

***Federal Motor Carrier Safety Administration (FMCSA)  
Discretionary Grant Program Technical Assistance Webinar Series***

***Webinar 3***

**CDLPI & CMVOST Discretionary  
Grant Program Overview**

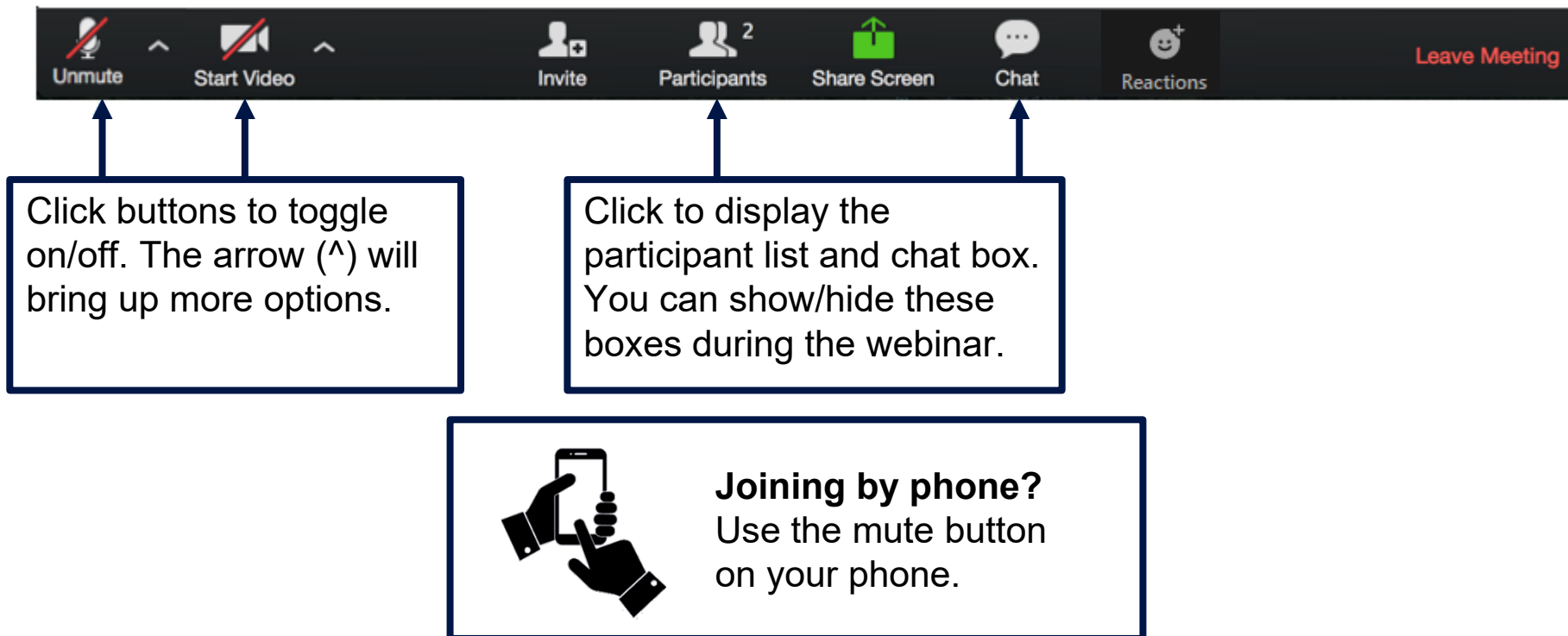


# Using Zoom

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## Your Zoom Participant Menu:

- May differ slightly, or offer more options, depending on your Zoom account
- May be hidden, hover over the bottom or top of your screen to display



# Presenters

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# Agenda

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- Technical Assistance Webinars
- Review Notice of Funding Opportunity (NOFO) Structure
- How to Find Previous NOFOs on Grants.gov
- Grant Program Overview
  - Commercial Driver's License Program Implementation (CDLPI)
  - Commercial Motor Vehicle Operator Safety Training (CMVOST)
- Resources

# Technical Assistance Webinars



Session	Description
<b>How to Apply and Title VI Requirements</b>	<ul style="list-style-type: none"><li>• Introduction to FMCSA Discretionary Grant Program application requirements</li><li>• Provides overview of grant systems, required application forms, and resources available for submitting a successful application</li><li>• Highlights Title VI Program Compliance Plan and Assurance requirements</li></ul>
<b>High Priority (HP) Grant Program: Commercial Motor Vehicle (CMV) and Innovative Technology Deployment (ITD)</b>	<ul style="list-style-type: none"><li>• Overview of HP Grant Program goals and objectives, eligibility requirements, application review process, and resources available for submitting a successful application.</li></ul>
<b>CDLPI and CMVOST Grant Programs</b>	<ul style="list-style-type: none"><li>• Overview of CDLPI, and CMVOST Grant Program goals and objectives, eligibility requirements, application review process, and resources available for submitting a successful application.</li></ul>

[https://www.fmcsa.dot.gov/grantswebinars?utm\\_source=govdelivery&utm\\_medium=email&utm\\_campaign=grants\\_outreach22](https://www.fmcsa.dot.gov/grantswebinars?utm_source=govdelivery&utm_medium=email&utm_campaign=grants_outreach22)

# Notice of Funding Opportunity (NOFO) Structure

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- **Section A - Program Description**

Section A includes information related to the different program priorities within a grant program.

- **Section B - Federal Award Information**

Section B includes elements that you will want to understand for each grant program, i.e. funding available, period of performance, Title VI information, and the type of award.

- **Section C - Eligibility Information**

Section C will have cost sharing and matching requirements as well as outline those entities that are eligible to apply for funds under the specific grant program.

- **Section D - Application and Submission Information**

Section D includes information on what should be included in the narratives of an application and the formatting specifications.

# Notice of Funding Opportunity (NOFO) Structure

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- **Section E - Application Review Information**

Section E describes the review process an application will go through.

- **Section F - Federal Award Administration Information**

Section F outlines how FMCSA communicates with an applicant once and application has been submitted.

- **Section G - Federal Awarding Agency Contacts**

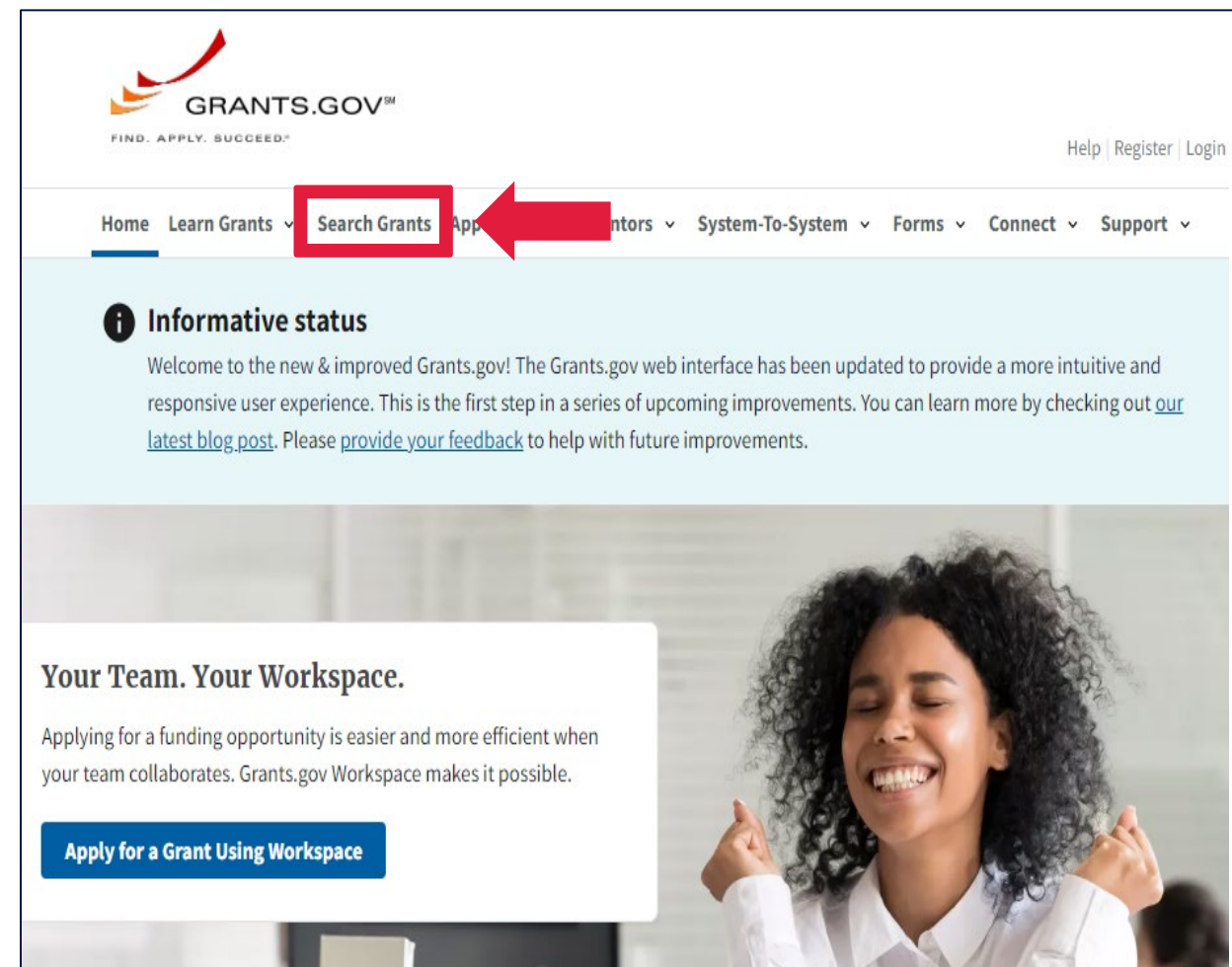
Section G has information on the appropriate individual to contact in regard for the grant.

- **Section H - Other Information**

Section H lists the resources available to you on our website.

# How To Find Previous NOFOs on Grants.gov (DEMO)

- Visit Grant.gov
- Click on the “Search Grants” tab
  - In Basic search criteria,
    - In the “keywords” text box, type:
      - “CMVOST or CDLPI”
    - In the “CDFA” text box, type:
      - 20.235(CMVOST) or 20.232(CDLPI)
- Ensure that the Archived box is checked
- Click on the opportunity number to view each respective year’s NOFO.





# CDLPI Program Overview

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## Goals and Objectives

- Provides financial assistance to States and other eligible entities to implement and enhance the national CDL program.
- The national CDL program's focus is to ensure each CDL driver has only one driving record and licensing document, commonly referred to as “**One Driver — One License — One Record.**”



## Deadlines

- Applications must be submitted in grants.gov no later than 5pm eastern time on the date specified in the NOFO



## Funding Amount and Cost Share

- Awarded \$44.6 million in FY23 and we will have more funding in FY24.
- Cost sharing and Matching requirements could be up to 15%.

# CDLPI Program Overview

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## Eligible Projects

- Projects should support the development, implementation and compliance sustainment with provisions in 49 CFR parts 383 and 384. **CDLPI projects fall into two categories: Basic or High Priority/Emerging Issues.**

# CDLPI Annual Report

Locating summaries of previous awards

The screenshot displays the FMCSA (Federal Motor Carrier Safety Administration) website. The header includes the United States Department of Transportation logo and the FMCSA logo. A navigation bar contains links for SMS, Data Quality, Crash Statistics, Enforcement Programs, Registration Statistics, Grants, and A&I Resources. Below this, a secondary navigation bar lists Grants, MCSAP, HP, CDLPI (highlighted with a red box), CMVOST, Resource Center (also highlighted with a red box), and Tools. A blue button for 'FMCSA & State Users Log In' is visible. The main content area features a large banner for the 'COMMERCIAL DRIVER'S LICENSE PROGRAM IMPLEMENTATION (CDLPI) GRANT' with the text 'Find the FMCSA Grants Management Online Training below.' and a yellow button labeled 'CDLPI Tools'. At the bottom, three statistics are presented: '\$44.6 Million AWARDED IN FY 2023', '36 Awards FUNDED THROUGH THE CDLPI GRANT PROGRAM', and '30 State Organizations 2 ADDITIONAL ORGANIZATIONS'.

United States Department of Transportation

**FMCSA**  
Federal Motor Carrier Safety Administration

**LOGIN**

**a&i** ANALYSIS & INFORMATION ONLINE

SMS Data Quality Crash Statistics Enforcement Programs Registration Statistics Grants A&I Resources

Grants MCSAP HP **CDLPI** CMVOST **Resource Center** Tools

**FMCSA & State Users Log In**

**COMMERCIAL DRIVER'S LICENSE PROGRAM IMPLEMENTATION (CDLPI) GRANT**

Find the FMCSA Grants Management Online Training below.



**CDLPI Tools**


**\$44.6 Million**  
AWARDED IN FY 2023


**36 Awards**  
FUNDED THROUGH THE  
CDLPI GRANT PROGRAM


**30 State Organizations**  
2 ADDITIONAL  
ORGANIZATIONS

# CDLPI Annual Report

 United States Department of Transportation 

 **FMCSA**  
Federal Motor Carrier Safety Administration



 **SMS** **Data Quality** **Crash Statistics** **Enforcement Programs** **Safety Event Mapping Tool** **Registration Grants Statistics** **A&I Resources**

[Grants](#) | [MCSAP](#) | [HP](#) | [CDLPI](#) | [CMVOST](#) | **[Resource Center](#)** | [Tools](#)


**FMCSA & State Users Log In**


## RESOURCE CENTER


The FMCSA Grants Resource Center is a central repository where you can search for materials and tools related to FMCSA grants including MCSAP, HP, CDLPI, and CMVOST.


**Search**  **GO**

### Explore by Grant

  
**MCSAP Grant**


  
**HP Grant**

  
**CDLPI Grant**


  
**CMVOST Grant**

# CDLPI Annual Report

United States Department of Transportation

**FMCSA**  
Federal Motor Carrier Safety Administration

LOGIN



[SMS](#)[Data Quality](#)[Crash Statistics](#)[Enforcement Programs](#)[Safety Event Mapping Tool](#)[Registration Grants Statistics](#)[A&I Resources](#)

[Grants](#)[MCSAP](#)[HP](#)[CDLPI](#)[CMVOST](#)[Resource Center](#)[Tools](#)

FMCSA & State Users Log In

## RESOURCE CENTER

Search

What do you want to learn about? Try searching for key words, such as "meeting" or "awards."

GO

Resource Center » Search Results

Topic

Grant Type (1)


Resource Type

Year

Show All


### Funding Summaries

Funding summaries list the different FMCSA grant funding awarded to States, organizations, and other entities by grant type and fiscal year.

 **CDLPI Grant Annual Report FY 2022**

This document is the CDLPI Grant Annual Report for FY 2022 and includes grantees, award descriptions, and funding awarded.

View Document

 **CDLPI Grant Annual Report FY 2023**

This document is the CDLPI Grant Annual Report for FY 2023 and includes grantees, award descriptions, and funding awarded.

View Document

# Examples of Awards Made

Grantee	Award Description	Awarded Funding
<b>Oregon Driver and Motor Vehicle Services</b>	<p>This award is to provide funding to:</p> <ul style="list-style-type: none"><li>• Improve the timeliness of reporting out-of-State convictions;</li><li>• Implement an outreach program for Oregon courts on the CDL masking prohibition; and</li><li>• Conduct an analysis of system functionality, processes, and procedures.</li></ul>	\$294,000
<b>Indiana Supreme Court – Office of Court Technology</b>	<p>This award is to provide funding to:</p> <ul style="list-style-type: none"><li>• Increase uniformity in the way CDL data is collected during all traffic stops and uploaded to the electronic Citation and Warning System Central Depository, and</li><li>• Continue the e-filing of traffic related offenses, convictions, withdrawals, and suspensions.</li></ul>	\$476,840
<b>Louisiana Department of Public Safety, Office of Motor Vehicles</b>	<p>The purpose of this award is to:</p> <ul style="list-style-type: none"><li>• Support compliance with FMCSA rulemakings;</li><li>• CDLIS data improvements; and</li><li>• CDL operations and maintenance support.</li></ul>	\$3,150,203



# Examples of Awards Made

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Grantee	Award Description	Awarded Funding
<b>University of Cincinnati</b>	<p>This award is a cooperative agreement to:</p> <ul style="list-style-type: none"><li>• Develop and pilot a CDL national training program for court clerks on CDL regulations.</li></ul>	\$1,849,090
<b>National Center for State Courts</b>	<p>This award is to provide funding to:</p> <ul style="list-style-type: none"><li>• Enhance court expertise by implementing process improvements to adjudicate CDL cases through an assessment of online dispute resolution (ODR) practices;</li><li>• Developing technology standards and policy guidance;</li><li>• Developing a hybrid hearing technology and policy guidance;</li><li>• Providing outreach, education and technical assistance on ODR developments; and</li><li>• Developing a human trafficking e-learning course that the various courts can provide to CDL drivers they interact with during court appearances.</li></ul>	\$1,142,242

# CDLPI Program Overview

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## Eligible Applicants

- State, county, local governments;
- Non-profit organizations;
- Institutions of higher education such as universities, colleges, minority institutions
- And for-profit organizations including small businesses.

**INDIVIDUALS ARE NOT ELIGIBLE TO APPLY**



# CMVOST Program Overview

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## Goals and Objectives

- The grant program provides financial assistance to organizations that provide CMV operator training to future CDL holders in the safe use of commercial motor vehicles.
- The program priority is providing training to current and former members of the U.S. Armed Forces, including National Guard members and Reservists, as well as certain military family members.
- Special consideration will be given to students from underserved communities and refugees from Ukraine and Afghanistan.



## Deadlines

- Applications must be submitted in grants.gov no later than 5pm eastern time on the date specified in the NOFO



## Funding Amount and Cost Share

- Awarded \$3 million in FY23 and we will have more funding in FY24.
- Cost sharing and Matching requirements could be up to 15%.

# CMVOST Program Overview

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## Eligible Projects must include the following:

- The number of students the training institution anticipates assisting with grant funding. Additionally, the applicants must designate the expected number of students in various categories, such as current or former members of the U.S. Armed Forces (including National Guard and Reservists), certain family members, refugees, and underserved community members.
- Outline how the institution plans to recruit, train and offer post graduation job placement assistance to the prioritized students.
- The published tuition rate and a hyperlink to the training program.
- An explanation of the institution's expertise in successfully implementing the training program and ensuring compliance with the ELDT training requirements.
- Proof of registration in the FMCSA Training Provider Registry (TPR)

# CMVOST Program Overview

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## Eligible Applicants

- Limited to accredited public or private colleges, universities, vocational technical schools, post-secondary educational institutions, truck driver training schools, associations, and State and local governments, including Federally recognized Native American Tribal governments.
- Non-accredited institutions that are approved by the U.S. Department of Labor as eligible training Providers to accept Workforce Innovation and Opportunity Act grants and approved by the State Approving Agencies and the U.S. Veterans Administration (VA) to accept VA benefits.
- Registered on FMCSA's Training Provider Registry.

**INDIVIDUALS ARE NOT ELIGIBLE TO APPLY**

# Appendix B (FY 2023) | Project Narrative Guidance

## Objective

Insert the requested information in the available column and any additional information that may support your application:

Description	Response
<b>Your institution's publicly advertised tuition cost</b> for the CMV operator safety training program you conduct. (Insert institution's tuition link for the public). (Attach a copy of latest published tuition rate with a breakdown of costs).	\$
<b>Your tuition cost</b> for each student trained under this proposed program.	\$
Proposed number of <b>new qualified students and/or students of underserved communities, as defined by Federal Executive Order 13985, and/or refugees</b> .	
Anticipated number of <b>students a) enrolled; b) graduated; and c) obtaining a CDL</b> (based on the expected number of students recruited and the historical graduation rate for this program)	a) b) c)
Anticipated number of <b>students employed</b> in the transportation industry after graduation (based on the expected number of students graduated and the historical placement rate for this program)	

## Work Plan

This section describes the various tasks and program activities the Applicant proposes to carry out using grant funds to accomplish the objectives and mitigate issues identified in the problem statement. The Work Plan must include a description of the site(s) where the work will be performed, the duration of each proposed task or activity, a list of required services, the number of personnel necessary to conduct the activities, and the entire time schedule for the effort. The level of detail should be concise and sufficient to support the project goal and justify the funding requested in the budget.

### Activity 1 – Recruiting Qualified Students and/or Underserved Students:

Describe your proposed activities for recruiting Qualified Students, and/or Underserved Students, for enrollment into your training program and note whether your published tuition includes student recruitment. (How many students will be recruited?)

Insert Response Here

### Activity 2 – Training Qualified Students:

## Appendix B: Project Narrative Guidance

Insert Institution Name Here

### Section 1 – Project Narrative

**NOTE: THIS TEMPLATE IS NOT INTENDED AS AN ALL-INCLUSIVE FORM BUT RATHER IS MEANT TO SERVE AS A GUIDE. CHECK THE NOTICE ABOVE TO ENSURE APPLICATION IS COMPLETE.**

## Goal

To expand the number of individuals receiving commercial motor vehicle operator safety training in order to reduce the severity and number of crashes on U.S. roads involving commercial motor vehicles. Specifically, to recruit current and former members of the United States Armed Forces (including Guard members and Reservists) and their spouses (Qualified Students), provide them with superior safety-focused training, and provide placement services to assist them in becoming employed in the transportation industry.

## Organizational Capacity

This section demonstrates that the Applicant has the expertise to successfully implement the stated strategies and attain stated goal(s). This section includes information related to the Applicant's training program, its ability to conduct recruitment and career placement, and its ability to successfully manage a Federal financial assistance award.

Describe Your Organizational Capacity to Conduct the Proposed Program.

Insert Response Here

## Objective

Insert the requested information in the available column and any additional information that may support your application:

+

Description	Response
<b>Your institution's publicly advertised tuition cost</b> for the CMV operator safety training program you conduct. (Insert institution's tuition link for the public). (Attach a copy of latest published tuition rate with a breakdown of costs).	\$
<b>Your tuition cost</b> for each student trained under this proposed program.	\$
Proposed number of <b>new qualified students and/or students of underserved communities, as defined by Federal Executive Order 13985, and/or refugees</b> .	
Anticipated number of <b>students a) enrolled; b) graduated; and c) obtaining a CDL</b> (based on the expected number of students recruited and the historical graduation rate for this program)	a) b) c)
Anticipated number of <b>students employed</b> in the transportation industry after graduation (based on the expected number of students graduated and the historical placement rate for this program)	

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### Activity 1 – Recruiting Qualified Students and/or Underserved Students:

Describe your proposed activities for recruiting Qualified Students, and/or Underserved Students, for enrollment into your training program and note whether your published tuition includes student recruitment. (How many students will be recruited?)

Insert Response Here

### Activity 2 – Training Qualified Students:

# Resource

## FMCSA Grant Application Process

<https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA-Grant-Application-Process-Infographic.pdf>



### FMCSA Grant Application Process

The Federal Motor Carrier Safety Administration (FMCSA) provides several financial assistance opportunities, through four discretionary grant programs, to support activities and projects that enhance motor carrier safety and/or advance innovative transportation technology.

#### Visit [Grants.gov](https://www.grants.gov)

The site includes all the information you need to prepare, apply for, and track grants.

💡 Begin locating the materials you'll need to complete your [application forms](#).

#### Complete Registration Steps

🕒 Takes several weeks to complete. Approval times vary.

1. All applicants must register with [SAM.gov](#).
  2. All Applicants must register on [Grants.gov](#) through [Workspace](#) to apply to NOFOs.
- Complete these steps early to avoid missing an application deadline.



#### Await Award Decision

🕒 Announced by September 30

Track your application to see its status.

💡 Upon receiving an award, the Grants Management Office will set up a GrantSolutions [account](#) in order for the applicant to accept the grant funding.

STEP 1

STEP 2

STEP 3

STEP 4

STEP 5

#### View Notice of Funding Opportunities (NOFOs)

FMCSA posts all available grants on [Grants.gov](#) as NOFOs.

💡 [Subscribe](#) to FMCSA grant announcements through [Grants.gov](#).

Use the [Search Grants](#) function to view NOFOs.

💡 To view grants available to Minority Institutions of Higher Education (MIHEs), select "Private Institutions of Higher Education" and/or "Public and State Institutions of Higher Education" under the "Eligibility" criteria.

#### Complete the Application

🕒 Due 45-60 days after the NOFO is published

The application, completed through your [Workspace](#) account, includes all instructions and requirements.

💡 Check out the [Grants.gov blog](#) for application tips.

💡 Save your application often while it's in progress.

Make sure to compare your organization's capabilities with the eligibility and technical requirements.

#### Application Review

FMCSA typically conducts the following application review steps:

1. Initial screening to ensure application is complete and eligible
2. Programmatic review and assessment of the application substance
3. Financial review of proposed budgets

#### Want additional support?

Visit [Grants.gov Online Help](#) or contact your [local FMCSA Division Office](#) for more information.

# Resource

## How to Apply

[https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA\\_Grants\\_Outreach\\_Before\\_You\\_Apply.pdf](https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA_Grants_Outreach_Before_You_Apply.pdf)

## FMCSA GRANTS

### BEFORE YOU APPLY

FMCSA offers grants to different types of organizations working on commercial motor vehicle safety activities.

Have you reviewed FMCSA's grant opportunities (<https://ai.fmcsa.dot.gov/Grants/Default.aspx>) and determined that your organization is a good candidate? There are several steps to take before applying. It is recommended that you begin this process at least six to eight weeks before the grant application deadline.



### 1 Obtain a Unique Identifier

To receive federal grants, your organization must obtain a unique identifier. In April 2022, the government will transition from using the nine-character Data Universal Numbering System (DUNS) Number as its unique identifier system to the 12-character alphanumeric Unique Entity Identifier (UEI) system.



#### If you'll be applying for a grant before April 4, 2022:

- Register on the Dun & Bradstreet website (<https://fedgov.dnb.com/webform/index.jsp>) or call 1-866-705-5711.
- Your DUNS number will be processed and assigned in one to two business days after registration.

#### If you'll be applying for a grant after April 4, 2022, or if your organization has already been assigned a DUNS Number:

- Move on to Step 2; your UEI will be assigned when you register with the System for Award Management.

### 2 Register in the System for Award Management

The System for Award Management, or SAM, is a web-based, government-wide application that collects information related to awards and grants for all federal partners. Your organization must register with SAM for FMCSA to track your application.

- Register on the SAM website (<https://sam.gov/content/home>) and use your organization's Employer Identification Number (or EIN, a federal tax identification number).
- SAM requires annual registration renewal, even if your organization uses the same DUNS Number or UEI from year to year.
- A **notarized letter** appointing the authorized administrator for your account is needed before SAM registration can be activated or renewed.



- Registration in SAM.gov can take **up to 15 business days**.

For more tips on SAM.gov registration, including designating points of contact for your organization, view our training video ([https://ai.fmcsa.dot.gov/downloadFile.axd/Phase2\\_v3.zip/story.html#5.html](https://ai.fmcsa.dot.gov/downloadFile.axd/Phase2_v3.zip/story.html#5.html)) and select **Registration Systems: Applying for a Grant** from the left navigation bar.

### 3 Register in grants.gov

Grants.gov is the government portal where your organization can find and apply for federal grant opportunities. Registering with grants.gov is the only way to apply for an FMCSA grant.

- Register on the grants.gov website (<https://www.grants.gov>).



- Registration in grants.gov can take **two to four weeks** and requires validation with SAM. That means your SAM registration must be complete before registering with grants.gov.

For more tips on grants.gov registration, including designating points of contact for your organization, view our training video ([https://ai.fmcsa.dot.gov/downloadFile.axd/Phase2\\_v3.zip/story.html#5.html](https://ai.fmcsa.dot.gov/downloadFile.axd/Phase2_v3.zip/story.html#5.html)) and select **Registration Systems: Applying for a Grant** from the left navigation bar.

Once you've completed the pre-application process, you're ready to begin assembling your application package. For more resources, including best practices for writing an application, instructions on how to apply, and post-award tips, view all our training videos at <https://ai.fmcsa.dot.gov/Grants/Default.aspx>.



# Resource:

# FMCSA Discretionary Grant Programs

[https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA\\_Grants\\_Outreach\\_Grant\\_Opportunities.pdf](https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA_Grants_Outreach_Grant_Opportunities.pdf)

  
U.S. Department of Transportation  
Federal Motor Carrier Safety Administration

FMCSA

GRANT OPPORTUNITIES



The U.S. Department of Transportation's Federal Motor Carrier Safety Administration (FMCSA) is dedicated to improving the safety of commercial motor vehicles and reducing crashes, injuries, and fatalities involving large trucks and buses on the nation's roads.

Each year, FMCSA awards grants to support safety projects and initiatives associated with this mission. Many different types of organizations and government agencies are invited to apply. The below chart outlines FMCSA's grant programs and their eligible applicants.



GRANT PROGRAM:  
**Motor Carrier Safety Assistance Program (MCSAP)**

FMCSA's largest grant program, MCSAP aims to create consistent, uniform, and effective commercial motor vehicle (CMV) safety programs to reduce CMV-involved crashes, fatalities, and injuries.

**COMPETITIVE GRANT?\***

No; Grant funding is allocated to States and territories based on a formula established by statute and codified in Title 49 of the Code of Federal Regulations (CFR), Part 350.

**ELIGIBLE APPLICANTS:**

- Lead State or territory agencies (as designated by the governor) responsible for administering their State or territory's Commercial Vehicle Safety Plan



GRANT PROGRAM:  
**High Priority – Safety Enforcement Training**

High Priority Safety Enforcement Training provides funding to non-profit entities with the expertise to train non-federal personnel who engage in CMV safety enforcement activities.

**COMPETITIVE GRANT?\***

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

**ELIGIBLE APPLICANTS:**

- Non-profit entities



GRANT PROGRAM:  
**High Priority – Innovative Technology Deployment (HP-ITD)**

HP-ITD provides funding for the development, deployment, and maintenance of intelligent transportation system technology to support CMV operations.

**COMPETITIVE GRANT?\***

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

**ELIGIBLE APPLICANTS:**

- State government agencies, including territories and the District of Columbia

See reverse for additional grant opportunities →

\* **Competitive or discretionary grants** are a type of federal grant that is awarded at an agency's (in this case, FMCSA's) discretion, based on the merit review criteria that is outlined in the Notice of Funding Opportunity (NOFO), a document that describes the funding priorities and application logistics of each grant program; **non-competitive, formula or mandatory grants** are a type of federal grant that is awarded to designated entities using an approved formula consisting of CMV statistics.

For more information on these grants, including details on how to apply and the types of grant projects covered, visit <https://ai.fmcsa.dot.gov/Grants>. To view FMCSA grants that are currently accepting applications, visit [grants.gov](https://grants.gov) and search "FMCSA".

  
U.S. Department of Transportation  
Federal Motor Carrier Safety Administration

FMCSA

GRANT OPPORTUNITIES



GRANT PROGRAM:  
**High Priority – Commercial Motor Vehicle Safety (HP-CMV)**

HP-CMV funds activities and projects that improve CMV safety, including increasing public awareness, conducting safety data improvement projects, and developing new technologies.

**COMPETITIVE GRANT?\***

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

**ELIGIBLE APPLICANTS:**

- State government agencies, including territories and the District of Columbia
- Local governments, including local law enforcement agencies
- Federally recognized Native American tribal governments
- Institutions of higher education
- Non-profit organizations with 501(c)(3) status
- Lead State or territory agencies seeking to enhance the activities funded by a MCSAP grant (see more detail about MCSAP on the reverse)



GRANT PROGRAM:  
**Commercial Driver's License Program Implementation (CDLPI)**

CDLPI is focused on the execution and improvement of the national Commercial Driver's License (CDL) program, including ensuring compliance with federal regulations governing the CDL program and achieving the mission of "One Driver – One License – One Record."

**COMPETITIVE GRANT?\***

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

**ELIGIBLE APPLICANTS:**

- State Driver Licensing Agencies
- Other State agencies working to implement the CDL program
- Public, State, and private institutions of higher education
- Non-profit organizations with 501(c)(3) status
- For-profit organizations
- Federally recognized Native American tribal organizations
- Local governmental agencies



GRANT PROGRAM:  
**Commercial Motor Vehicle Operator Safety Training (CMVOST)**

CMVOST's purpose is to increase the number of CDL holders who have received enhanced operator safety training (with a focus on assisting current or former members of the U.S. Armed Forces and their spouses transition to CMV careers).

**COMPETITIVE GRANT?\***

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

**ELIGIBLE APPLICANTS:**

- Educational institutions with accreditation recognized by the U.S. Department of Education
- Non-accredited institutions that are approved by the U.S. Department of Labor as eligible training providers and that accept Workforce Innovation and Opportunity Act (WIOA) grants
- Non-accredited institutions must be recognized by State Administrative Agencies and the U.S. Department of Veteran's Affairs (VA) to accept VA benefits

\* **Competitive or discretionary grants** are a type of federal grant that is awarded at an agency's (in this case, FMCSA's) discretion, based on the merit review criteria that is outlined in the Notice of Funding Opportunity (NOFO), a document that describes the funding priorities and application logistics of each grant program; **non-competitive, formula or mandatory grants** are a type of federal grant that is awarded to designated entities using an approved formula consisting of CMV statistics.

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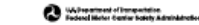
FMCSA-ADD-22-017

September 2022

# Resources

## CDLPI Best Practices

[https://ai.fmcsa.dot.gov/downloadFile.axd/CDLPI Best Practices 20190628 .pdf](https://ai.fmcsa.dot.gov/downloadFile.axd/CDLPI%20Best%20Practices%2020190628.pdf)



### Best Practices: Preparing a Commercial Driver's License Program Implementation (CDLPI) Grant Application

#### Objective



This document provides an overview of the Commercial Driver's License Program Implementation (CDLPI) Grant and offers suggestions for writing a competitive and successful grant application. It provides details on the application structure, with examples of each element in the project and budget narratives.

#### Background

##### CDL Program Overview

The goal of the national Commercial Driver's License (CDL) Program is to reduce the number and severity of commercial motor vehicle (CMV) crashes in the United States by ensuring that only qualified drivers are eligible to receive and retain a CDL. This goal focuses on maintaining the concept that for every driver, there is only one driving record and one licensing document (One Driver – One License – One Record). To further this concept, States are required to conduct knowledge and skills testing before issuing a CDL, maintain a complete and accurate driver history record for anyone who obtains a CDL, and impose appropriate disqualifications against any driver who violates certain regulations. This effort is directly linked to the Federal Motor Carrier Safety Administration's (FMCSA) mission to reduce crashes, injuries, and fatalities involving large trucks and buses.

##### CDLPI Grant Purpose

The CDLPI Grant provides financial assistance to States to achieve compliance with the requirements of 49 CFR Parts 383 and 384. Additionally, the grant provides financial assistance to other entities capable of executing national projects that aid States in their compliance efforts and that will improve the national CDL program through two main project types: CDLPI Basic Projects and High Priority/Emerging Issues Projects.

#### Tips for Writing a Grant Application

- Read the Notice of Funding Opportunity (NOFO) carefully. Use additional resources in the Commercial Driver's License Program Implementation Resource Guide for additional clarification and guidance. For any outstanding questions, refer to the point of contact listed in the NOFO.
- It is always preferred to make sure your project goal connects to the National Priorities listed in the NOFO each year. Anything you can do to make the connection between your project and the National Priorities will strengthen your application.
- Use the checklist provided in the NOFO. This will ensure you have the required materials on hand prior to submission.
- Use the budget templates provided with the NOFO in Grants.gov. This will ensure your application has all of the information required. If you do not wish to use the template, please use it as a reference to ensure you are capturing all items incorporated in the template.
- All forms required by the NOFO must be completed/uploaded in Grants.gov.
- Once you have completed the draft, have someone who was not involved in developing the draft read over and edit the application. It is recommended that you provide this person with a copy of the NOFO as well.
- Take the time to thoughtfully read through all edits and comments provided by the internal editor. The objective is to write a highly responsive application.
- Upload your application to Grants.gov prior to the due date.
  - Within two business days of upload, you should receive two emails from Grants.gov:
    - One that confirms application receipt by the Grants.gov system.
    - One that indicates that the application has either been successfully validated by Grants.gov prior to transmission to FMCSA or has been rejected due to errors.
- Be careful when copying from a previous year's application.
- Make sure the budget narrative matches the SF-424 and SF-424A that is submitted with the application.

#### Application Overview

##### What Is a Project?

A project may consist of one or more priorities that work toward achieving a defined goal.

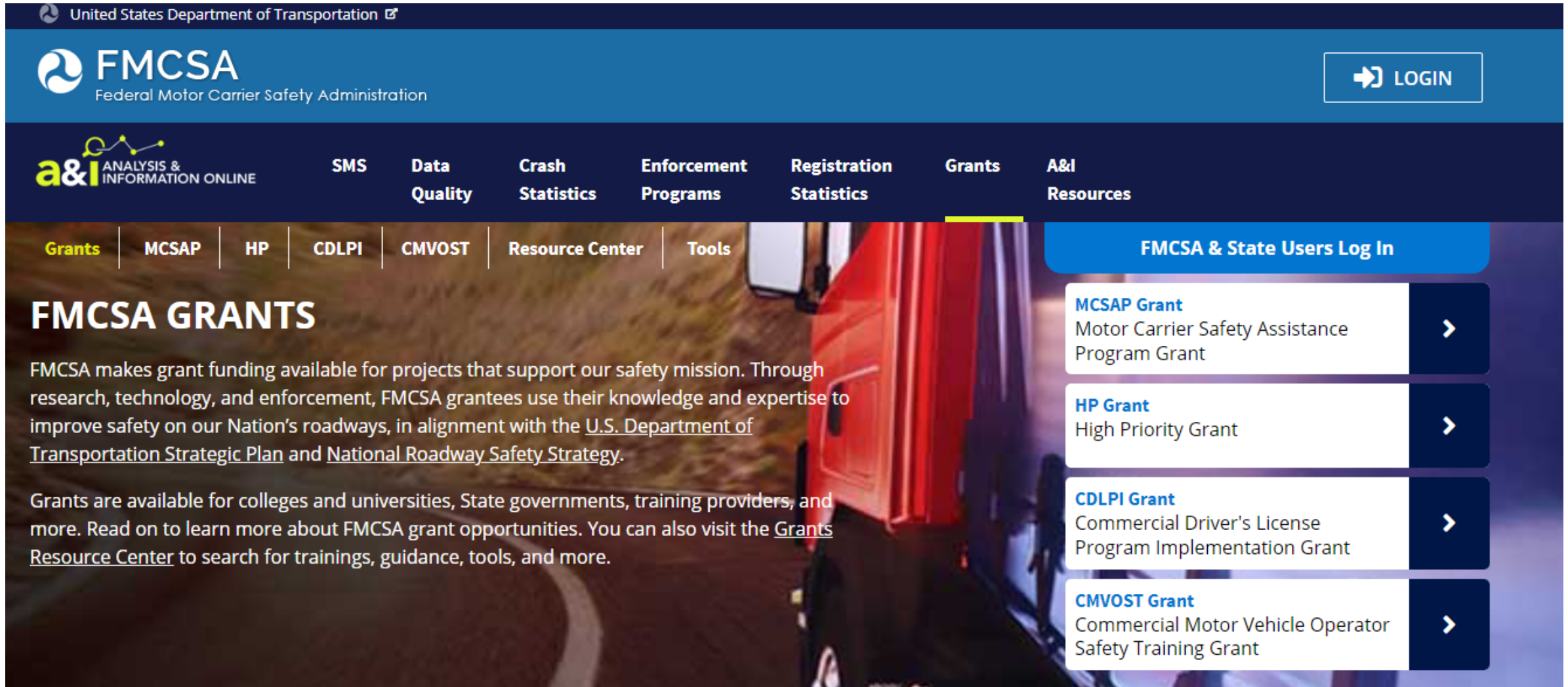
If an applicant chooses to propose multiple projects within a single application, each project must contain:

- A distinct title.
- Separate and distinct project narratives.
- Separate and distinct budget narratives and line item budgets.
  - Applications with multiple budgets must include a comprehensive budget.

To learn more about the project narrative and budget narrative for a CDLPI Grant application, see the section below on the Application Structure.



# Resource: Analysis & Information Online (A&I) (DEMO)



United States Department of Transportation

**FMCSA**  
Federal Motor Carrier Safety Administration

**LOGIN**

**a&i** ANALYSIS & INFORMATION ONLINE

**SMS** **Data Quality** **Crash Statistics** **Enforcement Programs** **Registration Statistics** **Grants** **A&I Resources**

**Grants** | **MCSAP** | **HP** | **CDLPI** | **CMVOST** | **Resource Center** | **Tools**

## FMCSA GRANTS

FMCSA makes grant funding available for projects that support our safety mission. Through research, technology, and enforcement, FMCSA grantees use their knowledge and expertise to improve safety on our Nation's roadways, in alignment with the [U.S. Department of Transportation Strategic Plan](#) and [National Roadway Safety Strategy](#).

Grants are available for colleges and universities, State governments, training providers, and more. Read on to learn more about FMCSA grant opportunities. You can also visit the [Grants Resource Center](#) to search for trainings, guidance, tools, and more.

### FMCSA & State Users Log In

- MCSAP Grant**  
Motor Carrier Safety Assistance Program Grant >
- HP Grant**  
High Priority Grant >
- CDLPI Grant**  
Commercial Driver's License Program Implementation Grant >
- CMVOST Grant**  
Commercial Motor Vehicle Operator Safety Training Grant >

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**THANK YOU!**