



KANSAS

Commercial Vehicle Safety Plan

Federal Motor Carrier Safety Administration's Motor Carrier Safety Assistance Program

**Fiscal Years 2021 - 2023
Annual Update FY 2022**

Date of Approval: August 08, 2022

FINAL CVSP



**U.S. Department of Transportation
Federal Motor Carrier Safety Administration**

Part 1 - MCSAP Overview

Part 1 Section 1 - Introduction

The Motor Carrier Safety Assistance Program (MCSAP) is a Federal grant program that provides financial assistance to States to help reduce the number and severity of accidents and hazardous materials incidents involving commercial motor vehicles (CMV). The goal of the MCSAP is to reduce CMV-involved accidents, fatalities, and injuries through consistent, uniform, and effective CMV safety programs.

A State lead MCSAP agency, as designated by its Governor, is eligible to apply for grant funding by submitting a commercial vehicle safety plan (CVSP), in accordance with the provisions of [49 CFR 350.209, 350.211 and 350.213](#). The lead agency must submit the State's CVSP to the FMCSA Division Administrator on or before the due date each year. For a State to receive funding, the CVSP needs to be complete and include all required documents. Currently, the State must submit a performance-based plan or annual update each year to receive MCSAP funds.

The online CVSP tool (eCVSP) outlines the State's CMV safety objectives, strategies, activities and performance measures and is organized into the following five parts:

- Part 1: MCSAP Overview (FY 2021 - 2023)
- Part 2: Crash Reduction and National Program Elements (FY 2021 - 2023)
- Part 3: National Emphasis Areas and State Specific Objectives (FY 2021 - 2023)
- Part 4: Financial Information (FY 2022)
- Part 5: Certifications and Documents (FY 2022)

You will find that each of the five eCVSP parts listed above contains different subsections. Each subsection category will provide you with detailed explanation and instruction on what to do for completing the necessary tables and narratives.

The MCSAP program includes the eCVSP tool to assist States in developing and monitoring their grant applications. The eCVSP provides ease of use and promotes a uniform, consistent process for all States to complete and submit their plans. States and territories will use the eCVSP to complete the CVSP and to submit a 3-year plan or an Annual Update to a 3-year plan. As used within the eCVSP, the term 'State' means all the States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, and the Virgin Islands.

REMINDERS FOR FY 2022:

Multi-Year plans—All States will be utilizing the multi-year CVSP format. This means that objectives, projected goals, and activities in the plan will cover a full three-year period. The financial information and certifications will be updated each fiscal year.

Annual Updates for Multi-Year plans—States in Year 2 or Year 3 of a multi-year plan will be providing an Annual Update only. States will review the project plan submitted the previous year and indicate any updates for the upcoming fiscal year by answering the "Yes/No" question provided in each Section of Parts 1-3.

- If Yes is indicated selected, the information provided for Year 1 will be editable and State users can make any necessary changes to their project plan. (Note: Trend Analysis information that supports your current activities is not editable.) Answer carefully as there is only one opportunity to select "Yes" before the question is locked.
- If "No" is selected, then no information in this section will be editable and the user should move forward to the next section.

All multi-year and annual update plans have been pre-populated with data and information from their FY 2021 plans. States must carefully review and update this information to reflect FY 2022 activities prior to submission to FMCSA. The financial information and certifications will be updated each fiscal year.

- Any information that is added should detail major programmatic changes. Do not include minor modifications that reflect normal business operations (e.g., personnel changes).
- Add any updates to the narrative areas and indicate changes by preceding it with a heading (e.g., FY 2022 update). Include descriptions of the changes to your program, including how data tables were modified.
- The Trend Analysis areas in each section are only open for editing in Year 1 of a three-year plan. This data is not editable in Years 2 and 3.

Personally Identifiable Information - PII is information which, on its own or matched with other data, would permit identification of an individual. Examples of PII include: name, home address, social security number, driver's license number or State-issued identification number, date and/or place of birth, mother's maiden name, financial, medical, or educational

records, non-work telephone numbers, criminal or employment history, etc. PII, if disclosed to or altered by unauthorized individuals, could adversely affect the Agency's mission, personnel, or assets or expose an individual whose information is released to harm, such as identity theft.

States are reminded **not** to include any PII in their CVSP. The final CVSP approved by FMCSA is required to be posted to a public FMCSA website.

Part 1 Section 2 - Mission/Goal Statement

Please review the description of your State's lead CMV agency's goals or mission. Are there changes that need to be made for the upcoming fiscal year? Before selecting "yes," make sure there are changes to be made as once selected, this answer cannot be changed.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

Instructions:

Briefly describe the mission or goal of the lead State commercial motor vehicle safety agency responsible for administering this Commercial Vehicle Safety Plan (CVSP) throughout the State.

NOTE: Please do not include information on any other FMCSA grant activities or expenses in the CVSP.

The Kansas Highway Patrol (KHP) is designated as the lead agency for commercial vehicle enforcement by the Governor of Kansas. The Patrol administers all CMV enforcement programs, inspections, accidents and uploads the information to Safer. The Patrol's enforcement began as one of the first States to participate in the MCSAP Pilot State Motor Carrier Safety Plan. In recognition of the Federal Motor Carrier Safety Administration's (FMCSA) goal of the reduction of the Large Truck Fatality collision rates and in keeping consistent with the Kansas Highway Patrol Mission and Goals, Troop I will strive to attain the following goals:

- To ensure our commitment of enforcement actions on accident causing violations. This will be accomplished by continuously monitoring reports of State and Federal highway collisions, in an attempt to identify high crash areas and direct enforcement actions accordingly. Kansas MCSAP inspectors will vigorously enforce driver violations, striving to enforce traffic violations and detect impaired drivers operating CMVs. Additionally, all Troop I personnel will actively promote Seat Belt usage, through a combination of enforcement and educational programs.
- Increase contact with other enforcement agencies. Troop I personnel will participate in "Selective Enforcement" events throughout the state. Each Troop I supervisor will strive to conduct one enforcement effort per quarter throughout their respective coverage areas, as well as participate in Regional Enforcement efforts.
- Promote positive public awareness of the Mission of the Kansas Highway Patrol and the MCSAP program, through the Troop I Public Resource Officers. Education will be presented through media, safety programs and public appearances for industry, public, and other enforcement agencies.
- Troop I safety audit personnel will work to assure all Kansas Motor Carrier New Entrants have a Federally mandated safety audit within 12 months of beginning operation.
- Strive for improvement and maintenance, of high quality roadside inspections. This will be accomplished through continued annual training in new CVSA regulations and changes, HM recertification, and monitoring of roadside inspections by the Troop I SafetyNet department.
- Kansas is a predominantly agricultural state. We don't have an influx of Migrant Workers that need to be transported via passenger commercial vehicle. Therefore, the special emphasis plan is not required.
- During the 3rd quarter of 2020, Kansas had an 86.54% usage of Web Services in eRODS vs email, which is above FMCSA's 85% mark. Therefore, the special emphasis plan is not required. However, Kansas will strive to achieve 100% Web Services in eRODS and has implemented requirements to use the web services and additional training in the use of it as well.
- All Kansas CVSA certified inspectors are required to run CDL drivers in CDLIS. During yearly CVSA re-certification training we educate and train inspectors on the importance of CDLIS checks in CDLIS and what to do when they find a prohibited driver. We also send out email reminders when necessary.

- Kansas takes Human Trafficking very seriously. Kansas inspectors are encouraged to attend Human Trafficking classes, where they are trained to recognize human trafficking in CMVs. Kansas works with the Truckers Against Trafficking organization and attends and instructs trainings such as: Operation Archangel, TAT's A Closer Look: Human Trafficking & the Bus Industry 4 part series, and trained troopers during two 4 hour blocks of our Advanced Criminal Interdiction class. Kansas also teaches Human Trafficking during part of our CVSA re-certification.
- Kansas continues to enhance awareness of hazardous materials transportation and violations through annual training. We conduct annual General Hazardous Materials (GHM) recertification and refresher training, as well as a GHM class every summer. There are currently 90 Troopers and local inspectors fully trained in the hazardous materials regulations, with 72 of those also certified to conduct Cargo Tank/Other Bulk Packaging inspections. One MCSAP Trooper is certified by the NTC for hazardous materials instructors. We currently send at least two MCSAP Troopers to the annual COHMED conference and we are active in the Uniform Forms and Procedures Working Group. Kansas MCSAP inspectors are directed to perform a minimum of 10% of their total inspections on hazardous materials carriers.

Part 1 Section 3 - MCSAP Structure Explanation

Please review your State's CMV enforcement program description. You must answer the questions about your grant activities. You must select "yes" to make changes.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

Instructions:

Answer the questions about your grant activities and briefly describe the State's commercial motor vehicle (CMV) enforcement program funded by the MCSAP grant. Please do not include activities or expenses associated with any other FMCSA grant program.

Complete the check boxes below if they affirmatively apply to this CVSP:

- ☐ Initiatives involving "rural roads" are specifically included in this CVSP.
- ☐ The State has voluntarily submitted an annual Training Plan to the National Training Center (NTC).

The Kansas Highway Patrol (KHP) is designated as the lead agency for commercial vehicle enforcement by the Governor of Kansas. The Patrol administers all CMV enforcement programs, inspections, accidents and uploads the information to Safer. The Patrol's enforcement began as one of the first States to participate in the MCSAP Pilot State Motor Carrier Safety Plan.

MCSAP directly encompasses a Captain, nine Lieutenants, 25 full time Technical Troopers dedicated to inspections, nine accident reconstructionists, two part time inspectors, one compliance review officer, one full time safety auditor, one part time safety auditors and five administrative positions to provide the support for all activities. MCSAP also contains one accounting specialist as a support position as well as one part time IT specialists.

The Patrol dedicates one full-time position to the compliance review (CR) program. This Investigator will focus primarily on passenger carriers (party bus) reviews or other significant investigations. In addition to conducting CR's based on the CSA model, we will also investigate complaints to determine if CR's are necessary on those carriers. Kansas will continue evaluating all CMV fatalities to determine if a compliance review is needed based on the collision circumstances and post-crash inspection. The MCSAP funded CR program remains focused on Kansas based interstate carriers. Through non-funded, the Kansas Corporation Commission conducts compliance reviews on intrastate operations to provide greater continuity with effective enforcement of the FMCSRs upon all motor carriers operating in the state.

Of the personnel above the Kansas New Entrant program is comprised of an Administrative Lieutenant, and two Safety & Health Inspectors. One of the Safety & Health Inspectors is a full time employee and one is part-time; both are civilians and conduct New Entrant Safety Audits. The New Entrant program is supplemented by four technical troopers and a Law Enforcement Officer who complete audits on a part time basis. In addition, all New Entrant personnel with the exception of the civilian support position are trained in CVSA Level I, Bulk Packaging, Cargo Tank, Hazardous Materials inspections. The employees must meet and sustain all qualifications to the Federal and State standards to maintain their employment.

Kansas has a Public Resource Officer (PRO) program, which has assisted the industry as well as our inspectors with different types of safety issues. We have one full time Technical Trooper and one part time PRO assigned supplementing our outreach efforts with other MCSAP personnel as necessary to meet industry requests. During Kansas' Public Education and outreach efforts, Kansas will place special emphasis on education and outreach activities, targeting new drivers and the senior driving populations of both CMV and non-CMV's.

The Patrol has trained numerous agencies over the past 35 years. The Patrol partners through memorandum of understandings (MOUs) with 21 other local enforcement agencies. Through the MOUs the Patrol has added 36 additional enforcement personnel throughout the state who participate in CMV inspections and enforcement. If these inspector's receive their inspector training at the Patrol's training facility, the training, overnight stay, and training materials are covered by MCSAP funding. All other operating expenses for our MOU partners are paid by the MOU agency. Through FMCSA's MCSAP Programs, the Patrol currently employs or partners through MOUs with local agencies, 356 NAS certified inspectors.

Kansas continues to enhance awareness of hazardous materials transportation and violations through annual training. We conduct annual General Hazardous Materials (GHM) recertification and refresher training, as well as a GHM class every summer. There are currently 90 Troopers and local inspectors fully trained in the hazardous materials regulations, with 72 of those also certified to conduct Cargo Tank/Other Bulk Packaging inspections.

One MCSAP Trooper is certified by the NTC for hazardous materials instructors. We currently send at least two MCSAP Troopers to the annual COHMED conference and we are active in the Uniform Forms and Procedures Working Group. Kansas MCSAP inspectors are directed to perform a minimum of 10% of their total inspections on hazardous materials carriers.

Enhanced monitoring of out-of-service vehicles and drivers insures that only safe CMVs continue to operate in Kansas. We continue to monitor out-of-service violations by use of covert activities, re-inspection procedures, and follow-up with motor carriers. At fixed sites, we survey vehicles and drivers to ensure violations have been corrected. Additionally, we monitor violations of out-of-service orders for problem drivers and motor carriers. We currently have a procedure to notify and contact motor carriers to ensure driver/vehicle inspection violations are corrected.

All Kansas officers have been trained and instructed to issue misdemeanor citations to drivers for the applicable out-of-service violations, as well as other applicable violations, of the Federal Motor Carrier Safety Regulations (FMCSR) discovered during roadside inspections. This change in policy emphasizes the driver's increased role, understanding, responsibility, and holds them accountable and liable for areas under their purview.

The KCC will assess civil penalties to all motor carriers for the applicable OOS violations of the FMCSRs discovered during roadside inspection as determined by the CVSA North American Standard Out-Of-Service criteria. This program emphasizes the increased role, understanding, and responsibility of motor carriers and holds them accountable and liable for areas under their purview.

Commercial Vehicle Drug Interdiction/Homeland Security programs will continue to be stressed during the upcoming year. When schedules allow, we will send selected personnel to DIAP/Homeland Security approved training. We will continue to have personnel participate in HIDTA (High Intensity Drug Trafficking Area) funded lanes and enforcements during the upcoming year and will emphasize drug interdiction activities during statewide efforts.

The Kansas Highway Patrol utilizes a Performance Based Brake Tester (PBBT). This equipment was purchased in CY2010. Training on the equipment was held in Kansas in early CY2011. The CMVs are screened for braking efficiency. Due to wear and tear on the PBBT during travel across the state over the years, Kansas has placed this PBBT at the Liberal, Kansas scale facility, where it will be utilized at the direction of the scale facility Lieutenant.

During FFY 2021 & 2022, Kansas will train and equip selected Technical Troopers in the area of post-crash inspections. These individuals will complete in-depth post-crash inspections for serious injury and fatality crashes involving CMVs, with the hope of identifying any violations which may have been causation factors in the crash and documenting those violations in a detailed post-crash inspection report.

Part 1 Section 4 - MCSAP Structure

Please review your State's MCSAP structure information. Are there changes that need to be made for the upcoming fiscal year? Before selecting "yes," make sure there are changes to be made as once selected, this answer cannot be changed.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

Instructions:

Complete the following tables for the MCSAP lead agency, each subrecipient and non-funded agency conducting eligible CMV safety activities.

The tables below show the total number of personnel participating in MCSAP activities, including full time and part time personnel. This is the total number of non-duplicated individuals involved in all MCSAP activities within the CVSP. (The agency and subrecipient names entered in these tables will be used in the National Program Elements—Roadside Inspections area.)

The national program elements sub-categories represent the number of personnel involved in that specific area of enforcement. FMCSA recognizes that some staff may be involved in more than one area of activity.

Lead Agency Information	
Agency Name:	KANSAS HIGHWAY PATROL
Enter total number of personnel participating in MCSAP activities	362
National Program Elements	Enter # personnel below
Driver and Vehicle Inspections	356
Traffic Enforcement Activities	356
Investigations*	9
Public Education and Awareness	2
Data Collection and Reporting	5
* Formerly Compliance Reviews and Includes New Entrant Safety Audits	

Subrecipient Information	
Agency Name:	
Enter total number of personnel participating in MCSAP activities	0
National Program Elements	Enter # personnel below
Driver and Vehicle Inspections	0
Traffic Enforcement Activities	0
Investigations*	0
Public Education and Awareness	0
Data Collection and Reporting	0
* Formerly Compliance Reviews and Includes New Entrant Safety Audits	

Non-funded Agency Information	
Total number of agencies:	21
Total # of MCSAP Participating Personnel:	39

Part 2 - Crash Reduction and National Program Elements

Part 2 Section 1 - Overview

Part 2 allows the State to provide past performance trend analysis and specific goals for FY 2021 - 2023 in the areas of crash reduction, roadside inspections, traffic enforcement, audits and investigations, safety technology and data quality, and public education and outreach.

Note: For CVSP planning purposes, the State can access detailed counts of its core MCSAP performance measures. Such measures include roadside inspections, traffic enforcement activity, investigation/review activity, and data quality by quarter for the most recent five fiscal years using the Activity Dashboard on the A&I Online website. The Activity Dashboard is also a resource designed to assist the State with preparing their MCSAP-related quarterly reports and is located at: <https://ai.fmcsa.dot.gov>. A user id and password are required to access this system.

In addition, States can utilize other data sources available on the A&I Online website as well as internal State data sources. It is important to reference the data source used in developing problem statements, baselines and performance goals/objectives.

Part 2 Section 2 - CMV Crash Reduction

Please review the description of your State's crash reduction problem statement, goals, program activities and monitoring. Are there changes that need to be made for the upcoming fiscal year? Before selecting "yes," make sure there are changes to be made as once selected, this answer cannot be changed.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

The primary mission of the Federal Motor Carrier Safety Administration (FMCSA) is to reduce crashes, injuries and fatalities involving large trucks and buses. MCSAP partners also share the goal of reducing commercial motor vehicle (CMV) related crashes.

Trend Analysis for 2015 - 2019

Instructions for all tables in this section:

Complete the tables below to document the State's past performance trend analysis over the past five measurement periods. All columns in the table must be completed.

- Insert the beginning and ending dates of the five most recent State measurement periods used in the Measurement Period column. The measurement period can be calendar year, Federal fiscal year, State fiscal year, or any consistent 12-month period for available data.
- In the Fatalities column, enter the total number of fatalities resulting from crashes involving CMVs in the State during each measurement period.
- The Goal and Outcome columns relate to each other and allow the State to show its CVSP goal and the actual outcome for each measurement period. The goal and outcome must be expressed in the same format and measurement type (e.g., number, percentage, etc.).
 - In the Goal column, enter the goal from the corresponding CVSP for the measurement period.
 - In the Outcome column, enter the actual outcome for the measurement period based upon the goal that was set.
- Include the data source and capture date in the narrative box provided below the tables.
- If challenges were experienced while working toward the goals, provide a brief narrative including details of how the State adjusted the program and if the modifications were successful.
- The Trend Analysis area is only open for editing during Year 1 of a 3-year plan. This data is not editable in Years 2 and 3.

ALL CMV CRASHES

Select the State's method of measuring the crash reduction goal as expressed in the corresponding CVSP by using the drop-down box options: (e.g. large truck fatal crashes per 100M VMT, actual number of fatal crashes, actual number of fatalities, or other). Other can include injury only or property damage crashes.

Goal measurement as defined by your State: Actual # Fatal Crashes

If you select 'Other' as the goal measurement, explain the measurement used in the text box provided:

Measurement Period (Include 5 Periods)		Fatalities	Goal	Outcome
Begin Date	End Date			
01/01/2019	12/31/2019	77	48	77
01/01/2018	12/31/2018	71	49	71
01/01/2017	12/31/2017	74	50	74
01/01/2016	12/31/2016	60	51	60
01/01/2015	12/31/2015	44	52	44

MOTORCOACH/PASSENGER CARRIER CRASHES

Select the State's method of measuring the crash reduction goal as expressed in the corresponding CVSP by using the drop-down box options: (e.g. large truck fatal crashes per 100M VMT, actual number of fatal crashes, actual number of fatalities, other, or N/A).

Goal measurement as defined by your State: Actual # Fatal Crashes

If you select 'Other' or 'N/A' as the goal measurement, explain the measurement used in the text box provided:

Measurement Period (Include 5 Periods)		Fatalities	Goal	Outcome
Begin Date	End Date			
01/01/2019	12/31/2019	1	0	1
01/01/2018	12/31/2018	1	0	1
01/01/2017	12/31/2017	0	0	0
01/01/2016	12/31/2016	1	0	1
01/01/2015	12/31/2015	0	0	0

Hazardous Materials (HM) CRASH INVOLVING HM RELEASE/SPILL

Hazardous material is anything that is listed in the hazardous materials table or that meets the definition of any of the hazard classes as specified by Federal law. The Secretary of Transportation has determined that hazardous materials are those materials capable of posing an unreasonable risk to health, safety, and property when transported in commerce. The term hazardous material includes hazardous substances, hazardous wastes, marine pollutants, elevated temperature materials, and all other materials listed in the hazardous materials table.

For the purposes of the table below, HM crashes involve a release/spill of HM that is part of the manifested load. (This does not include fuel spilled from ruptured CMV fuel tanks as a result of the crash).

Select the State's method of measuring the crash reduction goal as expressed in the corresponding CVSP by using the drop-down box options: (e.g., large truck fatal crashes per 100M VMT, actual number of fatal crashes, actual number of fatalities, other, or N/A).

Goal measurement as defined by your State: Actual # Fatal Crashes

If you select 'Other' or 'N/A' as the goal measurement, explain the measurement used in the text box provided:

Measurement Period (Include 5 Periods)		Fatalities	Goal	Outcome
Begin Date	End Date			
01/01/2019	12/31/2019	0	0	0
01/01/2018	12/31/2018	0	0	0
01/01/2017	12/31/2017	0	0	0
01/01/2016	12/31/2016	0	0	0
01/01/2015	12/31/2015	0	0	0

Enter the data sources and capture dates of the data listed in each of the tables above.

MCMIS - July 2020

Narrative: Describe any difficulties achieving the goal, problems encountered, obstacles overcome, lessons learned, etc.

The challenge for Kansas will always be how to reduce already low number of fatality collisions when combined with the number of Kansas rural road miles and two lane roads. The Kansas Legislature provided an additional challenge to Kansas during the 2014 Legislative Session, when they passed a bill which was ultimately signed into law. This law exempted CMVs engaged in intrastate commerce, with a GVWR of 26,000 pounds or less, of all applicable safety regulations with the exception of load securement and annual inspection requirements.

This law went into effect on July 1, 2014, and a negative impact on the motoring public was realized, which caused the legislature to make changes to the law in 2015. During the 2015 Kansas Legislative Session, due to numerous crashes involving CMVs with a GVWR of 26,000 pounds or less engaged in intrastate commerce, the legislature brought back in "For Hire" carriers in their entirety, load securement, annual inspection, and coupling device regulations for "Private Carriers". There were no further changes during the 2016 or 2017 Kansas Legislative Sessions.

Another difficulty is our states speed limits, which is 75 miles per hour on the interstate. The increased speeds on interstates mean crash severity is exponentially exacerbated when a crash occurs.

Narrative Overview for FY 2021 - 2023

Instructions:

The State must include a reasonable crash reduction goal for their State that supports FMCSA's mission to reduce the national number of crashes, injuries and fatalities involving commercial motor vehicles. The State has flexibility in setting its goal and it can be based on raw numbers (e.g., total number of fatalities or CMV crashes), based on a rate (e.g., fatalities per 100 million VMT), etc.

Problem Statement Narrative: Describe the identified problem, include baseline data and identify the measurement method.

Over the past decade of FARS accident data (CY2010 – CY2020), Kansas has achieved significant improvements regarding CMV safety. Kansas has been successful in reducing all CMV accidents over the last decade but continues to have difficulty maintaining a reduced number of deaths. Within the past ten years, Kansas has reported 72 fatal accidents in CY2007 compared to 44 fatal accidents in CY2014 which was Kansas' best reporting year showing a 25% reduction in fatal accidents from the ten year average.

Kansas does not have an isolated CMV crash corridor. KS FARS Data - June 2017, analyzed from CY 2011 through CY 2015, indicated that Johnson, Sedgwick, Wyandotte, and Shawnee counties represent 37% of all KS CMV collisions.

KS FARS Data - June 2017, indicated Johnson, Sedgwick, Shawnee and Wyandotte counties represented 48.7 % of all Kansas crashes, 41% of CMV crashes and 10% of CMV fatality crashes in CY 2015. CY2015 KDOT FARS Data also revealed that the largest percentage of all accidents (16.8%) in Kansas occurs on Fridays, during the time period of 5:00 p.m. to 5:59 p.m., which represents the largest time frame (8.7%) during the twenty-four hour day. Each of these counties have major metropolitan areas with the highest traffic counts in Kansas.

Kansas Accidents Involving CMV's								
KDOT								
Year	2009	2010	2011	2012	2013	2014	2015	2016
Johnson	419	432	542	437	463	543	627	654
Sedgwick	310	291	332	281	355	356	299	345
	171	209	212	200	226	244	272	166

Wyandotte								
Shawnee	102	131	156	134	128	125	129	112
Total	1002	1063	1242	1052	1172	1268	1327	1277

Kansas set a goal to reduce the number of CMV accidents in these four high crash counties by 55 from CY2013-CY2017, with an annual benchmark of 11 fewer crashes per year. These high collision areas prove challenging and Kansas is working hard to meet this goal by scheduling selective enforcement lanes specifically within these high collision areas.

Moving hazardous violations such as following too close, improper passing, failing to signal lane changes are examples of accident causing violations that Kansas focuses on to help reduce the number and severity of crashes. In addition to the moving hazardous violations, speed is often a major contributing factor in traffic accidents. Again, Kansas will also focus on speed to help reduce the number and severity of crashes.

Kansas' safety restraint usage has maintained consistent over the past decade. In CY2007, 85.6% of drivers of large vehicles involved in collisions were wearing safety belts. In CY2016, this percentage rose to 86.9%, a 1% increase. Kansas expects the usage of safety belts to either increase or maintain current levels based upon the last five year's data trend.

Enter the data source and capture date:

KDOT FARS/Accident Data 2011 through 2015, captured June 2017.

Projected Goal for FY 2021 - 2023:

In the table below, state the crash reduction goal for each of the three fiscal years. The method of measurement should be consistent from year to year. For example, if the overall crash reduction goal for the three year period is 12 percent, then each annual goal could be shown as 4 percent.

Fiscal Year	Annual Crash Reduction Goals
2021	1
2022	1
2023	1

Kansas expects to reduce the average crashes (56) from CY 2011-2015 by 3% from CY2018 until 2020, with an annual benchmark reduction of 1%.

Program Activities for FY 2021 - 2023: States must indicate the activities, and the amount of effort (staff hours, inspections, traffic enforcement stops, etc.) that will be resourced directly for the program activities purpose.

Kansas will dedicate 160 hours of directed patrol activities to this crash reduction objective each quarter of FY2020. These hours will be dedicated to the high crash locations within the four focus counties. Violations will be noted on inspection reports with citations issued as appropriate.

Performance Measurements and Monitoring: The State will monitor the effectiveness of its CMV Crash Reduction Goal quarterly and annually by evaluating the performance measures and reporting results in the required Standard Form - Performance Progress Reports (SF-PPRs).

Describe how the State will conduct ongoing monitoring of progress in addition to quarterly reporting.

Kansas will dedicate 40 hours per quarter in each of the following counties: Johnson, Sedgwick, Wyandotte, and Shawnee. Kansas expects a 1% reduction in the total number of crashes occurring in the combined mentioned counties based on the average number of crashes from CY2011 to CY2015. Kansas will evaluate the inspection activity generated in each county on a quarterly basis. The grant manager will report the total number of inspections per deployment for each county, the total number of CMV crashes, and the total number of inspections completed in the MCSAP annual reports. The reduction of crashes will be evaluated when annual CY data is released.

Part 2 Section 3 - Roadside Inspections

Please review the description of your State's overall inspection program and identify if changes are needed for the upcoming fiscal year. You must also update the projected roadside inspection goals for the upcoming fiscal year. You must select "yes" to make changes.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

In this section, provide a trend analysis, an overview of the State's roadside inspection program, and projected goals for FY 2021 - 2023. The Trend Analysis area is only open for editing during Year 1 of a 3-year plan. This data is not editable during Years 2 and 3.

Note: In completing this section, do NOT include border enforcement inspections. Border Enforcement activities will be captured in a separate section if applicable.

Trend Analysis for 2015 - 2019

Inspection Types	2015	2016	2017	2018	2019
Level 1: Full	8936	8902	7852	8227	7704
Level 2: Walk-Around	25651	24308	23448	22319	21654
Level 3: Driver-Only	21596	23290	23498	21622	18364
Level 4: Special Inspections	62	24	34	15	3
Level 5: Vehicle-Only	106	91	99	57	91
Level 6: Radioactive Materials	0	0	0	0	0
Total	56351	56615	54931	52240	47816

Narrative Overview for FY 2021 - 2023**Overview:**

Describe components of the State's general Roadside and Fixed-Facility Inspection Program. Include the day-to-day routine for inspections and explain resource allocation decisions (i.e., number of FTE, where inspectors are working and why).

Enter a narrative of the State's overall inspection program, including a description of how the State will monitor its program to ensure effectiveness and consistency.

In addition to our roadside inspectors, the KHP currently has 8 fixed scale house locations located across the state. The scale houses are cumulatively staffed by approximately 18 NAS certified Motor Carrier Inspectors. All Kansas inspectors utilize insPECT software to complete CMV inspections. The transition from Aspen and hand written inspections to insPECT was completed during CY 2016. Having all inspectors in Kansas utilize insPECT alleviated the need for inspections to be hand entered into SAFETNET by KHP personnel.

KHP personnel utilize Digiticket software to issue citations to motorists. Digiticket is a computer based program that enables Officers to fill out citations, via their Mobile Data Units (MDU) at the completion of the enforcement action. The Officer can then electronically forward those citations to the respective District Court jurisdiction for processing, while further advancing paper reduction efforts. Digiticket will ensure timely routing of CMV citations to the courts causing traffic violation conviction data to be more expeditiously disseminated.

Kansas Inspectors use insPECT, ISS, and CVIEW programs to conduct inspection with their MDUs. During these inspections, the driver's license is checked for validity, the motor carrier's USDOT number is checked to ensure that they are not operating under any out of service orders (OOSO) and if so, we impound if conditions warrant. KHP policy is set forth in outlining the number of CVSA inspections each KHP certified NAS Inspector is to obtain and maintain both

quarterly and yearly. This information is monitored at the first line-supervisor level, as well as by MCSAP Command Staff. Inspections are to be uploaded daily at the completion of the Officer's shift. Annual CVSA refresher training is provided to NAS inspectors and provided by KHP NAS certified instructors. KHP SafetyNet staff monitors, via the FMCSA Portal, its state data quality rating intermittently throughout the quarter as a quality control measure in order to stave off issues as they may arise.

FY 2022 Updates per BIL funding.

Projected Goals for FY 2021 - 2023

Instructions for Projected Goals:

Complete the following tables in this section indicating the number of inspections that the State anticipates conducting during Fiscal Years 2021 - 2023. For FY 2022, there are separate tabs for the Lead Agency, Subrecipient Agencies, and Non-Funded Agencies—enter inspection goals by agency type. Enter the requested information on the first three tabs (as applicable). The Summary table totals are calculated by the eCVSP system.

To modify the names of the Lead or Subrecipient agencies, or the number of Subrecipient or Non-Funded Agencies, visit [Part 1, MCSAP Structure](#).

Note: Per the [MCSAP Comprehensive Policy](#), States are strongly encouraged to conduct at least 25 percent Level 1 inspections and 33 percent Level 3 inspections of the total inspections conducted. If the State opts to do less than these minimums, provide an explanation in space provided on the Summary tab.

MCSAP Lead Agency

Lead Agency is: KANSAS HIGHWAY PATROL

Enter the total number of certified personnel in the Lead agency: 356

Projected Goals for FY 2022 - Roadside Inspections					
Inspection Level	Non-Hazmat	Hazmat	Passenger	Total	Percentage by Level
Level 1: Full	6631	1250	25	7906	14.49%
Level 2: Walk-Around	25820	2050	50	27920	51.17%
Level 3: Driver-Only	18373	100	40	18513	33.93%
Level 4: Special Inspections	33	5	5	43	0.08%
Level 5: Vehicle-Only	110	10	60	180	0.33%
Level 6: Radioactive Materials	0	0	0	0	0.00%
Sub-Total Lead Agency	50967	3415	180	54562	

MCSAP subrecipient agency

Complete the following information for each MCSAP subrecipient agency. A separate table must be created for each subrecipient.

Subrecipient is:

Enter the total number of certified personnel in this funded agency: 0

Projected Goals for FY 2022 - Subrecipients					
Inspection Level	Non-Hazmat	Hazmat	Passenger	Total	Percentage by Level
Level 1: Full				0	%
Level 2: Walk-Around				0	%
Level 3: Driver-Only				0	%
Level 4: Special Inspections				0	%
Level 5: Vehicle-Only				0	%
Level 6: Radioactive Materials				0	%
Sub-Total Funded Agencies	0	0	0	0	

Non-Funded Agencies

Total number of agencies:	21
Enter the total number of non-funded certified officers:	39
Enter the total number of inspections projected for FY 2022:	1600

Summary

Projected Goals for FY 2022 - Roadside Inspections Summary

Projected Goals for FY 2022 Summary for All Agencies					
MCSAP Lead Agency: KANSAS HIGHWAY PATROL					
# certified personnel: 356					
Subrecipient Agencies:					
# certified personnel: 0					
Number of Non-Funded Agencies: 21					
# certified personnel: 39					
# projected inspections: 1600					
Inspection Level	Non-Hazmat	Hazmat	Passenger	Total	Percentage by Level
Level 1: Full	6631	1250	25	7906	14.49%
Level 2: Walk-Around	25820	2050	50	27920	51.17%
Level 3: Driver-Only	18373	100	40	18513	33.93%
Level 4: Special Inspections	33	5	5	43	0.08%
Level 5: Vehicle-Only	110	10	60	180	0.33%
Level 6: Radioactive Materials	0	0	0	0	0.00%
Total MCSAP Lead Agency & Subrecipients	50967	3415	180	54562	

Note: If the minimum numbers for Level 1 and Level 3 inspections are less than described in the [MCSAP Comprehensive Policy](#), briefly explain why the minimum(s) will not be met.

The Kansas Highway Patrol has 45 full time Level 1 certified inspectors who are required to complete at least 30 percent Level 1 inspections per Federal Fiscal Year (FFY) . These inspectors are also required to complete 34 percent Level 3 inspections and 10 percent Hazardous Materials inspections per FFY. Additionally, Kansas has an additional 40 local (non-funded and non-full time) inspectors who are Level 1 certified and required to complete 32 Level 1 inspections per FFY and any amount of Level 2 and Level 3 inspections they deem appropriate. The remaining 242 inspectors in Kansas are not full-time and are only required to complete Level 2 and/or Level 3 inspections.

Note: The table below is created in Year 1. It cannot be edited in Years 2 or 3 and should be used only as a reference when updating your plan in Years 2 and 3.

Projected Goals for FY 2022 Roadside Inspections	Lead Agency	Subrecipients	Non-Funded	Total
Enter total number of projected inspections	48430	0	1600	50030
Enter total number of certified personnel	356	0	39	395
Projected Goals for FY 2023 Roadside Inspections				
Enter total number of projected inspections	48430	0	1600	50030
Enter total number of certified personnel	356	0	39	395

Part 2 Section 4 - Investigations

Please review your State's investigation goals, program activities and monitoring. Are there changes that need to be made for the upcoming fiscal year? Before selecting "yes," make sure there are changes to be made as once selected, this answer cannot be changed.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

Describe the State's implementation of FMCSA's interventions model for interstate carriers. Also describe any remaining or transitioning compliance review program activities for intrastate motor carriers. Include the number of personnel assigned to this effort. Data provided in this section should reflect interstate and intrastate investigation activities for each year. The Trend Analysis area is only open for editing during Year 1 of a 3-year plan. This data is not editable during Years 2 and 3.

☐ The State does not conduct investigations. If this box is checked, the tables and narrative are not required to be completed and won't be displayed.

Trend Analysis for 2015 - 2019

Investigative Types - Interstate	2015	2016	2017	2018	2019
Compliance Investigations		0			0
Cargo Tank Facility Reviews	1		0	1	1
Non-Rated Reviews (Excludes CSA & SCR)	22	19	18	18	16
CSA Off-Site		0	0	0	0
CSA On-Site Focused/Focused CR	0	0	0	1	2
CSA On-Site Comprehensive	9	18	7	8	5
Total Investigations	32	37	25	28	24
Total Security Contact Reviews	1	5	0	1	0
Total Terminal Investigations			0	0	0

Investigative Types - Intrastate	2015	2016	2017	2018	2019
Compliance Investigations					
Cargo Tank Facility Reviews					
Non-Rated Reviews (Excludes CSA & SCR)	1	6			
CSA Off-Site					
CSA On-Site Focused/Focused CR					
CSA On-Site Comprehensive	1				
Total Investigations	2	6	0	0	0
Total Security Contact Reviews	1				
Total Terminal Investigations					

Narrative Overview for FY 2021 - 2023**Instructions:**

Describe the State's implementation of FMCSA's interventions model to the maximum extent possible for interstate carriers and any remaining or transitioning compliance review program activities for intrastate motor carriers. Include the number of personnel assigned to this effort.

Projected Goals for FY 2021 - 2023

Complete the table below indicating the number of investigations that the State anticipates conducting during FY 2021 - 2023.

Projected Goals for FY 2021 - 2023 - Investigations						
Investigation Type	FY 2021		FY 2022		FY 2023	
	Interstate	Intrastate	Interstate	Intrastate	Interstate	Intrastate
Compliance Investigations	2	0	2	0	2	0
Cargo Tank Facility Reviews	0	0	0	0	0	0
Non-Rated Reviews (Excludes CSA & SCR)	5	0	5	0	5	0
CSA Off-Site	13	0	13	0	13	0
CSA On-Site Focused/Focused CR	5	0	5	0	5	0
CSA On-Site Comprehensive	5	0	5	0	5	0
Total Investigations	30	0	30	0	30	0
Total Security Contact Reviews	0	0	0	0	0	0
Total Terminal Investigations	0	0	0	0	0	0

Add additional information as necessary to describe the carrier investigation estimates.

Due to having only one Investigator, the estimates for each category are intended to enable the investigator to work on more than one review at a time.

Program Activities: Describe components of the State's carrier investigation activities. Include the number of personnel participating in this activity.

Both the FMCSA FPM and the Kansas Highway Patrol Administrative Lieutenant assign Compliance Reviews. Reviews will be assigned based on the Safety Measurement System (SMS) or an internally or externally generated complaint. Additionally, reviews are assigned for Kansas carriers if they are involved and potentially at fault in a fatality collision.

The Kansas Highway Patrol has one full time employee dedicated to completing compliance reviews (CR's). Kansas will work with the FMCSA Kansas Division to conduct compliance reviews of high- risk motor carriers as identified on the high-risk carrier assignment list. The division will continue to conduct compliance reviews on interstate carriers that are identified as high-risk carriers on the FMCSA investigation prioritization list.

Performance Measurements and Monitoring: Describe all measures the State will use to monitor progress toward the annual goals. Further, describe how the State measures qualitative components of its carrier investigation program, as well as outputs.

The full time compliance review officer will be required to average at a minimum, two compliance reviews per month. While these reviews are a minimum number, we will strive to increase our "carrier touches" during on site focused, and off site reviews. The Kansas Highway Patrol Commander and Administrative Lieutenant are both committed to the successful application of the CSA process.

Part 2 Section 5 - Traffic Enforcement

Please review the description of your State's traffic enforcement program, projected goals and monitoring. You must answer the questions about your traffic enforcement activities in the Projected Goals area. You must select "yes" to make changes.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

Traffic enforcement means documented enforcement activities of State or local officials. This includes the stopping of vehicles operating on highways, streets, or roads for moving violations of State or local motor vehicle or traffic laws (e.g., speeding, following too closely, reckless driving, and improper lane changes). The Trend Analysis area is only open for editing during Year 1 of a 3-year plan. This data is not editable during Years 2 and 3.

Trend Analysis for 2015 - 2019

Instructions:

Please refer to the [MCSAP Comprehensive Policy](#) for an explanation of FMCSA's traffic enforcement guidance. Complete the tables below to document the State's safety performance goals and outcomes over the past five measurement periods.

1. Insert the beginning and end dates of the measurement period being used, (e.g., calendar year, Federal fiscal year, State fiscal year or any consistent 12-month period for which data is available).
2. Insert the total number CMV traffic enforcement stops with an inspection, CMV traffic enforcement stops without an inspection, and non-CMV stops in the tables below.
3. Insert the total number of written warnings and citations issued during the measurement period. The number of warnings and citations are combined in the last column.

State/Territory Defined Measurement Period (Include 5 Periods)		Number of Documented CMV Traffic Enforcement Stops with an Inspection	Number of Citations and Warnings Issued
Begin Date	End Date		
01/01/2019	12/31/2019	4960	
01/01/2018	12/31/2018	4588	
01/01/2017	12/31/2017	5183	
01/01/2016	12/31/2016	5244	
01/01/2015	12/31/2015	6298	

☒ The State does not conduct CMV traffic enforcement stops without an inspection. If this box is checked, the "CMV Traffic Enforcement Stops without an Inspection" table is not required to be completed and won't be displayed.

☒ The State does not conduct documented non-CMV traffic enforcement stops and was not reimbursed by the MCSAP grant (or used for State Share or MOE). If this box is checked, the "Non-CMV Traffic Enforcement Stops" table is not required to be completed and won't be displayed.

Enter the source and capture date of the data listed in the tables above.

Data from KHP internal sources - July 2020 Kansas does not conduct CMV Traffic Enforcement Stops without Inspection and has no mechanism at this time to determine how many citations and warnings were written for each stop without looking at each inspection individually. Kansas does conduct traffic stops on Non-CMV's which are operating around CMV's. However, Kansas had no mechanism for tracking the number of citations and warnings issued during these stops prior to 2014.

Narrative Overview for FY 2021 - 2023

Instructions:

Describe the State's proposed level of effort (number of personnel) to implement a statewide CMV (in conjunction with and without an inspection) and/or non-CMV traffic enforcement program. If the State conducts CMV and/or non-CMV traffic enforcement activities only in support of the overall crash reduction goal, describe how the State allocates traffic enforcement resources. Please include number of officers, times of day and days of the week, specific corridors or general activity zones, etc. Traffic enforcement activities should include officers who are not assigned to a dedicated commercial vehicle enforcement unit, but who conduct eligible commercial vehicle/driver enforcement activities. If the State conducts non-CMV traffic enforcement activities, the State must conduct these activities in accordance with the [MCSAP Comprehensive Policy](#).

Projected Goals for FY 2021 - 2023

Using the radio buttons in the table below, indicate the traffic enforcement activities the State intends to conduct in FY 2021 - 2023. The projected goals are based on the number of traffic stops, not tickets or warnings issued. These goals are NOT intended to set a quota.

Note: If you answer "No" to "Non-CMV" traffic enforcement activities, the State does not need to meet the average number of 2014/2015 safety activities because no reimbursement will be requested. If you answer "No" and then click the SAVE button, the Planned Safety Activities table will no longer be displayed.

			Enter Projected Goals (Number of Stops only)		
Yes	No	Traffic Enforcement Activities	FY 2021	FY 2022	FY 2023
<input checked="" type="radio"/>	<input type="radio"/>	CMV with Inspection	3000	3000	3000
<input type="radio"/>	<input checked="" type="radio"/>	CMV without Inspection	0	0	0
<input type="radio"/>	<input checked="" type="radio"/>	Non-CMV	0	0	0
<input checked="" type="radio"/>	<input type="radio"/>	Comprehensive and high visibility in high risk locations and corridors (special enforcement details)	18	18	18

In order to be eligible to utilize Federal funding for Non-CMV traffic enforcement, States must maintain an average number of safety activities which include the number of roadside inspections, carrier investigations, and new entrant safety audits conducted in the State for Fiscal Years 2014 and 2015.

The table below displays the information you input into this plan from the roadside inspections, investigations, and new entrant safety audit sections. Your planned activities must at least equal the average of your 2014/2015 activities.

FY 2022 Planned Safety Activities				
Inspections	Investigations	New Entrant Safety Audits	Sum of FY 2022 Activities	Average 2014/15 Activities
56162	30	407	56599	55437

Describe how the State will report on, measure and monitor its traffic enforcement efforts to ensure effectiveness, consistency, and correlation to FMCSA's national traffic enforcement priority.

Kansas enters traffic enforcement data after each deployment outlined above as well as every 15 days of the month. This activity is calculated monthly for review by all MCSAP supervisors and senior command staff as well as the MCSAP Commander for compliance with the FMCSA national traffic enforcement priorities. This information is also reported to the Kansas Division of FMCSA monthly.

Part 2 Section 6 - Safety Technology

Please verify your State's safety technology compliance levels, responsible agencies, and narrative overview. Are there changes that need to be made for the upcoming fiscal year? Before selecting "yes," make sure there are changes to be made as once selected, this answer cannot be changed.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

Performance and Registration Information Systems Management (PRISM) is a condition for MCSAP eligibility in [49 CFR 350.207\(27\)](#). States must maintain, at a minimum, full PRISM participation. FMCSA defines "fully participating" in PRISM for the purpose of determining eligibility for MCSAP funding, as when a State's or Territory's International Registration Plan (IRP) or CMV registration agency suspends or revokes and denies registration if the motor carrier responsible for safety of the vehicle is under any Federal OOS order and denies registration if the motor carrier possess an inactive or de-active USDOT number for motor carriers operating CMVs in commerce that have a Gross Vehicle Weight (GVW) of 26,001 pounds or more. Further information regarding full participation in PRISM can be found in the MCP Section 4.3.1.

PRISM, Operations and Maintenance (O&M) costs are eligible expenses subject to FMCSA approval. For Innovative Technology Deployment (ITD), if the State has an approved ITD Program Plan/Top-Level Design (PP/TLD) that includes a project that requires ongoing O&M, this is an eligible expense so long as other MCSAP requirements have been met. O&M expenses must be included and described both in this section and in the Financial Information Part per the method these costs are handled in the State's accounting system (e.g., contractual costs, other costs, etc.).

Safety Technology Compliance Status

Please verify the current level of compliance for your State in the table below using the drop-down menu. If the State plans to include O&M costs in this year's CVSP, please indicate that in the table below. Additionally, details must be in this section and in your Spending Plan.

Technology Program	Current Compliance Level	Include O & M Costs?
ITD	Core ITD Compliant	No
PRISM	Exceeds Full Participation	No

Available data sources:

- [FMCSA ITD website](#)
- [PRISM Data and Activity Safety Hub \(DASH\) website](#)

Enter the agency name responsible for ITD in the State:

Enter the agency name responsible for PRISM in the State:

Narrative Overview for FY 2021 - 2023**Problem Statement Narrative and Projected Goal:**

If the State's PRISM compliance is less than full participation, describe activities your State plans to implement to achieve full participation in PRISM.

Program Activities for FY 2021 - 2023: Describe any actions that will be taken to implement full participation in PRISM.

Performance Measurements and Monitoring: Describe all performance measures that will be used and include how the State will conduct ongoing monitoring of progress in addition to quarterly SF-PPR reporting.

Kansas will continue to submit quarterly PRISM reports in a timely manner. Kansas started submitting our PRISM quarterly reports via the ITD online reporting system in FMCSA's Portal. Kansas participates in PRISM quarterly meetings.

Part 2 Section 7 - Public Education and Outreach

Please review the description of your State's public education and outreach activities, projected goals and monitoring. Are there changes that need to be made for the upcoming fiscal year? Before selecting "yes," make sure there are changes to be made as once selected, this answer cannot be changed.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

A public education and outreach program is designed to provide information on a variety of traffic safety issues related to CMVs and non-CMV's that operate around large trucks and buses. The Trend Analysis area is only open for editing during Year 1 of a 3-year plan. This data is not editable during Years 2 and 3.

Trend Analysis for 2015 - 2019

In the table below, provide the number of public education and outreach activities conducted in the past 5 years.

Public Education and Outreach Activities	2015	2016	2017	2018	2019
Carrier Safety Talks	89	99	68	72	73
CMV Safety Belt Education and Outreach	89	99	68	72	73
State Trucking Association Meetings	4	4	4	4	4
State-Sponsored Outreach Events	1	1	1	1	1
Local Educational Safety Events					
Teen Safety Events			6	6	11

Narrative Overview for FY 2021 - 2023

Performance Objective: To increase the safety awareness of the motoring public, motor carriers and drivers through public education and outreach activities such as safety talks, safety demonstrations, etc.

Describe the type of activities the State plans to conduct, including but not limited to passenger transportation, hazardous materials transportation, and share the road safety initiatives. Include the number of personnel that will be participating in this effort.

Kansas will continue to conduct educational programs. The Kansas Highway Patrol serves as a resource to the industry for CMV related questions and educational materials. This greatly reduces requests as well as the need for the lead MCSAP agency to provide educational programs. Public education and awareness activities are essential in educating the general public about sharing the road safely with CMVs. Our PROs disseminate information to carriers and the public through training classes and information booths at the state fair, farm shows, industrial associations, CDL truck driving schools, and similar events. The Kansas Highway Patrol PROs and MCSAP officers will strive to maintain a level of 75 programs annually. Kansas did not break down its safety and outreach tracking into each of the activity types listed in the above chart, but will do so in the future. Kansas did report the activity types it did track from 2012 through 2016.

Projected Goals for FY 2021 - 2023

In the table below, indicate if the State intends to conduct the listed program activities, and the estimated number, based on the descriptions in the narrative above.

			Performance Goals		
Yes	No	Activity Type	FY 2021	FY 2022	FY 2023
<input checked="" type="radio"/>	<input type="radio"/>	Carrier Safety Talks	75	75	75
<input checked="" type="radio"/>	<input type="radio"/>	CMV Safety Belt Education and Outreach	75	75	75
<input checked="" type="radio"/>	<input type="radio"/>	State Trucking Association Meetings	4	4	4
<input checked="" type="radio"/>	<input type="radio"/>	State-Sponsored Outreach Events	1	1	1
<input checked="" type="radio"/>	<input type="radio"/>	Local Educational Safety Events	5	5	5
<input checked="" type="radio"/>	<input type="radio"/>	Teen Safety Events	5	5	5

Performance Measurements and Monitoring: Describe all performance measures and how the State will conduct monitoring of progress. States must report the quantity, duration and number of attendees in their quarterly SF-PPR reports.

The number of students, programs given, and hours spent are reported to the SPM through the MCSAP quarterly review. Kansas has not tracked the activity types as listed above in the projected goals in the past, but will do so starting in FFY 2018.

Part 2 Section 8 - State Safety Data Quality (SSDQ)

Please review your State's SSDQ compliance levels and Narrative Overview and identify if changes are needed for the upcoming fiscal year. You must select 'yes' to make changes.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

MCSAP lead agencies are allowed to use MCSAP funds for Operations and Maintenance (O&M) costs associated with Safety Data Systems (SSDQ) if the State meets accuracy, completeness and timeliness measures regarding motor carrier safety data and participates in the national data correction system (DataQs).

SSDQ Compliance Status

Please verify the current level of compliance for your State in the table below using the drop-down menu. If the State plans to include O&M costs in this year's CVSP, select Yes. These expenses must be included in the Spending Plan section per the method these costs are handled in the State's accounting system (e.g., contractual costs, other costs, etc.).

Data Quality Program	Current Compliance Level	Include O & M Costs?
SSDQ Performance	Good	Yes

Available data sources:

- [FMCSA SSDQ website](#)
- [FMCSA DataQs website](#)

Enter the agency name responsible for Data Quality:

In the table below, use the drop-down menus to indicate the State's current rating within each of the State Safety Data Quality categories, and the State's goal for FY 2021 - 2023.

SSDQ Measure	Current SSDQ Rating	Goal for FY 2021	Goal for FY 2022	Goal for FY 2023
Crash Record Completeness	Good	Good	Good	Good
Crash VIN Accuracy	Good	Good	Good	Good
Fatal Crash Completeness	Good	Good	Good	Good
Crash Timeliness	Fair	Good	Good	Good
Crash Accuracy	Good	Good	Good	Good
Crash Consistency	No Flag	No Flag	No Flag	No Flag
Inspection Record Completeness	Good	Good	Good	Good
Inspection VIN Accuracy	Good	Good	Good	Good
Inspection Timeliness	Good	Good	Good	Good
Inspection Accuracy	Good	Good	Good	Good

Enter the date of the A & I Online data snapshot used for the "Current SSDQ Rating" column.

A&I July 2020

Narrative Overview for FY 2021 - 2023

Problem Statement Narrative: Describe any issues encountered for any SSDQ category not rated as "Good" in the Current SSDQ Rating category column above (i.e., problems encountered, obstacles overcome, lessons learned, etc.).

Kansas currently has a Crash Timeliness rating of "Fair" This was due to the Kansas City Kansas Police Department not entering their crash reports between March 2016 and August 2019. This was due to personnel changes at that agency and new personnel not knowing they needed to enter the information until Kansas was alerted that their SSDQ rating was reduced. Once discovered, Kansas worked diligently with KCKPD to have their crashes entered.

Program Activities FY 2021 - 2023: Describe activities that will be taken to maintain a “Good” overall SSDQ rating. These activities should include all measures listed in the table above. Also, describe program activities to achieve a “Good” rating for all SSDQ measures based upon the Problem Statement Narrative including measurable milestones.

Kansas remains in the Green/Good category across all ratings. The Kansas Highway Patrol will utilize the State-reported data from crashes and roadside inspections in A&I, to identify areas to manually edit erroneous information contained in crash and inspection records.

Performance Measurements and Monitoring: Describe all performance measures that will be used and include how the State will conduct ongoing monitoring of progress in addition to quarterly SF-PPR reporting.

The PSA II will run monthly reports from A&I to determine which records to research for accuracy and timeliness issues. Kansas will also utilize the Data Quality Tool and reports provided by the CVSA to research crash and inspections records for accuracy on a monthly basis.

Part 2 Section 9 - New Entrant Safety Audits

Please review the agency responsible for conducting New Entrant activities and the description of your State's strategies, activities and monitoring. You must complete the safety audit data questions for the current year. You must select "yes" to make changes.

- ☒ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

States must conduct interstate New Entrant safety audits in order to participate in the MCSAP ([49 CFR 350.207](#).) A State may conduct intrastate New Entrant safety audits at the State's discretion if the intrastate safety audits do not negatively impact their interstate new entrant program. The Trend Analysis area is only open for editing during Year 1 of a 3-year plan. This data is not editable during Years 2 and 3.

For the purpose of this section:

- **Onsite safety audits** are conducted at the carrier's principal place of business.
- **Offsite safety audit** is a desktop review of a single New Entrant motor carrier's basic safety management controls and can be conducted from any location other than a motor carrier's place of business. Offsite audits are conducted by States that have completed the FMCSA New Entrant training for offsite audits.
- **Group audits** are neither an onsite nor offsite audit. Group audits are conducted on multiple carriers at an alternative location (i.e., hotel, border inspection station, State office, etc.).

Note: A State or a third party may conduct New Entrant safety audits. If a State authorizes a third party to conduct safety audits on its behalf, the State must verify the quality of the work conducted and remains solely responsible for the management and oversight of the New Entrant activities.

Yes	No	Question
<input checked="" type="radio"/>	<input type="radio"/>	Does your State conduct Offsite safety audits in the New Entrant Web System (NEWS)? NEWS is the online system that carriers selected for an Offsite Safety Audit use to submit requested documents to FMCSA. Safety Auditors use this same system to review documents and communicate with the carrier about the Offsite Safety Audit.
<input type="radio"/>	<input checked="" type="radio"/>	Does your State conduct Group safety audits at non principal place of business locations?
<input type="radio"/>	<input checked="" type="radio"/>	Does your State intend to conduct intrastate safety audits and claim the expenses for reimbursement, state match, and/or Maintenance of Effort on the MCSAP Grant?

Trend Analysis for 2015 - 2019

In the table below, provide the number of New Entrant safety audits conducted in the past 5 years.

New Entrant Safety Audits	2015	2016	2017	2018	2019
Interstate	486	450	561	611	403
Intrastate					
Total Audits	486	450	561	611	403

Note: Intrastate safety audits will not be reflected in any FMCSA data systems—totals must be derived from State data sources.

Narrative Overview for FY 2021 - 2023

Enter the agency name conducting New Entrant activities, if other than the Lead MCSAP Agency: Kansas Highway Patrol

Please complete the information below by entering data from the NEWS Dashboard regarding Safety Audits in your State. Data Source: [New Entrant website](#)

Date information retrieved from NEWS Dashboard to complete eCVSP	10/07/2021
Total Number of New Entrant Carriers in NEWS (Unassigned and Assigned)	653
Current Number of Past Dues	2

Program Goal: Reduce the number and severity of crashes, injuries, and fatalities involving commercial motor vehicles by reviewing interstate new entrant carriers. At the State's discretion, intrastate motor carriers are reviewed to ensure they have effective safety management programs.

Program Objective: Meet the statutory time limit for processing and completing interstate safety audits of 120 days for Motor Carriers of Passengers and 12 months for all other Motor Carriers.

Projected Goals for FY 2021 - 2023

Summarize projected New Entrant safety audit activities in the table below.

Projected Goals for FY 2021 - 2023 - New Entrant Safety Audits						
	FY 2021		FY 2022		FY 2023	
Number of Safety Audits/Non-Audit Resolutions	Interstate	Intrastate	Interstate	Intrastate	Interstate	Intrastate
# of Safety Audits (Onsite)	107	0	107	0	107	0
# of Safety Audits (Offsite)	300	0	300	0	300	0
# Group Audits	0	0	0	0	0	0
TOTAL Safety Audits	407	0	407	0	407	0
# of Non-Audit Resolutions	190	0	190	0	190	0

Strategies: Describe the strategies that will be utilized to meet the program objective above. Provide any challenges or impediments foreseen that may prevent successful completion of the objective.

Kansas will conduct Safety Audits as determined by New Entrant entry dates and based on the carriers type of operation. The New Entrant Auditors are strategically placed throughout the state to ensure maximum effectiveness. Carriers requiring Onsite audits will be assigned to the nearest Auditor, reducing the travel expense and completion delays.

In addition to the completion guidelines based on the carriers new entrant date, auditors will focus on carriers in their inventory that are in an expedited status, have crashes, transport hazardous materials, and passengers. Focusing on these carriers is critical due to the potential impact that they have in the event of a catastrophic event. Carriers eligible for Offsite audits will be assigned according to Auditor workload and inventory. This will prevent carriers from becoming overdue and reduce the number of overdue carriers in our metropolitan area that generate greater numbers of New Entrant Carriers than the rural areas of the state.

Activity Plan for FY 2021 - 2023: Include a description of the activities proposed to help achieve the objectives. If group audits are planned, include an estimate of the number of group audits.

The MCSAP New Entrant Lieutenant assigns Safety Audits on a monthly basis. The assignments will be based on the location of the carrier, the carriers' New Entrant entry date, and any special status applicable to the carrier.

Each full time Auditor is expected to complete a minimum of 10 audits per month. Each part time Auditor should average 3-4 audits per month, dependent upon the existing inventory at the time.

Kansas will provide overtime for new entrant auditors for expediated action and carriers within 30 days of being due or over due carriers.

Performance Measurement Plan: Describe how you will measure progress toward meeting the objective, such as quantifiable and measurable outputs (staffing, work hours, carrier contacts, inspections, etc.). The measure must

include specific benchmarks to be reported on in the quarterly progress report, or as annual outputs.

Each Auditor completes a monthly activity sheet, which is monitored by the Kansas Highway Patrol MCSAP New Entrant Lieutenant. The activity sheet monitors the number of audits completed in addition to carrier contacts, inactivations, authority changes, failures, no contacts, and farm vehicles exempted due to FAST Act to provide a detailed picture of work output. The Auditor activities are reported both quarterly and annually to the SPM.

Part 3 - National Emphasis Areas and State Specific Objectives

FMCSA establishes annual national priorities (emphasis areas) based on emerging or continuing issues, and will evaluate CVSPs in consideration of these national priorities. Part 3 allows States to address the national emphasis areas/priorities outlined in the Notice of Funding Opportunity (NOFO) and any State-specific objectives as necessary. Specific goals and activities must be projected for the three fiscal year period (FYs 2021 - 2023).

Part 3 Section 1 - Enforcement of Federal OOS Orders during Roadside Activities

Please review your State's Federal OOS catch rate during roadside enforcement activities, projected goals, program activities and monitoring. Are there changes that need to be made for the upcoming fiscal year? Before selecting "yes," make sure there are changes to be made as once selected, this answer cannot be changed.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

Instructions:

FMCSA has established an Out-of-Service (OOS) catch rate of 85 percent for carriers operating while under an OOS order. In this part, States will indicate their catch rate is at least 85 percent by using the check box or completing the problem statement portion below.

Check this box if:

☒ As evidenced by the data provided by FMCSA, the State identifies at least 85 percent of carriers operating under a Federal IH or UNSAT/UNFIT OOS order during roadside enforcement activities and will not establish a specific reduction goal. However, the State will maintain effective enforcement of Federal OOS orders during roadside inspections and traffic enforcement activities.

Part 3 Section 2 - Passenger Carrier Enforcement

Please review your State's passenger carrier transportation goals, problem statement narrative, program activities and monitoring. Are there changes that need to be made for the upcoming fiscal year? Before selecting "yes," make sure there are changes to be made as once selected, this answer cannot be changed.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

Instructions:

FMCSA requests that States conduct enhanced investigations for motor carriers of passengers and other high risk carriers. Additionally, States are asked to allocate resources to participate in the enhanced investigations training being offered by FMCSA. Finally, States are asked to continue partnering with FMCSA in conducting enhanced investigations and inspections at carrier locations.

Check this box if:

☒ As evidenced by the trend analysis data, the State has not identified a significant passenger transportation safety problem. Therefore, the State will not establish a specific passenger transportation goal in the current fiscal year. However, the State will continue to enforce the Federal Motor Carrier Safety Regulations (FMCSRs) pertaining to passenger transportation by CMVs in a manner consistent with the [MCSAP Comprehensive Policy](#) as described either below or in the roadside inspection section.

Part 3 Section 3 - State Specific Objectives – Past

No updates are required for this section.

Instructions:

Describe any State-specific CMV problems that were addressed with FY 2020 MCSAP funding. Some examples may include hazardous materials objectives, Electronic Logging Device (ELD) implementation, and crash reduction for a specific segment of industry, etc. Report below on year-to-date progress on each State-specific objective identified in the FY 2020 CVSP.

Progress Report on State Specific Objectives(s) from the FY 2020 CVSP

Please enter information to describe the year-to-date progress on any State-specific objective(s) identified in the State's FY 2020 CVSP. Click on "Add New Activity" to enter progress information on each State-specific objective.

Activity #1

Activity: *Describe State-specific activity conducted from previous year's CVSP.*

KS did not have a State Specific activity in last years CVSP.

Goal: *Insert goal from previous year CVSP (#, %, etc., as appropriate).*

Actual: *Insert year to date progress (#, %, etc., as appropriate).*

Narrative: *Describe any difficulties achieving the goal, problems encountered, obstacles overcome, lessons learned, etc.*

Part 3 Section 4 - State Specific Objectives – Future

Please review your State specific objectives and narrative overview. Are there changes that need to be made for the upcoming fiscal year? Before selecting "yes," make sure there are changes to be made as once selected, this answer cannot be changed.

- ☐ Yes, the information in this section must be updated for this upcoming fiscal year. I understand that I must click "Save" to save any changes.
- ☐ No, the information in this section remains valid for the upcoming fiscal year and no updates are necessary.

Instructions:

The State may include additional objectives from the national priorities or emphasis areas identified in the NOFO as applicable. In addition, the State may include any State-specific CMV problems identified in the State that will be addressed with MCSAP funding. Some examples may include hazardous materials objectives, Electronic Logging Device (ELD) implementation, and crash reduction for a specific segment of industry, etc.

Describe any State-specific objective(s) identified for FY 2021 - 2023. Click on "Add New Activity" to enter information on each State-specific objective. This is an optional section and only required if a State has identified a specific State problem planned to be addressed with grant funding.

State Objective #1

Enter the title of your State-Identified Objective.

Narrative Overview for FY 2021 - 2023

Problem Statement Narrative: Describe problem identified by performance data including baseline data.

Projected Goals for FY 2021 - 2023:
Enter performance goal.

Program Activities for FY 2021 - 2023: Describe the activities that will be implemented including level of effort.

Performance Measurements and Monitoring: Describe all performance measures and how the State will conduct ongoing monitoring of progress in addition to quarterly SF-PPR reporting.

Part 4 - Financial Information

Part 4 Section 1 - Overview

The Spending Plan is an explanation of each budget component, and should support the cost estimates for the proposed work. The Spending Plan should focus on how each item will achieve the proposed project goals and objectives, and explain how costs are calculated. The Spending Plan must be clear, specific, detailed, and mathematically correct. Sources for assistance in developing the Spending Plan include [2 CFR part 200](#), [2 CFR part 1201](#), [49 CFR part 350](#) and the [MCSAP Comprehensive Policy](#).

Before any cost is billed to or recovered from a Federal award, it must be allowable ([2 CFR §200.403](#), [2 CFR §200 Subpart E – Cost Principles](#)), reasonable and necessary ([2 CFR §200.403](#) and [2 CFR §200.404](#)), and allocable ([2 CFR §200.405](#)).

- **Allowable** costs are permissible under the OMB Uniform Guidance, DOT and FMCSA regulations and directives, MCSAP policy, and all other relevant legal and regulatory authority.
- **Reasonable and Necessary** costs are those which a prudent person would deem to be judicious under the circumstances.
- **Allocable** costs are those that are charged to a funding source (e.g., a Federal award) based upon the benefit received by the funding source. Benefit received must be tangible and measurable.
 - For example, a Federal project that uses 5,000 square feet of a rented 20,000 square foot facility may charge 25 percent of the total rental cost.

Instructions

The Spending Plan should include costs for FY 2022 only. This applies to States completing a multi-year CVSP or an Annual Update to their multi-year CVSP.

The Spending Plan data tables are displayed by budget category (Personnel, Fringe Benefits, Travel, Equipment, Supplies, Contractual and Subaward, and Other Costs). You may add additional lines to each table, as necessary. Please include clear, concise explanations in the narrative boxes regarding the reason for each cost, how costs are calculated, why they are necessary, and specific information on how prorated costs were determined.

The following definitions describe Spending Plan terminology.

- **Federal Share** means the portion of the total project costs paid by Federal funds. The budget category tables use 85.01 percent in the federal share calculation.
- **State Share** means the portion of the total project costs paid by State funds. The budget category tables use 14.99 percent in the state share calculation. A State is only required to contribute 14.99 percent of the total project costs of all budget categories combined as State share. A State is NOT required to include a 14.99 percent State share for each line item in a budget category. The State has the flexibility to select the budget categories and line items where State match will be shown.
- **Total Project Costs** means total allowable costs incurred under a Federal award and all required cost sharing (sum of the Federal share plus State share), including third party contributions.
- **Maintenance of Effort (MOE)** means the level of effort Lead State Agencies are required to maintain each fiscal year in accordance with [49 CFR § 350.301](#). The State has the flexibility to select the budget categories and line items where MOE will be shown. Additional information regarding MOE can be found in the MCSAP Comprehensive Policy (MCP) in section 3.6.

On Screen Messages

The system performs a number of edit checks on Spending Plan data inputs to ensure calculations are correct, and values are as expected. When anomalies are detected, alerts will be displayed on screen.

- Calculation of Federal and State Shares

Total Project Costs are determined for each line based upon user-entered data and a specific budget category formula. Federal and State shares are then calculated by the system based upon the Total Project Costs and are added to each line item.

The system calculates an 85.01 percent Federal share and 14.99 percent State share automatically and populates

these values in each line. Federal share is the product of Total Project Costs x 85.01 percent. State share equals Total Project Costs minus Federal share. It is important to note, if Total Project Costs are updated based upon user edits to the input values, the share values will not be recalculated by the system and should be reviewed and updated by users as necessary.

States may edit the system-calculated Federal and State share values at any time to reflect actual allocation for any line item. For example, States may allocate a different percentage to Federal and State shares. States must ensure that the sum of the Federal and State shares equals the Total Project Costs for each line before proceeding to the next budget category.

An error is shown on line items where Total Project Costs does not equal the sum of the Federal and State shares. Errors must be resolved before the system will allow users to 'save' or 'add' new line items.

Territories must insure that Total Project Costs equal Federal share for each line in order to proceed.

- **MOE Expenditures**

States may enter MOE on individual line items in the Spending Plan tables. The Personnel, Fringe Benefits, Equipment, Supplies, and Other Costs budget activity areas include edit checks on each line item preventing MOE costs from exceeding allowable amounts.

- If "Percentage of Time on MCSAP grant" equals 100%, then MOE must equal \$0.00.
- If "Percentage of Time on MCSAP grant" equals 0%, then MOE may equal up to Total Project Costs as expected at 100%.
- If "Percentage of Time on MCSAP grant" > 0% AND < 100%, then the MOE maximum value cannot exceed "100% Total Project Costs" minus "system-calculated Total Project Costs".

An error is shown on line items where MOE expenditures are too high. Errors must be resolved before the system will allow users to 'save' or 'add' new line items.

The Travel and Contractual budget activity areas do not include edit checks for MOE costs on each line item. States should review all entries to ensure costs reflect estimated expenditures.

- **Financial Summary**

The Financial Summary is a summary of all budget categories. The system provides warnings to the States on this page if the projected State Spending Plan totals are outside FMCSA's estimated funding amounts. States should review any warning messages that appear on this page and address them prior to submitting the eCVSP for FMCSA review.

The system will confirm that:

- Overtime value does not exceed the FMCSA limit.
- Planned MOE Costs equal or exceed FMCSA limit.
- States' proposed Federal and State share totals are each within \$5 of FMCSA's Federal and State share estimated amounts.
- Territories' proposed Total Project Costs are within \$5 of \$350,000.

ESTIMATED Fiscal Year Funding Amounts for MCSAP			
	85.01% Federal Share	14.99% State Share	Total Estimated Funding
Total	\$6,575,513.00	\$346,080.00	\$6,921,593.00

Summary of MCSAP Funding Limitations	
Allowable amount for Overtime without written justification (14.99% of MCSAP Award Amount):	\$1,038,239.00
MOE Baseline:	\$341,825.51

Part 4 Section 2 - Personnel

Personnel costs are salaries for employees working directly on a project.

Note: Do not include any personally identifiable information (PII) in the CVSP. The final CVSP approved by FMCSA is required to be posted to a public FMCSA website.

Salary and Overtime project costs must be separated when reporting to FMCSA, regardless of the Lead MCSAP Agency or Subrecipient pay structure.

List grant-funded staff who will complete the tasks discussed in the narrative descriptive sections of the CVSP. Positions may be listed by title or function. It is not necessary to list all individual personnel separately by line. The State may use average or actual salary and wages by personnel category (e.g., Trooper, Civilian Inspector, Admin Support, etc.). Additional lines may be added as necessary to capture all your personnel costs.

The percent of each person's time must be allocated to this project based on the amount of time/effort applied to the project. For budgeting purposes, historical data is an acceptable basis.

Note: Reimbursement requests must be based upon documented time and effort reports. Those same time and effort reports may be used to estimate salary expenses for a future period. For example, a MCSAP officer's time and effort reports for the previous year show that he/she spent 35 percent of his/her time on approved grant activities. Consequently, it is reasonable to budget 35 percent of the officer's salary to this project. For more information on this item see [2 CFR §200.430](#).

In the salary column, enter the salary for each position.

Total Project Costs equal the Number of Staff x Percentage of Time on MCSAP grant x Salary for both Personnel and Overtime (OT).

If OT will be charged to the grant, only OT amounts for the Lead MCSAP Agency should be included in the table below. If the OT amount requested is greater than the 14.99 percent limitation in the MCSAP Comprehensive Policy (MCP), then justification must be provided in the CVSP for review and approval by FMCSA headquarters.

Activities conducted on OT by subrecipients under subawards from the Lead MCSAP Agency must comply with the 14.99 percent limitation as provided in the MCP. Any deviation from the 14.99 percent limitation must be approved by the Lead MCSAP Agency for the subrecipients.

Summary of MCSAP Funding Limitations

Allowable amount for Lead MCSAP Agency Overtime without written justification (14.99% of MCSAP Award Amount):	\$1,038,239.00
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Personnel: Salary and Overtime Project Costs							
Salary Project Costs							
Position(s)	# of Staff	% of Time on MCSAP Grant	Salary	Total Project Costs (Federal + State)	Federal Share	State Share	MOE
Technical Trooper	27	100.0000	\$81,170.00	\$2,191,590.00	\$2,082,010.50	\$109,579.50	\$0.00
Administrative Staff	3	100.0000	\$45,000.00	\$135,000.00	\$128,250.00	\$6,750.00	\$0.00
PSA I	1	100.0000	\$50,000.00	\$50,000.00	\$47,500.00	\$2,500.00	\$0.00
PSA III	1	100.0000	\$60,000.00	\$60,000.00	\$57,000.00	\$3,000.00	\$0.00
Safety and Health Inspector Full Time	2	100.0000	\$42,000.00	\$84,000.00	\$79,800.00	\$4,200.00	\$0.00
Lieutenant	7	100.0000	\$101,088.00	\$707,616.00	\$672,235.20	\$35,380.80	\$0.00
Captain	1	100.0000	\$120,000.00	\$120,000.00	\$114,000.00	\$6,000.00	\$0.00
IT Support	2	50.0000	\$63,000.00	\$63,000.00	\$59,850.00	\$3,150.00	\$0.00
Accounting Support	4	25.0000	\$42,000.00	\$42,000.00	\$39,900.00	\$2,100.00	\$0.00
Safety and Health Inspector Part time	5	100.0000	\$25,000.00	\$125,000.00	\$118,750.00	\$6,250.00	\$0.00
Technical Trooper PT NE	5	25.0000	\$81,170.00	\$101,462.50	\$96,389.38	\$5,073.12	\$0.00
Technical Trooper PT	4	75.0000	\$81,170.00	\$243,510.00	\$231,334.50	\$12,175.50	\$0.00
MOE KHP Trooper Inspectors	303	0.0000	\$292,467.54	\$0.00	\$0.00	\$0.00	\$292,467.54
Records Staff	4	25.0000	\$49,350.00	\$49,350.00	\$46,882.50	\$2,467.50	\$0.00
Administrative Specialist	1	100.0000	\$36,750.00	\$36,750.00	\$34,912.50	\$1,837.50	\$0.00
Subtotal: Salary				\$4,009,278.50	\$3,808,814.58	\$200,463.92	\$292,467.54
Overtime Project Costs							
MCSAP OT	1	100.0000	\$299,713.00	\$299,713.00	\$284,727.35	\$14,985.65	\$0.00
Subtotal: Overtime				\$299,713.00	\$284,727.35	\$14,985.65	\$0.00
TOTAL: Personnel				\$4,308,991.50	\$4,093,541.93	\$215,449.57	\$292,467.54
Accounting Method:	Modified Accrual						

Enter a detailed explanation of how the personnel costs were derived and allocated to the MCSAP project.

The MCSAP grant funds one Captain, seven Lieutenants, 27 full time Technical Troopers, two Public Service Administrators and three administrative positions to provide the support for all activities. MCSAP also contains one accounting specialist, two part time IT specialists, and four records specialists. Troop I is a specialty Troop which specializes in MCSAP only activities. These Troopers use time and activity reports to track their MCSAP tasks. Their timesheets are coded for the tracked MCSAP activities. If there are activities other than MCSAP paid, that time is placed under a separate time reporting group. Time reporting groups other than MCSAP are separated from reimbursement requests.

The salary and fringe amounts assume all positions are filled for an entire year. Any expended overage will be counted as MOE.

The MCSAP Captain supervises activities of all MCSAP personnel and projects. He spends his time implementing this project, supervising staff, and conducting activities to meet the objectives of this project. Activities include: supervising daily operation of projects and staff, grant writing and compliance, providing staff training/technical assistance, coordinating staff work schedule/assignments, ensuring data entry, tracking and following-up on procedures to meet quality assurance, and tracking policy to ensure compliance.

The Technical Troopers and Lieutenants are average hourly wages for each position; as is the administrative staff:

The seven field Lieutenants directly supervise MCSAP Technical Troopers as well as the part time civilian employees. They spend 100% of their time implementing this project, supervising staff, and conducting activities to meet the objectives of this project. Activities include: roadside inspections, supervising daily operation of projects and staff, grant writing and compliance, providing staff training/technical assistance, coordinating staff work schedule/assignments, ensuring data entry, tracking and following-up on procedures to meet quality assurance, and tracking policy to ensure compliance.

There are 27 Technical Troopers who conduct roadside inspections to fulfill MCSAP reporting requirements and four additional part-time Technical Troopers. Activities include: roadside inspections, safety programs, and participating in FMCSA directed activities for grant compliance, instructing NSA classes to include A and B week, HM, Cargo Tank, Hazardous Materials, PBBT and Other Bulk annual recertification for over 328 Kansas inspectors.

We have 4 PT New Entrant Technical Troopers that carry out Safety Training and is dedicated to the New Entrant program requirements.

Nine of the 27 Technical Troopers are members of the Patrol's CMV Crash Specialist team. They complete all the above activities as well as post-crash inspections involving CMVs as the severity of the collision dictates.

Five part-time Health and Safety Inspectors conduct roadside inspections.

One full-time Health and Safety Inspector is dedicated to Compliance Reviews.

One full-time Healthy and Safety Inspector is dedicated to New Entrant program requirements.

There is one Administrative staff who administer the Kansas SafetyNet program. They enter all handwritten inspections as well as review all Federally reportable accidents. The other administrative position completes time sheets, activity reports and is a primary call taker for MCSAP and New Entrant calls.

The Administrative Specialist works with KCC counsel to set administrative hearings to ensure procedural due process. Reviews all civil assessment for out of service carriers. Ensures data quality measures are being met and corrects data errors with inspections.

We have one accounting support staff full time whose duties include the monthly expenditures, vouchers and monitoring/reporting to the fiscal outlook to the Troop Commander.

We utilize two IT support staff to monitor the connectivity and programs for, INSPECT, CVIEW, and all supporting IT forms.

We utilize four record staff at 25% of their time responding to Kansas Open Records Request for CMV accidents, inspections, DataQ records, and video requests.

The PSA III conducts grant reporting, writing and compliance. Supervises daily activity of crash data personnel as well as coordinates staff work schedules/assignments.

PSA I oversees MCSAP software and website issues. Also, oversees the work of the administrative staff who administers the Kansas SafetyNet program and administrative position that completes time sheets, activity reports and primary call taker.

MOE KHP Trooper Inspectors are inspectors paid for out of the Motor Carrier Inspector funds and support MCSAP activities.

Overtime costs are associated with overtime accrued when placing vehicles OOS or inspections when over 80 hours in a pay period.

FY 2022 Updates per BIL funding

Updated Fed/State match to 95/5

A 20% increase was added to the uniform positions due to a 20% increase from the State of Kansas

A 5% increase was added to the civilian positions due to a 5% increase from the State of Kansas

Part 4 Section 3 - Fringe Benefits

Fringe costs are benefits paid to employees, including the cost of employer's share of FICA, health insurance, worker's compensation, and paid leave. Only non-Federal grantees that use the **accrual basis** of accounting may have a separate line item for leave, and is entered as the projected leave expected to be accrued by the personnel listed within Part 4.2 – Personnel. Reference [2 CFR §200.431\(b\)](#).

Show the fringe benefit costs associated with the staff listed in the Personnel section. Fringe costs may be estimates, or based on a fringe benefit rate. If using an approved rate by the applicant's Federal cognizant agency for indirect costs, a copy of the indirect cost rate agreement must be provided in the "My Documents" section in eCVSP and through grants.gov. For more information on this item see [2 CFR §200.431](#).

Show how the fringe benefit amount is calculated (i.e., actual fringe rate, rate approved by HHS Statewide Cost Allocation or cognizant agency, or an aggregated rate). Include a description of the specific benefits that are charged to a project and the benefit percentage or total benefit cost.

Actual Fringe Rate: a fringe rate approved by your cognizant agency or a fixed rate applied uniformly to each position.

Aggregated Rate: a fringe rate based on actual costs and not a fixed rate (e.g. fringe costs may vary by employee position/classification).

Depending on the State, there are fixed employer taxes that are paid as a percentage of the salary, such as Social Security, Medicare, State Unemployment Tax, etc. For more information on this item see the [Fringe Benefits Job Aid below](#).

Fringe costs method: Aggregated Rate - documentation added to 'My Documents' to describe rate calculation

Total Project Costs equal the Fringe Benefit Rate x Percentage of Time on MCSAP grant x Base Amount divided by 100.

Fringe Benefit Rate: The rate that has been approved by the State's cognizant agency for indirect costs; or a rate that has been calculated based on the aggregate rates and/or costs of the individual items that your agency classifies as fringe benefits.

Base Amount: The salary/wage costs within the proposed budget to which the fringe benefit rate will be applied.

Fringe Benefits Project Costs							
Position(s)	Fringe Benefit Rate	% of Time on MCSAP Grant	Base Amount	Total Project Costs (Federal + State)	Federal Share	State Share	MOE
Civilian Members	23.3780	100.0000	\$570,150.00	\$133,289.66	\$126,625.18	\$6,664.48	\$0.00
Law Enforcement	26.0580	100.0000	\$3,364,191.00	\$876,640.89	\$832,808.85	\$43,832.04	\$0.00
Insurance 100% MCSAP	100.0000	100.0000	\$386,497.92	\$386,497.92	\$367,173.03	\$19,324.89	\$0.00
Insurance 75% MCSAP	100.0000	75.0000	\$32,893.44	\$24,670.08	\$23,436.58	\$1,233.50	\$0.00
Insurance 50% MCSAP	100.0000	50.0000	\$16,446.72	\$8,223.36	\$7,812.20	\$411.16	\$0.00
Insurance 25% MCSAP	100.0000	25.0000	\$106,903.68	\$26,725.92	\$25,389.63	\$1,336.29	\$0.00
MOE	100.0000	0.0000	\$82,233.60	\$0.00	\$0.00	\$0.00	\$82,233.60
TOTAL: Fringe Benefits				\$1,456,047.83	\$1,383,245.47	\$72,802.36	\$82,233.60

Enter a detailed explanation of how the fringe benefit costs were derived and allocated to the MCSAP project.

The Patrol's fringe benefit rate is determined by the State of Kansas - Division of Budget and is distributed to each agency.

Health insurance is not included in the fringe rate. The average annual premium share is \$8,223.36 per employee. The rates are calculated based on 47 employees that spend 100% of time on MCSAP Grant, 4 employees that spend 75% of time on MCSAP, 2 employees that spend 50% of time on MCSAP Grant, and 13 employees that spend 25% of time on MCSAP.

MOE Fringe Benefit rate - The fringe benefit rate is based on the average annual premium share of \$8,223.36 for 10 non-MCSAP funded positions.

The five health and safety inspectors from Salary and Overtime Projects do NOT receive fringe as they are part time employees.

Fringe benefits for LEOs are:

Kansas police and fire, FICA/MEDICARE, Workers Comp, Unemployment Comp.

Civilians: KEPRS, FICA/Medicare, Workers Comp, Unemployment Comp.

FY 2022 Updates per BIL funding

The fringe benefit and insurance rates were increased to align with State of Kansas 2023 Budget Indices. Civilian Fringe benefit rate was changed to 23.378%, Law Enforcement rates was changed to 26.058%, and the average annual premium share for insurance was increased to \$8,223.36 - updated Frindge Benefit rates provided by the Division of Budget is attached.

Part 4 Section 4 - Travel

Itemize the positions/functions of the people who will travel. Show the estimated cost of items including but not limited to, airfare, lodging, meals, transportation, etc. Explain in detail how the MCSAP program will directly benefit from the travel.

Travel costs are funds for field work or for travel to professional meetings.

List the purpose, number of persons traveling, number of days, percentage of time on MCSAP Grant, and total project costs for each trip. If details of each trip are not known at the time of application submission, provide the basis for estimating the amount requested. For more information on this item see [2 CFR §200.474](#).

Total Project Costs should be determined by State users, and manually input in the table below. There is no system calculation for this budget category.

Travel Project Costs							
Purpose	# of Staff	# of Days	% of Time on MCSAP Grant	Total Project Costs (Federal + State)	Federal Share	State Share	MOE
CMV Post-Crash Inspectors Course	5	3	100.0000	\$5,000.00	\$4,750.00	\$250.00	\$0.00
MOE Travel	303	152	0.0000	\$0.00	\$0.00	\$0.00	\$44,112.00
Routine Travel	20	10	100.0000	\$24,837.00	\$23,595.15	\$1,241.85	\$0.00
IFTA/RP Managers	2	5	100.0000	\$4,000.00	\$3,800.00	\$200.00	\$0.00
FMCSA Grant Training	3	5	100.0000	\$5,750.00	\$5,462.50	\$287.50	\$0.00
COMHED	3	5	100.0000	\$5,750.00	\$5,462.50	\$287.50	\$0.00
CVSA Annual Conference	8	5	100.0000	\$10,000.00	\$9,500.00	\$500.00	\$0.00
Annual Training Certification	325	5	100.0000	\$30,000.00	\$28,500.00	\$1,500.00	\$0.00
Reconstruction Conference	8	5	100.0000	\$16,000.00	\$15,200.00	\$800.00	\$0.00
CVSA Workshop	8	5	100.0000	\$12,000.00	\$11,400.00	\$600.00	\$0.00
CVSA Data Quality Conference	3	5	100.0000	\$5,000.00	\$4,750.00	\$250.00	\$0.00
Commercial Vehicle Safety Summit	3	3	100.0000	\$3,000.00	\$2,850.00	\$150.00	\$0.00
WREX Post-Crash Conference	6	5	100.0000	\$15,000.00	\$14,250.00	\$750.00	\$0.00
NAIC	2	5	100.0000	\$4,000.00	\$3,800.00	\$200.00	\$0.00
TOTAL: Travel				\$140,337.00	\$133,320.15	\$7,016.85	\$44,112.00

Enter a detailed explanation of how the travel costs were derived and allocated to the MCSAP project.

Routine MCSAP travel includes annual Road Check as well as the National HM lane and the KMCA annual championships. In an effort to keep travel costs at a minimum, Kansas strategically stages these annual events throughout the state, typically Wichita, Kansas City and Salina, where the majority of our inspectors reside in order to keep per diem and overnight stays at a minimum. Approximately 20 people travel to each deployment and have overnight stays with per diem. The additional program travel is for the 100 plus programs MCSAP annually provides throughout the year. All routine travel methods are by KHP state owned vehicles. Per Diem in state is \$55.00 per day and the lodging maximum is \$94.00 per night. This expense annually is projected to be \$37,000.00 based on projected 2018 Roadcheck, HM lane, championships and programs.

We will send two members of MCSAP to IRP/IFTA Managers and Law Enforcement Workshop. The focus of the workshop will be education breakouts in depth into IRP and IFTA compliance topics. Live demonstrations show attendees portable scales and mats used in IFTA enforcement, simulated roadside enforcement and Q&A with drivers. Attendees will learn about experiences with IRP reviews and the updated processes for IFTA reviews.

We plan to send two members of MCSAP to NAIC, Grant Training and COMHED. NAIC will have two competitors.

Annual training and certifications for A,B,HM, Cargo Tank and Other Bulk will be held at the Kansas Highway Patrol Training Center, Kansas City, and Wichita. We will recertify or train over 300 members (325 estimated) in the FFY.

Reconstruction conference for all MCSAP CMV Crash Specialists. The focus of these conferences will be the best practices, braking efficiencies, ECM downloads, evidentiary procedures, and wireless devices. These conferences are more important than ever with the exponential increase in technology being used for ELD, and other advanced safety measures placed in CMVs to reduce collisions. Expertise must be maintained to determine the factors associated with these crashes.

We will send 8 people to the CVSA workshop as voting members of vehicle, driver, HM, training, passenger carrier, PBBT users forum, PG&RA, size and weight, InfoSys, crash initiatives, and to attend training sponsored by CVSA. At each conference CVSA provides critical training for line inspectors, in each of the above listed arenas. Those attending these program meetings and training are KS SME's and Program Managers or NTC instructors, who each teach or manage a different function of these varied expertise. The training will further the management of the program, (writing the grant, educating legislators and the public or trucking companies) or to instruct inspectors locally and nationally when tasked by NTC. With the growth of vehicle components, exemptions, regulations, ELD, vehicle technologies it has become more than a "few" members traveling to CVSA training can attend and comprehend to bring back effective Program Management and instruction to nearly 400 Kansas inspectors. The inexpensive training and input at CVSA allows an incredible benefit for our inspection program with little expense. Due to the scheduling of the conference committees, many different committees meet at the same time. Therefore, one person cannot attend multiple committees. Multiple attendees ensures a Kansas member can be present in each of the aforementioned committees. Attendance in the committees is vital to the Kansas CVSA program to ensure correct, up-to-date information is distributed statewide, and consistent enforcement is upheld. Committee discussions and votes are imperative. Our members have long since been included in the discussions that affect commercial trucking across all of North America.

There will be five members of MCSAP to attend the CMV Post-Crash Inspection Course. This is a trainer's course to allow these members to provide Post-Crash training to the Patrol.

3 Members of MCSAP will attend the CVSA Data Quality Conference. This training will provide ways to research and correct data quality issues and maintain a "good" rating on A&I.

3 Members of MCSAP will attend the Commercial Vehicle Safety Summit. The Summit will bring together representatives from law enforcement, driver licensing agencies, universities, and industry to share research and best practices to improve data quality, the collection and use of CMV data, and ultimately to improve commercial vehicle safety.

There will be 6 members of MCSAP to attend the WREX Conference. WREX attendees will receive continuing education on various aspects of post-crash collision investigations. Including commercial vehicle crashes and live crash testing with CMV's.

All travel will further at least one of the five national program elements:

The national program elements include the following five activities:

- (a) Driver/vehicle inspections.
- (b) Traffic enforcement.
- (c) Compliance reviews.
- (d) Public education and awareness.
- (e) Data collection.

FY 2022 Updates per BIL funding

Updated Fed/State match to 95/5

Part 4 Section 5 - Equipment

Equipment is tangible or intangible personal property. It includes information technology systems having a useful life of more than one year, and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the non-Federal entity (i.e., the State) for financial statement purposes, or \$5,000.

- If your State's equipment capitalization threshold is below \$5,000, check the box below and provide the threshold amount. See [§200.12](#) Capital assets, [§200.20](#) Computing devices, [§200.48](#) General purpose equipment, [§200.58](#) Information technology systems, [§200.89](#) Special purpose equipment, and [§200.94](#) Supplies.

Show the total cost of equipment and the percentage of time dedicated for MCSAP related activities that the equipment will be billed to MCSAP. For example, you intend to purchase a server for \$5,000 to be shared equally among five programs, including MCSAP. The MCSAP portion of the total cost is \$1,000. If the equipment you are purchasing will be capitalized (depreciated), you may only show the depreciable amount, and not the total cost ([2 CFR §200.436](#) and [2 CFR §200.439](#)). If vehicles or large IT purchases are listed here, the applicant must disclose their agency's capitalization policy.

Provide a description of the equipment requested. Include the quantity, the full cost of each item, and the percentage of time this item will be dedicated to MCSAP grant.

Total Project Costs equal the Number of Items x Full Cost per Item x Percentage of Time on MCSAP grant.

Equipment Project Costs							
Item Name	# of Items	Full Cost per Item	% of Time on MCSAP Grant	Total Project Costs (Federal + State)	Federal Share	State Share	MOE
Bosch Crash Data Retrieval Cables	1	\$10,000.00	100	\$10,000.00	\$9,500.00	\$500.00	\$0.00
ECM Download Kit	1	\$10,000.00	100	\$10,000.00	\$9,500.00	\$500.00	\$0.00
Equipment MOE	1	\$15,000.00	0	\$0.00	\$0.00	\$0.00	\$0.00
Pitney Bowes Sorting/Folding Machine	1	\$170,000.00	100	\$170,000.00	\$161,500.00	\$8,500.00	\$0.00
PBBT Machine	1	\$165,000.00	100	\$165,000.00	\$156,750.00	\$8,250.00	\$0.00
TOTAL: Equipment				\$355,000.00	\$337,250.00	\$17,750.00	\$0.00
Equipment threshold is greater than \$5,000.							

Enter a detailed explanation of how the equipment costs were derived and allocated to the MCSAP project.

Bosch Crash Data Retrieval Cables: This is for continuing support of the Crash Data Retrieval system, for new cables and other hardware as new vehicle models are produced and allows the ability to interface with them to retrieve data for post-crash analysis.

ECM Download kit will be for retrieving EDR data from the ECM. The kit contains the cables and adapters.

FY 2022 Updates per BIL funding

Updated Fed/State match to 95/5

Pitney Bowes Sorting/Folding machine: This will be used for sorting, folding, inserting, and sealing MCSAP only mailings. The mailings include DOT letters, Data Q letters, carrier invoices, and challenge/hearing determinations

PBBT (Performance Based Brake Tester) Machine: Assesses the brake performance of a CMV through direct measurements of the brake forces at each wheel end, axle, and the the entire vehicle. This will assist in effectively determining OOS violations for brakes. Includes warranty and maintenance agreement.

Part 4 Section 6 - Supplies

Supplies means all tangible property other than that described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the non-Federal entity for financial statement purposes or \$5,000, regardless of the length of its useful life. See also §200.20 Computing devices and §200.33 Equipment.

Estimates for supply costs may be based on the same allocation as personnel. For example, if 35 percent of officers' salaries are allocated to this project, you may allocate 35 percent of your total supply costs to this project. A different allocation basis is acceptable, so long as it is reasonable, repeatable and logical, and a description is provided in the narrative.

Provide a description of each unit/item requested, including the quantity of each unit/item, the unit of measurement for the unit/item, the cost of each unit/item, and the percentage of time on MCSAP grant.

Total Project Costs equal the Number of Units x Cost per Unit x Percentage of Time on MCSAP grant.

Supplies Project Costs							
Item Name	# of Units/ Unit of Measurement	Cost per Unit	% of Time on MCSAP Grant	Total Project Costs (Federal + State)	Federal Share	State Share	MOE
MOE	1 1	\$5,000.00	0.0000	\$0.00	\$0.00	\$0.00	\$5,000.00
Office Supplies	1 Annual	\$43,100.00	100.0000	\$43,100.00	\$40,945.00	\$2,155.00	\$0.00
Instruction Materials	1 Annual	\$20,000.00	100.0000	\$20,000.00	\$19,000.00	\$1,000.00	\$0.00
Inspection Supplies	1 Annual	\$10,000.00	100.0000	\$10,000.00	\$9,500.00	\$500.00	\$0.00
Uniforms	210 ea	\$406.20	100.0000	\$85,302.00	\$81,036.90	\$4,265.10	\$0.00
iPads	72 ea	\$1,300.00	100.0000	\$93,600.00	\$88,920.00	\$4,680.00	\$0.00
Fingerprint Scanners	7 ea	\$1,700.00	100.0000	\$11,900.00	\$11,305.00	\$595.00	\$0.00
TOTAL: Supplies				\$263,902.00	\$250,706.90	\$13,195.10	\$5,000.00

Enter a detailed explanation of how the supply costs were derived and allocated to the MCSAP project.

Office supplies consist of printer cartridges for office computers, thermal paper for MCSAP mobile units, and Xerox copier charges. Our Xerox copier is a multi-purpose fax, scanner, copier, linking to our SafetyNet and ImageNow systems for challenges and to scan in returned inspections from carriers and other misc. challenge documents. Additional items in this category include: DVDs utilized in our in-car video systems, DCs, pens, paper, copy paper, bathroom supplies, scanners, office chairs/furniture, rubber gloves (utilized during searches and when contraband is discovered) additional uses include handling of urine, blood and other contagions. other misc. office supplies utilized throughout the year. A General Ledger was ran showing the total spent in this category in State Fiscal Year 2021 was \$66,084.

Instruction Materials: The only relevant training cost incurred not listed in the training travel budget category are Level I and HM books for new inspectors. These books are required as computers and internet connectivity may fail or in some areas of Kansas no connectivity exists. This also includes audio visual equipment for NAS A/B Week, CVSA recertification, and HAZMAT courses.

Uniforms are ordered annually and include the BDU tactical uniform shirts and long and short sleeve pants. Five uniforms are ordered per 100% MCSAP dedicated Troopers for 100% MCSAP activities. There are a total of 42 100% MCSAP troopers. These BDU uniforms are purchased specific to conduct inspections. Additional uniform items are ballistic vests which are ordered on a rotation every five years at the end of the vests protective period and mechanic gloves.

Supplies needed to conduct CMV inspections. These can include: wheel chocks, creepers, chamber mate tool, articulated rulers, tread depth gauge, truck tire gauge. Any excess of the budgeted amount will be state funded.

FY 2022 Updates per BIL funding**Updated Fed/State match to 95/5**

Office Supplies, Instruction Materials, and Inspection Supplies increased to account for the increased cost of materials.

Uniforms increased to reflect average cost of uniform at \$406.20

iPads: to assist in roadside inspections with SafeSPECT software deploying

Fingerprint scanners: To aid MCSAP personnel with identifying individuals such as unauthorized passengers, wanted felons, incapacitated individuals involved in serious motor vehicle collisions, terrorist hits (NCIC), and human trafficking victims/suspects.

Part 4 Section 7 - Contractual and Subaward

This section includes contractual costs and subawards to subrecipients. Use the table below to capture the information needed for both contractual agreements and subawards. The definitions of these terms are provided so the instrument type can be entered into the table below.

Contractual – A contract is a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award ([2 CFR §200.22](#)). All contracts issued under a Federal award must comply with the standards described in [2 CFR §200 Procurement Standards](#).

Note: Contracts are separate and distinct from subawards; see [2 CFR §200.330](#) for details.

Subaward – A subaward is an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract ([2 CFR §200.92](#) and [2 CFR §200.330](#)).

Subrecipient - Subrecipient means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program, but does not include an individual who is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency ([2 CFR §200.93](#)).

Enter the legal name of the vendor or subrecipient if known. If unknown at this time, please indicate 'unknown' in the legal name field. Include a description of services for each contract or subaward listed in the table. Entering a statement such as "contractual services" with no description will not be considered meeting the requirement for completing this section.

Enter the DUNS or EIN number of each entity. There is a drop-down option to choose either DUNS or EIN, and then the State must enter the corresponding identification number.

Select the Instrument Type by choosing either Contract or Subaward for each entity.

Total Project Costs should be determined by State users and input in the table below. The tool does not automatically calculate the total project costs for this budget category.

Operations and Maintenance-If the State plans to include O&M costs that meet the definition of a contractual or subaward cost, details must be provided in the table and narrative below.

Please describe the activities these costs will be using to support (i.e., ITD, PRISM, SSDQ or other services.)

Contractual and Subaward Project Costs							
Legal Name	DUNS/EIN Number	Instrument Type	% of Time on MCSAP Grant	Total Project Costs (Federal + State)	Federal Share	State Share	MOE
TOTAL: Contractual and Subaward				\$0.00	\$0.00	\$0.00	\$0.00

Enter a detailed explanation of how the contractual and subaward costs were derived and allocated to the MCSAP project.

Part 4 Section 8 - Other Costs

Other Costs are those not classified elsewhere and are allocable to the Federal award. These costs must be specifically itemized and described. The total costs and allocation bases must be explained in the narrative. Examples of Other Costs (typically non-tangible) may include utilities, leased property or equipment, fuel for vehicles, employee training tuition, meeting registration costs, etc. The quantity, unit of measurement (e.g., monthly, annually, each, etc.), unit cost, and percentage of time on MCSAP grant must be included.

Operations and Maintenance—If the State plans to include O&M costs that do not meet the definition of a contractual or subaward cost, details must be provided in the table and narrative below. Please identify these costs as ITD O&M, PRISM O&M, or SSDQ O&M. Sufficient detail must be provided in the narrative that explains what components of the specific program are being addressed by the O&M costs.

Enter a description of each requested Other Cost.

Enter the number of items/units, the unit of measurement, the cost per unit/item, and the percentage of time dedicated to the MCSAP grant for each Other Cost listed. Show the cost of the Other Costs and the portion of the total cost that will be billed to MCSAP. For example, you intend to purchase air cards for \$2,000 to be shared equally among five programs, including MCSAP. The MCSAP portion of the total cost is \$400.

Total Project Costs equal the Number of Units x Cost per Item x Percentage of Time on MCSAP grant.

Indirect Costs

Information on Indirect Costs ([2 CFR §200.56](#)) is captured in this section. This cost is allowable only when an approved indirect cost rate agreement has been provided in the “My Documents” area in the eCVSP tool and through Grants.gov. Applicants may charge up to the total amount of the approved indirect cost rate multiplied by the eligible cost base. Applicants with a cost basis of salaries/wages and fringe benefits may only apply the indirect rate to those expenses. Applicants with an expense base of modified total direct costs (MTDC) may only apply the rate to those costs that are included in the MTDC base ([2 CFR §200.68](#)).

- **Cost Basis** — is the accumulated direct costs (normally either total direct salaries and wages or total direct costs exclusive of any extraordinary or distorting expenditures) used to distribute indirect costs to individual Federal awards. The direct cost base selected should result in each Federal award bearing a fair share of the indirect costs in reasonable relation to the benefits received from the costs.
- **Approved Rate** — is the rate in the approved Indirect Cost Rate Agreement.
- **Eligible Indirect Expenses** — means after direct costs have been determined and assigned directly to Federal awards and other activities as appropriate. Indirect costs are those remaining to be allocated to benefitted cost objectives. A cost may not be allocated to a Federal award as an indirect cost if any other cost incurred for the same purpose, in like circumstances, has been assigned to a Federal award as a direct cost.
- **Total Indirect Costs** equal Approved Rate x Eligible Indirect Expenses divided by 100.

Your State will not claim reimbursement for Indirect Costs.

Other Costs Project Costs							
Item Name	# of Units/ Unit of Measurement	Cost per Unit	% of Time on MCSAP Grant	Total Project Costs (Federal + State)	Federal Share	State Share	MOE
PrePass Safety Alliance Membership	1 ea	\$7,500.00	100.0000	\$7,500.00	\$7,125.00	\$375.00	\$0.00
Communication (Cell phones)	1 ea	\$24,804.00	100.0000	\$24,804.00	\$23,563.80	\$1,240.20	\$0.00
Fuel	1 ea	\$140,600.00	100.0000	\$140,600.00	\$133,570.00	\$7,030.00	\$0.00
CVSA Membership Dues	1 ea	\$12,900.00	100.0000	\$12,900.00	\$12,255.00	\$645.00	\$0.00
Copier Rental	1 ea	\$4,500.00	100.0000	\$4,500.00	\$4,275.00	\$225.00	\$0.00
Office Rent	1 ea	\$50,000.00	100.0000	\$50,000.00	\$47,500.00	\$2,500.00	\$0.00
CVSA Decals	1 ea	\$3,328.00	100.0000	\$3,328.00	\$3,161.60	\$166.40	\$0.00
Vehicle Insurance	1 ea	\$20,492.75	100.0000	\$20,492.75	\$19,467.72	\$1,025.03	\$0.00
VIS-PBBT Service Agreement and Calibration Schedule	1 ea	\$4,449.11	100.0000	\$4,449.11	\$4,226.66	\$222.45	\$0.00
MOE	1	\$32,000.00	0.0000	\$0.00	\$0.00	\$0.00	\$32,000.00
Perceptive Content Licensing	1 EA	\$13,911.00	100.0000	\$13,911.00	\$13,215.45	\$695.55	\$0.00
Vehicle Maintenance	1 ea	\$48,583.62	100.0000	\$48,583.62	\$46,154.44	\$2,429.18	\$0.00
PIX4D Mapping Software	1 EA	\$4,150.00	100.0000	\$4,150.00	\$3,942.50	\$207.50	\$0.00
Crash Data Recorder Software	1 ea	\$1,050.00	100.0000	\$1,050.00	\$997.50	\$52.50	\$0.00
HP RTK GPS Network for Mapscenes and Drone Mapping	1 ea	\$1,400.00	100.0000	\$1,400.00	\$1,330.00	\$70.00	\$0.00
Mavic 2 Intelligent Flight Battery	10 ea	\$149.00	100.0000	\$1,490.00	\$1,415.50	\$74.50	\$0.00
Electronic Control Module Removal Tools	10 ea	\$675.00	100.0000	\$6,750.00	\$6,412.50	\$337.50	\$0.00
Solid State External Hard Drives	10 ea	\$380.00	100.0000	\$3,800.00	\$3,610.00	\$190.00	\$0.00
128 GB SD Cards for Mavic 2 Drone	10 ea	\$75.00	100.0000	\$750.00	\$712.50	\$37.50	\$0.00
Vehicle Toppers and Slides	5 ea	\$4,241.00	100.0000	\$21,205.00	\$20,144.75	\$1,060.25	\$0.00
	3 ea	\$1,800.00	100.0000	\$5,400.00	\$5,130.00	\$270.00	\$0.00

NEXIQ for ECM Download							
Vericom V-Sense Accelerometers	3 ea	\$675.00	100.0000	\$2,025.00	\$1,923.75	\$101.25	\$0.00
MDU Air Cards	1 ea	\$18,226.19	100.0000	\$18,226.19	\$17,314.88	\$911.31	\$0.00
TOTAL: Other Costs				\$397,314.67	\$377,448.55	\$19,866.12	\$32,000.00

Enter a detailed explanation of how the 'other' costs were derived and allocated to the MCSAP project.

Maintenance of vehicles includes services to KHP owned vehicles (not under contract) such as windshield wipers, tires and scheduled maintenance to our vehicle fleet. The maintenance cost was determined by figuring a two year average of actual spending. State Fiscal Year 2020 - \$55,135.50. State Fiscal Year 2019 - \$42,031.75

PrePass Safety Alliance Membership will allow the KS MCSAP program to further the safety of the motor carrier industry to advance safety and efficiency on the highways. PrePass provides general oversight of PrePass programs and PrePass Safety Alliance initiates, authorizes new technology and system enhancements and plays a key role in developing best practices to assist carriers and states to maximize the use of the program.

Communications are comprised of air cards and mobile phones and service plans. MCSAP has 39 users.

Fuel costs are encumbered two ways, through our KHP UMB Visa issued to individual MCSAP personnel, and bulk fuel purchases from KDOT pumps throughout the state. Routinely, MCSAP attempts to purchase our fuel from the KDOT pumps where fuel is purchased at a less expensive bulk rate. These purchases are individually tracked by each purchase recording the mileage between purchases, purchase amount, method and gallons. The fuel cost was determined by calculating a two-year average. State Fiscal Year 2020 - \$154,378.64. State Fiscal Year 2021 - \$122,641.87. This number was then rounded up to account for increased fuel prices and activities.

Annual CVSA Membership Dues

Our Xerox copier is a multipurpose fax, scanner, copier, linking to our Safetynet and ImageNow systems for challenges and complete accident reports. The machine will also be utilized to scan returned inspections from carriers and other misc. documents.

MCSAP office rent are for KHP MCSAP offices which encompasses eight administrative personnel. There are five offices, conference room and five cubicles. The office is the central hub for all Kansas certified inspectors as well as the New Entrant Program. There is an annual lease charge for the lease space. That charge is calculated based on the square footage utilized by the different Troops/Department (Troop Square Footage/Total Square Ft which gives us the % to total). Once the % is identified, that same % is applied to the total lease amount, as well as any escalator fee that may be imposed, and that \$ amount charged back to the applicable Troop/Department. The State of Kansas – Department of Administration charges a Monumental Service Fee on leased property. That calculation is also based off the square footage utilized by the different Troops/Departments in leased space. Each year they identify the rate per square ft. and it's applied the same as above.

CVSA Decals 6,400 at \$.52 = \$3,328.00

Vehicle insurance is \$20,492.75.00 annually. The total annual premium for Kansas Highway Patrol is \$216,877.00. The amount budgeted is pro-rated for Troop I, MCSAP Unit. Insurance coverage under the contract includes coverage limits as follows:

A Combined Single Limit of Insurance in the amount of \$500,000 for Bodily Injury Liability and Property Damage.

Uninsured Motorists Combined Single Limit of \$50,000 for rating symbol 1

Underinsured Motorists Combined Single Limit of \$50,000 for rating symbol 1

Medical payments coverage in the amount of \$5,000 per person excess of workers compensation

Perceptive Content user licensing for 3 computers. This program is utilized for 100% MCSAP purposes. This program allows all documentation pertaining to carriers and inspections to be linked to SafetyNet for record keeping purposes.

VIS Check PBBT Service Agreement, Preventative Maintenance and Calibration schedule

Pix4D Mapping Software: This Photogrammetry software flies the Unmanned Aerial System (Drones). It creates and stores the images which are later processed by the M17 Processor.

Crash Data Recorder Software: This annual subscription allows the Crash Data Retrieval Software to be licensed. The CDR System downloads airbag control modules which contain pre-crash, crash or near deployment events regarding collisions.

HP RTK Network License: Real Time Kinetic (RTK) Network is required to run the Sokkia GCX3 Fusion GPS Mapping Unit. It increases the accuracy of GPS Systems by sending corrections to a moving receiver. This will be a annual subscription to this network.

Synercon Technologies FLA Smart Sensor: This sensor connects directly to the Electronic Control Module (ECM) on Diesel Engines. The ECM download provides critical information about the how the commercial vehicle was being operated prior to a collision or near collision.

Vehicle toppers will be used to secure equipment. Slides will allow for easily accessible equipment.

Mavic 2 Intelligent Flight Battery. The KHP purchased 10 mapping drones in 2019. The drones have a flight time of approximately 20 minutes depending on payload. These batteries would replace aging batteries that came with the original drones to provide additional flight times.

The Electronic Control Modules on diesel engines record information relating to a collision or near collision. The ECM's are located behind the frame rails on most engines. If the trucks electric system is damaged the ECM can be removed for a "bench top" download. These tools allow for the removal of the ECM by the reconstructionist or the level once inspector.

The Solid State drives are used as a backup storage device for electronic data. The mapping units, digital photo's and orthomosaic images produced by the drone need to be backed up in case of a computer hard drive failure.

128 GB SD Cards for Mavic 2 Drone- When taking orthomosaic images of collision scenes the additional storage space is needed in the drone to accomplish larger maps

NEXIQ for ECM Download: This is for a system that will allow for direct communications to ECM's on large CMV's without the removal of the ECM. it will allow for each region team to gain information from ECM's if removal is not warranted in a timelier manner.

Vericom VC4000DAQ Accelerometer: This 3-Axis Accelerometer measures motion related to pitch, roll and yaw vs. braking or acceleration. The data is used in post crash inspections for speeds (slowing or accelerating) and for time distance calculations.

FY 2022 Updates per BIL funding

Updated Fed/State match to 95/5

Part 4 Section 9 - Comprehensive Spending Plan

The Comprehensive Spending Plan is auto-populated from all line items in the tables and is in read-only format. Changes to the Comprehensive Spending Plan will only be reflected by updating the individual budget category table(s).

ESTIMATED Fiscal Year Funding Amounts for MCSAP			
	85.01% Federal Share	14.99% State Share	Total Estimated Funding
Total	\$6,575,513.00	\$346,080.00	\$6,921,593.00

Summary of MCSAP Funding Limitations	
Allowable amount for Overtime without written justification (14.99% of MCSAP Award Amount):	\$1,038,239.00
MOE Baseline:	\$341,825.51

Estimated Expenditures				
Personnel				
	Federal Share	State Share	Total Project Costs (Federal + Share)	MOE
Technical Trooper	\$2,082,010.50	\$109,579.50	\$2,191,590.00	\$0.00
Administrative Staff	\$128,250.00	\$6,750.00	\$135,000.00	\$0.00
PSA I	\$47,500.00	\$2,500.00	\$50,000.00	\$0.00
PSA III	\$57,000.00	\$3,000.00	\$60,000.00	\$0.00
Safety and Health Inspector Full Time	\$79,800.00	\$4,200.00	\$84,000.00	\$0.00
Lieutenant	\$672,235.20	\$35,380.80	\$707,616.00	\$0.00
Captain	\$114,000.00	\$6,000.00	\$120,000.00	\$0.00
IT Support	\$59,850.00	\$3,150.00	\$63,000.00	\$0.00
Accounting Support	\$39,900.00	\$2,100.00	\$42,000.00	\$0.00
Safety and Health Inspector Part time	\$118,750.00	\$6,250.00	\$125,000.00	\$0.00
Technical Trooper PT NE	\$96,389.38	\$5,073.12	\$101,462.50	\$0.00
Technical Trooper PT	\$231,334.50	\$12,175.50	\$243,510.00	\$0.00
MOE KHP Trooper Inspectors	\$0.00	\$0.00	\$0.00	\$292,467.54
Records Staff	\$46,882.50	\$2,467.50	\$49,350.00	\$0.00
Administrative Specialist	\$34,912.50	\$1,837.50	\$36,750.00	\$0.00
Salary Subtotal	\$3,808,814.58	\$200,463.92	\$4,009,278.50	\$292,467.54
MCSAP OT	\$284,727.35	\$14,985.65	\$299,713.00	\$0.00
Overtime subtotal	\$284,727.35	\$14,985.65	\$299,713.00	\$0.00
Personnel total	\$4,093,541.93	\$215,449.57	\$4,308,991.50	\$292,467.54

Fringe Benefits				
	Federal Share	State Share	Total Project Costs (Federal + State)	MOE
Civilian Members	\$126,625.18	\$6,664.48	\$133,289.66	\$0.00
Law Enforcement	\$832,808.85	\$43,832.04	\$876,640.89	\$0.00
Insurance 100% MCSAP	\$367,173.03	\$19,324.89	\$386,497.92	\$0.00
Insurance 75% MCSAP	\$23,436.58	\$1,233.50	\$24,670.08	\$0.00
Insurance 50% MCSAP	\$7,812.20	\$411.16	\$8,223.36	\$0.00
Insurance 25% MCSAP	\$25,389.63	\$1,336.29	\$26,725.92	\$0.00
MOE	\$0.00	\$0.00	\$0.00	\$82,233.60
Fringe Benefits total	\$1,383,245.47	\$72,802.36	\$1,456,047.83	\$82,233.60

Travel				
	Federal Share	State Share	Total Project Costs (Federal + State)	MOE
CMV Post-Crash Inspectors Course	\$4,750.00	\$250.00	\$5,000.00	\$0.00
MOE Travel	\$0.00	\$0.00	\$0.00	\$44,112.00
Routine Travel	\$23,595.15	\$1,241.85	\$24,837.00	\$0.00
IFTA/RP Managers	\$3,800.00	\$200.00	\$4,000.00	\$0.00
FMCSA Grant Training	\$5,462.50	\$287.50	\$5,750.00	\$0.00
COMHED	\$5,462.50	\$287.50	\$5,750.00	\$0.00
CVSA Annual Conference	\$9,500.00	\$500.00	\$10,000.00	\$0.00
Annual Training Certification	\$28,500.00	\$1,500.00	\$30,000.00	\$0.00
Reconstruction Conference	\$15,200.00	\$800.00	\$16,000.00	\$0.00
CVSA Workshop	\$11,400.00	\$600.00	\$12,000.00	\$0.00
CVSA Data Quality Conference	\$4,750.00	\$250.00	\$5,000.00	\$0.00
Commercial Vehicle Safety Summit	\$2,850.00	\$150.00	\$3,000.00	\$0.00
WREX Post-Crash Conference	\$14,250.00	\$750.00	\$15,000.00	\$0.00
NAIC	\$3,800.00	\$200.00	\$4,000.00	\$0.00
Travel total	\$133,320.15	\$7,016.85	\$140,337.00	\$44,112.00

Equipment				
	Federal Share	State Share	Total Project Costs (Federal + State)	MOE
Bosch Crash Data Retrieval Cables	\$9,500.00	\$500.00	\$10,000.00	\$0.00
ECM Download Kit	\$9,500.00	\$500.00	\$10,000.00	\$0.00
Equipment MOE	\$0.00	\$0.00	\$0.00	\$0.00
Pitney Bowes Sorting/Folding Machine	\$161,500.00	\$8,500.00	\$170,000.00	\$0.00
PBBT Machine	\$156,750.00	\$8,250.00	\$165,000.00	\$0.00
Equipment total	\$337,250.00	\$17,750.00	\$355,000.00	\$0.00

Supplies				
	Federal Share	State Share	Total Project Costs (Federal + State)	MOE
MOE	\$0.00	\$0.00	\$0.00	\$5,000.00
Office Supplies	\$40,945.00	\$2,155.00	\$43,100.00	\$0.00
Instruction Materials	\$19,000.00	\$1,000.00	\$20,000.00	\$0.00
Inspection Supplies	\$9,500.00	\$500.00	\$10,000.00	\$0.00
Uniforms	\$81,036.90	\$4,265.10	\$85,302.00	\$0.00
iPads	\$88,920.00	\$4,680.00	\$93,600.00	\$0.00
Fingerprint Scanners	\$11,305.00	\$595.00	\$11,900.00	\$0.00
Supplies total	\$250,706.90	\$13,195.10	\$263,902.00	\$5,000.00

Contractual and Subaward				
	Federal Share	State Share	Total Project Costs (Federal + State)	MOE
Contractual and Subaward total	\$0.00	\$0.00	\$0.00	\$0.00

Other Costs				
	Federal Share	State Share	Total Project Costs (Federal + State)	MOE
PrePass Safety Alliance Membership	\$7,125.00	\$375.00	\$7,500.00	\$0.00
Communication (Cell phones)	\$23,563.80	\$1,240.20	\$24,804.00	\$0.00
Fuel	\$133,570.00	\$7,030.00	\$140,600.00	\$0.00
CVSA Membership Dues	\$12,255.00	\$645.00	\$12,900.00	\$0.00
Copier Rental	\$4,275.00	\$225.00	\$4,500.00	\$0.00
Office Rent	\$47,500.00	\$2,500.00	\$50,000.00	\$0.00
CVSA Decals	\$3,161.60	\$166.40	\$3,328.00	\$0.00
Vehicle Insurance	\$19,467.72	\$1,025.03	\$20,492.75	\$0.00
VIS-PBBT Service Agreement and Calibration Schedule	\$4,226.66	\$222.45	\$4,449.11	\$0.00
MOE	\$0.00	\$0.00	\$0.00	\$32,000.00
Perceptive Content Licensing	\$13,215.45	\$695.55	\$13,911.00	\$0.00
Vehicle Maintenance	\$46,154.44	\$2,429.18	\$48,583.62	\$0.00
PIX4D Mapping Software	\$3,942.50	\$207.50	\$4,150.00	\$0.00
Crash Data Recorder Software	\$997.50	\$52.50	\$1,050.00	\$0.00
HP RTK GPS Network for Mapscenes and Drone Mapping	\$1,330.00	\$70.00	\$1,400.00	\$0.00
Mavic 2 Intelligent Flight Battery	\$1,415.50	\$74.50	\$1,490.00	\$0.00
Electronic Control Module Removal Tools	\$6,412.50	\$337.50	\$6,750.00	\$0.00
Solid State External Hard Drives	\$3,610.00	\$190.00	\$3,800.00	\$0.00
128 GB SD Cards for Mavic 2 Drone	\$712.50	\$37.50	\$750.00	\$0.00
Vehicle Toppers and Slides	\$20,144.75	\$1,060.25	\$21,205.00	\$0.00
NEXIQ for ECM Download	\$5,130.00	\$270.00	\$5,400.00	\$0.00
Vericom V-Sense Accelerometers	\$1,923.75	\$101.25	\$2,025.00	\$0.00
MDU Air Cards	\$17,314.88	\$911.31	\$18,226.19	\$0.00
Other Costs total	\$377,448.55	\$19,866.12	\$397,314.67	\$32,000.00

Total Costs				
	Federal Share	State Share	Total Project Costs (Federal + State)	MOE
Subtotal for Direct Costs	\$6,575,513.00	\$346,080.00	\$6,921,593.00	\$455,813.14
Total Costs Budgeted	\$6,575,513.00	\$346,080.00	\$6,921,593.00	\$455,813.14

Part 4 Section 10 - Financial Summary

The Financial Summary is auto-populated by the system by budget category. It is a read-only document and can be used to complete the SF-424A in Grants.gov. Changes to the Financial Summary will only be reflected by updating the individual budget category table(s).

- The system will confirm that percentages for Federal and State shares are correct for Total Project Costs. The edit check is performed on the **"Total Costs Budgeted"** line only.
- The system will confirm that Planned MOE Costs equal or exceed FMCSA funding limitation. The edit check is performed on the **"Total Costs Budgeted"** line only.
- The system will confirm that the Overtime value does not exceed the FMCSA funding limitation. The edit check is performed on the **"Overtime subtotal"** line.

ESTIMATED Fiscal Year Funding Amounts for MCSAP			
	85.01% Federal Share	14.99% State Share	Total Estimated Funding
Total	\$6,575,513.00	\$346,080.00	\$6,921,593.00

Summary of MCSAP Funding Limitations	
Allowable amount for Overtime without written justification (14.99% of MCSAP Award Amount):	\$1,038,239.00
MOE Baseline:	\$341,825.51

Estimated Expenditures				
	Federal Share	State Share	Total Project Costs (Federal + State)	Planned MOE Costs
Salary Subtotal	\$3,808,814.58	\$200,463.92	\$4,009,278.50	\$292,467.54
Overtime Subtotal	\$284,727.35	\$14,985.65	\$299,713.00	\$0.00
Personnel Total	\$4,093,541.93	\$215,449.57	\$4,308,991.50	\$292,467.54
Fringe Benefits Total	\$1,383,245.47	\$72,802.36	\$1,456,047.83	\$82,233.60
Travel Total	\$133,320.15	\$7,016.85	\$140,337.00	\$44,112.00
Equipment Total	\$337,250.00	\$17,750.00	\$355,000.00	\$0.00
Supplies Total	\$250,706.90	\$13,195.10	\$263,902.00	\$5,000.00
Contractual and Subaward Total	\$0.00	\$0.00	\$0.00	\$0.00
Other Costs Total	\$377,448.55	\$19,866.12	\$397,314.67	\$32,000.00
	85.01% Federal Share	14.99% State Share	Total Project Costs (Federal + State)	Planned MOE Costs
Subtotal for Direct Costs	\$6,575,513.00	\$346,080.00	\$6,921,593.00	\$455,813.14
Indirect Costs	\$0.00	\$0.00	\$0.00	NA
Total Costs Budgeted	\$6,575,513.00	\$346,080.00	\$6,921,593.00	\$455,813.14

Part 5 - Certifications and Documents

Part 5 includes electronic versions of specific requirements, certifications and documents that a State must agree to as a condition of participation in MCSAP. The submission of the CVSP serves as official notice and certification of compliance with these requirements. State or States means all of the States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, and the Virgin Islands.

If the person submitting the CVSP does not have authority to certify these documents electronically, then the State must continue to upload the signed/certified form(s) through the "My Documents" area on the State's Dashboard page.

Part 5 Section 1 - State Certification

The State Certification will not be considered complete until the four questions and certification declaration are answered. Selecting 'no' in the declaration may impact your State's eligibility for MCSAP funding.

1. What is the name of the person certifying the declaration for your State? Wes Ludolph
2. What is this person's title? Captain
3. Who is your Governor's highway safety representative? Chris Bortz
4. What is this person's title? Program Manager

The State affirmatively accepts the State certification declaration written below by selecting 'yes'.

- ☒ Yes
- ☐ Yes, uploaded certification document
- ☐ No

State Certification declaration:

I, Wes Ludolph, Captain, on behalf of the State of KANSAS, as requested by the Administrator as a condition of approval of a grant under the authority of [49 U.S.C. § 31102](#), as amended, certify that the State satisfies all the conditions required for MCSAP funding, as specifically detailed in [49 C.F.R. § 350.211](#).

If there are any exceptions that should be noted to the above certification, include an explanation in the text box below.

Part 5 Section 2 - Annual Review of Laws, Regulations, Policies and Compatibility Certification

You must answer all three questions and indicate your acceptance of the certification declaration. Selecting 'no' in the declaration may impact your State's eligibility for MCSAP funding.

1. What is the name of your certifying State official? Wes Ludolph
2. What is the title of your certifying State official? Captain
3. What are the phone # and email address of your State official? wes.ludolph@ks.gov 785-296-7189

The State affirmatively accepts the compatibility certification declaration written below by selecting 'yes'.

- ☒ Yes
- ☐ Yes, uploaded certification document
- ☐ No

I, Wes Ludolph, certify that the State has conducted the annual review of its laws and regulations for compatibility regarding commercial motor vehicle safety and that the State's safety laws remain compatible with the Federal Motor Carrier Safety Regulations (49 CFR parts 390-397) and the Hazardous Materials Regulations (49 CFR parts 107 (subparts F and G only), 171-173, 177, 178, and 180) and standards and orders of the Federal government, except as may be determined by the Administrator to be inapplicable to a State enforcement program. For the purpose of this certification, Compatible means State laws or regulations pertaining to interstate commerce that are identical to the FMCSRs and HMRs or have the same effect as the FMCSRs and identical to the HMRs and for intrastate commerce rules identical to or within the tolerance guidelines for the FMCSRs and identical to the HMRs.

If there are any exceptions that should be noted to the above certification, include an explanation in the text box below.

Part 5 Section 3 - New Laws/Legislation/Policy Impacting CMV Safety

Has the State adopted/enacted any new or updated laws (i.e., statutes) impacting CMV safety since the last CVSP or annual update was submitted?

☐ Yes ☒ No

Has the State adopted/enacted any new administrative actions or policies impacting CMV safety since the last CVSP?

☐ Yes ☒ No

FY 2021 Certification of MCSAP Conformance (State Certification)

I (name), (title), on behalf of the State (or Commonwealth) of (State), as requested by the Administrator as a condition of approval of a grant under the authority of 49 U.S.C. § 31102, as amended, do hereby certify as follows:

1. The State has designated (name of Lead State Agency) as the Lead State Agency to administer the Commercial Vehicle Safety Plan (CVSP) throughout the State for the grant sought and (names of agencies) to perform defined functions under the CVSP.
2. The State has assumed responsibility for and adopted commercial motor carrier and highway hazardous materials safety regulations, standards and orders that are compatible with the FMCSRs and the HMRs, and the standards and orders of the Federal Government.
3. The State will cooperate in the enforcement of financial responsibility requirements under 49 C.F.R. part 387.
4. The State will enforce registration (i.e., operating authority) requirements under 49 U.S.C §§ 13902 and 31134 by prohibiting the operation of any vehicle discovered to be operating without the required registration or beyond the scope of the motor carrier's registration.
5. The laws of the State provide the State's enforcement officials right of entry (or other method a State may use that is adequate to obtain the necessary information) and inspection sufficient to carry out the purposes of the CVSP, as approved.
6. The Lead State Agency and any subrecipient of MCSAP funds have the legal authority, resources, and qualified personnel necessary to enforce the State's commercial motor carrier, driver, and highway hazardous materials safety laws, regulations, standards, and orders.
7. The State has undertaken efforts to emphasize and improve enforcement of State and local traffic laws as they pertain to CMV safety.
8. The State will obligate the funds or resources necessary to provide a matching share to the Federal assistance provided in the grant to administer the plan submitted and to enforce the State's commercial motor carrier safety, driver, and hazardous materials laws, regulations, standards, and orders in a manner consistent with the approved plan.
9. The State will maintain the maintenance of effort required under 49 C.F.R. § 350.225.
10. The State requires that all reports required in the CVSP be available to FMCSA upon request, meets the reporting requirements, and uses the forms for recordkeeping, inspections, and investigations that FMCSA prescribes.
11. The State implements performance-based activities, including deployment and maintenance of technology, to enhance the efficiency and effectiveness of CMV safety programs.

12. The State dedicates sufficient resources to a program to ensure that accurate, complete, and timely motor carrier safety data are collected and reported, and to ensure the State's participation in a national motor carrier safety data correction system prescribed by FMCSA.
13. The State will ensure that the Lead State Agency will coordinate the CVSP, data collection, and information systems with the State highway safety improvement program under 23 U.S.C. § 148(c).
14. The State will ensure participation in information technology and data systems as required by FMCSA for jurisdictions receiving MCSAP funding.
15. The State will ensure that information is exchanged with other States in a timely manner.
16. The laws of the State provide that the State will grant maximum reciprocity for inspections conducted pursuant to the North American Standard Inspection procedure, through the use of a nationally accepted system allowing ready identification of previously inspected CMVs.
17. The State will conduct comprehensive and highly visible traffic enforcement and CMV safety inspection programs in high-risk locations and corridors.
18. The State will ensure that it has departmental policies stipulating that roadside inspections will be conducted at locations that are adequate to protect the safety of drivers and enforcement personnel.
19. The State will ensure that, except in the case of an imminent or obvious safety hazard, an inspection of a vehicle transporting passengers for a motor carrier of passengers is conducted at a bus station, terminal, border crossing, maintenance facility, destination, or other location where motor carriers may make planned stops (excluding a weigh station).
20. The State will address activities in support of the national program elements listed in 49 C.F.R. § 350.203.
21. The State will ensure that detection of criminal activities and CMV size and weight enforcement activities described in 49 C.F.R. § 350.227(b) funded with MCSAP funds will not diminish the effectiveness of other CMV safety enforcement programs.
22. The State will ensure that violation sanctions imposed and collected by the State are consistent, effective, and equitable.
23. The State will include, in the training manual for the licensing examination to drive a non-CMV and the training manual for the licensing examination to drive a CMV, information on best practices for safe driving in the vicinity of noncommercial and commercial motor vehicles.
24. The State has in effect a requirement that registrants of CMVs demonstrate their knowledge of the applicable FMCSRs, HMRs, or compatible State laws, regulations, standards, and orders on CMV safety.

25. The State will transmit to its roadside inspectors at the notice of each Federal exemption granted pursuant to 49 U.S.C. § 31315(b) and 49 C.F.R. §§ 390.32 and 390.25 as provided to the State by FMCSA, including the name of the person granted the exemption and any terms and conditions that apply to the exemption.
26. Except for a territory of the United States, the State will conduct safety audits of interstate and, at the State's discretion, intrastate new entrant motor carriers under 49 U.S.C. § 31144(g). The State must verify the quality of the work conducted by a third party authorized to conduct safety audits under 49 U.S.C. § 31144(g) on its behalf, and the State remains solely responsible for the management and oversight of the activities.
27. The State will fully participate in the performance and registration information systems management program under 49 U.S.C. § 31106(b) not later than October 1, 2020, or demonstrates to FMCSA an alternative approach for identifying and immobilizing a motor carrier with serious safety deficiencies in a manner that provides an equivalent level of safety.
28. The State will ensure that it cooperates in the enforcement of hazardous materials safety permits issued under subpart E of part 385 of this subchapter by verifying possession of the permit when required while conducting vehicle inspections and investigations, as applicable.
29. In the case of a State that shares a land border with another country, the State may conduct a border CMV safety program focusing on international commerce that includes enforcement and related projects or will forfeit all MCSAP funds based on border-related activities.
30. In the case that a State meets all MCSAP requirements and funds operation and maintenance costs associated with innovative technology deployment with MCSAP funds, the State agrees to comply with the requirements established in 49 C.F.R. subpart D.

Date 10/13/2020

Signature *Wes L. Smith*

2 - Annual Review of Laws, Regulations, Policies and Compatibility Certification

You must answer all three questions and indicate your acceptance of the certification declaration. Selecting 'no' in the declaration may impact your State's eligibility for MCSAP funding.

1. What is the name of your certifying State official? WES LUDOLPH
2. What is the title of your certifying State official? CAPTAIN
3. What are the phone # and email address of your State official? 785-296-7109
wes.ludolph@ks.gov

The State affirmatively accepts the compatibility certification declaration written below by selecting 'yes'.

Yes

☒ Yes uploaded certification document

No

State Compatibility Review of Laws, Regulations, Standards, and Orders on CMV Safety Certification

I, WES LUDOLPH, on behalf of the State of KANSAS have the authority to make the following certification on behalf of the State. I certify that the State has conducted the annual review required by 49 C.F.R. section 350.303 of its laws, regulations, standards, and orders on commercial motor vehicle (CMV) safety and that the State's safety laws, regulations, standards, and orders on CMV safety are compatible with the Federal Motor Carrier Safety Regulations (49 C.F.R. parts 390, 391, 392, 393, 395, 396, and 397) and the Hazardous Material Regulations (49 C.F.R. parts 107 (subparts F and G only), 171-173, 177, 178, and 180), except as may be determined by the Administrator to be inapplicable to a State enforcement program.

For the purpose of this certification, *compatible* means State laws, regulations, standards, and orders on CMV safety that:

- (1) As applicable to interstate commerce not involving the movement of hazardous materials:
 - (i) Are identical to or have the same effect as the FMCSRs; or
 - (ii) If in addition to or more stringent than the FMCSRs, have a safety benefit, do not unreasonably frustrate the Federal goal of uniformity, and do not cause an unreasonable burden on interstate commerce when enforced;
- (2) As applicable to intrastate commerce not involving the movement of hazardous materials:
 - (i) Are identical to or have the same effect as the FMCSRs; or
 - (ii) Fall within the limited variances from the FMCSRs allowed under 49 C.F.R. sections 350.305 or 350.307; and
- (3) As applicable to interstate and intrastate commerce involving the movement of hazardous materials, are identical to the TMRs.

Fringe Benefit Rates per Budget Indices
FYs 2018, 2019, 2020, 2021, 2022, & 2023

Troopers and Capitol Police and MCI LEO's:	FY 18	FY 19	FY 2020	FY 2021	FY 2022	FY 2023
KP&F	18.990%	20.050%	22.110%	21.930%	22.800%	22.990%
FICA/Medicare	1.450%	1.450%	1.450%	1.450%	1.450%	1.450%
Workers Comp	1.354%	0.927%	0.901%	0.956%	0.889%	0.798%
Unemployment Comp	0.080%	0.090%	0.050%	0.070%	0.460%	0.100%
State Leave Payment Assessment	0.750%	0.680%	0.660%	0.660%	0.700%	0.720%
	22.624%	23.197%	25.171%	25.066%	26.299%	26.058%

Shift Differential KHP Troopers \$ 0.75 \$ 0.75 \$ 0.75

Civilians:	FY 18	FY 19	FY 2020	FY 2021	FY 2022	FY 2023
KPERS (includes Death & Disability Ins of 1%)	12.780%	14.210%	15.410%	14.230%	14.330%	14.110%
FICA @ 6.2%/Medicare @1.45%	7.650%	7.650%	7.650%	7.650%	7.650%	7.650%
Workers Comp	1.354%	0.927%	0.901%	0.956%	0.889%	0.798%
Unemployment Comp	0.080%	0.090%	0.050%	0.070%	0.460%	0.100%
State Leave Payment Assessment	0.750%	0.680%	0.660%	0.660%	0.700%	0.720%
	22.614%	23.557%	24.671%	23.566%	24.029%	23.378%

*** FY21 has a 1 year moratorium on the Death & Disability Ins of 1%.**

Longevity Bonus Payments \$40 per year of services for employees hired prior to June 15, 2008 (KSA 75-5541)

**Health Insurance - Full Time (Semi Monthly ER
GHI Contribution)**

	FY 18	FY 19	FY 2020	FY 2021	FY 2022	FY 2023
Single, per pay period	\$ 273.07	\$ 293.76	\$ 304.00	\$ 316.96	\$ 326.51	\$ 342.64
Dependent, per pay period	\$ 129.20	\$ 138.94	\$ 144.00	\$ 149.85	\$ 154.36	\$ 161.94
Healthy Kids, per pay period	\$ 426.55	\$ 458.84	\$ 474.00	\$ 495.04	\$ 509.95	\$ 535.12

**Rent & Other Building Costs (Estimates from
DofA)**

	FY 2021	FY 2022	FY 2023
Monumental Building Surcharge			
Support of State Capitol, Judicial Center, Cedar Crest & Capitol Complex Parking Lots (per sq. foot)	\$ 2.75	\$ 2.90	\$ 3.00
Office Space (per sq. foot)			
Curtis, Docking, Eisenhower, Landon, Memorial	\$ 20.25	\$ 20.35	\$ 20.50
Storage Space (per sq. foot)			
Curtis, Docking, Eisenhower, Landon, Memorial	\$ 5.50	\$ 5.50	\$ 5.50
Computer Space (per sq. foot)			
Curtis, Docking, Eisenhower, Landon, Memorial	\$ 50.00	\$ 50.00	\$ 50.00
Other Building Costs			
Moving Costs, General Labor (per man hour)	\$ 25.00	\$ 25.00	\$ 25.00
Lease Administration Costs (per sq. foot)	\$ 0.05	\$ 0.05	\$ 0.05
Accounting, Payroll & Budget Systems Support Rates (APB)			
Enterprise Applications - All (per transaction)	\$ 0.93	\$ 0.932	\$ 1.077
Enterprise Applications - All (per accounting line)	\$ 0.07	\$ 0.069	\$ 0.071
Administrative Surcharge			
Applies to all OITS rates (cannot be paid with federal funds)	2%	2%	2%

Trooper Career Progression Plan

01.09.22

	Hire - Graduation
Highway Patrol Trooper Trainee	PG 25, step 6 - \$19.16

	0-3 years in rank	4-5 years in rank
Highway Patrol Trooper	PG 27, step 7 - \$21.65	PG 27, step 10 - \$23.31

	0-3 years in rank	4-5 years in rank	6-8 years in rank	9-10 years in rank	11-13 years in rank	14-15 years in rank	16+ years in rank
Highway Patrol Master/Technical Trooper	PG 32, step 6 - \$26.98	PG 32, step 8 - \$28.31	PG 32, step 10 - \$29.73	PG 32, step 12 - \$31.22	PG 32, step 14 - \$32.78	PG 32, step 16 - \$34.42	PG 32, step 18 - \$36.13

	0-3 years in rank	4-5 years in rank	6-8 years in rank	9-10 years in rank	11-13 years in rank	14-15 years in rank	16+ years in rank
Highway Patrol Lieutenant	PG 36, step 12 - \$37.95	PG 36, step 13 - \$38.86	PG 36, step 14 - \$39.84	PG 36, step 15 - \$40.83	PG 36, step 16 - \$41.81	PG 36, step 17 - \$42.90	PG 36, step 18 - \$43.91

	0-3 years in rank	4-5 years in rank	6-8 years in rank	9-10 years in rank	11+ years in rank
Highway Patrol Captain	PG 38, step 16 - \$46.14	PG 38, step 17 - \$47.29	PG 38, step 18 - \$48.47	PG 38, step 19 - \$49.68	PG 38, step 20 - \$50.92
bi-weekly	\$3,691.20	\$3,783.20	\$3,877.60	\$3,974.40	\$4,073.60

Trooper Career Progression Plan

06.12.22

	Hire - Graduation
Highway Patrol Trooper Trainee	PG 27, step 13 - \$25.05

	0-3 years in rank	4-5 years in rank
Highway Patrol Trooper	PG 30, step 11 - \$27.61	PG 30, step 13 - \$29.03

	0-3 years in rank	4-5 years in rank	6-8 years in rank	9-10 years in rank	11-13 years in rank	14-15 years in rank	16+ years in rank
Highway Patrol Master/Technical Trooper	PG 35, step 5 - \$30.46	PG 35, step 7 - \$31.98	PG 35, step 9 - \$33.55	PG 35, step 11 - \$35.25	PG 35, step 13 - \$37.00	PG 35, step 15 - \$38.86	PG 35, step 17 - \$40.83

	0-3 years in rank	4-5 years in rank	6-8 years in rank	9-10 years in rank	11-13 years in rank	14-15 years in rank	16+ years in rank
Highway Patrol Lieutenant	PG 38, step 12 - \$41.81	PG 38, step 13 - \$42.90	PG 38, step 14 - \$43.91	PG 38, step 15 - \$45.02	PG 38, step 16 - \$46.14	PG 38, step 17 - \$47.29	PG 38, step 18 - \$48.47

	0-3 years in rank	4-5 years in rank	6-8 years in rank	9-10 years in rank	11+ years in rank
Highway Patrol Captain	PG 40, step 15 - \$49.68	PG 40, step 16 - \$50.92	PG 40, step 17 - \$52.19	PG 40, step 18 - \$53.49	PG 40, step 19 - \$54.82
bi-weekly	\$3,974.40	\$4,073.60	\$4,175.20	\$4,279.20	\$4,385.60

Law Enforcement Officer Career Progression Plan

01.09.22

	0-3 years in rank	4-5 years in rank
Law Enforcement Officer I	PG 26, step 6 - \$20.13	PG 26, step 9 - \$21.65

	0-3 years in rank	4-5 years in rank	6-8 years in rank	9-10 years in rank	11-13 years in rank	14-15 years in rank	16+ years in rank
Law Enforcement Officer II	PG 30, step 7 - \$25.05	PG 30, step 9 - \$26.29	PG 30, step 11 - \$27.61	PG 30, step 13 - \$29.03	PG 30, step 15 - \$30.46	PG 30, step 17 - \$31.98	PG 30, step 19 - \$33.55

	0-3 years in rank	4-5 years in rank	6-8 years in rank	9-10 years in rank	11-13 years in rank	14-15 years in rank	16+ years in rank
Law Enforcement Officer III	PG 35, step 11 - \$35.25	PG 35, step 12 - \$36.13	PG 35, step 13 - \$37.00	PG 35, step 14 - \$37.95	PG 35, step 15 - \$38.86	PG 35, step 16 - \$39.84	PG 35, step 17 - \$40.83

Law Enforcement Officer Career Progression Plan

06.12.22

	0-3 years in rank	4-5 years in rank
Law Enforcement Officer I - current	PG 30, step 11 - \$27.61	PG 30, step 13 - \$29.03

	0-3 years in rank	4-5 years in rank	6-8 years in rank	9-10 years in rank	11-13 years in rank	14-15 years in rank	16+ years in rank
Law Enforcement Officer II	PG 35, step 5 - \$30.46	PG 35, step 7 - \$31.98	PG 35, step 9 - \$33.55	PG 35, step 11 - \$35.25	PG 35, step 13 - \$37.00	PG 35, step 15 - \$38.86	PG 35, step 17 - \$40.83

	0-3 years in rank	4-5 years in rank	6-8 years in rank	9-10 years in rank	11-13 years in rank	14-15 years in rank	16+ years in rank
Law Enforcement Officer III	PG 38, step 12 - \$41.81	PG 38, step 13 - \$42.90	PG 38, step 14 - \$43.91	PG 38, step 15 - \$45.02	PG 38, step 16 - \$46.14	PG 38, step 17 - \$47.29	PG 38, step 18 - \$48.47

STATE OF KANSAS

CAPITOL BUILDING, ROOM 241 SOUTH
TOPEKA, KS 66612



PHONE: (785) 296-3232
GOVERNOR.KANSAS.GOV

GOVERNOR LAURA KELLY

June 27, 2022

To State of Kansas Employees,

I want to thank you for your dedication to the State of Kansas over the course of the last two years. In the face of unprecedented challenges, you stepped up to ensure that Kansans from every corner of the state could access essential services and public assistance. It's because of you that our state came out of the last few years even stronger than it was before.

To recognize your service to the state, I called on the Kansas Legislature to provide a 5% pay increase for all state employees. Thankfully, legislators from both sides of the aisle agreed and fully funded the pay increase. Given all your hard work, there is no better time for this pay raise to go into effect.

The pay increase will be reflected in the paycheck that you receive on July 8, 2022. If you have any questions about this, please contact your agency's personnel office.

Again, thank you for your dedication to the people of Kansas. Your commitment to service is valued and inspiring.

Sincerely,

A handwritten signature in blue ink, appearing to read "Laura Kelly", with a long, sweeping flourish extending from the end.

Laura Kelly
Governor of Kansas

EXECUTIVE DIRECTIVE NO. 22-553

Authorizing Personnel Transactions And Authorizing Expenditure of Federal Funds

By virtue of the authority vested in the Governor as the head of the Executive Branch of the State of Kansas, the following transactions are hereby authorized:

The Kansas Civil Service Pay Plan that took effect on June 13, 2021, is hereby modified and the new pay matrix for the classified service is hereby adopted, effective June 12, 2022. The pay plan is modified to the extent provided for in the rules and regulations promulgated by the Secretary of Administration under the authority of K.S.A. 75-3706 or as hereafter modified by executive directives, and such modifications may be effective on the date of the rules and regulations or executive directives in accordance with K.S.A. 75-2938. The two attached pay matrices are hereby incorporated in and made part of the executive directive. No employee may be moved to Step 21 or Step 22 unless authorized to do so by executive directive or as otherwise approved by the Director of Personnel Services.

The request of Kraig Knowlton, Director of Personnel Services, to provide a two-step pay increase to all benefits-eligible classified employees who are not in one of the groups expressly excluded below is hereby approved, effective June 12, 2022.

The request of Kraig Knowlton, Director of Personnel Services, to provide merit increases to all benefits-eligible unclassified employees who are not in one of the groups expressly excluded below, in an amount equivalent to two-steps for employees in all agencies under the jurisdiction of the Governor, or as otherwise determined by agency appointing authorities, is hereby approved, effective June 12, 2022.

The following employees are excluded from receiving either the two-step pay increase for benefits-eligible classified employees, or the merit increase for benefits-eligible unclassified employees:

- Members of the Kansas Legislature;
- State officers elected on a statewide basis;
- Teachers and licensed personnel and employees at the Kansas State School for the Deaf or Kansas State School for the Blind;

- Employees assigned to a trooper or officer classification of the Kansas Highway Patrol;
- Hourly employees who received salary increases as part of the pay plan for 24/7 facilities implemented via Executive Directive 21-546;
- Commissioned officers and forensic Scientists in the Kansas Bureau of Investigation who received an agency salary enhancement in FY22, are anticipated to receive an agency salary enhancement in FY23, or may receive such salary enhancements in both fiscal years;
- Employees of the Office of Administrative Hearings and the Kansas Sentencing Commission who received an agency salary enhancement in FY22, are anticipated to receive an agency salary enhancement in FY23, or may receive such salary enhancements in both fiscal years; and
- Any employees on a formal, written career progression plan implemented by Executive Directive.

The request of Kraig Knowlton, Director of Personnel Services, to provide an additional two-step pay increase to all benefits-eligible classified employees and a merit increases equivalent to two-steps to all benefits-eligible unclassified employees in the Department of Administration who perform housekeeping duties, as determined by the Department of Administration, is hereby approved, effective June 12, 2022.

The request of Kraig Knowlton, Director of Personnel Services, to provide an additional five-step pay increase to all employees in the Department for Children and Families in the Social Work Supervisor job classification is hereby approved, effective June 12, 2022.

The request of Kraig Knowlton, Director of Personnel Services, to provide an additional five-step pay increase to all employees in the Department for Children and Families in the Social Worker Specialist job classification who are paid at step 11 or below of Pay Grade 25 is hereby approved, effective June 12, 2022.

The request of Kraig Knowlton, Director of Personnel Services, to provide an additional four-step pay increase to all employees in the Department for Children and Families in the Social Worker Specialist job classification who are paid at step 12 of Pay Grade 25 is hereby approved, effective June 12, 2022.

The request of Kraig Knowlton, Director of Personnel Services, to provide an additional two-step pay increase to all employees in the Department for Children and Families in the Social Worker Specialist job classification who are paid at step 14 of Pay Grade 25 is hereby approved, effective June 12, 2022.

The request of Kraig Knowlton, Director of Personnel Services, to provide an additional one-step pay increase to all employees in the Department for Children and Families in the Social Worker Specialist job classification who are paid at step 15 or above of Pay Grade 25 is hereby approved, effective June 12, 2022.

The request of Kraig Knowlton, Director of Personnel Services, to provide an additional increase of up to the equivalent of five-steps to all benefits-eligible unclassified employees in the Department for Children and Families in the following job titles, is hereby approved, effective June 12, 2022.

Intake Protection Specialist
 Protection Specialist
 Protection Supervisor
 Protective Investigator
 Team Facilitator

The request of Kraig Knowlton, Director of Personnel Services, to assign the following job classifications to the pay grades set out below is hereby approved, effective June 12, 2022.

<u>Job Classification</u>	<u>Pay Grade</u>
Highway Patrol Trooper Trainee	27
Highway Patrol Trooper	30
Law Enforcement Officer I	30
Highway Patrol Master/Technical Trooper	35
Law Enforcement Officer II	35
Special Agent – KBI	35
Assistant Special Agent in Charge – KBI	38
Highway Patrol Lieutenant	38
Law Enforcement Officer III	38
Highway Patrol Captain	40
Special Agent in Charge – KBI	40
Highway Patrol Major	42

The request of Kraig Knowlton, Director of Personnel Services, to place all current employees in the Special Agent – KBI job classification on the steps of pay grade 35 indicated below is hereby approved, effective June 12, 2022.

<u>Years in Rank</u>	<u>Step</u>
Probation Year	4
1-3	5
4-5	7
6-8	9
9-10	11
11-13	13
14-15	15
16-18	17
19+	19

In accordance with the provisions of Kansas Administrative Regulation 1-5-8 (b)(1), if an eligible candidate for a Special Agent – KBI position has exceptional qualifications directly related to the position and the agency cannot employ the person at step 4 of pay grade 35, the agency may approve beginning pay for the individual at a higher step in the pay grade. Exceptional

qualifications shall be based on the candidate's education, training, experience, skills, and other job-related qualifications. Employees appointed in such a manner will progress on the schedule above based on the number of years spent on each step as opposed to overall years in rank.

The request of Kraig Knowlton, Director of Personnel Services, to place all current employees in the Assistant Special Agent in Charge – KBI job classification on the steps of pay grade 38 indicated below is hereby approved, effective June 12, 2022.

<u>Years in Rank</u>	<u>Step</u>
0-3	13
4-5	14
6-8	15
9-10	16
11-13	17
14-15	18
16+	19

The request of Kraig Knowlton, Director of Personnel Services, to place all current employees in the Special Agent in Charge – KBI job classification on the steps of pay grade 40 indicated below is hereby approved, effective June 12, 2022.

<u>Years in Rank</u>	<u>Step</u>
0-3	15
4-5	16
6-8	17
9-10	18
11+	19

The request of Kraig Knowlton, Director of Personnel Services, to provide a pay differential of 10% of the regular rate of pay for all employees at the Kansas Bureau of Investigation except for Special Agents and Forensic Scientists of all levels is hereby approved, effective June 12, 2022.

The request of Kraig Knowlton, Director of Personnel Services, to establish step 13 of pay grade 27 as the entry rate for the Highway Patrol Trooper Trainee job classification is hereby approved, effective June 12, 2022.

The request of Kraig Knowlton, Director of Personnel Services, to place all current benefits-eligible employees in the Highway Patrol Trooper and Law Enforcement Officer I job classifications on the steps of pay grade 30 indicated below is hereby approved, effective June 12, 2022.

<u>Years in Rank</u>	<u>Step</u>
0-3	11
4-5	13

The request of Kraig Knowlton, Director of Personnel Services, to place all current employees in the Highway Patrol Master/Technical Trooper and Law Enforcement Officer II job classifications on the steps of pay grade 35 indicated below is hereby approved, effective June 12, 2022.

<u>Years in Rank</u>	<u>Step</u>
0-3	5
4-5	7
6-8	9
9-10	11
11-13	13
14-15	15
16+	17

The request of Kraig Knowlton, Director of Personnel Services, to place all current employees in the Highway Patrol Lieutenant and Law Enforcement Officer III job classifications on the steps of pay grade 38 indicated below is hereby approved, effective June 12, 2022.

<u>Years in Rank</u>	<u>Step</u>
0-3	12
4-5	13
6-8	14
9-10	15
11-13	16
14-15	17
16+	18

The request of Kraig Knowlton, Director of Personnel Services, to place all current employees in the Highway Patrol Captain job classification on the steps of pay grade 40 indicated below is hereby approved, effective June 12, 2022.

<u>Years in Rank</u>	<u>Step</u>
0-3	15
4-5	16
6-8	17
9-10	18
11+	19

I have conferred with the Secretary of Administration, the Director of the Budget, the Director of Personnel Services, and members of my staff, and I have determined that the requested action is appropriate.

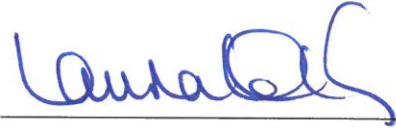
Pursuant to the authority of the Secretary of the Kansas Department for Children and Families to receive and expend federal funds, and pursuant to the authority granted the Governor by Section 197 of Chapter 98 of *The 2021 Session Laws of Kansas* and Resolution 20-704 of State Finance Council of Kansas and Section 196 of 2022 Senate Bill 267, approval is hereby granted

to the Kansas Department for Children and Families for expenditure in FY 2022 and FY 2023 of monies in the federal fund account number 3005 entitled "Disaster Grants – Public Assistance."

I have conferred with the Director of the Budget and members of my staff, and I have determined that the guidelines set forth in KSA 75-3711 and 75-3711c have been applied and that none of the foregoing actions exceeds the limitations contained therein.

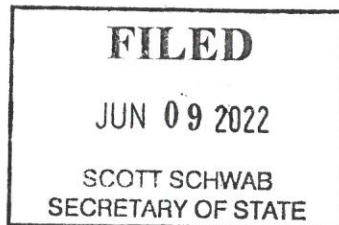
THE GOVERNOR'S OFFICE

By the Governor



Date

6.8.22


Secretary of State
Assistant Secretary of State

122 S.W. 7th Street
Topeka, KS 66603

Herman T. Jones, Superintendent



phone: 785-296-6800
fax: 785-296-5956
www.KansasHighwayPatrol.org

Laura Kelly, Governor

August 4, 2022

Mr. Michael Christopher
U.S. Department of Transportation
Federal Motor Carrier Safety Administration – Kansas
6111 SW 29th Street, Suite 100
Topeka, Kansas 66614-4271

Dear Mr. Christopher:

SUBJECT: Pay Increase for KHP Trooper/LEO Classifications

In response to the Grants Management Office's request for additional information regarding the recent pay increase for the Law Enforcement Officers (LEO) assigned to Troop I, below is a brief explanation of the pay plans/structure for the Kansas Highway Patrol (KHP) and further explanation of the language in Executive Directive 22-553.

In June of 2016, all sworn personnel were placed on a dedicated comprehensive pay plan for Patrol Members. This new matrix was deemed the Career Progression Plan (CPP) and entails a comprehensive structure to address consistent pay increases for certain classifications of sworn personnel, Law Enforcement Officers being one of those classifications. Historically, those classifications covered by the CPP are excluded from general increases to state employees to eliminate duplicate increases. There is specific language in the budget bill excluding KHP Troopers from pay increases given to civilians.

During the 2022 Legislative session, the KHP submitted a budget enhancement to address the shortages in personnel, citing pay as one of the contributing factors. To rectify the pay disparity and to increase the agency's ability to recruit quality candidates, the Patrol requested consideration to modify the trooper career progression plan (CPP). The Governor's Office concurred with the request and as cited in Executive Directive 22-553, the CPP was adjusted to reflect the new pay grade by job classification and the step increases were also adjusted by years in rank:

Job Classification	Prior Pay Grade	New Pay Grade
Highway Patrol Trooper Trainee	25	27
Highway Patrol Trooper	27	30
Law Enforcement Officer I	26	30
Highway Patrol Master/Technical Trooper	32	35
Law Enforcement Officer II	30	35
Highway Patrol Lieutenant	36	38
Law Enforcement Officer III	35	38
Highway Patrol Captain	38	40
Highway Patrol Major		42

Also, during the 2022 Legislative session, and cited in Executive Directive 22-553, Governor Laura Kelly proposed an increase for civilian personnel, however excluded any classifications that were covered under a separate pay plan. Thus, the language “*the following employees are excluded from receiving either the two-step pay increase for benefits-eligible classified employees, or the merit increase for benefits-eligible unclassified employees: employees assigned to a trooper or officer classification of the Kansas Highway Patrol*” was added as these classifications were addressed with the adjustment to the CPP matrix.

The new pay structure was implemented in the State’s Fiscal Year 2023, beginning July 1, 2022. Troop I currently employees seven (7) staff members under the LEO II classification. Pay increases based on paygrade/step movement increased on average 21.7%. Additional increases may occur throughout the year as personnel reach years-in-service criteria.

I hope this letter better explains the basis and structure for the increases to Patrol personnel. If you need any additional information, please feel free to contact me at (785) 296-5983.

Respectfully,

Sherry A. Macke

SHERRY A. MACKE
Chief Fiscal Officer

cc: Major Mike Murphy
Major Eric Sauer
Capt. Wes Ludolph