Crash Preventability
Determination Program

U.S. Department of Transportation
Federal Motor Carrier Safety Administration

How to Submit and Monitor an RDR For Crash Preventability in DataQs

FMCSA's Crash Preventability Determination Program (CPDP) allows motor carriers or drivers involved in specific crash types to submit a request for data review (RDR), requesting that FMCSA review the crash details to determine if the crash was not preventable. Before submitting a crash to the CPDP, make sure the crash is one of the eligible crash types. For more information and resources on crash eligibility, please visit https://www.fmcsa.dot.gov/crash-preventability-determination-program.

This job aid will show you how to:

- Log In to DataQs 1
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Log In to DataQs

https://dataqs.fmcsa.dot.gov | You must log in to submit a request

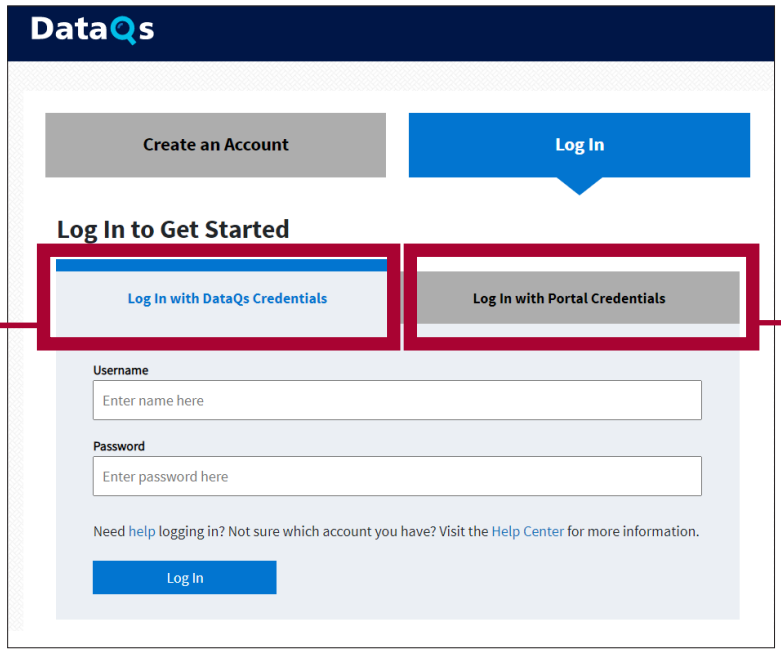
Log In Using Portal or DataQs Credentials

If you already have an account click the tab to select your log in type. If you don't have an account you must create one first.

Drivers and other members of the public/industry:

Select **Log In with DataQs Credentials.**

Enter your DataQs username and password and click **Log In.**



Motor Carriers:

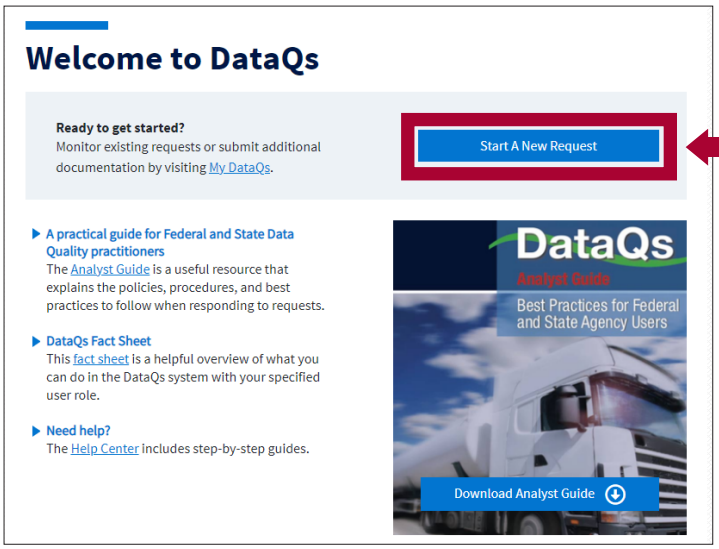
Select **Log In with Portal Credentials.**

Enter your Portal user ID and password and click **Log In.**

Version 2.0 | July 2022

Request a Review

Start a new request and follow the steps in the DataQs submission tool to locate your crash report and provide supporting details and documents.

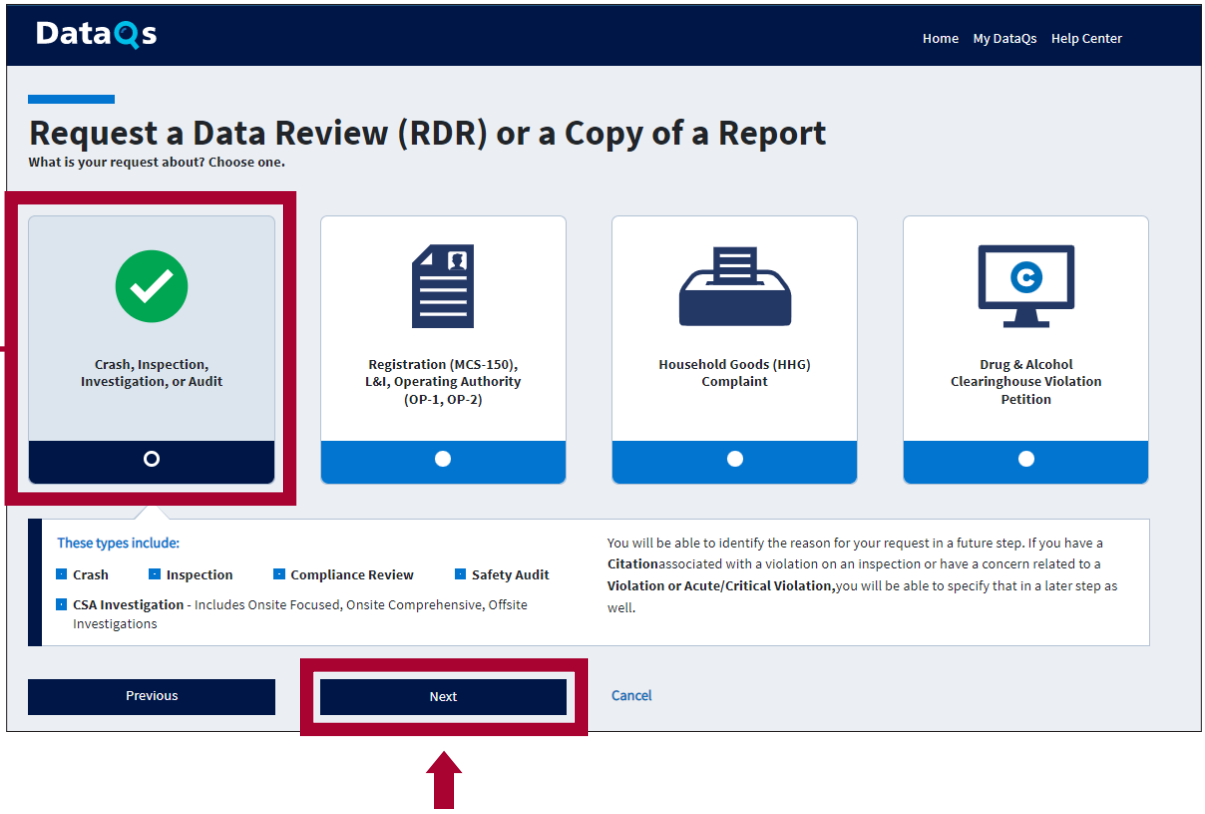


Click "Start a New Request"

Once logged in, you will be taken back to the homepage. Click **Start a New Request** to begin your RDR.

1 Select Your Request Type

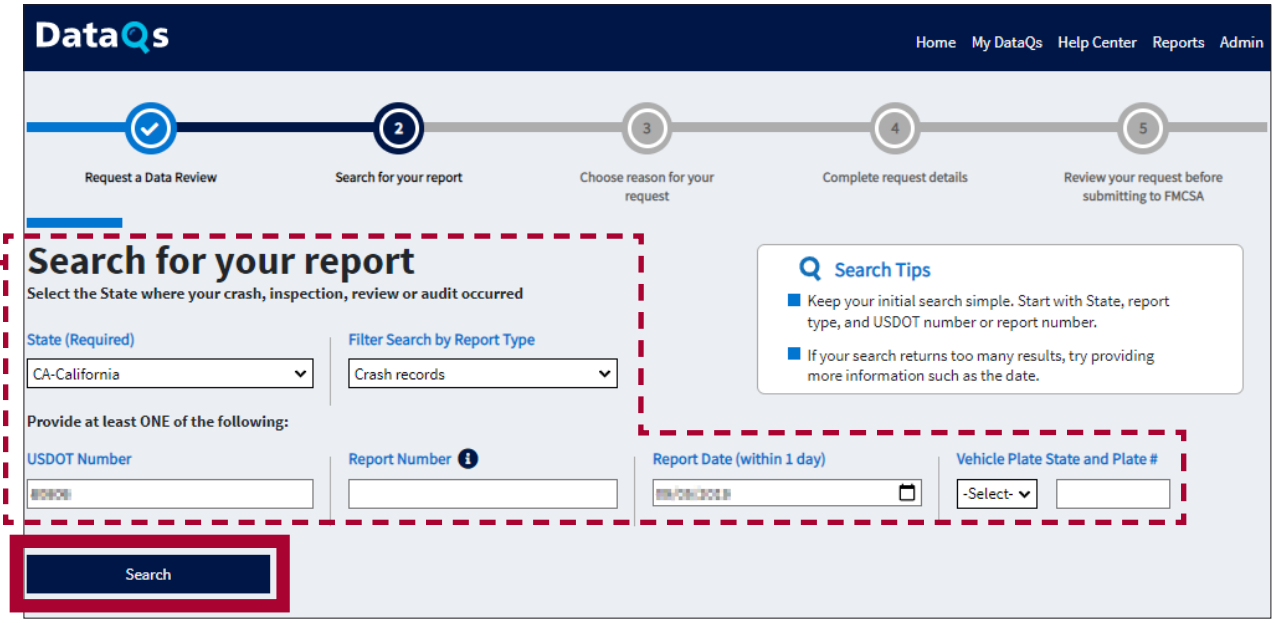
The system will ask you to identify what your RDR is about.



2 Search for Your Crash Report

A Enter Your Search Criteria

CPDP-related RDRs must be associated with an existing crash report.
Search for the report of the crash you want FMCSA to review.



After you have entered your information, click **Search.**

1. Select the **State** where the crash occurred (required).
2. Select **Crash records** from the Report Type dropdown.
   Note: This is optional but will help you find your report faster.
3. Provide **at least ONE** of the following criteria:

USDOT Number

Report Number
This is not the number on the police accident report (PAR). You can find this number on the motor carrier profile in the FMCSA Portal and on FMCSA's Safety Measurement System (SMS) It is also available for drivers on their Pre-Employment Screening Program (PSP) report.

Report Date
If you choose to enter the report date, results will also display the day prior and the day after the date you entered.

Vehicle State and Plate Number

Search Tips

- Keep your initial search simple. Start with State, report type, and USDOT number or report number.
- If your search returns too many results, try providing more information such as the date.
- If your search returns no results, try modifying your search criteria and try again.
- If you still don't see your crash report, it may not have reached FMCSA's systems yet. It can take up to 90 days after the crash for your crash report to appear.

B

Find Your Report in Search Results

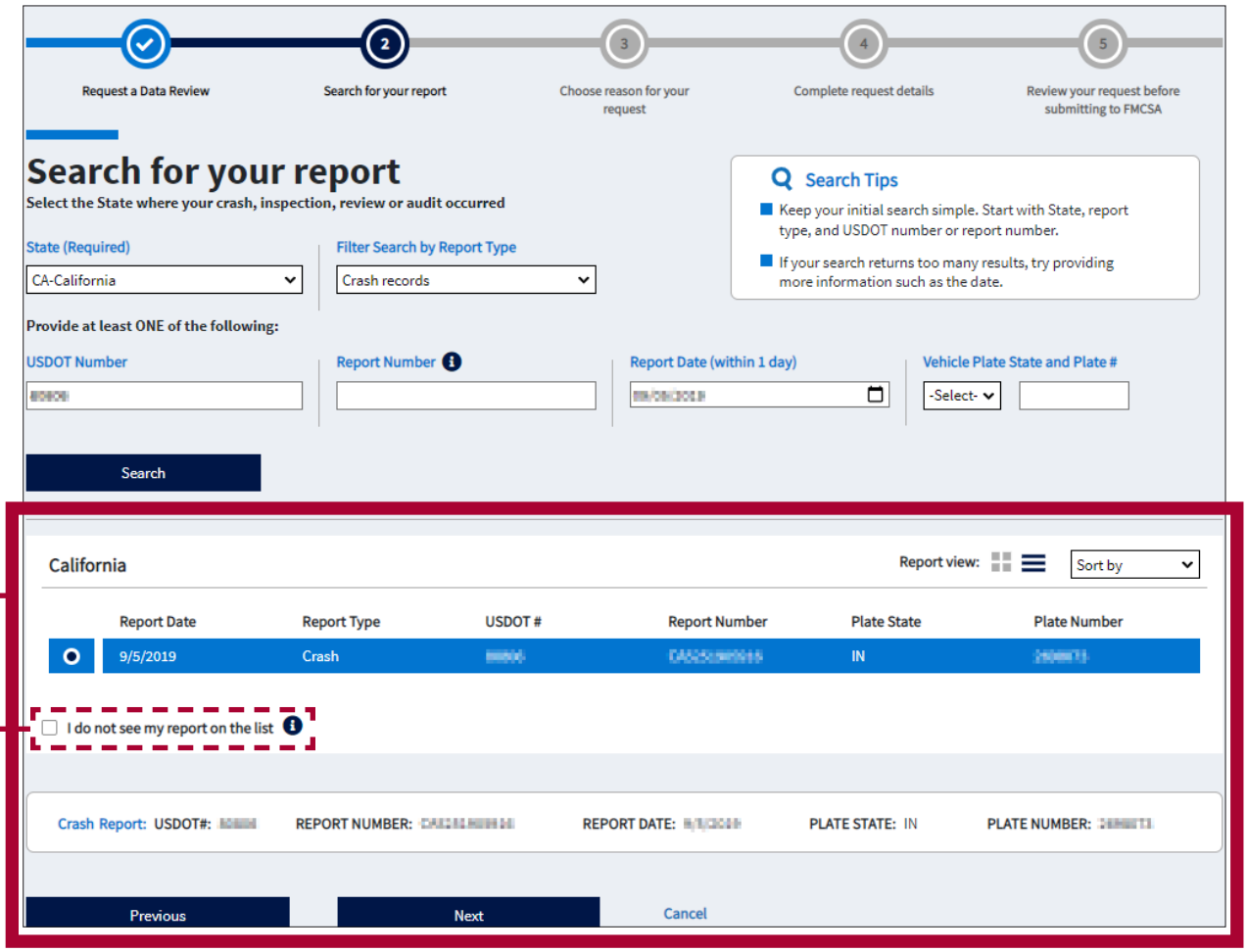
Your results will appear in a table below the search options.

Select the crash report associated with your request by clicking the corresponding radio button.

Click **Next** to continue.

Eligibility Dates

Crashes that occurred before 08/01/2019 are not eligible. If you try to submit with a crash before this date, your RDR will be automatically closed.



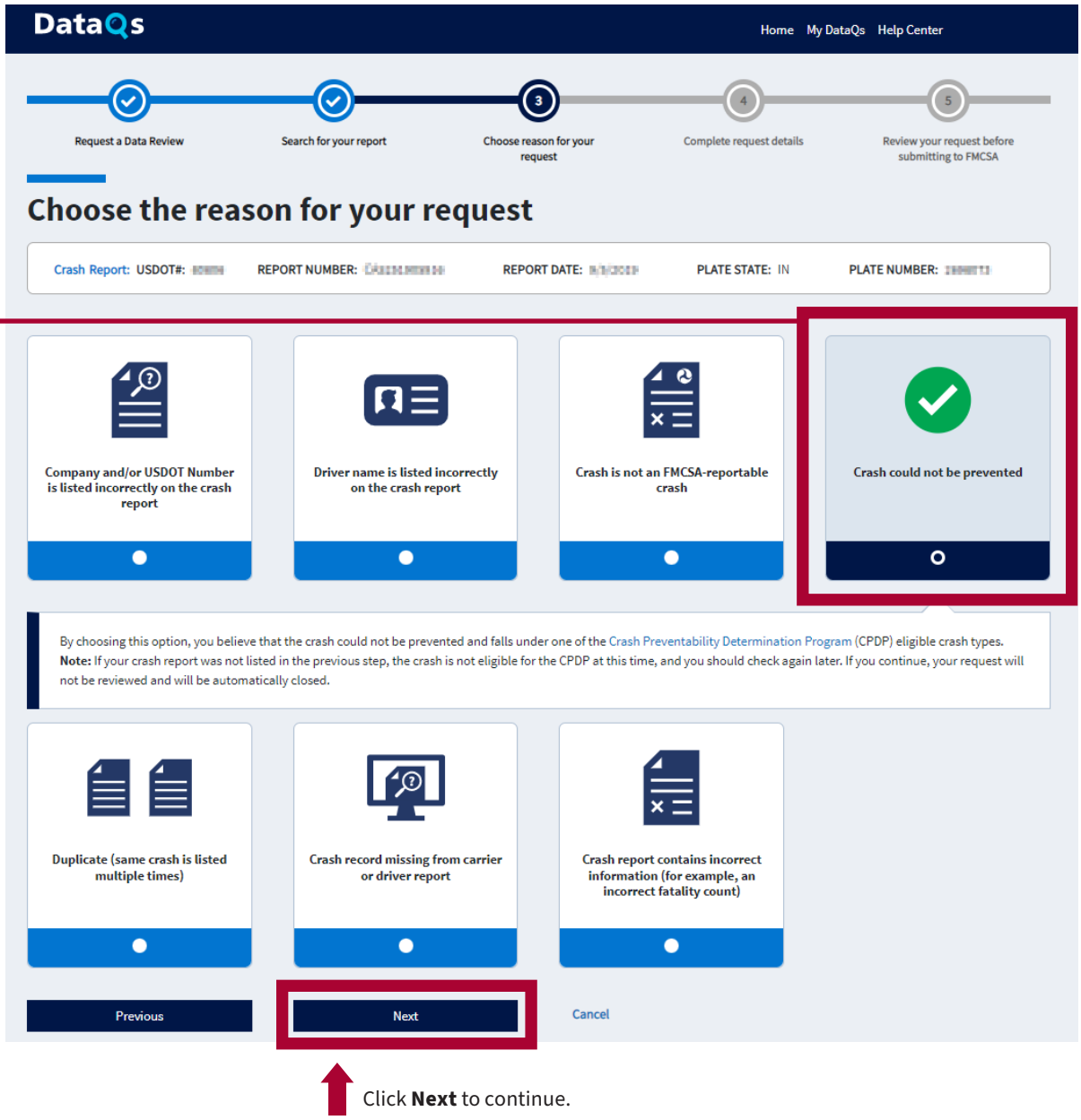
What if I don't see my report?

For CPDP-related RDRs you must locate your report in DataQs before continuing. If don't find your report on the list, it cannot be submitted at this time, and you should check again later. If you click 'I do not see my report on the list' and continue, your request will not be reviewed and will be automatically closed.

3 Choose Your Request Reason and Crash Scenario

A Choose the Reason for Your Request

To request a review of an eligible crash, select **Crash could not be prevented.**

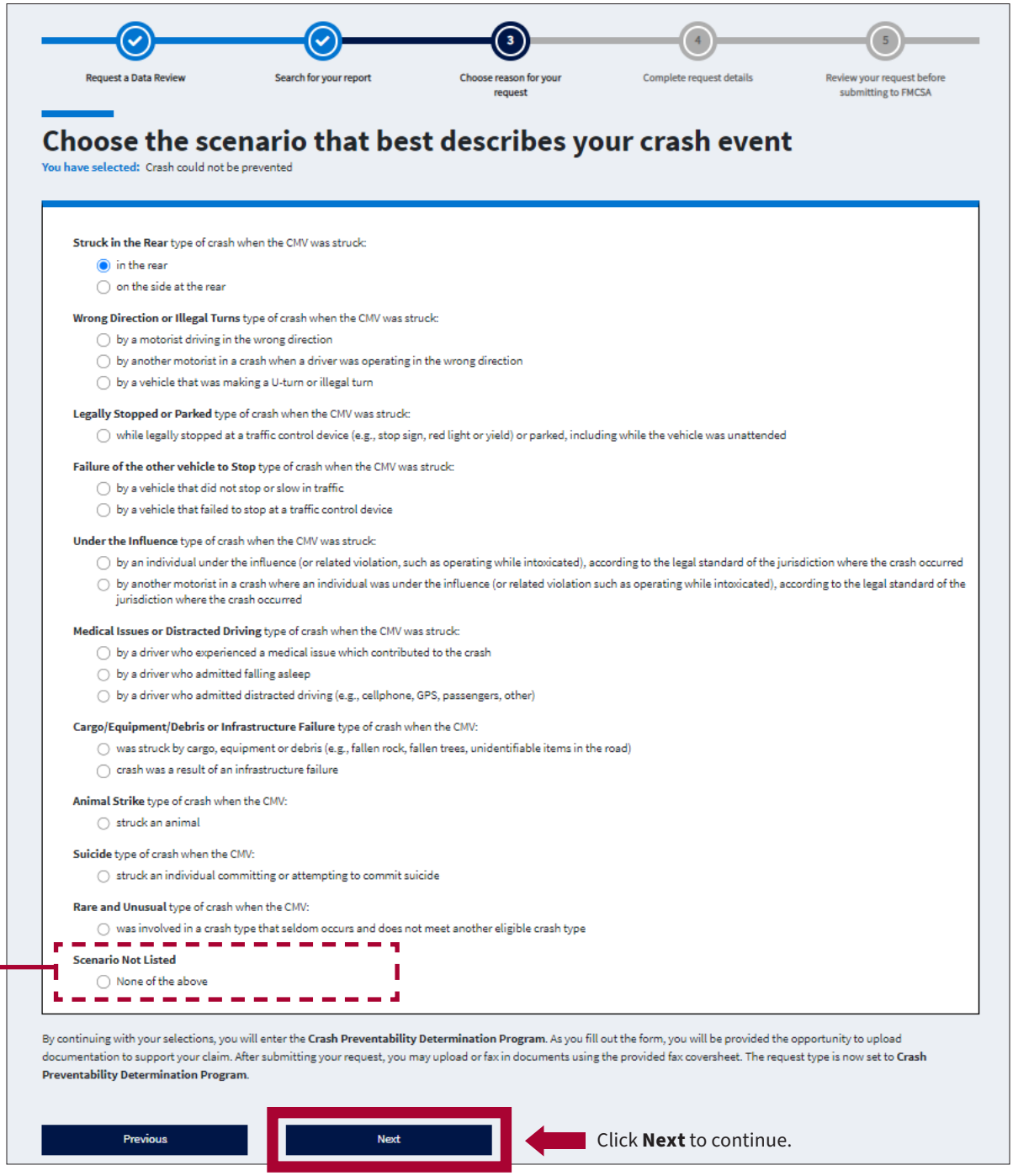


Click **Next** to continue.

B Choose Your Crash Scenario

Choose your crash scenario by selecting the correct radio button. You may only select one option.

Click **Next** to continue.



Why isn't my crash type listed?

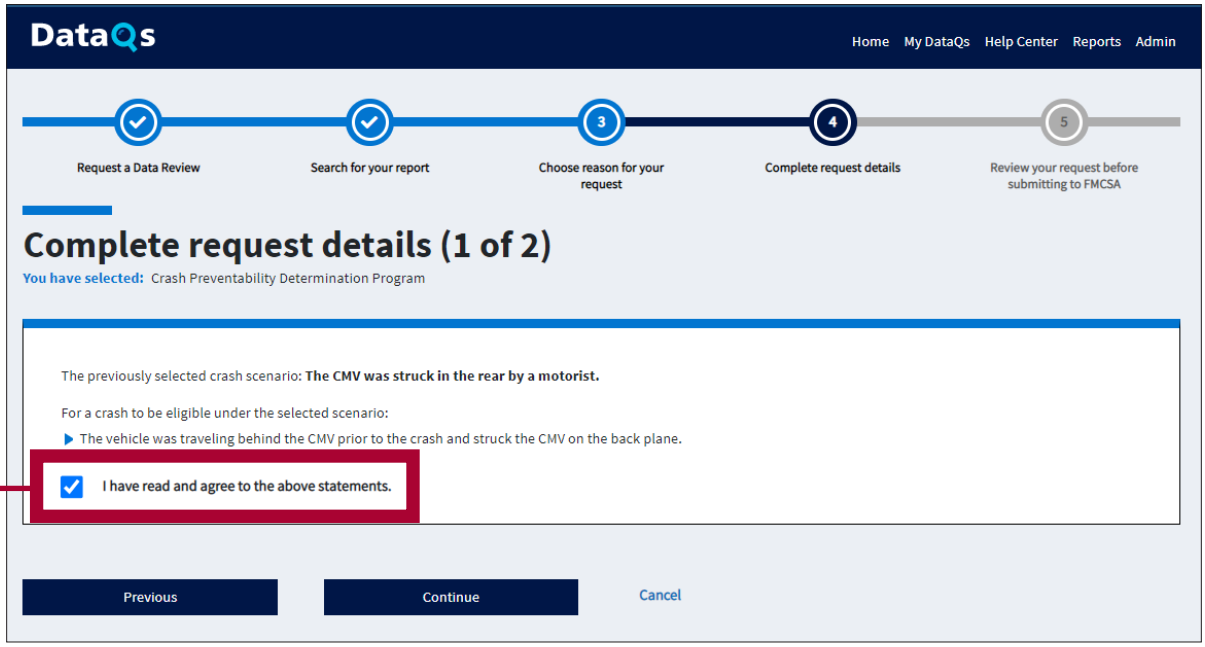
If your crash type is not listed, it is not eligible. If you select Scenario Not Listed (None of the above) and continue, your RDR will not be reviewed and will be automatically closed.

4 Complete Request Details

A Confirm Your Crash Scenario Selection

Review the information on the screen to ensure your selected crash scenario is correct.

If the information is correct, **check the box** and click **Continue**. To choose a different crash scenario, click **Previous**.

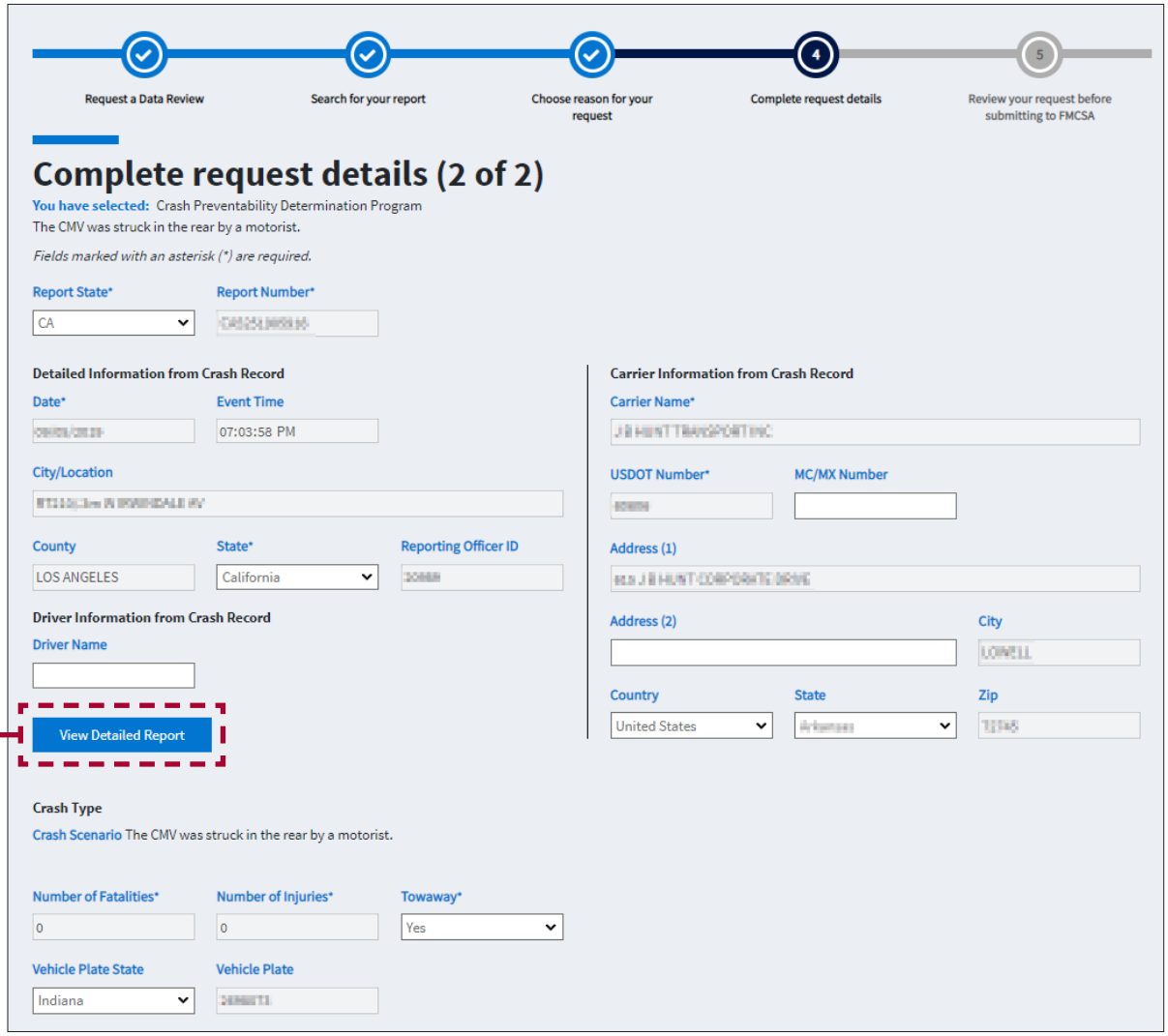


B

Review Details from the Crash Report

The form automatically displays details from your crash report. These details are not editable. While strongly encouraged, entering the Driver's Name is optional.

After reviewing your crash report details, scroll down to upload your Police Accident Report (PAR) and other supporting documents. **A PAR is required for submission.**



View detailed report

To see more about the crash environment or vehicle involved in the crash, click **View Detailed Report** to view the crash report in SMS.

C Add Details and Attach PAR and Other Documents

A Police Accident Report (PAR) is required for submission.

If you don't have your PAR or need to fax your PAR, see instructions on page 12.

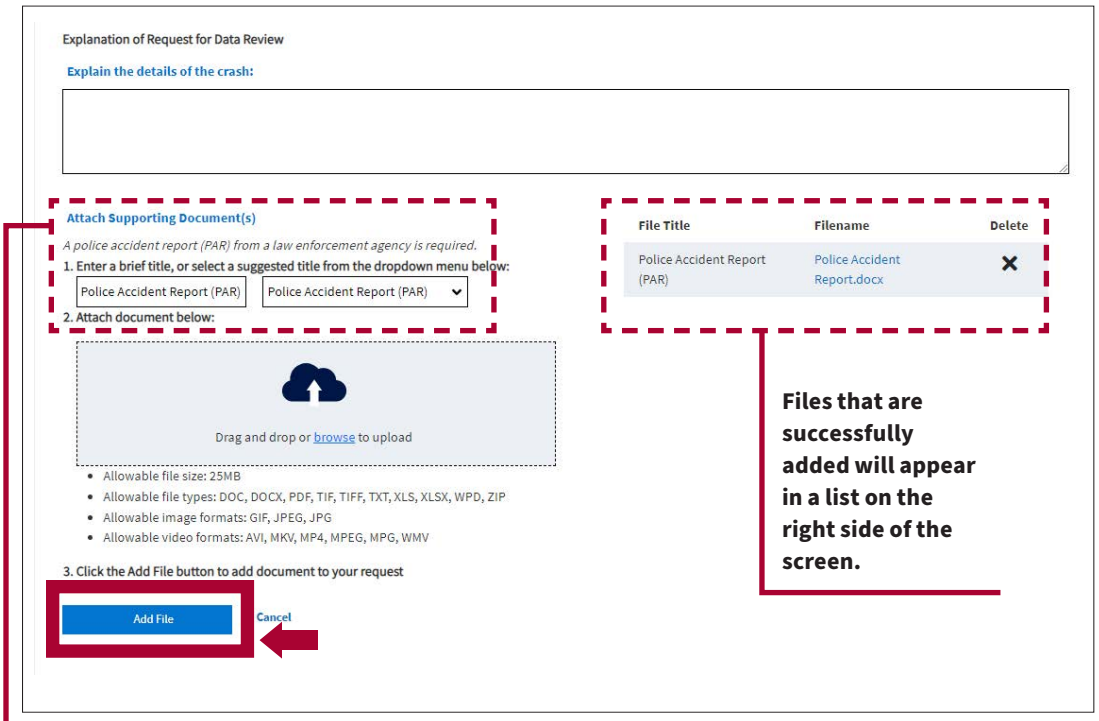
Step 1. Include any details about the crash under **Explanation of Request for Data Review.**

Step 2. Next, upload your PAR and any supporting documents under **Attach Supporting Document(s).**

Step 3. Attach your document by dragging and dropping the file into the gray box or click **browse** to upload a file from your computer.

Step 4. Click **Add File** to attach the document to your request. Repeat these steps for all documents you wish to attach.

Once all your files are added, click **Next** to continue to review your request before submitting.



For your PAR submission you must select "Police Accident Report (PAR)" from the dropdown for DataQs to recognize it as such.

NOTES ON SUPPORTING DOCUMENTS

In addition to the PAR, supporting documents may include, but are not limited to, videos, pictures, insurance documents, court documents, affidavits, eyewitnesses, etc. There is a 25MB file size limit. If your file is too big, you can email it to Crash.Preventability@dot.gov with your request ID.

You have the option to enter a brief title or select a suggested one from the dropdown for all other documents.

DRUG AND ALCOHOL TESTS

Drug and alcohol test results are required for fatal crashes, and must be uploaded or faxed with your RDR.

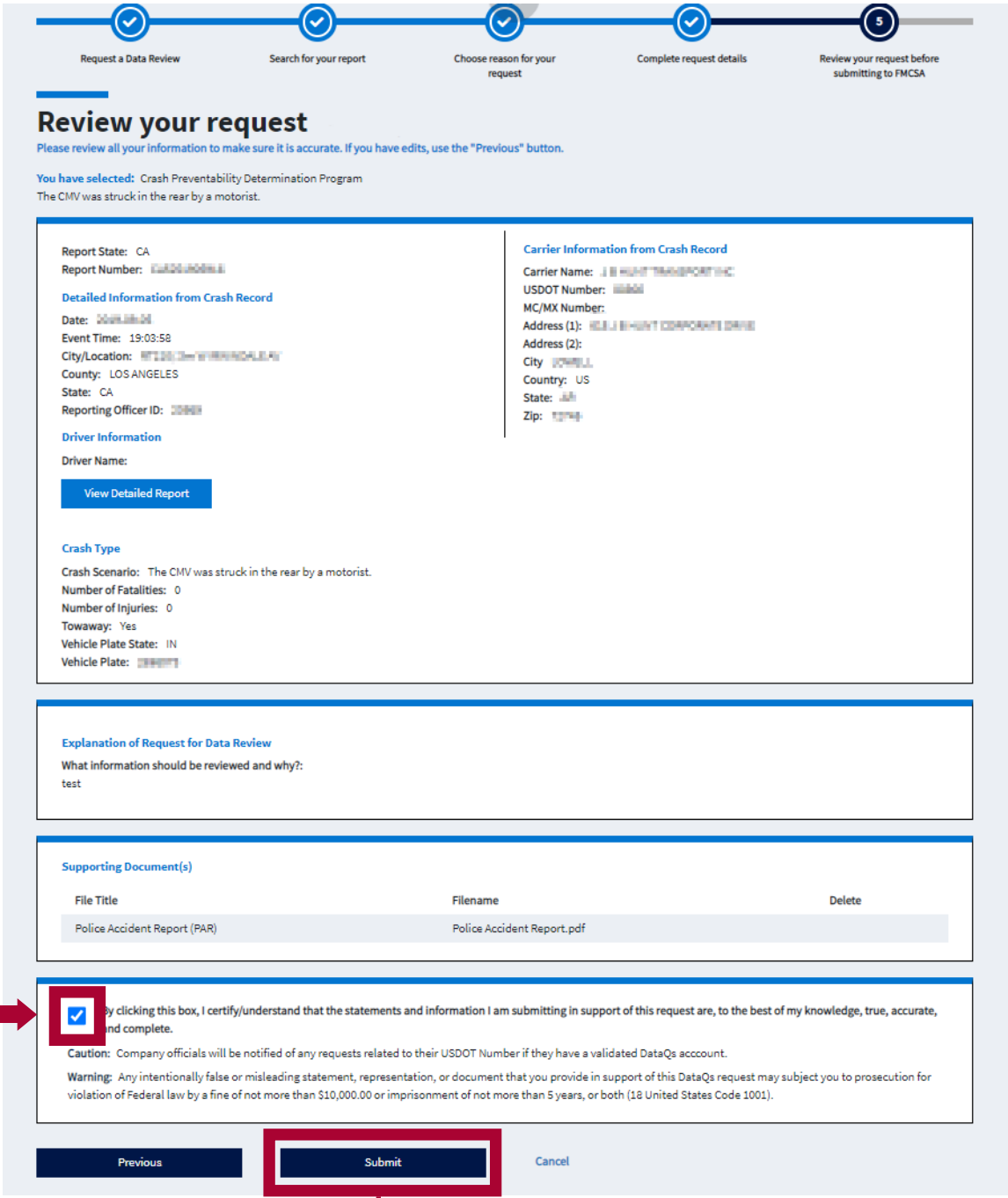
If you are requesting review of a fatal crash and do not include a drug and alcohol test result or an explanation of why the test was not conducted, this may result in an Undecided or Preventable determination.

5 Review and Submit or Save Request

The option to submit will only be available if you attached a PAR. Otherwise, continue to the Submit PAR Later section of this document.

A Review Your Request and Submit to FMCSA

Review the details of your request to confirm they are accurate. To make edits, click **Previous** to navigate back to the screen with the information you need to update. If the details of your request are complete and accurate, **check the box** to certify your submission. Click **Submit** to send your RDR to FMCSA for review.



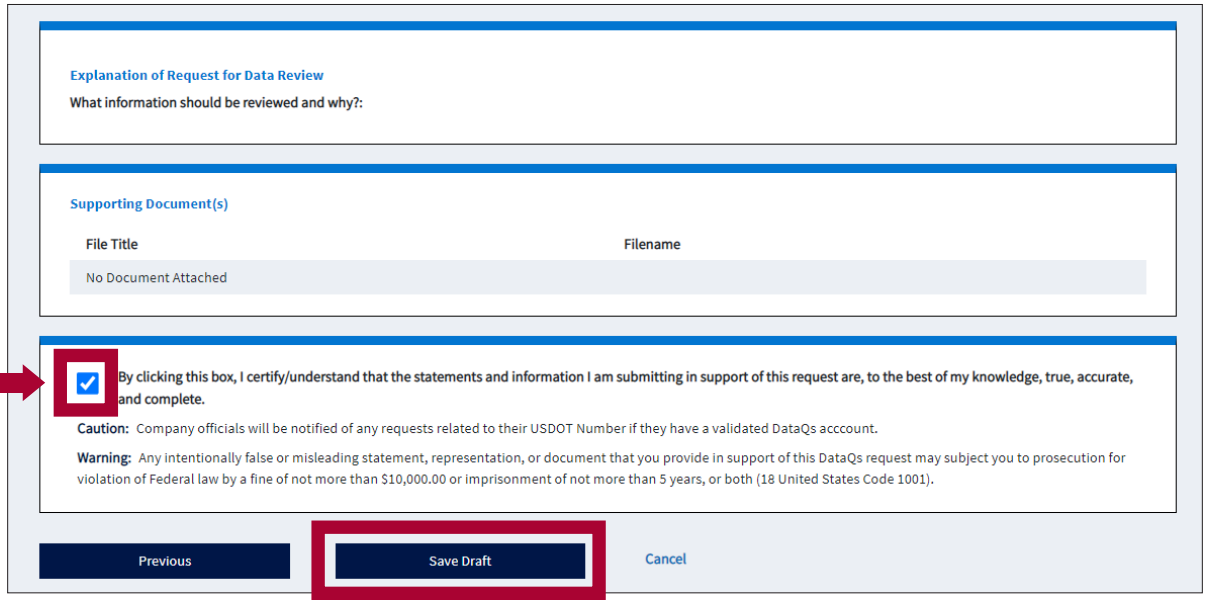
B

Save Your Request as a Draft to Submit PAR Later

If you did not upload your PAR in Step 4, then you will not be able to submit your request. You have the option to Save Draft and either fax your PAR to FMCSA or upload later. Your submission is not complete unless you submit a PAR.

If the details of your request are as complete and accurate as possible, check the box to certify your draft.

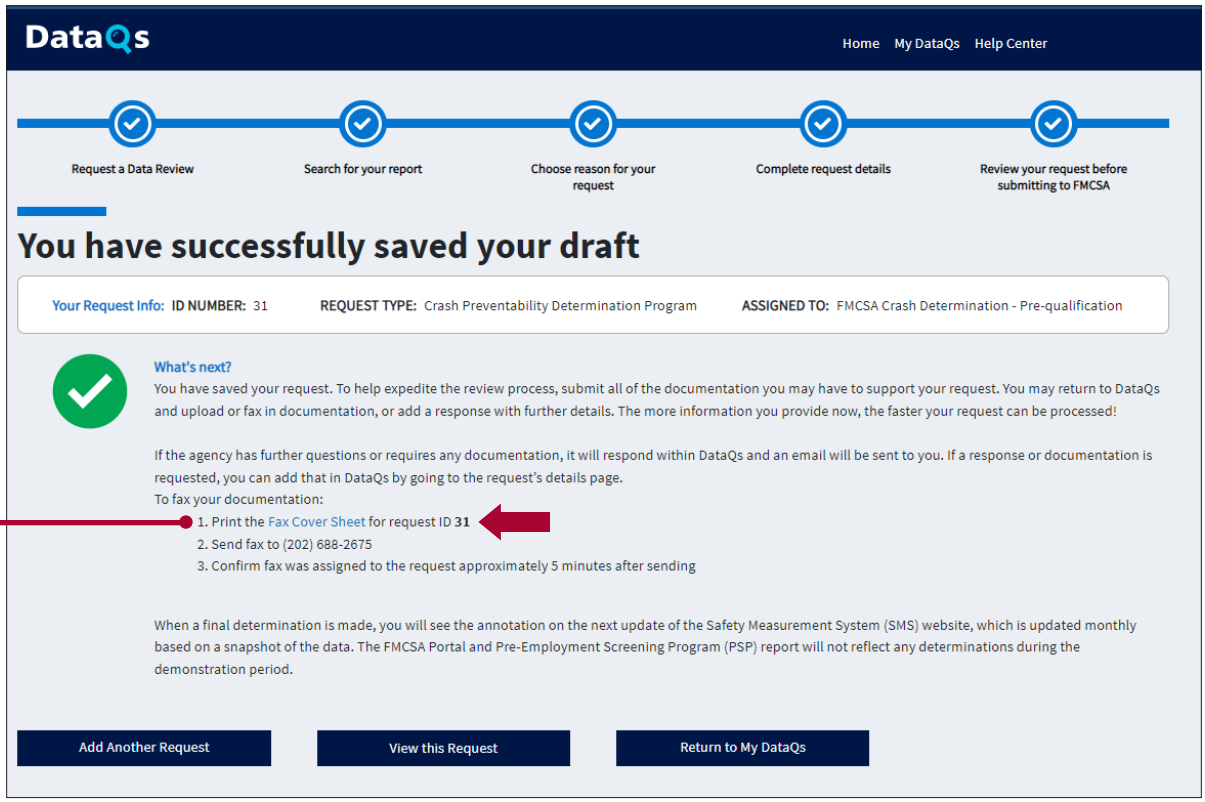
Click **Save Draft.**



Fax or Upload Your PAR Later

Fax Your PAR

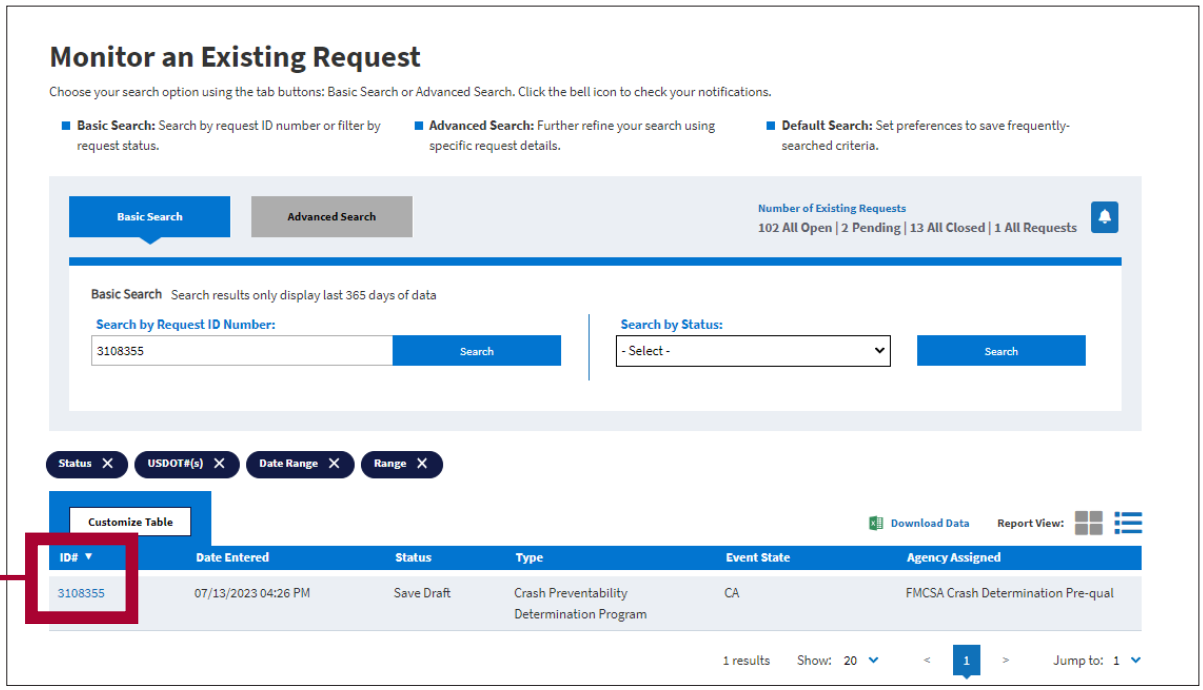
Once your draft is saved, DataQs will provide a link to a cover sheet to be used when faxing your PAR.
Click Fax Cover Sheet and follow the instructions on the screen.
The bar code on the Fax Cover Sheet will automatically assign it to your request.



1 Revising a Saved Request to Upload PAR or Other Documents

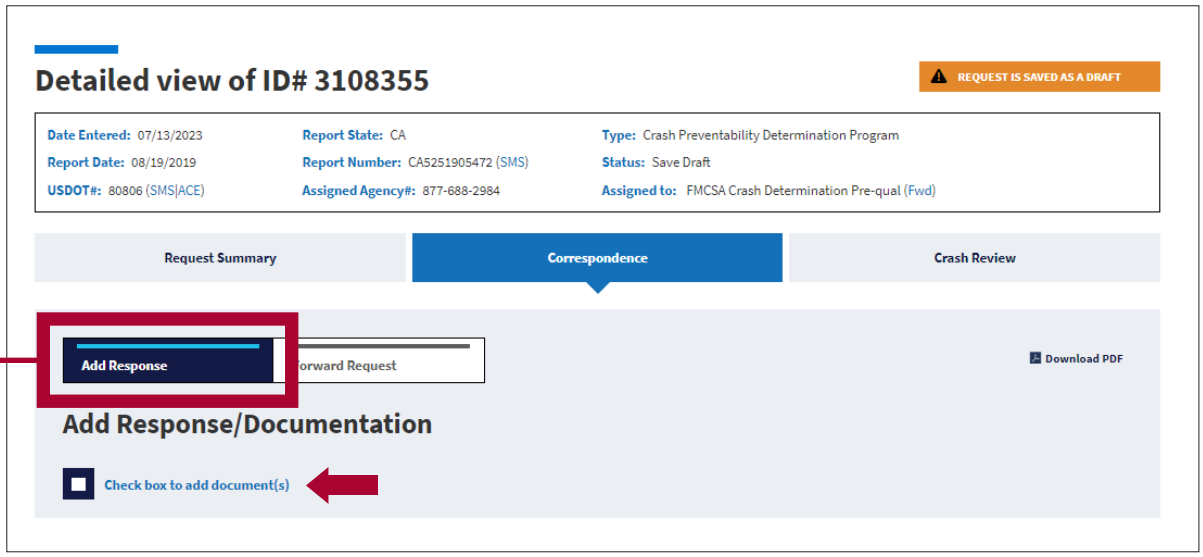
Attach Your PAR

Log into your account and visit the MyDataQs page to upload your PAR or revise your request. Scroll down to the table, and search for your RDR by ID number or other criteria. Select the RDR ID number to open the request.



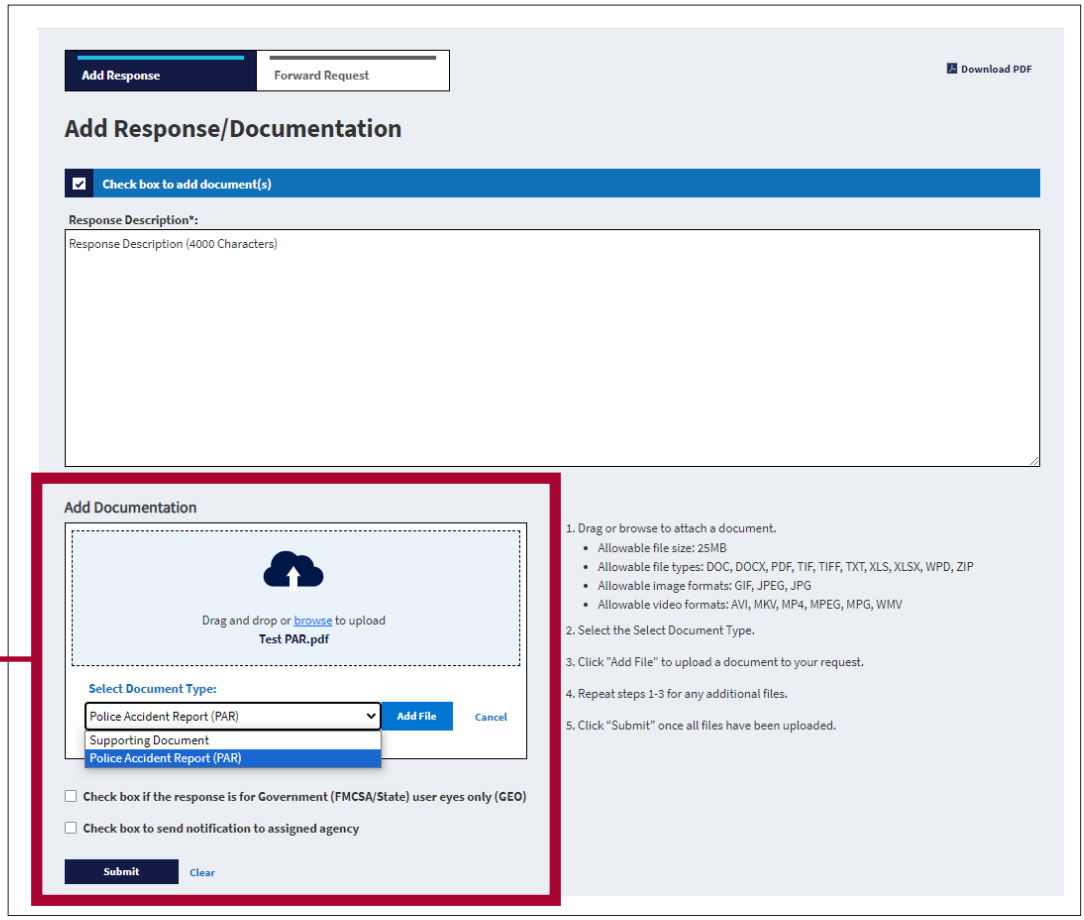
2 Add Response/Documentation

Once you click on the RDR ID number, you are in the saved request and can upload the PAR by selecting **the Correspondence tab**, then **Add Response**, clicking the check box next to **Check box to add document(s),** and following the directions.

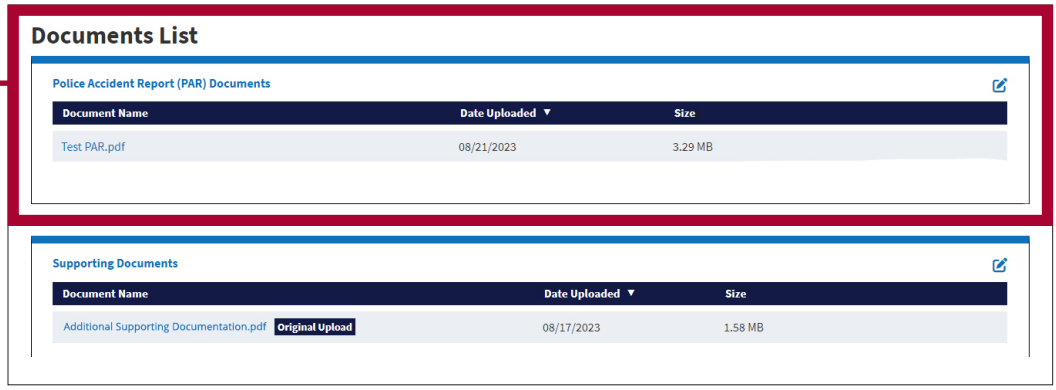


3 Enter Details and Submit

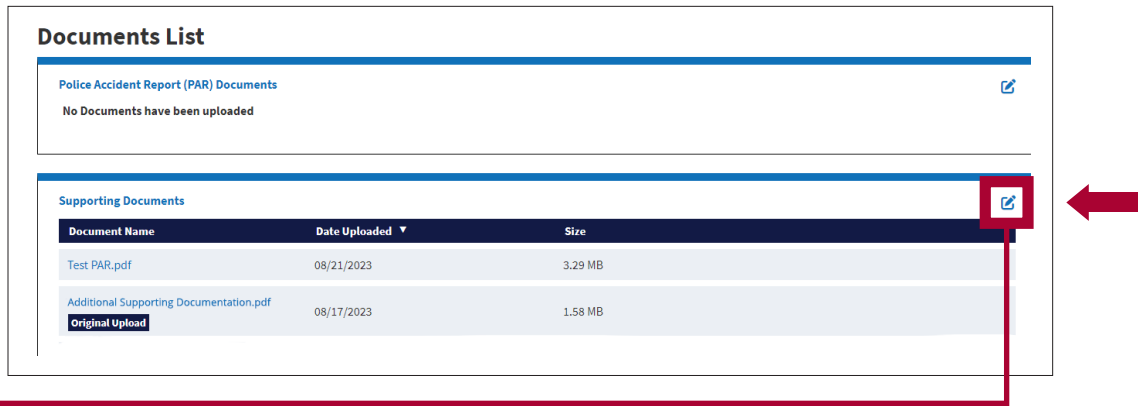
A Describe your supporting documents in the space provided. To upload, drag and drop your file from your computer or click **Browse** and select the file from your saved files. Select **Police Accident Report** from the Document Type dropdown. Click **Add File**. You can upload other supporting documents this same way. Once you are done uploading, click **Submit** to complete your request.



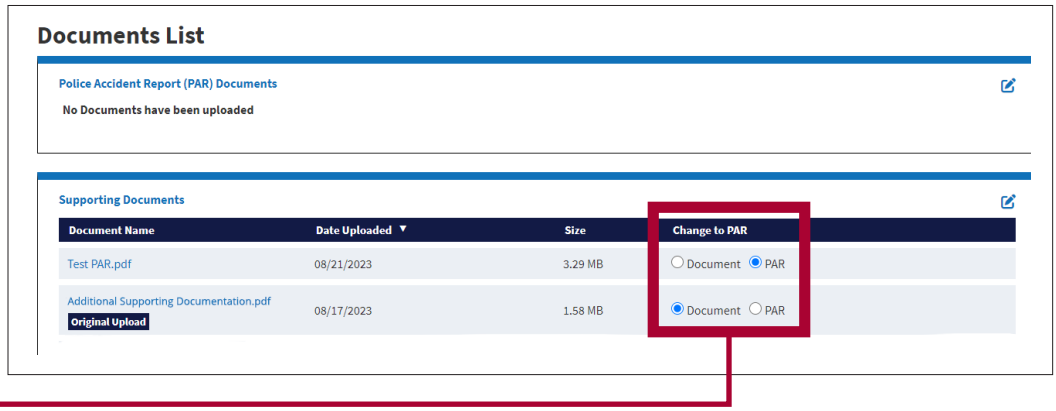
B After clicking submit, you will be brought back to the Request Details screen. You can view your uploaded documents by clicking the **Correspondence** tab and scrolling to the Documents List section. You will see your uploaded PAR under Police Accident Report (PAR) Documents.



C If you forgot to select Police Accident Report (PAR) from the document type dropdown, your document will appear under the Supporting Documents list and your request will still be a draft. To switch the document type to a PAR, click the **edit icon** in the Supporting Documents table.



D Select the **PAR** button next to the PAR you uploaded and click **Save**. This will move the document up to the Police Accident Report (PAR) Documents list and DataQs now recognizes it as a PAR. If you designated the incorrect file, you can switch it back to a supporting document by clicking the Edit icon and selecting Document. **Remember, you must upload a PAR for your submission to be eligible.**



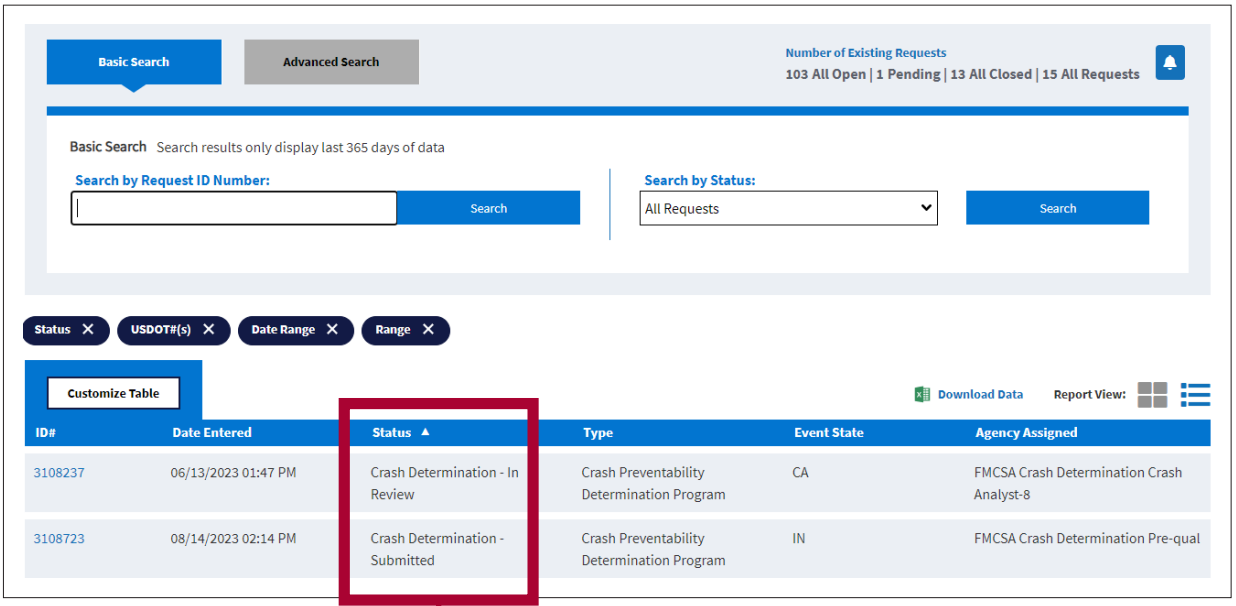
Monitor the Status of Your RDR

You can log in to DataQs and monitor the status of your request at any time.

Log into your account and visit the MyDataQs page. Scroll down to **the table**, and search for your RDR by ID number or other criteria to view the status.

Your request will have one of the following statuses:

- **Submitted:** FMCSA has received the RDR in the system but has not yet begun review.
- **In Review**: The RDR is in the review process.
- **Pending Requestor Response:** FMCSA is waiting for the requestor to provide a document. Requestors must provide response within 14 days.
- **Closed - Not Eligible:** The crash did not meet the requirements of the CPDP.
- **Closed - No Requestor Response:** FMCSA requested additional documents, and they were not received within 14 days.
- **Closed - Determination Made:** FMCSA completed its review of the crash and rendered a determination of Not Preventable, Preventable, or Undecided.



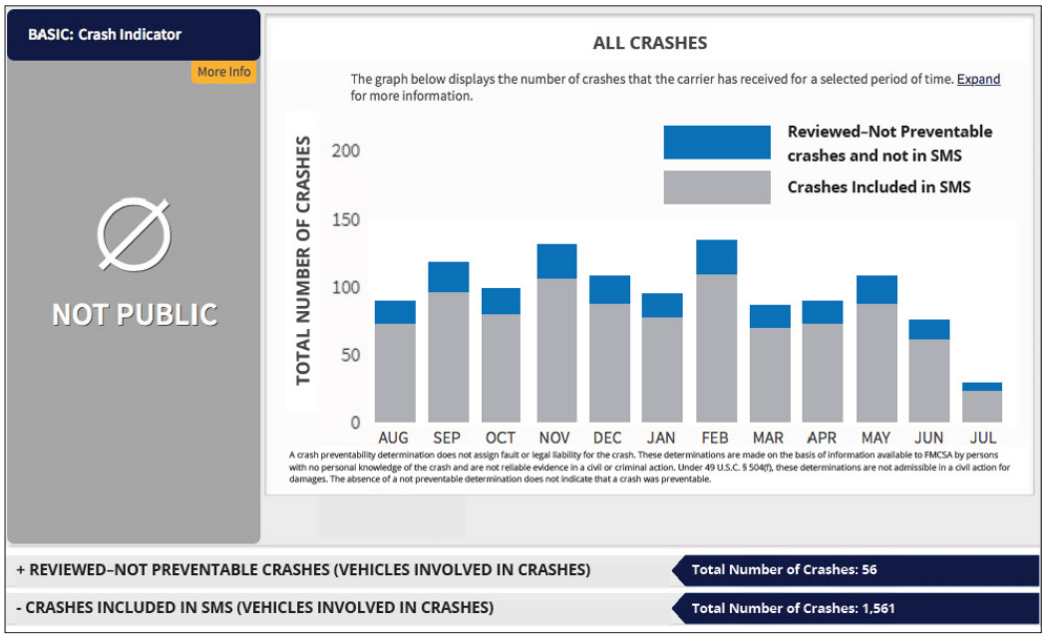
Where to Find Preventability Determinations on SMS and PSP

FMCSA will post determinations to SMS within 60 days of the determination. Not Preventable determinations will be posted to PSP within 60 days of determination.

SMS

On SMS, all crashes reviewed will include a notation about the final determination. In addition, crashes found to be Not Preventable in the Determination Program will not be included in the carrier's Crash Indicator Behavior Analysis and Safety Improvement Category (BASIC).

The Crash Indicator graph will display the total number of crashes with Reviewed – Not Preventable crashes not included in SMS in blue.



Crashes will be displayed in SMS in two distinct lists:

Crashes Determined Not Preventable: Crashes reviewed and found Not Preventable under Crash Preventability Determination Program and not used in SMS Crash BASIC.

– REVIEWED-NOT PREVENTABLE CRASH ACTIVITY (VEHICLES INVOLVED IN CRASHES) — Total Number of Crashes: 394

FMCSA reviewed these crashes as part of the Crash Preventability Determination Program and determined they were Not Preventable. These crashes are not included in the Crash Indicator BASIC calculation.

Report			Driver			Vehicle		Crash			
Date	Number	State	Name	License Number	License State	Plate Number	Plate State	Fatal	Inj.	Tow.	HM
11/16/2021	[redacted]	TX	[redacted]	[redacted]	TX	[redacted]	IN	0	0	Yes	No
11/16/2021	[redacted]	WA	[redacted]	[redacted]	WA	[redacted]	IN	0	0	Yes	No
10/18/2021	[redacted]	TX	[redacted]	[redacted]	CO	[redacted]	IN	0	3	Yes	No

All Crashes in SMS (except crashes determined Not Preventable): Crashes used in SMS (all except those found Not Preventable under Determination Program).

– CRASHES INCLUDED IN SMS (VEHICLES INVOLVED IN CRASHES) — Total Number of Crashes: 1,251

To filter your Crash History based on severity, select the severity below. You can also sort your data by Date, Report Number, Vehicle Type, etc.

(●) All Crashes 1,251 (or)
( ) Fatal Crashes (41)
( ) Injury Crashes (527)
( ) Towaway Crashes (1,077)

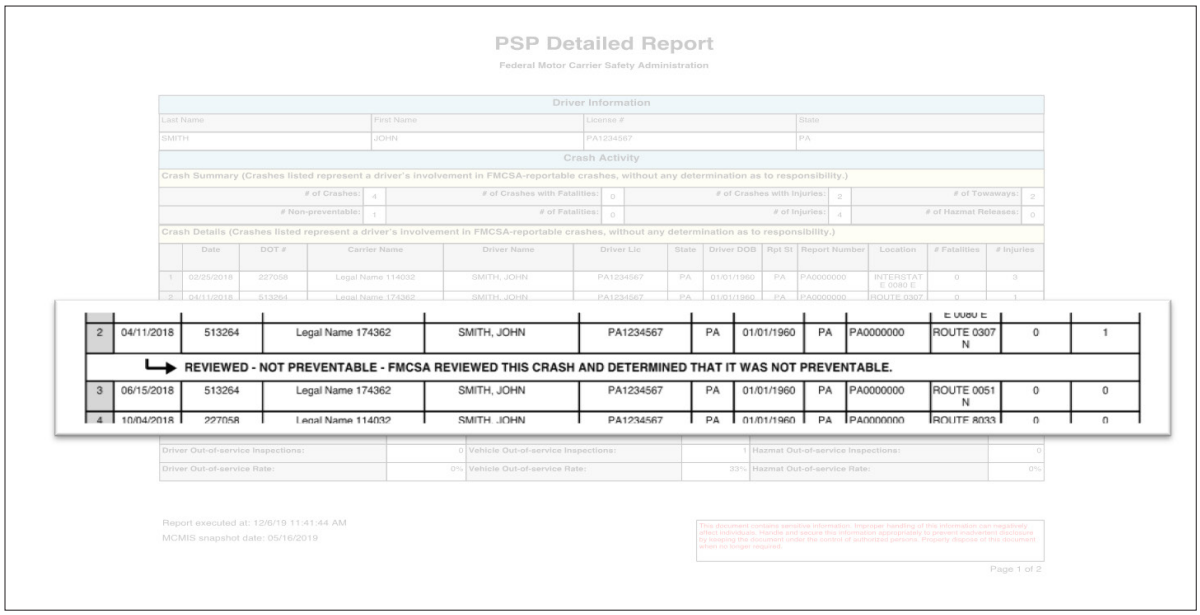
To see crashes that FMCSA has reviewed for participation in the Demonstration Program or reviewed and were determined Undecided or Preventable in the Determination Program, select the determination below. Crashes that were reviewed during the Demonstration Program are not removed from the Crash Indicator BASIC calculation.

( ) All Crashes (or)
( ) Undecided
(●) Preventable
( ) Not Preventable - Demonstration Program

Report			Driver			Vehicle		Crash				Measure = Sum of the Total Weight (TotW) / Avg. PU × UF = 19,327		
Date	Number	State	Name	License Number	License State	Plate Number	Plate State	Fatal	Inj.	Tow.	HM	Severity Weight (SW)	Time Weight (TiW)	Total Weight (TotW)
2/22/[redacted]	[redacted]	OH	[redacted]	[redacted]	IL	[redacted]	IN	0	1	Yes	No	2	1	2
↳ Reviewed - Preventable: FMCSA reviewed this crash and determined that it was preventable.														
9/18/[redacted]	[redacted]	MI	[redacted]	[redacted]	CA	[redacted]	OK	0	1	Yes	No	2	1	2
↳ Reviewed - Preventable: FMCSA reviewed this crash and determined that it was preventable.														

PSP

On PSP, Not Preventable determinations are noted on the PSP Detailed Report.



PSP Detailed Report

Federal Motor Carrier Safety Administration

Driver Information

Last Name	First Name	License #	State
SMITH	JOHN	PA1234567	PA

Crash Activity

Crash Summary (Crashes listed represent a driver's involvement in FMCSA-reportable crashes, without any determination as to responsibility.)

# of Crashes:	4	# of Crashes with Fatalities:	0	# of Crashes with Injuries:	2	# of Towaways:	2
# Non-preventable:	1	# of Fatalities:	0	# of Injuries:	4	# of Hazmat Releases:	0

Crash Details (Crashes listed represent a driver's involvement in FMCSA-reportable crashes, without any determination as to responsibility.)

	Date	DOT #	Carrier Name	Driver Name	Driver Lic	State	Driver DOB	Rpt St	Report Number	Location	# Fatalities	# Injuries
1	02/25/2018	227058	Legal Name 114032	SMITH, JOHN	PA1234567	PA	01/01/1960	PA	PA0000000	INTERSTAT E 0080 E	0	3
2	04/11/2018	513264	Legal Name 174362	SMITH, JOHN	PA1234567	PA	01/01/1960	PA	PA0000000	ROUTE 0307 N	0	1
	REVIEWED - NOT PREVENTABLE - FMCSA REVIEWED THIS CRASH AND DETERMINED THAT IT WAS NOT PREVENTABLE.											
3	06/15/2018	513264	Legal Name 174362	SMITH, JOHN	PA1234567	PA	01/01/1960	PA	PA0000000	ROUTE 0051 N	0	0
4	10/04/2018	227058	Legal Name 114032	SMITH, JOHN	PA1234567	PA	01/01/1960	PA	PA0000000	ROUTE 8033	0	0

Driver Out-of-service Inspections:	0	Vehicle Out-of-service Inspections:	1	Hazmat Out-of-service Inspections:	0
Driver Out-of-service Rate:	0%	Vehicle Out-of-service Rate:	33%	Hazmat Out-of-service Rate:	0%

Report executed at: 12/6/19 11:41:44 AM
MCMIS snapshot date: 05/16/2019

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