

# FEDERAL GRANTS

## BEFORE YOU APPLY



U.S. Department of Transportation  
Federal Motor Carrier Safety Administration

Federal Motor Carrier Safety Administration offers grants to different types of organizations working on commercial motor vehicle safety activities.

Have you reviewed FMCSA's grant opportunities (<https://ai.fmcsa.dot.gov/Grants/Default.aspx>) and determined that your organization is a good candidate? You're encouraged to start the two steps below before a suitable grant opportunity for your organization is posted or at least six to eight weeks before the grant application deadline.



### STEP 1 | Register in the System for Award Management

The System for Award Management, or SAM, is a web-based, government-wide application that collects information related to awards and grants for all federal partners. Your organization must register with SAM to apply for federal financial assistance such as a grant.

- Register on the SAM website (<https://sam.gov/content/home>) and use your organization's Employer Identification Number (or EIN, a federal tax identification number).
- SAM will create a Unique Entity Identification (UEI) for your organization to use across the federal government.
- SAM requires annual registration renewal.
- A **notarized letter** appointing the authorized administrator for your account is needed before SAM registration can be activated or renewed.
- During the **SAM.gov** registration process or renewal, non federal entities must submit certifications and representations on an annual basis. This is required by Code of Federal Regulations (CFR) § 200.209.
- Applicants must give assurance and certification that they comply with applicable federal conscience and anti-discrimination laws. This is required by Code of Federal Regulations (CFR) § 88.4.



**Registration in SAM.gov can take up to 15 business days.**

### STEP 2 | Register in grants.gov

Grants.gov is the government portal where your organization can find and apply for federal grant opportunities. Registering with grants.gov is the only way to apply for an FMCSA grant.

- Register on the grants.gov website (<https://www.grants.gov>).



**Registration in grants.gov can take two to four weeks and requires validation with SAM. That means your SAM registration must be complete before registering with grants.gov.**

For more tips on grants.gov registration, including designating points of contact for your organization, view our training video ([https://ai.fmcsa.dot.gov/downloadFile.axd/Phase2\\_v3.zip/story\\_html5.html](https://ai.fmcsa.dot.gov/downloadFile.axd/Phase2_v3.zip/story_html5.html)) and select **Registration Systems: Applying for a Grant** from the left navigation bar.

Once you've completed the pre-application process, you're ready to begin assembling your application package. For more resources, including best practices for writing an application, instructions on how to apply, and post-award tips, view all our training videos at <https://ai.fmcsa.dot.gov/Grants/Default.aspx>.