** to initiate the process.

Supporting Company Account

Business Information

Filer Number	8018397	Legal Business Name	Express Transportation
Business Email Address	info@expresstransportation.com	Business Telephone	+1 (703) 253-3897
Business Address	8246 HUMPHREY LN MANASSAS, VA 20109-8268	Mailing Address	8246 HUMPHREY LN MANASSAS, VA 20109-8268

Capabilities

Capability	Status	Actions
Transportation Service Provider	Active	Options

Applications

Type	Status	Date of Application	Requested Capabilities	Actions
Add Supporting Company	Approved	12/4/2025	Transportation Service Provi...	Message

[Create New Application](#)

Manage Users

A main account holder can invite additional users, either other main account holders or sub-account holders, to join the company account. They are also responsible for managing user roles and access levels to ensure that each user has the appropriate permissions. A sub-account holder cannot manage user access.

Note: Sub-account holders accessing Motus for the first time who already have a Login.gov account, will be prompted to verify their identity and will then be directed to the customer account page of the main account holder. Sub-account holders without a Login.gov account must create one, then access Motus to complete identity verification. Sub-account holders must wait to register until they receive an invitation email from the main account holder.


Follow these steps to add or manage users.

- Select the **Manage Users** tab.
- Click **Add Users**. In the pop-up box, enter the user's **email address**.
- Click the **Transportation Service Provider checkbox** and then select the user type: **Transportation Service Provider Main Account** or **Transportation Service Provider Sub-Account**. The add button will be inactive until either the transportation service provider main account or transportation service provider sub-account radio button is selected.
- Click **Add**. Repeat these steps to add additional users.
- To change a user's role or remove access, select **Edit** from the **Options** dropdown and uncheck roles as needed.

Note: [Learn about the side panel and how to sign out of Motus](#). Otherwise, you have completed your transportation service provider registration.

Side Panel

Follow these steps to access the side panel.

- Click the **Gear** icon  located in the upper right side of the screen.
 - ▶ The side panel provides an overview of your account details, such as your **Account Name**, **Business Name**, **Business Phone Number**, **Business Email Address**, and a list of **Capabilities** associated with your account. Use the **Select Account** drop-down to access another account, if applicable.
 - ▶ To close the side panel, click anywhere outside the panel.
 - ▶ To sign out of Motus click **Sign Out** within the panel.

Filer Number# 9728482

Select Account

Filer Number 9728482 - Sentry Insurance



Account

Green, James



Business Name

Sentry Insurance



Business Phone

+1 (603) 254-3897



Business Email

news@sentry.com



Capabilities

Insured Bank of the Federal Deposit
Insurance Company
Surety Bond Provider



Sign Out